

Agenda  
CITY OF MAPLEWOOD HERITAGE PRESERVATION COMMISSION  
Thursday, September 14, 2023  
7:00PM

City Council Chambers, Maplewood City Hall

**A. ROLL CALL**

**B. APPROVAL OF AGENDA**

**C. APPROVAL OF MINUTES**

1. July 13, 2023
2. Amended May 11, 2023

**D. NEW BUSINESS**

1. Review HPC Annual Report to SHPO
2. Review Building Permit 2020 White Bear Ave (Poor Farm Barn)

**E. UNFINISHED BUSINESS**

1. Demo application(s) House Demolition -- 3
2. Mapping Potentially Historic Structures Update

**F. VISITOR PRESENTATIONS**

1. Maplewood Area Historical Society Update

**G. ADJOURNMENT**

***RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY***

Following are rules of civility the City of Maplewood expects of everyone appearing at Commission Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Commission meetings, it is understood that everyone will follow these principles:

- Speak only for yourself, not for other Commission members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.
- Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.
- Be respectful of the process, keeping order and decorum. Do not be critical of Commission members, staff or others in public.
- Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

Minutes  
CITY OF MAPLEWOOD HERITAGE PRESERVATION COMMISSION  
Thursday, July 13, 2023  
7:00PM

City Council Chambers, Maplewood City Hall

**A. ROLL CALL**

- **Present:** Cardinal, Gaspar, Currie, Kearn, Hughes; **Absent:** Koski

**B. APPROVAL OF AGENDA**

- Gaspar motions to approve, 2<sup>nd</sup> B. Kearn; passes voice vote

**C. APPROVAL OF MINUTES**

1. May 11, 2023 – Tabled due to corrections needed

**D. NEW BUSINESS**

1. St. Paul's Monastery and Benedictine Center
2. Records retention
3. Preserve MN Conference
4. Ramsey County Poor Farm barn (check status)

**E. UNFINISHED BUSINESS**

1. Demo application(s) (TBD)
2. ~~Mapping Potentially Historic Structures Update~~

**F. VISITOR PRESENTATIONS**

1. Maplewood Area Historical Society Update

**G. ADJOURNMENT**

MINUTES  
CITY OF MAPLEWOOD HERITAGE PRESERVATION COMMISSION  
Thursday, May 11, 2023  
7:00PM

City Council Chambers, Maplewood City Hall

**A. ROLL CALL**

- Present: Cardinal, Currie, Gaspar, Kearn, Hughes, Koski.

**B. APPROVAL OF AGENDA**

- Gaspar motion to approve as amended, B. Kearn 2<sup>nd</sup>; passes on voice vote, no opposition

**C. APPROVAL OF MINUTES**

1. April 13, 2023

- Gaspar motion, D. Hughes 2<sup>nd</sup>; passes on voice vote, no opposition

**D. NEW BUSINESS**

1. Reappointment of Commissioner John Gaspar
2. Election of officers

- D. Hughes motion to appoint elect B. Cardinal Chair based on the results of anonymous balloting (see results on following pages), 2<sup>nd</sup> B. Kearn; passes on voice vote, no opposition
  - B. Cardinal motion to appoint elect J. Gaspar Vice-chair based on the results of anonymous balloting (see results on following pages), 2<sup>nd</sup> L.Koski; passes on voice vote, no opposition
3. New member discussion
    - No action taken

**E. UNFINISHED BUSINESS**

1. Demo application(s) NONE
2. Mapping Potentially Historic Structures Update
  - Discussion, a date and time were set up for Kearn, Hughes to review documentation at MAHS

**F. VISITOR PRESENTATIONS**

1. Maplewood Area Historical Society Update

**G. ADJOURNMENT**

HPC election of Officers 2023-2024

Choose one for each:

**Chair**

Bob Cardinal \_\_\_\_\_

Barbara Kearn ✓

**Vice Chair**

John Gaspar ✓

Richard Currie \_\_\_\_\_

HPC election of Officers 2023-2024

Choose one for each:

**Chair**

Bob Cardinal \_\_\_\_\_

Barbara Kearn   X  

**Vice Chair**

John Gaspar   X  

Richard Currie \_\_\_\_\_

HPC election of Officers 2023-2024

Choose one for each:

**Chair**

Bob Cardinal  \_\_\_\_\_

Barbara Kearn \_\_\_\_\_

**Vice Chair**

John Gaspar  \_\_\_\_\_

Richard Currie \_\_\_\_\_

HPC election of Officers 2023-2024

Choose one for each:

**Chair**

Bob Cardinal

Barbara Kearn

**Vice Chair**

John Gaspar

Richard Currie

HPC election of Officers 2023-2024

Choose one for each:

**Chair**

Bob Cardinal

Barbara Kearn

**Vice Chair**

John Gaspar

Richard Currie



HPC election of Officers 2023-2024

Choose one for each:

**Chair**

Bob Cardinal

Barbara Kearn

**Vice Chair**

John Gaspar

Richard Currie

# Maplewood

HERITAGE PRESERVATION COMMISSION  
2023 ANNUAL REPORT



## Purpose

The Heritage Preservation Commission (HPC) is charged with preserving significant historic resources in Maplewood. It pursues this by recommending to City Council sites to designate as historic landmarks and by providing design review for designated sites.



## Ramsey County Poor Farm

2020 White Bear Ave, Maplewood, MN

Minnesota's first poor farm was founded by pioneer landholders in Ramsey County in 1854, making it one of the first residential facilities in Minnesota Territory.

## Commissioners

Bob Cardinal, Chair

Appointed 1/25/2016

term expires 4/30/2024

Richard Currie

Appointed 7/26/2004

term expires 4/30/2025

John Gaspar, Vice Chair

(Architect)

Appointed 1/14/2013

term expires 4/30/2026

David Hughes (Historian)

Appointed 10/25/21

term expires 4/30/2026

Barbara Kearn (Historian)

Appointed 10/25/21

term expires 4/30/2024

Laura Koski (Field Archeologist)

Appointed 11/10/2022

term expires 4/30/2025



## Accomplishments:

### New members joined Commission

Was able to seat a young professional with a decade of field archeology experience

### Recruitment

Actively recruiting for someone from a diverse community or who has one of the professional credentials required by SHPO.

### Training

Commission members Laura Koski and David Hughes attended the Preserve MN Conference in Mankato, September 2023.

## Updated the three-year strategic plan, with an emphasis on Diversity Equity and Inclusion (DEI). It includes:

- Creating an interactive website documenting key dates in the city's history
- Oral history of residents from diverse backgrounds on why they chose Maplewood.
- Work with Met Council to incorporate historic facts about Maplewood at Purple Line stops.

## Property Preservation Efforts:

Continued exploring the possibility of an historic designation for St. Jerome's for its architectural significance and its long support of hosting and educating several waves of immigrants and refugees. Unfortunately, the structure the commission attempted to designate had several remodeling projects which made it ineligible for designation.

## Documenting Properties:

Began a project to document all homes that are at least 100 years old. The database was integrated into multimedia software program that will allow the commission and city staff to sift through as see is any of the homes could qualify form local or state historic designation.

## 106 Reviews

There were no 106 reviews that came before the commission.

### Preservation Programs

#### National Register of Historic Places

Ramsey County Poor Farm Barn

Owner: Ramsey County

#### Maplewood Heritage Locally Designated Landmarks

Bruentrup Heritage Farm

Owner: City of Maplewood

Gladstone Savanna Neighborhood Preserve

Owner: City of Maplewood

Century Homes

More than 130 homes over 100 years old.



*Bruentrup Heritage Farm*



**CITY OF MAPLEWOOD**  
**Building Department**  
 1902 County Road B East Maplewood, MN 55109  
 Phone (651)249-2300  
[www.MaplewoodMN.gov](http://www.MaplewoodMN.gov)

Permit # \_\_\_\_\_

- Inspection
- Planning
- Engineering
- Health
- Fire
- Parks & Rec
- Other

**Building Permit Application**

Date 9/5/2023

PIN \_\_\_\_\_

Residential OR  Commercial – Business Name Extension Services Center (Barn)

Is commercial kitchen part of current project – Yes\*  or No  \*Requires additional application

Work Description Updates to barn VALUATION \$ 12,000.00

Site Address 2020 White Bear Ave N  
 Lot \_\_\_\_\_ Block \_\_\_\_\_  
 Addition or Tract \_\_\_\_\_

Site built pre-1978? Yes \_\_\_ No \_\_\_  
 If yes, must supply Lead-Safe Certificate  
 Or check here for Lead PRE does not apply

Property Owner Ramsey County Property Management Phone 651-266-7263  
 Address todd.stahl@co.ramsey.mn.us

Check here if applying as homeowner and include an Email address

Contractor/Applicant RAK Construction, Inc. Phone 763-434-4210  
 Address 21435 Johnson Street NE City East Bethel State MN Zip 55011  
 State License No. BC009393 E-Mail angela.lutz@rakconstruction.com

**List of Sub-contractors:**

Excavator _____	Mechanical _____
Masonry _____	Sewer _____
Plumber _____	Water _____
Electric _____	Sprinkler _____

\*\*\*Separate permits required for electrical, mechanical, and plumbing\*\*\*

Comments:

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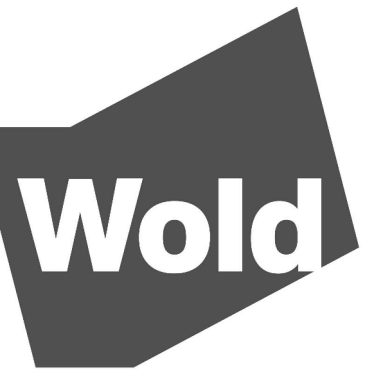
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The undersigned makes application for a permit to do building work as herein specified and agrees to do the work in accordance with all applicable code requirements. **All permits may be subject to Sewer Availability Charges (SAC), Water Availability Charges (WAC) and Park Availability Charges (PAC).** For questions, call the building department.

  
 Applicant Signature

\_\_\_\_\_  
 City approved by Date

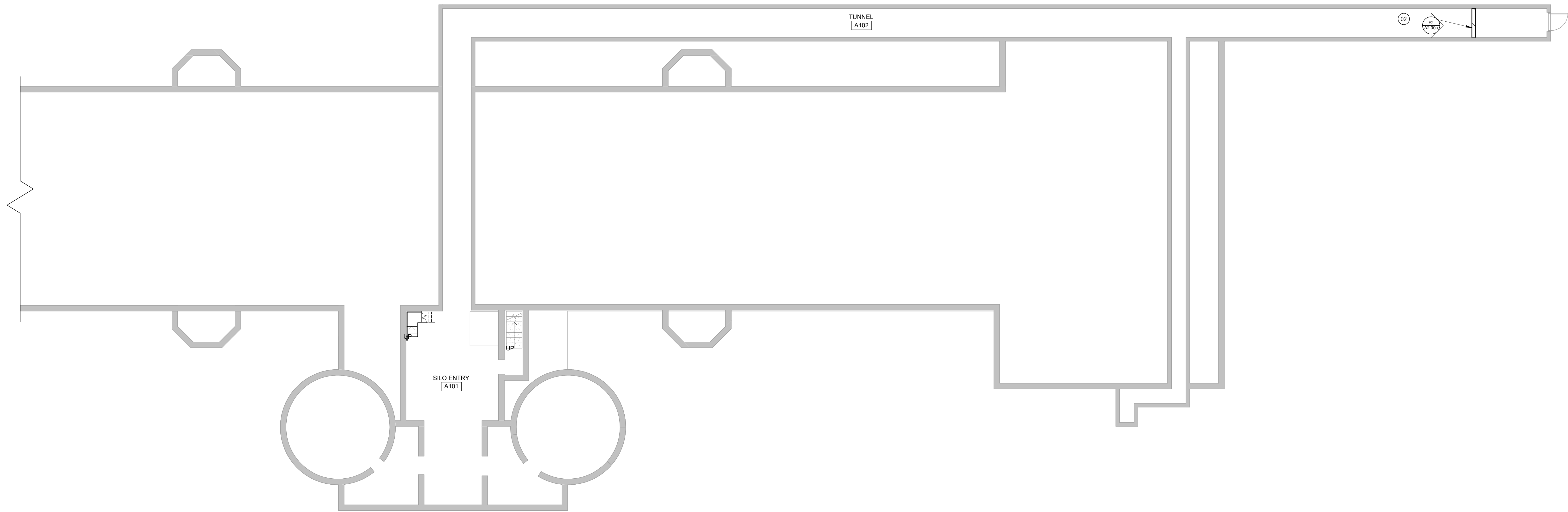
Angela Lutz  
 Applicant (Printed) 9/5/2023  
 Date



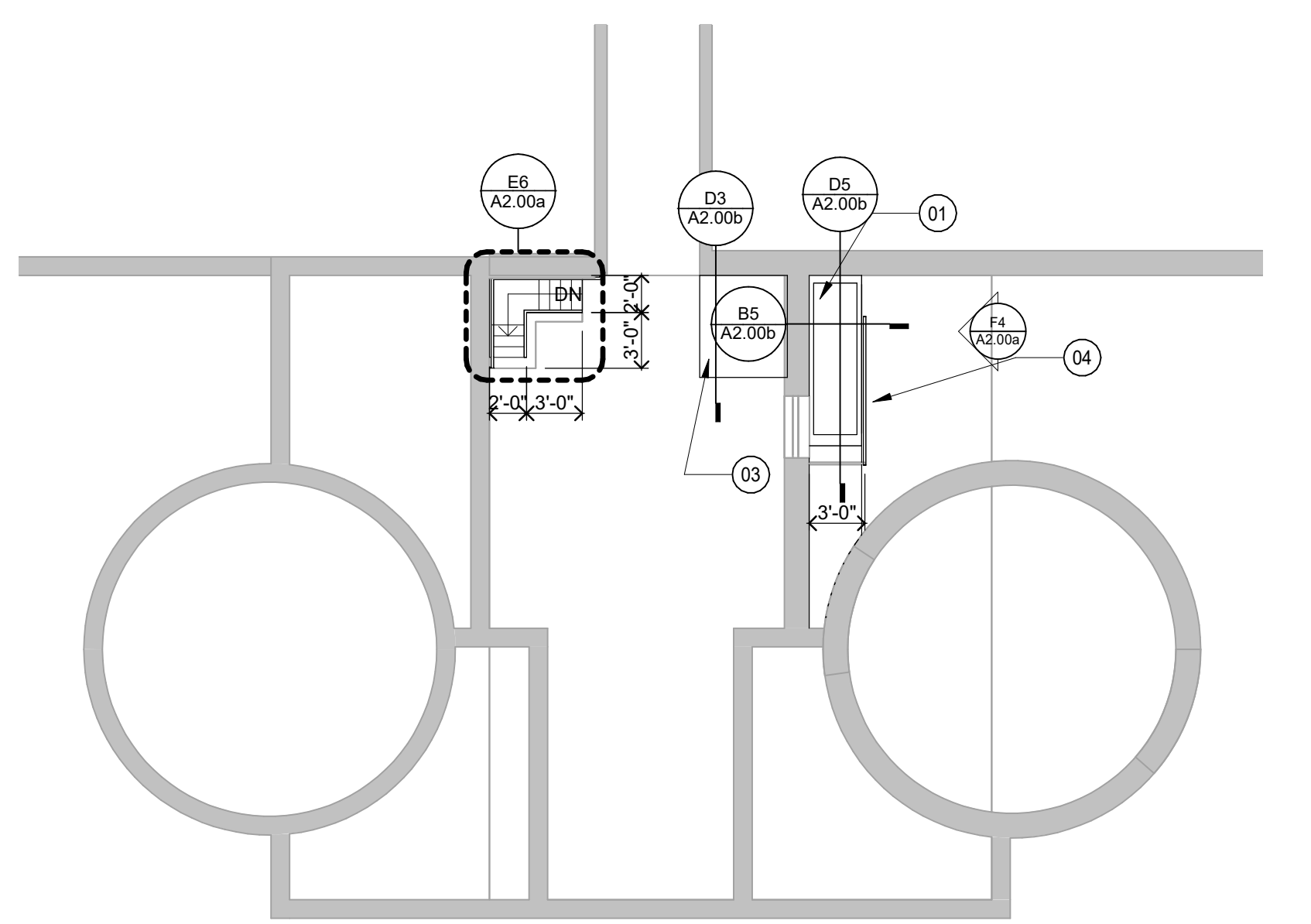
**FLOOR PLAN KEY NOTES:**

- (01) NYSTROM: 130"x34" SINGLE LEAF ROOF HATCH
- (02) 8" CMU WALL TO UNDERSIDE OF CONCRETE DECK
- (03) IN-FILL FLOOR WITH WOOD JOISTS AND PLYWOOD AS DETAILED
- (04) NEW RAILING TO BE WELDED TO EXISTING

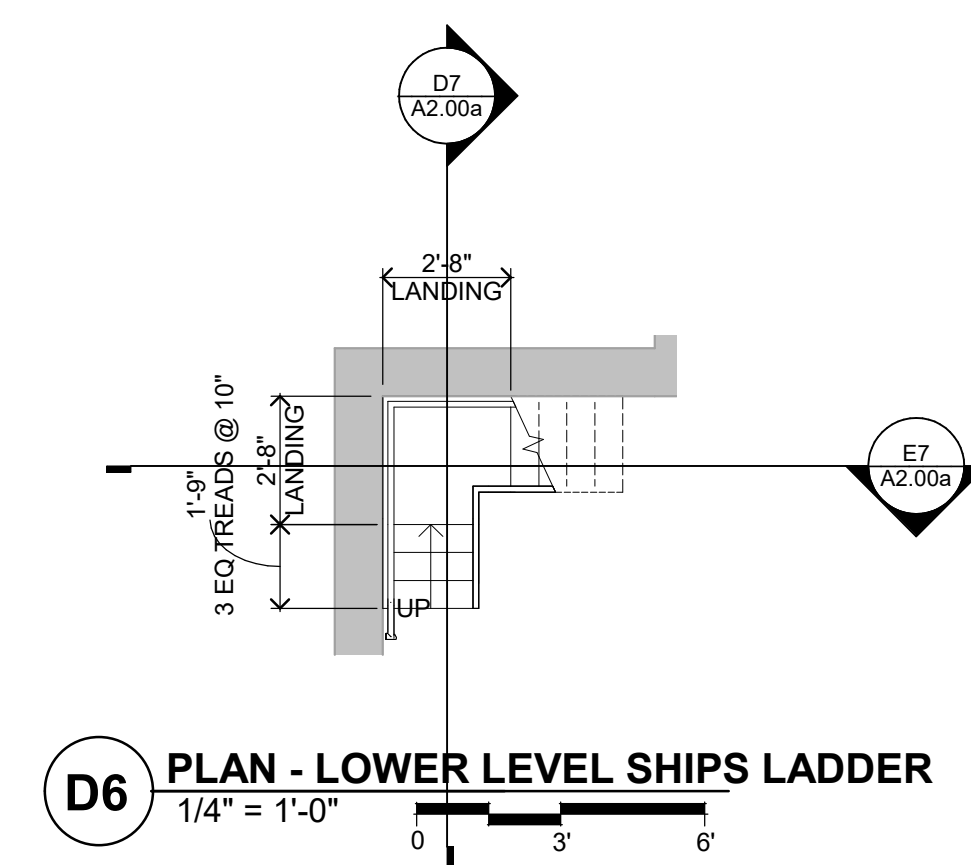
MN



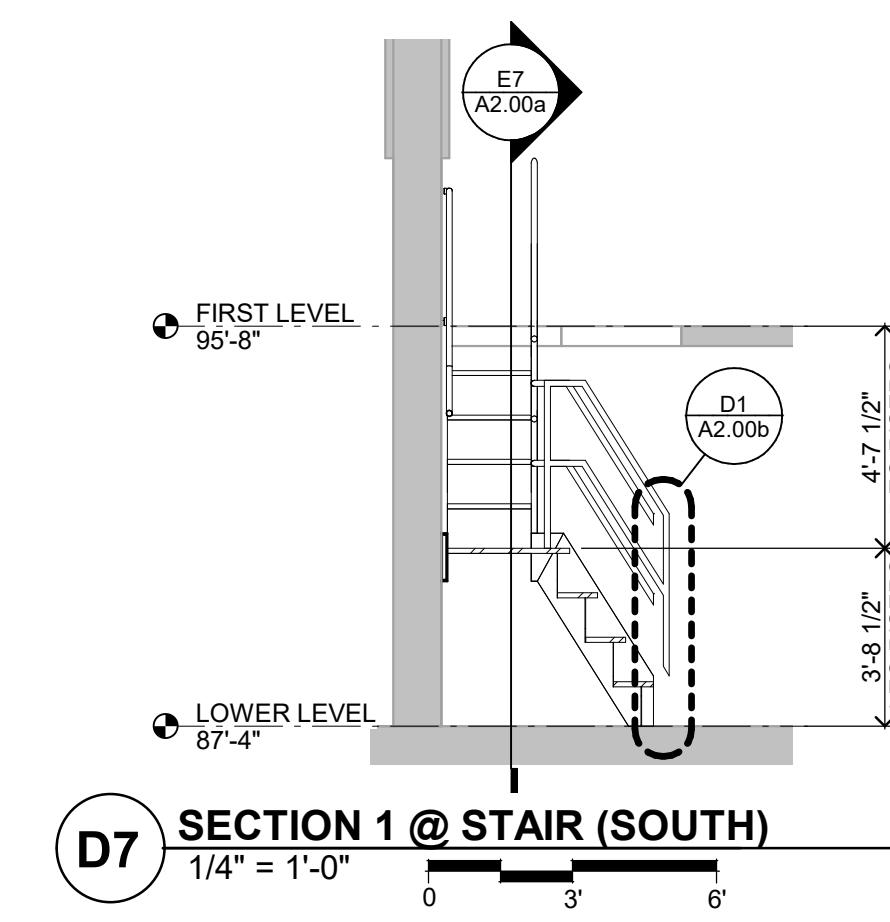
**C1 LOWER LEVEL FLOOR PLAN**  
1/8" = 1'-0"



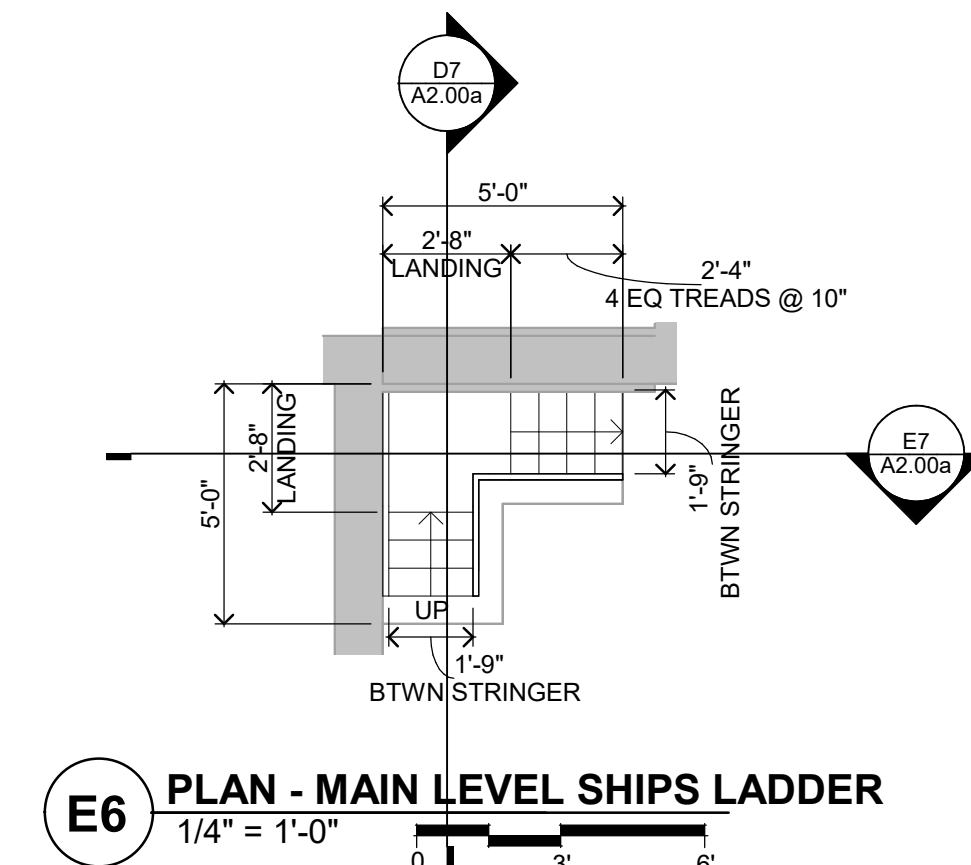
**D2 PARTIAL MAIN LEVEL FLOOR PLAN**  
1/8" = 1'-0"



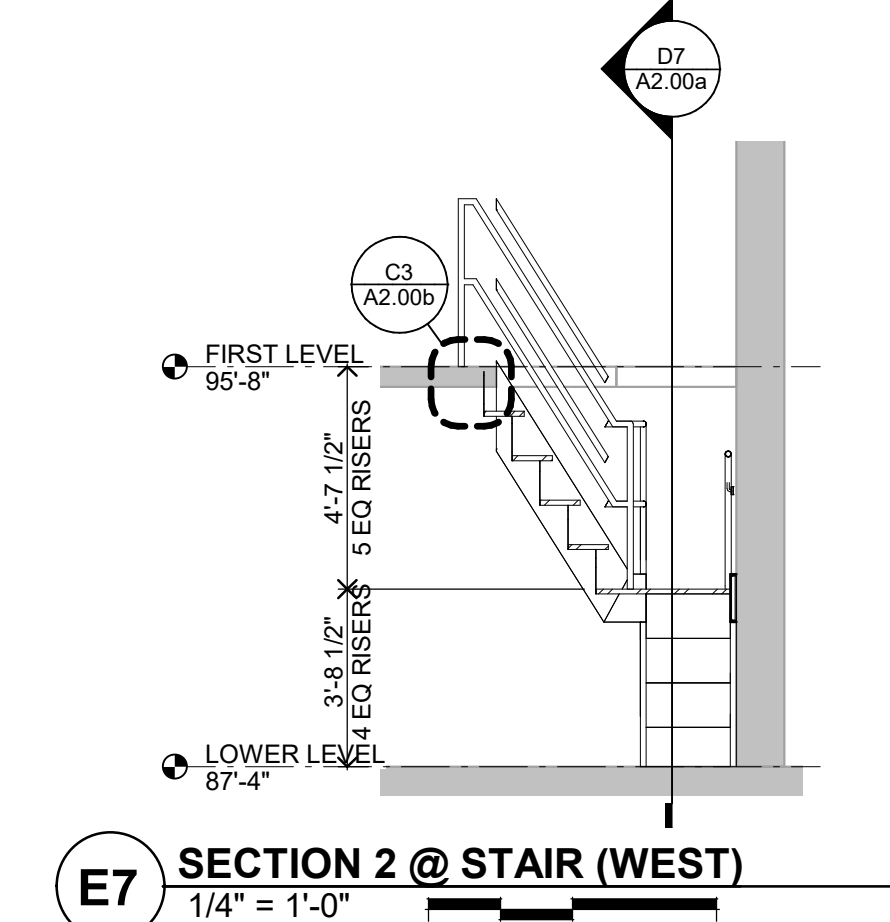
**D6 PLAN - LOWER LEVEL SHIPS LADDER**  
1/4" = 1'-0"



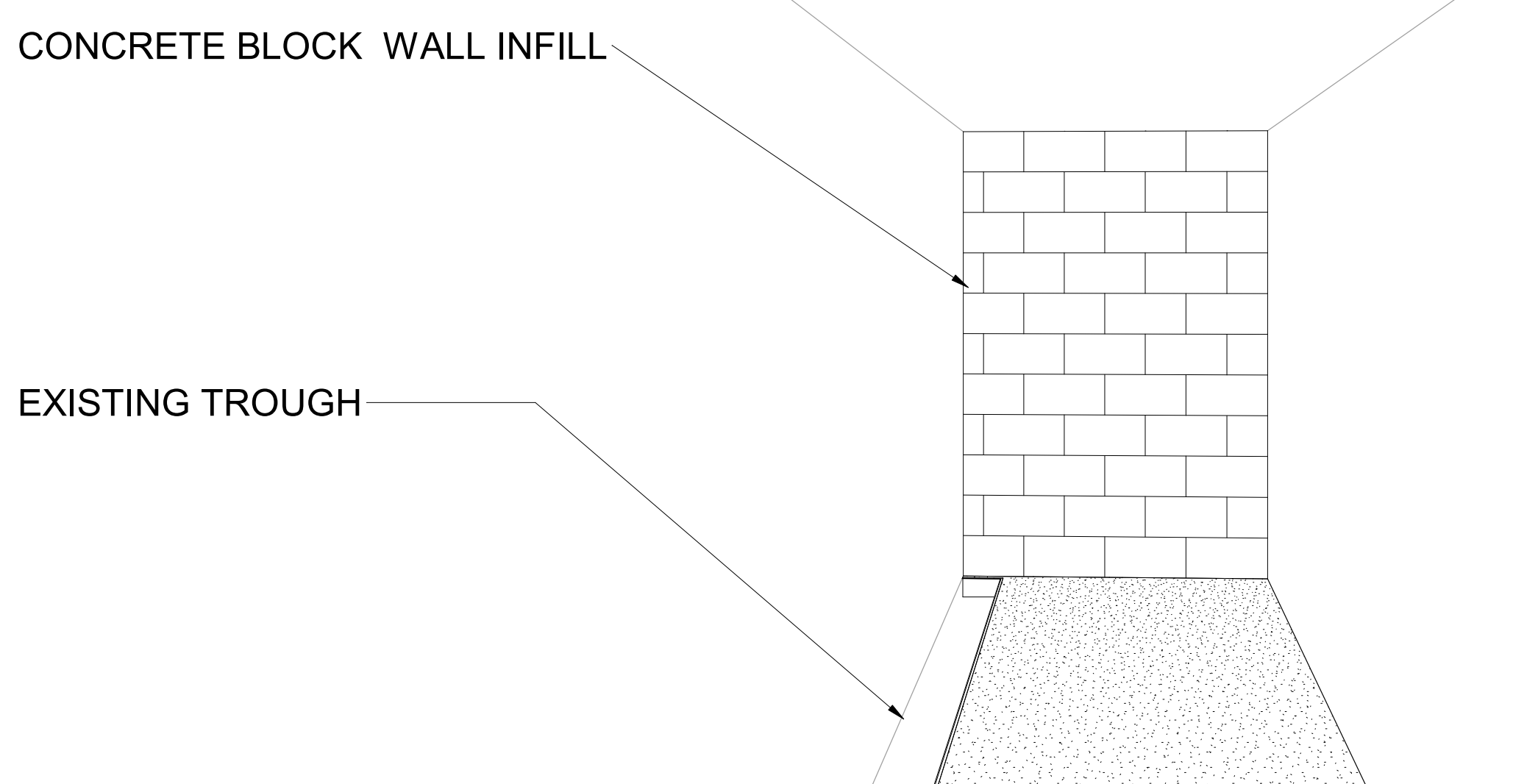
**D7 SECTION 1 @ STAIR (SOUTH)**  
1/4" = 1'-0"



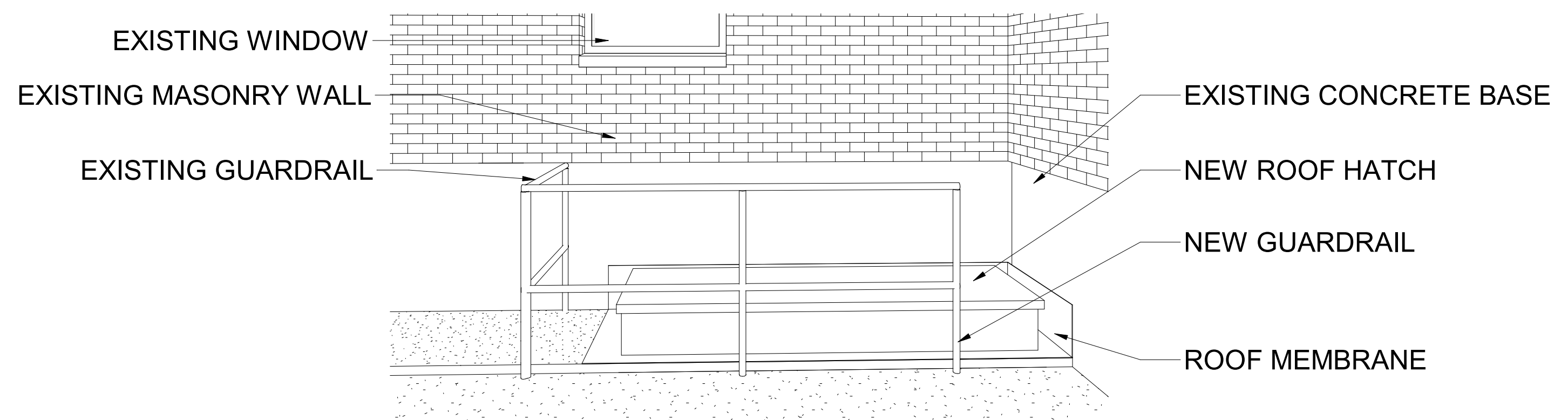
**E6 PLAN - MAIN LEVEL SHIPS LADDER**  
1/4" = 1'-0"



**E7 SECTION 2 @ STAIR (WEST)**  
1/4" = 1'-0"



**F2 CMU WALL VIEW**



**F4 NEW GUARDRAIL VIEW**

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed

under the laws of the State of MINNESOTA  
*Joel L. Dunning*  
JOEL L. DUNNING  
License Number: 41467 Date: 6/26/23

Description	Revisions	
	Date	Num

Comm: 232023  
Date: 05/26/2023  
Drawn: JCS  
Check: KSIAD  
North

**MAIN & LOWER  
LEVEL FLOOR  
PLAN/ VERTICAL  
CIRC DETAILS**

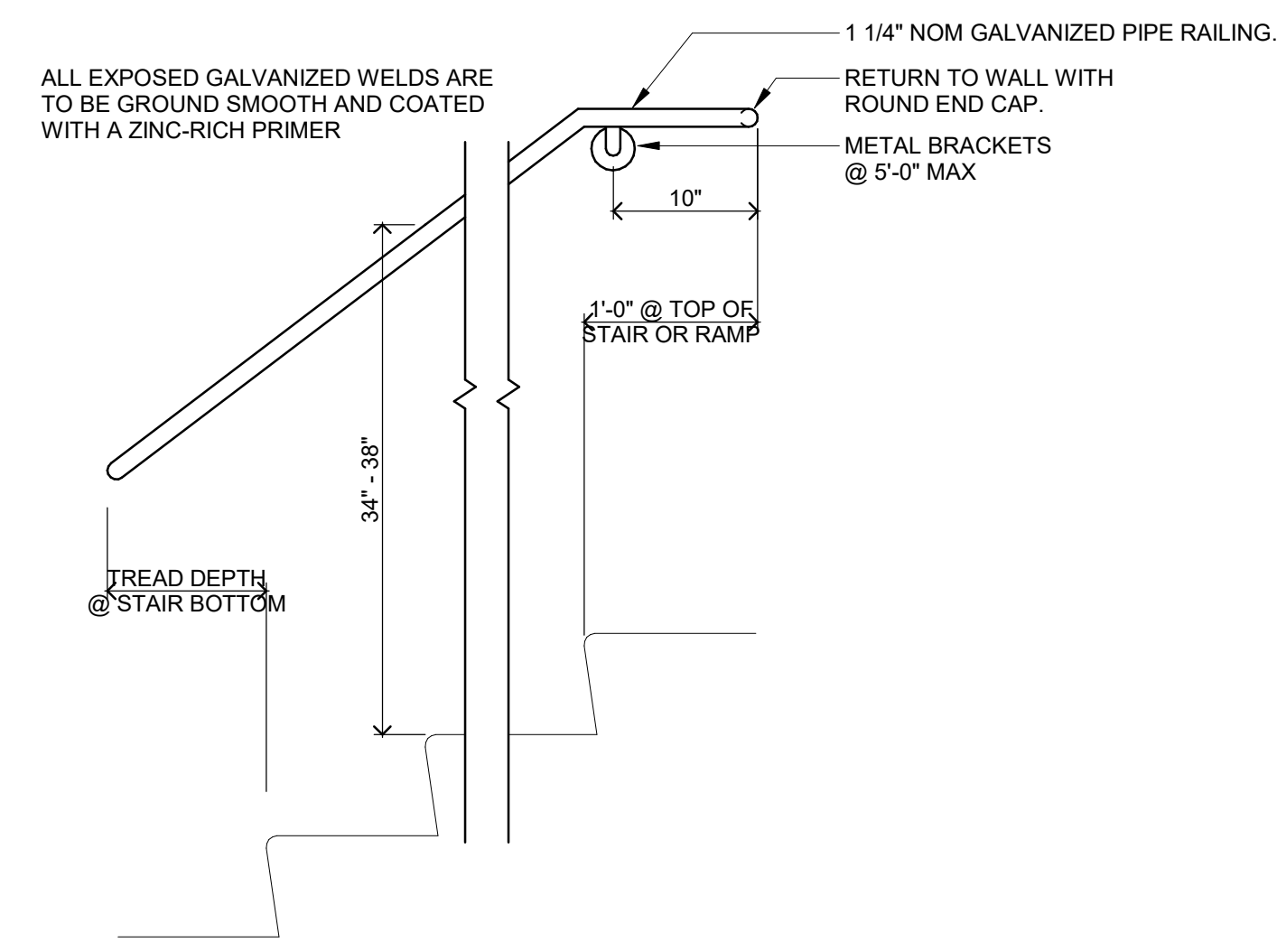
Scale: As indicated

**A2.00a**

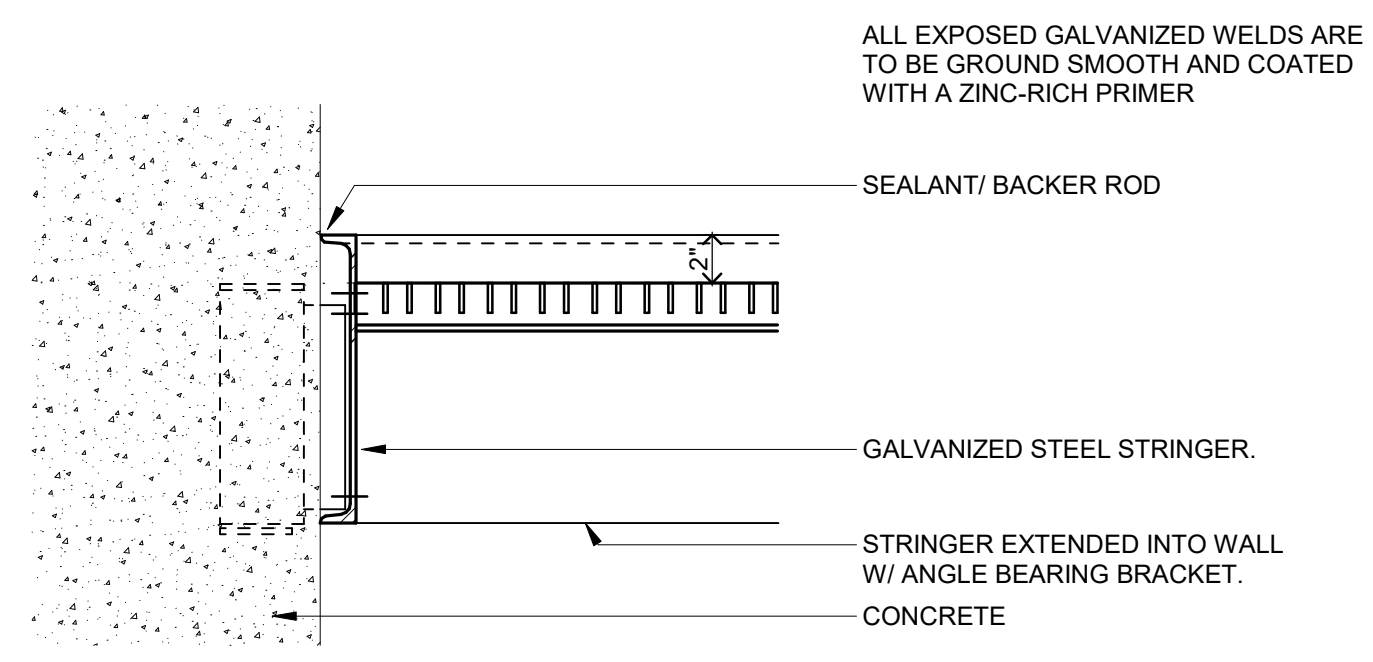
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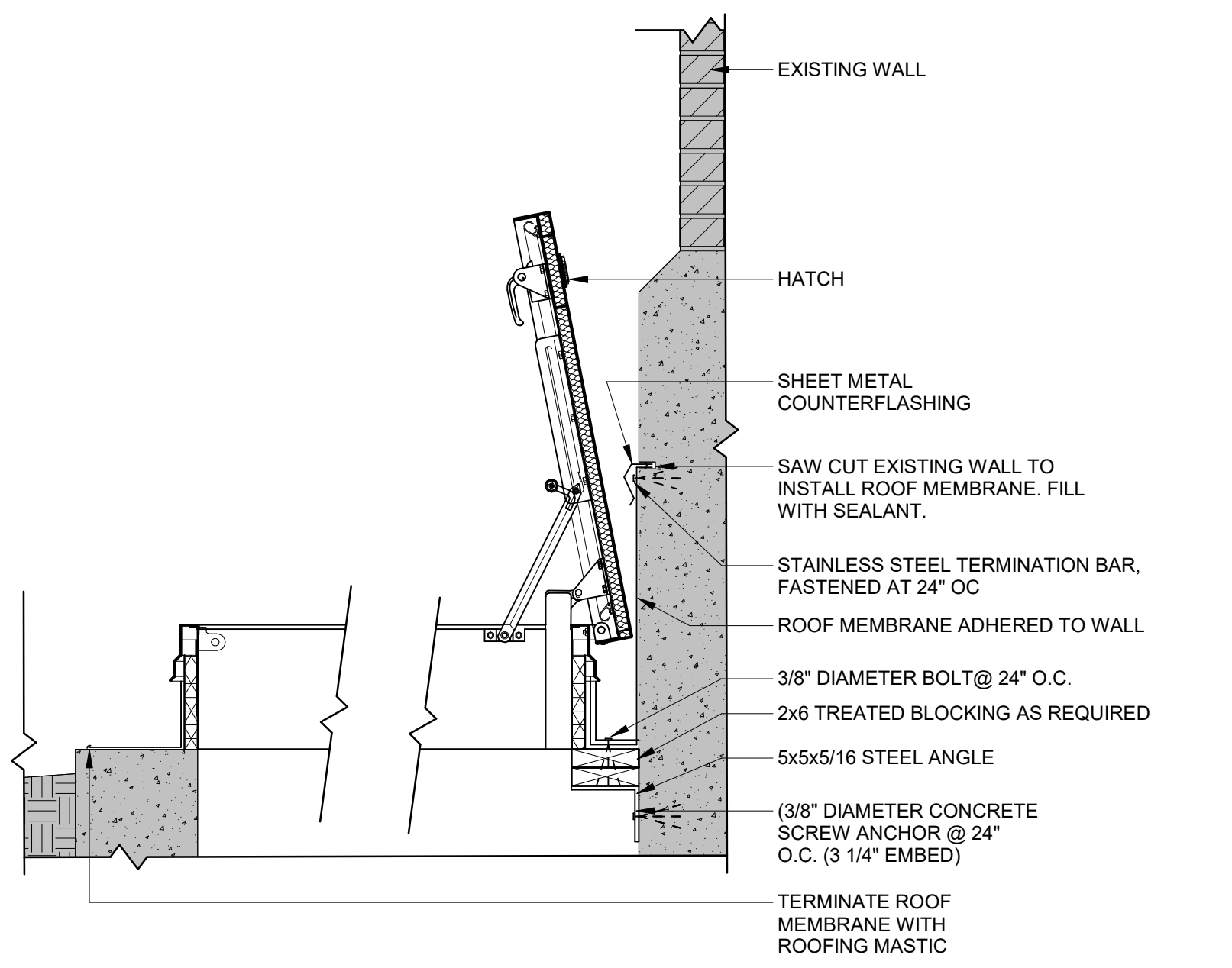
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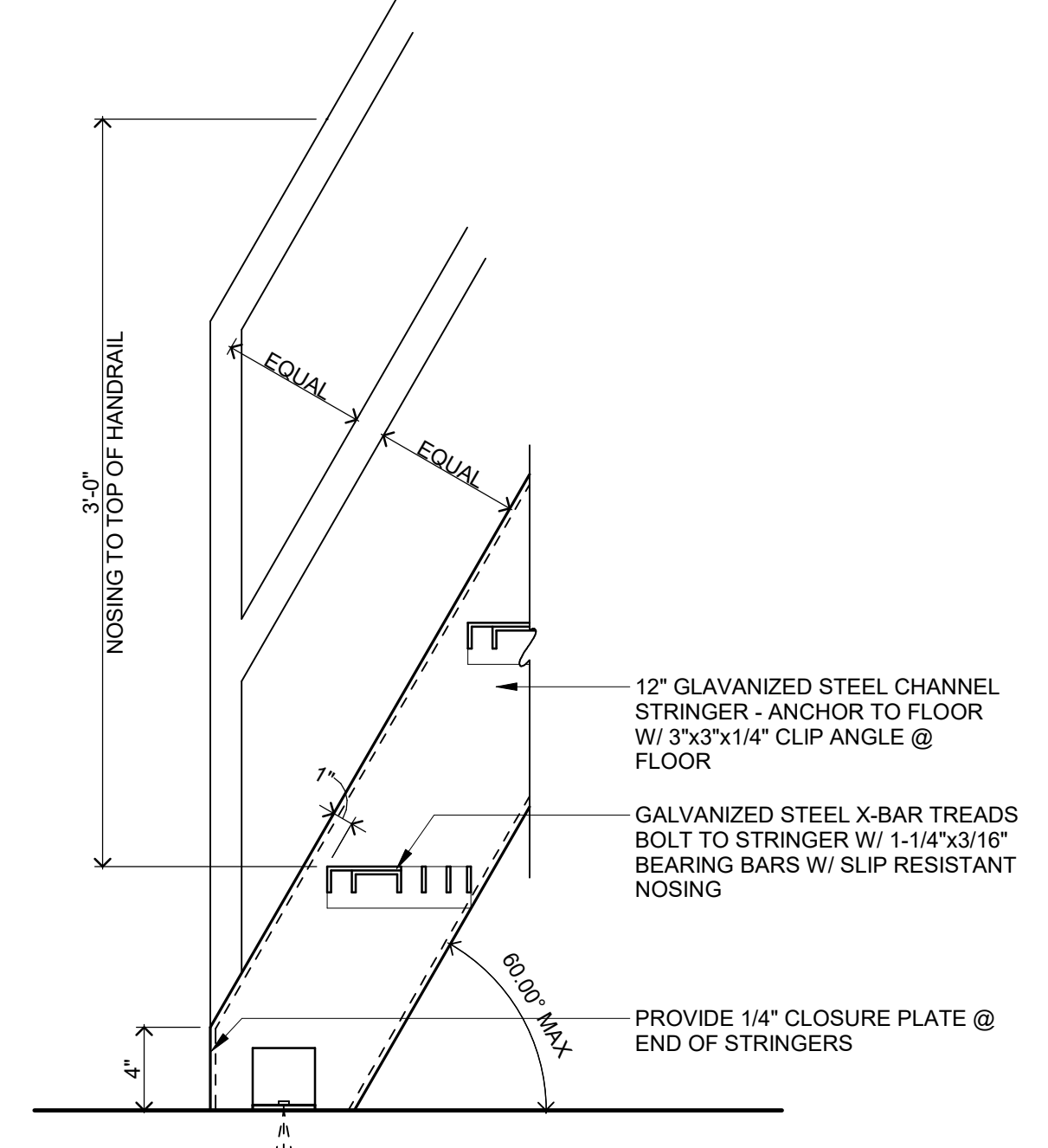
**B1 WALL MOUNTED HANDRAIL**  
1" = 1'-0"



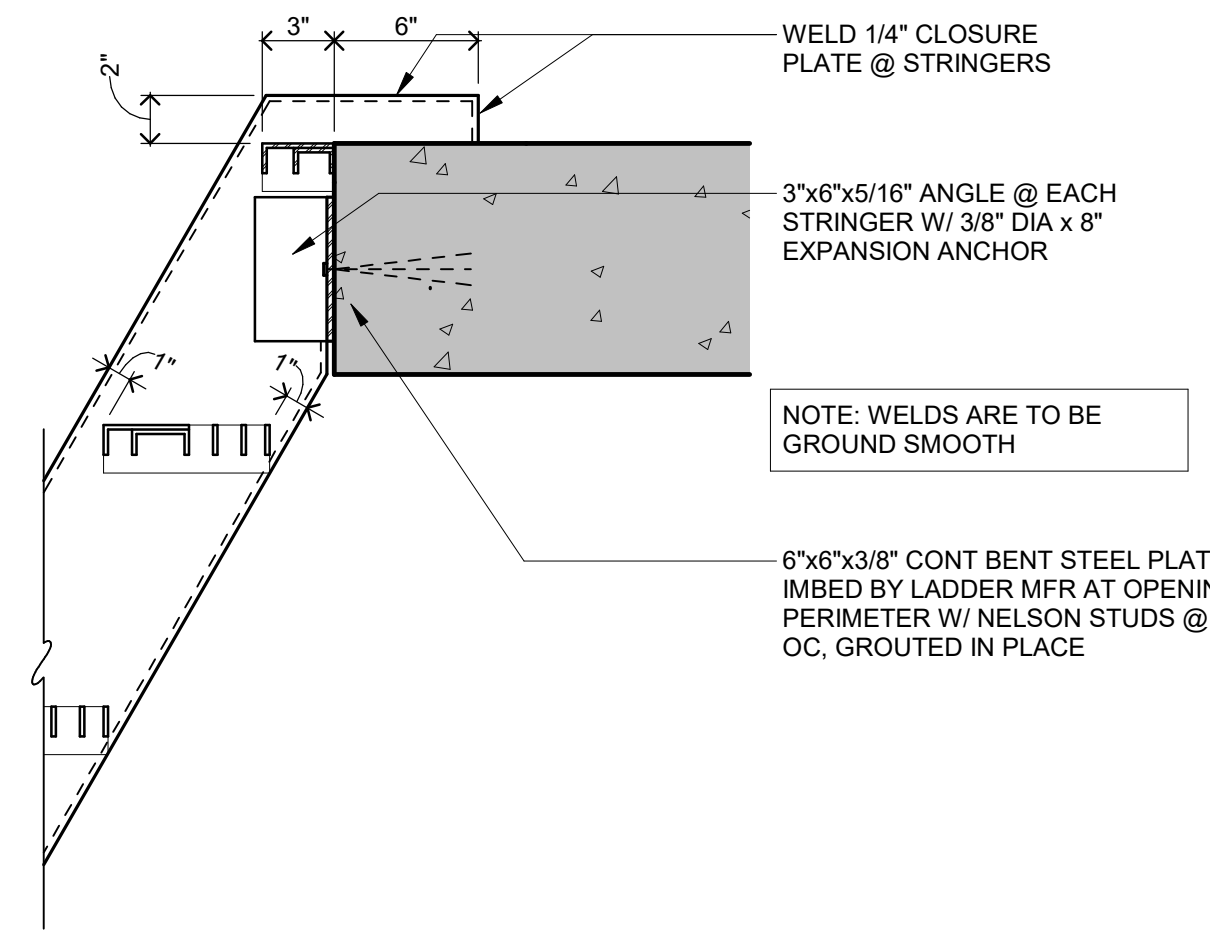
**B3 LANDING AT WALL**  
1 1/2" = 1'-0"



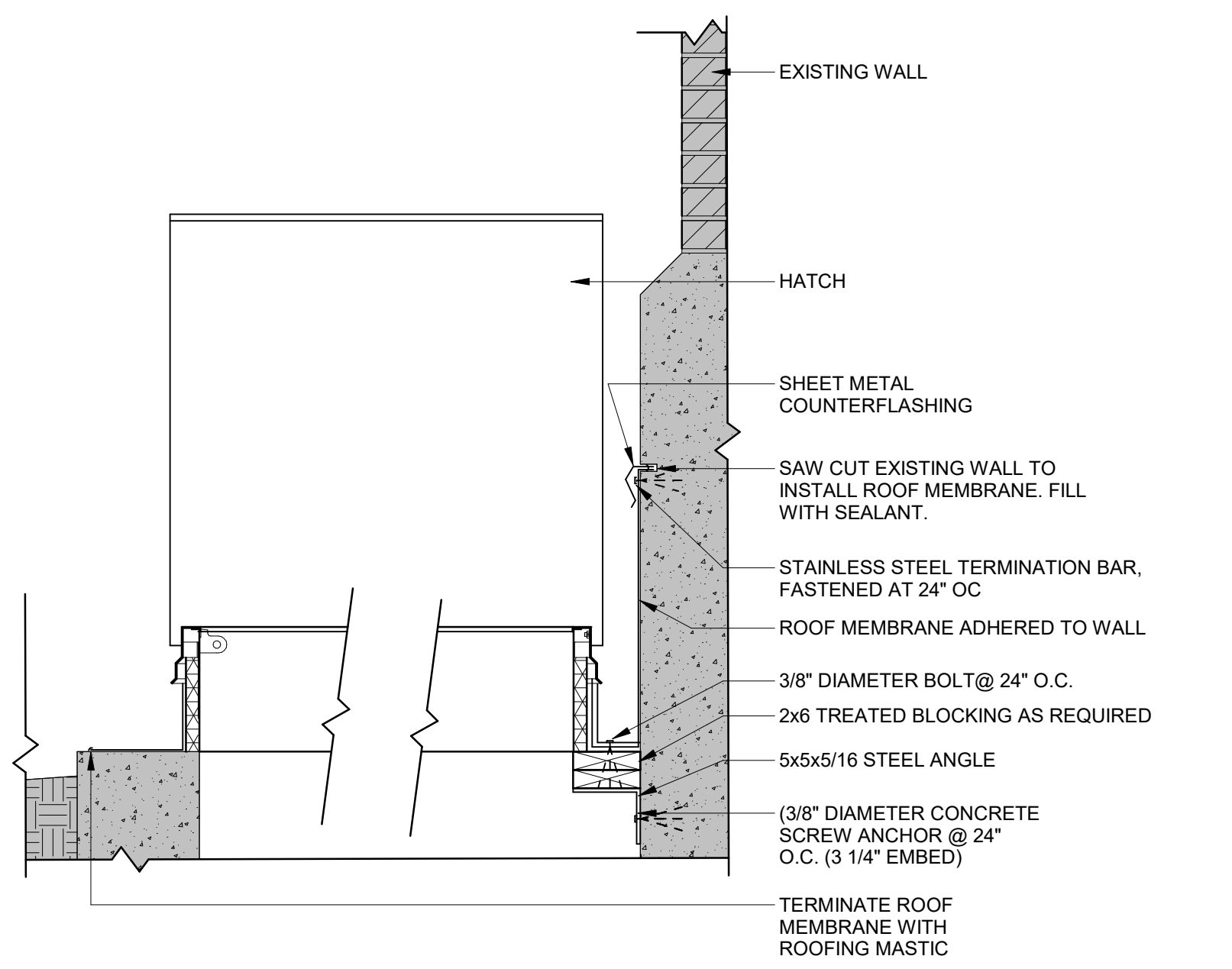
**B5 ROOF HATCH (NORTH SOUTH)**  
1" = 1'-0"



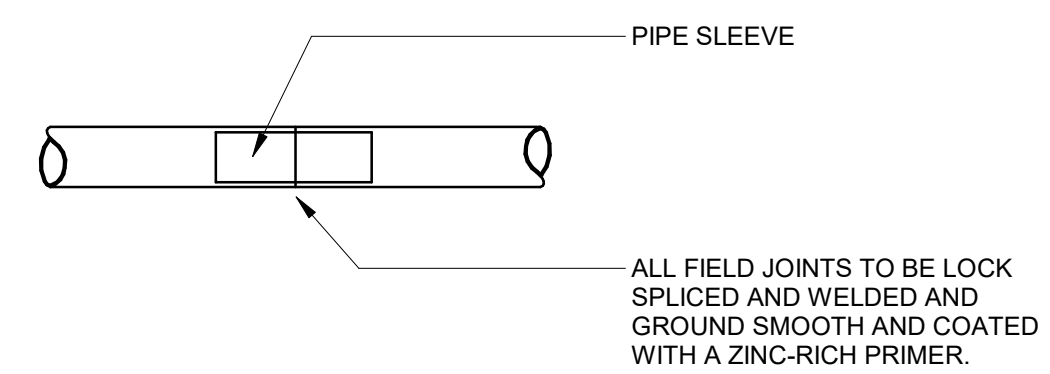
**D1 FLOOR AT SHIPS LADDER**  
1 1/2" = 1'-0"



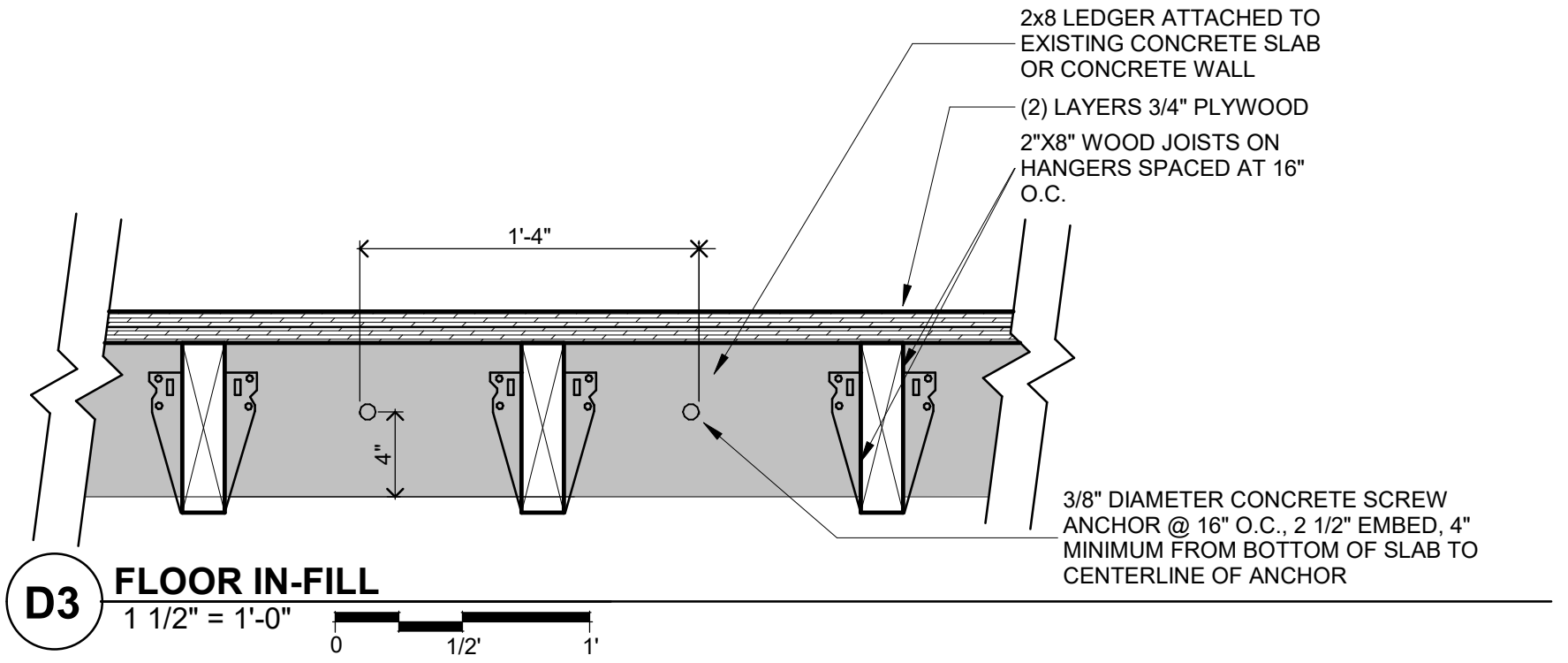
**C3 LANDING AT SHIPS LADDER**  
1 1/2" = 1'-0"



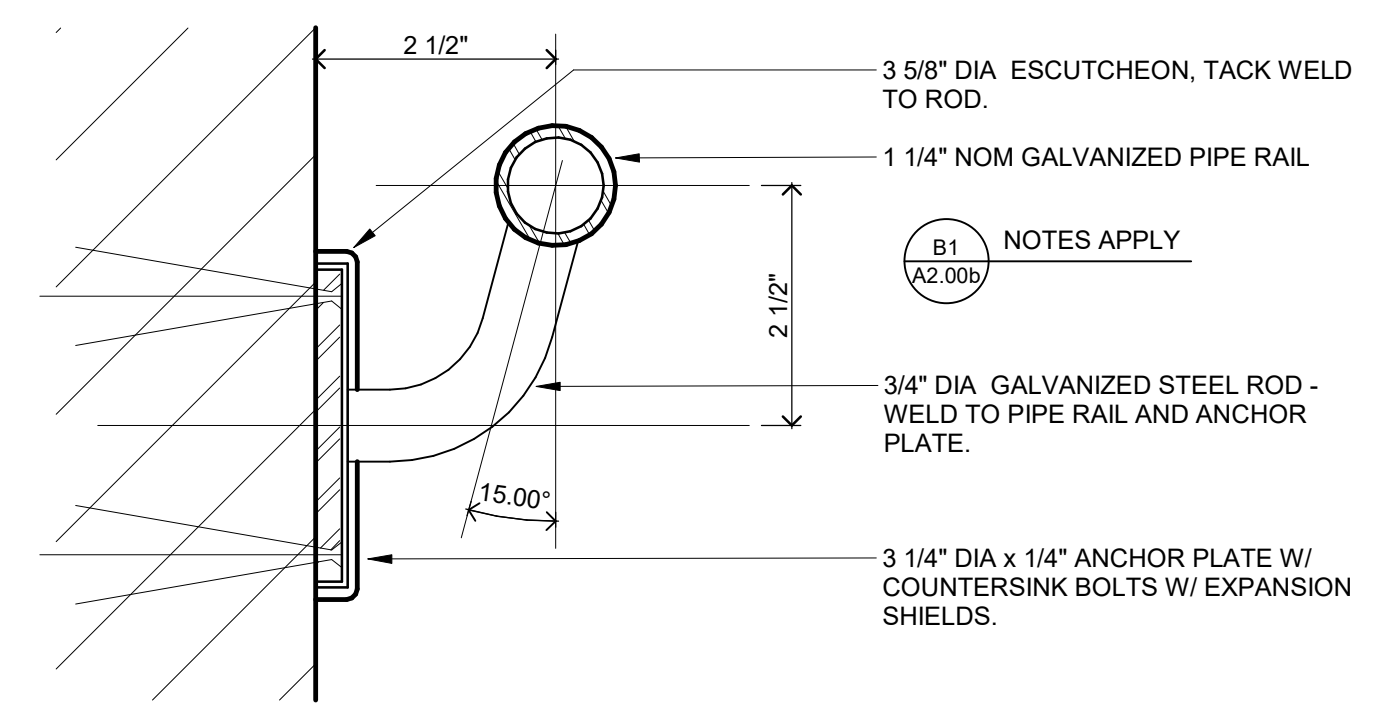
**D5 ROOF HATCH (EAST-WEST)**  
1" = 1'-0"



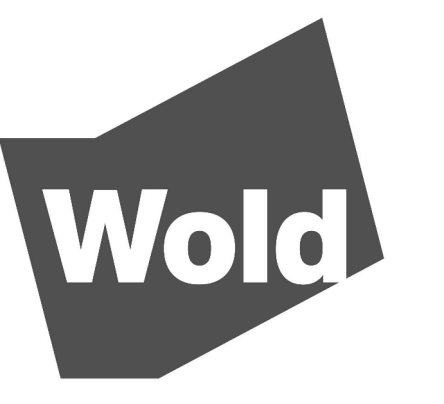
**E1 TYP HANDRAIL JOINT**  
1 1/2" = 1'-0"



**D3 FLOOR IN-FILL**  
1 1/2" = 1'-0"



**F1 SECTION AT BRACKET**  
6" = 1'-0"



I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Minnesota.

JOEL L. DUNNING  
MINNESOTA  
*Joel L. Dunning*  
JOEL L. DUNNING  
License Number: 41467 Date: 6/26/23

Description	Revisions	
	Date	Num

Comm: 232023  
Date: 05/26/2023  
Drawn: JCS  
Check: KSI/AD  
North

**VERTICAL CIRC  
DETAILS**

