

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, September 22, 2025
City Hall, Council Chambers
Meeting No. 17-25

Pursuant to Minn. Stat. 13D.02, one or more councilmembers may be participating remotely

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. September 8, 2025 City Council Workshop Meeting Minutes
2. September 8, 2025 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Administrative Presentations
 - a. Council Calendar Update
2. Council Presentations

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Ready Rebound Agreement
3. East Metro Public Safety Training Facility Joint Powers Agreement Update
4. Ramsey County GIS Users Group JPA Renewal
5. Multiyear Health Plan Agreement with Health Partners, Inc. for 2026 and 2027
6. Contract for 1902 Buildout
7. Conditional Use Permit Review, Maplewood Toyota Building Expansion, 3001 Highway 61
8. Resolution Directing Final Payment and Acceptance of Project, Myrtle-Sterling Area Street Improvements, City Project 22-16

H. PUBLIC HEARINGS – *If you are here for a Public Hearing please familiarize yourself with the Rules of Civility printed on the back of the agenda. Sign in with the City Clerk before addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.*

1. 2025 Maplewood Street Improvements, City Project 24-12
 - a. Assessment Hearing, 7:00 p.m.
 - b. Resolution Adopting Assessment Roll

c. UNFINISHED BUSINESS

None

d. NEW BUSINESS

None

e. AWARD OF BIDS

None

f. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other council members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of council members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
6:20 P.M. Monday, September 8, 2025
City Hall, Council Chambers

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 6:20 p.m. by Mayor Abrams.

B. ROLL CALL

Marylee Abrams, Mayor	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Chonburi Lee, Councilmember	Present
Nikki Villavicencio, Councilmember	Present

C. APPROVAL OF AGENDA

Councilmember Juenemann moved to approve the agenda as submitted.

Seconded by Councilmember Cave Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

None

E. NEW BUSINESS

1. 2025 Community Survey Results

City Manager Sable introduced Peter Leatherman, with The Morris Leatherman Company, who gave the presentation and answered questions of council.

No action required.

F. ADJOURNMENT

Mayor Abrams adjourned the meeting at 7:10 p.m.

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:16 p.m.by Mayor Abrams.

B. PLEDGE OF ALLEGIANCE

Marylee Abrams, Mayor	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
Chonburi Lee, Councilmember	Present
Nikki Villavicencio, Councilmember	Present

Councilmember Lee moved to approve the agenda as submitted.

Seconded by Councilmember Cave Ayes – All

The motion passed.

1. August 25, 2025 City Council Workshop Meeting Minutes

Councilmember Juenemann moved to approve the August 25, 2025 City Council Workshop Meeting Minutes as submitted.

Seconded by Councilmember Cave Ayes – All

The motion passed.

2. August 25, 2025 City Council Meeting Minutes

Councilmember Juenemann moved to approve the August 25, 2025 City Council Meeting Minutes as submitted.

Seconded by Councilmember Lee Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

1. Administrative Presentations

a. Council Calendar Update

City Manager Sable gave an update to the council calendar and reviewed other topics of concern or interest requested by councilmembers.

2. Council Presentations

None

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

Councilmember Cave moved to approve agenda items G1-G5.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

1. Approval of Claims

Councilmember Cave moved to approve the approval of claims.

ACCOUNTS PAYABLE:

\$ 597,276.58	Checks # 124117 thru # 124155 dated 8/26/25
\$ 500,988.52	Checks # 124156 thru # 124192 dated 9/2/25
\$ 412,770.34	Disbursements via debits to checking account dated 8/18/25 thru 8/31/25

\$ 1,511,035.44	Total Accounts Payable
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PAYROLL

\$ 806,221.10	Payroll Checks and Direct Deposits dated 8/29/25
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\$ 806,221.10 Total Payroll

\$ 2,317,256.54 GRAND TOTAL

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

2. Resolution Directing Release of Retainage and Acceptance of the Goodrich Park Improvements Project

Councilmember Cave moved to approve the resolution for release of retainage and acceptance of the Goodrich Park Improvements Project.

Resolution 25-09-2425

RESOLUTION DIRECTING RELEASE OF RETAINAGE AND ACCEPTANCE OF THE GOODRICH PARK IMPROVEMENTS PROJECT

WHEREAS, the City Council of Maplewood, Minnesota, has heretofore ordered the Goodrich Park Improvements Project, and has let a construction contract, and

WHEREAS, the Parks and Recreation Manager for the City of Maplewood has determined that the Goodrich Park Improvement Project is complete and recommends acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Maplewood, Minnesota:

1. City Project Goodrich Park Improvements are complete, and
2. The City accepts the maintenance of the improvements; and
3. The final construction cost is \$465,386; and
4. Release of retainage to Sunram Construction Inc. is hereby authorized.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

3. Payment for Accela Civic Platform

Councilmember Cave moved to approve the Accela software subscription renewal payment.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

4. Strategic Plan Update for Second Quarter of 2025

Councilmember Cave moved to accept the Strategic Plan Report for Second Quarter of 2025.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

5. Call for Special City Council Meeting on September 18, 2025

Councilmember Cave moved to call a special meeting of the City Council on September 18, 2025, at 4:30 pm.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

- H. PUBLIC HEARINGS** – *If you are here for a Public Hearing please familiarize yourself with the Rules of Civility printed on the back of the agenda. Sign in with the City Clerk before addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.*
- None

I. UNFINISHED BUSINESS

1. Resolution Approving the Maplewood Housing Rehabilitation Program

Community Development Director Parr provided background. Jason Peterson, CEO with NeighborWorks Home Partners, gave the presentation.

Councilmember Juenemann moved to approve the resolution approving the Maplewood Housing Rehabilitation Program.

Resolution 25-09-2426

RESOLUTION APPROVING THE MAPLEWOOD HOUSING REHABILITATION PROGRAM

WHEREAS, the city council of the city of Maplewood (the “City”) adopted ordinance no. 1052, codified as sections 2-395 through 2-400 of the Maplewood city code, which establishes a local housing trust fund (the “Trust Fund”) pursuant to Minnesota Statutes, section 462C.16; and

WHEREAS, the Trust Fund is intended to be a source of funding to meet the housing needs of the City; and

WHEREAS, the Trust Fund and the programs established under it will be administered by the Maplewood Economic Development Authority (the “EDA”) on behalf of the City; and

WHEREAS, the City wishes to establish a housing rehabilitation program (the "Housing Rehabilitation Program") in connection with and to be funded by the Trust Fund to offer low interest housing rehabilitation loans to qualified owners for approved projects.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Maplewood, Minnesota as follows:

1. The Housing Rehabilitation Program is hereby approved as presented.
2. EDA staff and consultants are hereby authorized to administer the Housing Rehabilitation Program, including entering into such contracts with third parties as the EDA may deem appropriate.
3. City and EDA staff and consultants are hereby authorized and directed to take such additional actions as may be necessary or convenient to carry out the intent of this resolution.

Seconded by Councilmember Lee

Ayes – All

The motion passed.

J. NEW BUSINESS

1. **Resolution Adopting the 2026 Preliminary Property Tax Levy and Setting the 2026 Budget Public Hearing Date and Time**

Finance Director Rueb gave the presentation. City Manager Sable added further information.

Councilmember Lee moved to approve the resolution setting a preliminary tax levy for taxes payable in 2026 of \$34,522,856, and setting the 2026 budget hearing for December 8, 2025 at 7:00 PM.

Resolution 25-09-2427

RESOLUTION ADOPTING THE 2026 PRELIMINARY PROPERTY TAX LEVY AND SETTING THE 2026 BUDGET PUBLIC HEARING DATE AND TIME

WHEREAS, State law requires that the City Council adopt a proposed property tax levy for taxes payable in 2026 by September 30, 2025; and

WHEREAS, the City Council has reviewed the proposed 2026 Budget and has determined the amount of the proposed tax levy payable in 2026, which is the maximum amount that will be levied.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA THAT:

1. The proposed tax levy for taxes payable in 2026, in the amount of \$34,522,856 is hereby adopted and shall be certified to the Ramsey County

Auditor as follows:

General Fund	\$ 25,683,353
Debt Service Funds	\$ 4,525,783
Capital Improvement Fund	\$ 610,000
Public Safety Equipment Fund	\$ 375,000
Fire Station and Equipment Fund	\$ 100,000
Building and Facilities Fund	\$ 350,000
Ambulance Fund	\$ 2,238,720
Ambulance Fund	\$ 340,000
Community Center Fund	\$ 300,000

Total Levy \$ 34,522,856

2. Debt levies have been increased or reduced by other revenue sources as follows:

City of MAPLEWOOD

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BOND ISSUES	ORIGINAL PRINCIPAL	DATE ISSUED	LEVY YEAR 2025 PAYABLE 2026 DEBT LEVY	ADDITIONS OR REDUCTIONS BY RESOLUTION	CERTIFIED DEBT LEVY
GO Imp 2015A refunding	3,790,000	1/1/2015	0.00		0.00
GO 2015B	1,215,000	7/8/2015	67,200.00	-67,200.00	0.00
GO 2015C refunding	7,990,000	7/8/2015	167,360.55	0.45	167,361.00
GO 2016A	3,765,000	9/8/2016	167,924.22	-0.22	167,924.00
GO 2017A	3,850,000	5/11/2017	80,409.30	189,999.70	270,409.00
GO 2018A	6,940,000	6/14/2018	289,995.84	171,000.16	460,996.00
GO 2019A	4,475,000	7/18/2019	158,411.57	93,686.43	252,098.00
GO 2020A	5,480,000	11/4/2020	381,458.13	-192,705.13	188,753.00
GO 2020B	6,200,000	7/1/2020	345,952.96	0.04	345,953.00
GO CAPT IMPR 2021A	9,500,000	1/25/2021	606,073.13	-0.13	606,073.00
GO Refunding Series 2021B	8,090,000	11/18/2021	987,472.50	-68,000.50	919,472.00
GO Improvement, Series 2022A	2,925,000	5/23/2022	269,902.50	-0.50	269,902.00
GO Improvement, Series 2023A	1,945,000	7/24/2023	107,623.03	81,324.97	188,948.00
GO Improvement Bond, 2024A	4,545,000	7/2/2024	438,900.00	0.00	438,900.00
GO Improvement Bond, 2025A	2,510,000	7/16/2025	248,994.38	-0.38	248,994.00
			\$4,317,678.11	\$208,104.89	\$4,525,783.00

3. The date for the public hearing and consideration of the final 2026 levy and budget shall be Monday, December 8, 2025 at 7:00 pm in the Maplewood City Council Chambers.

Seconded by Councilmember Villavicencio

Ayes – All

The motion passed.

2. Resolution Adopting the 2026 Preliminary EDA Property Tax Levy and Setting the 2026 Budget Public Hearing Date and Time

Finance Director Rueb gave the staff report.

Councilmember Cave moved to approve the resolution setting a preliminary EDA tax levy for taxes payable in 2026 of \$636,000, and setting the 2026 budget hearing for December 8, 2025 at 7:00 PM.

Resolution 25-09-2428

RESOLUTION ADOPTING THE 2026 PRELIMINARY MAPLEWOOD ECONOMIC DEVELOPMENT AUTHORITY PROPERTY TAX LEVY AND SETTING THE 2026 BUDGET PUBLIC HEARING DATE AND TIME

WHEREAS, Minnesota Statutes, section 275.065 requires the City of Maplewood and special taxing districts including the Maplewood Economic Development Authority ("MEDA") to certify their preliminary property tax levies to the County Auditor by September 30th of each year; and

WHEREAS, in accordance with its bylaws, MEDA has adopted an annual budget for 2026 and has submitted it to the City Council for inclusion and incorporation in the City's annual budget and has requested that the City levy a tax for 2026 for the benefit of MEDA; and

WHEREAS, the City Council has reviewed the proposed 2026 MEDA budget and has determined the amount of the proposed tax levy payable in 2026, which is the maximum amount that will be levied.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA THAT:

1. The proposed MEDA tax levy for taxes payable in 2026, in the amount of \$636,000 is hereby adopted and shall be certified to the Ramsey County Auditor.
2. The date for the public hearing and consideration of the final 2026 budget and tax levy for MEDA shall be Monday, December 8, 2025 at 7:00 pm in the Maplewood City Council Chambers.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

K. AWARD OF BIDS
None

L. ADJOURNMENT

Mayor Abrams adjourned the meeting at 8:07 p.m.

CITY COUNCIL STAFF REPORT
Meeting Date September 22, 2025

REPORT TO: City Council

REPORT FROM: Michael Sable, City Manager

PRESENTER: Michael Sable, City Manager

AGENDA ITEM: Council Calendar Update

Action Requested: ☐ Motion ☒ Discussion ☐ Public Hearing

Form of Action: ☐ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars.

Recommended Action:

No motion needed. This is an informational item.

Upcoming Agenda Items and Work Sessions Schedule:

October 13: Workshop: Ehler's 10-year Financial Model; Bronze Line Introduction
Council Meeting: Department Budget Presentations: Administration, Finance
Communications and IT

October 27: Council Meeting: Century Ponds Development

November 10: Council Meeting: Department Budget Presentations: Public Safety

Council Comments:

Comments regarding Workshops, Council Meetings or other topics of concern or interest.

1. Transit Discussion

Community Events and Notifications:

Trunk or Treat, October 25, 1:00 – 4:00 PM, Maplewood City Hall

Maplewood Living Schedule:

Author	Due Date	Edition
Sable	October 16	November 2025
Abrams	December 15	January 2026
Juenemann	Feb 17	March 2026
Cave	April 16	May 2026
Villavicencio	June 16	July 2026
Lee	August 17	September 2026

All assignments are subject to change based on election filings.

CITY COUNCIL STAFF REPORT
Meeting Date September 22, 2025

REPORT TO: Michael Sable, City Manager
REPORT FROM: Joe Rueb, Finance Director
PRESENTER: Joe Rueb, Finance Director
AGENDA ITEM: Approval of Claims

Action Requested:	☒ Motion	☐ Discussion	☐ Public Hearing
Form of Action:	☐ Resolution	☐ Ordinance	☐ Contract/Agreement ☐ Proclamation

Policy Issue:

The City Manager has reviewed the bills and authorized payment in accordance with City Council policies.

Recommended Action:

Motion to approve the approval of claims.

ACCOUNTS PAYABLE:

\$ 110,644.23	Checks # 124193 thru # 124236 dated 9/09/25
\$ 1,702,863.88	Checks # 124237 thru # 124318 dated 9/16/25
\$ 556,048.15	Disbursements via debits to checking account dated 9/1/25 thru 9/14/25
\$ 2,369,556.26	Total Accounts Payable

PAYROLL

\$ 820,575.37	Payroll Checks and Direct Deposits dated 9/12/25
\$ 820,575.37	Total Payroll
<u>\$ 3,190,131.63</u>	GRAND TOTAL

Background

A detailed listing of these claim has been provided. Please call me at 651-249-2903 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

1. Listing of Paid Bills

Check Register
City of Maplewood

Check	Date	Vendor	Description	Amount
124193	9/9/2025	43 ADAM'S PEST CONTROL INC	MOSQUITO AND TICK TREATMENT TO EMTF	\$ 90.00
124194	9/9/2025	5638 ARVIG ENTERPRISES INC	FIBER OPTIC LOCATE FEE	1,440.00
124195	9/9/2025	5948 BLUE NET, INC.	BINDTUNING SUBSCRIPTION	2,250.00
124196	9/9/2025	4371 ELECTRO WATCHMAN INC.	WORK TO MOVE PANIC BUTTON TO NEW CUST SERVICE DESK	1,297.75
124197	9/9/2025	5064 FIRE CATT, LLC	FIRE HOSE TESTING	6,810.30
124198	9/9/2025	7032 G & A COLORTECH	SQUAD 941 REPAIR VIN# 1C4RDJFG0RC139661	3,024.55
124199	9/9/2025	5577 GERTENS	PLANTS	64.00
124200	9/9/2025	6009 HEALTHCALL, LLC	PARAMEDIC SOFTWARE - AUGUST 2025	1,070.00
124201	9/9/2025	7013 KEITH P. STREFF	DOG APPEAL HEARING	200.00
124202	9/9/2025	5533 KIRVIDA FIRE	EVALUATE LEAK ON E313	253.50
124203	9/9/2025	827 L M C I T	WC CLAIM #00495490	244.47
	9/9/2025	827 L M C I T	WC CLAIM #00516968	221.99
	9/9/2025	827 L M C I T	WC CLAIM #00517463	592.25
	9/9/2025	827 L M C I T	WC CLAIM #00517684	1,203.36
124204	9/9/2025	7017 LEO A DALY LLC	MCC/YMCA FACILITY ASSESSMENT	1,108.00
124205	9/9/2025	5425 LHB INC.	CONSULTANT SERVICES THRU 07/25/2025	300.00
124206	9/9/2025	7269 LUNCH & LILLY INC.	EMPLOYEE PICNIC FOOD TRUCK DEPOSIT	350.68
124207	9/9/2025	7263 MARTIN MARIETTA MATERIALS	BITUMINOUS MATERIAL - PATCHING	172.53
	9/9/2025	7263 MARTIN MARIETTA MATERIALS	BITUMINOUS MATERIAL - PATCHING	404.26
124208	9/9/2025	5222 MARTIN-MCALLISTER	PSYCHOLOGIST CONSULTING SERVICES	7,850.00
124209	9/9/2025	7267 MIDWEST GROUNDCOVER	ENGINEERED WOOD FIBER FOR PLAYGROUNDS	2,880.00
124210	9/9/2025	5576 NORTHLAND RECREATION	PIP FIX AT WAKEFIELD PLAYGROUND	2,750.00
124211	9/9/2025	6017 NOW MICRO INC	HP LAPTOPS	9,793.00
124212	9/9/2025	1 ONE TIME VENDOR	PIPED AND WIRED FOR NEW SPLIT UNIT IN GARAGE	1,250.00
124213	9/9/2025	1 ONE TIME VENDOR	EMS MC REFUND - PATIENT OVERPAYMENT	225.00
124214	9/9/2025	1 ONE TIME VENDOR	EMS MC REFUND - PATIENT OVERPAYMENT	250.00
124215	9/9/2025	1 ONE TIME VENDOR	EMS MC REFUND - PATIENT OVERPAYMENT	250.00
124216	9/9/2025	1 ONE TIME VENDOR	EMS MC REFUND - PATIENT OVERPAYMENT	100.00
124217	9/9/2025	1 ONE TIME VENDOR	EMS MC REFUND - PATIENT OVERPAYMENT	112.50
124218	9/9/2025	6370 OUTBACK NURSERY & LANDSCAPING	REPLACEMENT TREES	495.00
124219	9/9/2025	6111 QUADIENT FINANCE USA, INC.	POSTAGE MACHINE - CITY HALL	1,569.82
124220	9/9/2025	6111 QUADIENT FINANCE USA, INC.	POSTAGE MACHINE - PUBLIC WORKS LATE FEE	58.79
124221	9/9/2025	2632 SERVICE MASTER	SEPTEMBER 2025 - CLEANING SERVICES	202.62
124222	9/9/2025	5939 SHERMAN ASSOCIATES, INC	2025-1 TIF 1-13 1st HALF PAYMENT	21,229.96
124223	9/9/2025	7268 SOS OFFICE FURNITURE, LLC	FURNITURE MOVING/LABOR	450.00
124224	9/9/2025	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	165.61
	9/9/2025	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	159.70
	9/9/2025	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	1,423.07
	9/9/2025	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	486.68
	9/9/2025	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	99.35
	9/9/2025	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	68.78
	9/9/2025	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	542.74
	9/9/2025	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	304.94
	9/9/2025	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	1,689.56
124225	9/9/2025	7220 STRYPES PLUS MORE, INC.	FRAMES FOR VEHICLES	394.00
124226	9/9/2025	5931 TRUGREEN PROCESSING CENTER	TURF SERVICES AUGUST	1,143.07
	9/9/2025	5931 TRUGREEN PROCESSING CENTER	LAWN TREATMENT FOR NORTH STATION & CLARENCE ST	244.09
124227	9/9/2025	1669 TWIN CITIES TRANSPORT &	TOWING OF TRAINING VEHICLES	375.00
124228	9/9/2025	6072 ALTEC INDUSTRIES	ANNUAL INSPECTION OF BUCKET TRUCK UNIT 542	1,250.43
124229	9/9/2025	5114 BOLTON & MENK, INC.	2025 GENERAL ENGINEERING - TREE STAND SURVEY	325.50
	9/9/2025	5114 BOLTON & MENK, INC.	GIS SUPPORT	1,785.00
124230	9/9/2025	5312 ENVUE TELEMATICS, LLC	GEO TAB PRO PLAN - SEPTEMBER 2025 FEE	624.00
124231	9/9/2025	585 GOPHER STATE ONE-CALL	AUGUST 2025 - NET BILLABLE CALL TICKETS	904.50
124232	9/9/2025	5353 MANSFIELD OIL CO	ADDITIONAL GASOLINE - AUGUST 2025	5,017.35
124233	9/9/2025	393 MN DEPT OF LABOR & INDUSTRY	AUGUST 2025 - BUILDING PERMIT STATE SURCHARGE	1,578.21
124234	9/9/2025	5670 PETERSON COUNSELING AND CONSULTING LLC	AUGUST 2025 - COUNSELING SERVICES	1,635.00
124235	9/9/2025	1190 XCEL ENERGY	ELECTRIC UTILITY	1,948.87
	9/9/2025	1190 XCEL ENERGY	STREET LIGHTS	16,789.95
124236	9/9/2025	2880 ZAHL PETROLEUM MAINTENANCE CO	PHOENIX APPLICATION INSTALL SUPPORT	1,124.50
44 Checks in this report.				<u><u>\$ 110,644.23</u></u>

Check Register
City of Maplewood

Check	Date	Vendor	Description	Amount
124237	9/16/2025	5854 ACCELA INC.	ACCELA CIVIC PLATFORM SUBSCRIPTION	\$ 68,250.44
124238	9/16/2025	7270 AGASSIZ SEED & SUPPLY	COVER CROP FOR PRESERVES	33.60
124239	9/16/2025	7223 APPLE FORD WHITE BEAR LAKE	WHEEL ASSEMBLY	94.91
124240	9/16/2025	5559 AL TECHNOLOGIES, LLC	SEPTEMBER 2025 - BENEFITS CONNECT	424.49
124241	9/16/2025	1769 BARNETT WHITE BEAR	REPAIRS FOR PD UNIT 947	1,030.07
124242	9/16/2025	194 BITUMINOUS ROADWAYS, INC.	CITY PROJ 22-16: RIP RAP AND SWPPP WORK	3,565.50
124243	9/16/2025	6030 CENTENNIAL FLOORING	NORTH FIRE STATION FLOORING INSTALLATION	818.00
124244	9/16/2025	2001 CITY OF ROSEVILLE	Q2 2025 1920 RICE ST - 1/2 SHARE TO XCEL ENERGY	81.14
124245	9/16/2025	1771 CITY OF WHITE BEAR LAKE	VIN #6094 TAB RENEWAL	16.25
124246	9/16/2025	5819 CLEAN RESPONSE, INC.	SEWER BACK UP CLEAN UP FEES FOR 1071 CO RD B.	3,809.95
124247	9/16/2025	6320 COMPANION ANIMAL CONTROL	AUGUST 2025 - ANIMAL CONTROL SERVICES	475.70
124248	9/16/2025	7262 CRAFTCO, INC.	IGNITION SWITCH FOR MELTER UNIT 711	220.85
124249	9/16/2025	3645 CUMMINS SALES AND SERVICE	GENERATOR UNIT 923 REPAIR	288.00
124250	9/16/2025	1026 DEPT OF TRANSPORTATION	TRAFFIC CONTROL TRAINING	300.00
124251	9/16/2025	4067 ESCAPE FIRE PROTECTION INC	FIRE STATION #2: CALLED FOR DRY SYSTEM TRIP	1,150.00
124252	9/16/2025	3 ESCROW REFUND	EC ESCROW RELEASE: 549 FARRELL STREET N	3,500.00
124253	9/16/2025	3 ESCROW REFUND	EC ESCROW RELEASE: 2069/2073 WOODLYNN AVE	3,500.00
124254	9/16/2025	6307 FROST ENGLISH SILVER I LLC	2025-1 1-13 TIF FIRST HALF PAYMENT	138,580.03
124255	9/16/2025	3416 FUN JUMPS ENTERTAINMENT INC	INFLATABLES FOR CELEBRATE SUMMER SEPT 19th	5,498.78
124256	9/16/2025	7032 G & A COLORTECH	REPAIR OF SQUAD #945 VIN# 1C4RDJFG7PC597680	2,200.35
124257	9/16/2025	5649 HASSE FAMILY ENTERPRISES LLC	PETTING ZOO AT 9/19/25 FRIDAY NIGHT FIREWORKS	950.00
124258	9/16/2025	3330 HOISINGTON KOEGLER GROUP INC	2025 PLANNING SERVICES - CENTURY PONDS	2,660.00
124259	9/16/2025	3280 IIA LIFTING SERVICES	INSPECTION ON NEW ROSENBAUER TRUCK	2,911.55
124260	9/16/2025	5322 KARL STORZ	POWER SUPPLY FOR C-MAC MONITOR	259.71
124261	9/16/2025	789 KATH FUEL OIL SERVICE CO	SUPPLIES FOR FLEET SHOP	14.40
124262	9/16/2025	2137 KENNEDY & GRAVEN CHARTERED	ATTORNEY FEES - JULY 2025	12,453.40
124263	9/16/2025	5533 KIRVIDA FIRE	324 PUMP LEAK REPAIR	447.48
124264	9/16/2025	827 L M C I T	WORK COMP QTRLY OCT - DEC 2025	177,227.00
124265	9/16/2025	846 LANGUAGE LINE SERVICES	AUGUST - PHONE INTERPRETIVE SERVICES	1,164.11
124266	9/16/2025	6104 LEGACY SORBENTS & SUPPLY CO.	FLOOR DRY X 25	275.00
124267	9/16/2025	7202 LEXISNEXIS RISK DATA MANAGEMENT LLC	AUGUST 2025 - ACCURINT SERVICES	666.67
124268	9/16/2025	7035 LOCKRIDGE GRINDAL NAUEN P.L.L.P.	PROFESSIONAL SERVICES - SEPTEMBER 2025	3,333.33
124269	9/16/2025	917 MACQUEEN EMERGENCY	FIRE EQUIPMENT PARTS	294.67
	9/16/2025	917 MACQUEEN EMERGENCY	FIRE TOOLS & EQUIPMENT	30.79
	9/16/2025	917 MACQUEEN EMERGENCY	FIRE EQUIPMENT	231.13
124270	9/16/2025	7263 MARTIN MARIETTA MATERIALS	BITUMINOUS PURCHASES - SPOT PAVING CAMPUS TRAIL	3,590.54
	9/16/2025	7263 MARTIN MARIETTA MATERIALS	BITUMINOUS MATERIALS - SPOT PAVING CAMPUS TRAIL	1,334.07
	9/16/2025	7263 MARTIN MARIETTA MATERIALS	DISPOSAL ASPHALT - CAMPUS TRAIL	125.00
	9/16/2025	7263 MARTIN MARIETTA MATERIALS	DISPOSAL ASPHALT - CAMPUS TRAIL	50.00
	9/16/2025	7263 MARTIN MARIETTA MATERIALS	DISPOSAL ASPHALT - CAMPUS TRAIL	50.00
	9/16/2025	7263 MARTIN MARIETTA MATERIALS	BITUMINOUS MATERIAL - PATCHING - HAZELWOOD PARK	1,305.44
124271	9/16/2025	6438 METRO - INET	SEPTEMBER - METRO-INET IT INFRASTRUCTURE	11,408.00
124272	9/16/2025	7216 METRO PRODUCTS LLC	SUPPLIES FOR FLEET SHOP	58.67
124273	9/16/2025	7267 MIDWEST GROUNDCOVER	WOOD FIBER FOR PLAYGROUND CONTAINERS	2,880.00
124274	9/16/2025	5838 MINNESOTA BENEFIT ASSOCIATION	MONTHLY PREMIUM - SEPTEMBER 2025	116.85
	9/16/2025	5838 MINNESOTA BENEFIT ASSOCIATION	MONTHLY PREMIUM - OCTOBER 2025	116.85
124275	9/16/2025	1044 MN FIRE SERVICE CERT BD	FAO CERTIFICATIONS	392.00
124276	9/16/2025	1088 MN POLLUTION CONTROL AGENCY	MPCA RENEWAL - 1 EMPLOYEE	23.00
124277	9/16/2025	1111 MOTOROLA SOLUTIONS, INC.	MOTOROLA O3 RADIO HEADS	1,817.28
124278	9/16/2025	1126 NCPERS GROUP LIFE INS. MN	MONTHLY PREMIUM - OCTOBER 2025	384.00
124279	9/16/2025	6257 NINE NORTH	AUGUST 2025 AV SERVICES - MONTHLY	1,150.00
124280	9/16/2025	6017 NOW MICRO INC	WARRANTIES FOR NEW LAPTOPS	742.00
124281	9/16/2025	1 ONE TIME VENDOR	CITY PROJ 23-08: 1866 EAST SHORE DR SPRINK. REPAIR	1,475.00
124282	9/16/2025	1 ONE TIME VENDOR	CITY PROJ 24-12: 2020 PROSPERITY TOW REIMBURSEMENT	270.94
124283	9/16/2025	1 ONE TIME VENDOR	PRO-RATED LIQ & FOOD ESTAB REFUND; CLOSED BUSINESS	2,086.50
124284	9/16/2025	1 ONE TIME VENDOR	REFUND BLD-25-01621CE PERMIT FEE PLUS STATE SURTAX	386.05
124285	9/16/2025	1 ONE TIME VENDOR	RENTAL LICENSE REFUND - 2595 CARVER AVE E	200.00

Check Register
City of Maplewood

Check	Date	Vendor	Description	Amount
124286	9/16/2025	1 ONE TIME VENDOR	CITY PROJ 24-12: 2323 MAIDA CT SPRINKLER REIMB	338.89
124287	9/16/2025	1 ONE TIME VENDOR	CITY PROJ 24-12: 1519 HALLER CT SPRINKLER REPAIR	356.89
124288	9/16/2025	1 ONE TIME VENDOR	CITY PROJ 24-12: 1529 HALLER CT SPRINKLER REPAIR	295.00
124289	9/16/2025	1 ONE TIME VENDOR	CITY PROJ 23-08: 1768 EAST SHORE DR SPRINK. REPAIR	2,497.00
	9/16/2025	1 ONE TIME VENDOR	CITY PROJ 23-08:1768 EAST SHORE DR BACKFLOW REPAIR	870.00
124290	9/16/2025	1 ONE TIME VENDOR	CITY PROJ 24-12: 2341 MAMIE AVE SPRINKLER REIMB	189.53
124291	9/16/2025	1 ONE TIME VENDOR	WATER DAMAGE REPAIR AT BCA: 1955 CLARENCE ST	2,258.14
124292	9/16/2025	1 ONE TIME VENDOR	CITY HALL WATER HEATER REPLACEMENT	950.00
124293	9/16/2025	1 ONE TIME VENDOR	RENTAL PROPERTY LICENSE - PARTIAL REFUND	50.00
124294	9/16/2025	1 ONE TIME VENDOR	EMS MC REFUND - PATIENT OVERPAYMENT	380.29
124295	9/16/2025	6111 QUADIENT FINANCE USA, INC.	POSTAGE SUPPLIES - CITY HALL	368.07
124296	9/16/2025	6483 REDLINE ARCHITECTURAL SM, LLC	CITY HALL ROOF LEAK REPAIR	426.40
124297	9/16/2025	1340 REGIONS HOSPITAL	EMS SUPPLIES 4TH QTR 2024	176.48
124298	9/16/2025	6014 MARK REHDER	AUGUST 2025: TREE INSPECTION SERVICES	2,590.25
124299	9/16/2025	1397 RYAN PLUMBING & HEATING CO.	RPZ TESTING IN PARKS	275.00
	9/16/2025	1397 RYAN PLUMBING & HEATING CO.	RPZ TESTING IN PARKS	275.00
124300	9/16/2025	5772 SVL SERVICE CORPORATION	CHILLER SENSOR REPLACEMENT	804.24
	9/16/2025	5772 SVL SERVICE CORPORATION	CHILLER PUMP REPLACEMENT	5,298.00
124301	9/16/2025	4256 SHI INTERNATIONAL CORP	WORKSPACE ONE SUBSCRIPTION 8/2025 TO 8/2026	6,600.00
	9/16/2025	4256 SHI INTERNATIONAL CORP	ADDITIONAL ADOBE ACROBAT PRO SUBSCRIPTIONS	80.00
	9/16/2025	4256 SHI INTERNATIONAL CORP	DOCKING STATIONS FOR NEW SQUADS	3,427.80
124302	9/16/2025	6107 TOKLE INSPECTIONS, INC.	ELECTRICAL INSPECTIONS - AUG 2025	28,108.16
124303	9/16/2025	7257 TRANSWEST TRUCKS - LAUDERDALE	TRANSMISSION REPAIR TO E323	1,468.01
124304	9/16/2025	6036 TREE TRUST	2025 TREE SALE (270 TREES)-RES COPAYS-MNDNR GRANT	19,519.42
124305	9/16/2025	6485 TRUEPOINT SOLUTIONS	AUGUST 2025 ACCELA SUPPORT SERVICES	3,217.50
124306	9/16/2025	2700 TSI INC	GENERATOR & GENERATOR SERVICE	1,400.00
124307	9/16/2025	300 ULTIMATE SAFETY CONCEPTS INC.	FIRE EQUIPMENT SPREADER, BLADES, AND RAM	49,660.00
124308	9/16/2025	5550 ZOLL MEDICAL CORPORATION	CABLE, LIMB LEAD ECG, AAMI, PROPAQ MD	159.90
	9/16/2025	5550 ZOLL MEDICAL CORPORATION	RESQPOD ITD	725.20
124309	9/16/2025	7095 JAYNE FRAHM	PLAN REVIEW SERVICES - AUG/SEPT 2025	720.00
124310	9/16/2025	5598 KELLY & LEMMONS, P.A.	PROSECUTION SERVICES - AUGUST	17,245.00
124311	9/16/2025	875 LOFFLER COMPANIES, INC.	AUGUST 2025 - CANON MFP USAGE COSTS	891.59
124312	9/16/2025	5353 MANSFIELD OIL CO	CONTRACT GASOLINE - SEPTEMBER 2025	11,685.50
	9/16/2025	5353 MANSFIELD OIL CO	CONTRACT DIESEL - SEPTEMBER 2025	7,624.54
124313	9/16/2025	2696 MUSKA ELECTRIC CO	INSTALL GFI BREAKER FOR DRYER	255.60
124314	9/16/2025	1202 NYSTROM PUBLISHING CO INC	SEPTEMBER 2025 MAPLEWOOD LIVING	9,136.35
124315	9/16/2025	2903 PARK CONSTRUCTION CO	CITY PROJ 24-12: APPLICATION FOR PAYMENT NO. 2	1,042,487.38
124316	9/16/2025	1337 RAMSEY COUNTY-PROP REC & REV	ROSELAWN AND HIGHWAY 61 SERVICE	431.42
	9/16/2025	1337 RAMSEY COUNTY-PROP REC & REV	SERVICE OF EMERGENCY PRE-EMPTION SYSTEMS	1,206.94
124317	9/16/2025	5921 TRACKER	TRACKER INVESTMENT MANAGER AND DEBT MANAGER	11,400.00
124318	9/16/2025	1190 XCEL ENERGY	ELECTRIC & GAS UTILITY	234.41
	9/16/2025	1190 XCEL ENERGY	FIRE SIRENS	60.49
82 Checks in this report.				<u><u>\$ 1,702,863.88</u></u>

CITY OF MAPLEWOOD
Disbursements via Debits to Checking Account

Settlement			
Date	Payee	Description	Amount
9/2/2025	Accela Credit Card Billing	Credit Card Billing Fee	\$ 15.00
9/12/2025	Creating Healthy Communities	PR - Employee Contributions	43.04
9/2/2025	Delta Dental	Dental Premium	3,274.99
9/8/2025	Delta Dental	Dental Premium	2,329.71
9/2/2025	ICMA (Vantagepointe)	PR - Deferred Compensation	7,500.62
9/12/2025	ICMA (Vantagepointe)	PR - Deferred Compensation	7,500.62
9/2/2025	ICMA (Vantagepointe)	Retiree Health Savings	1,160.00
9/12/2025	ICMA (Vantagepointe)	Retiree Health Savings	1,160.00
9/2/2025	Labor Unions	Union Dues	1,067.08
9/12/2025	Labor Unions	Union Dues	4,484.06
9/2/2025	MidAmerica	HRA Flex Plan - AUL	3,375.00
9/12/2025	MidAmerica	HRA Flex Plan - AUL	12,848.39
9/2/2025	MN Dept of Revenue	PR - State Payroll Tax	37,529.61
9/3/2025	Optum Health	DCRP & Flex Plan Payments	900.00
9/5/2025	Optum Health	DCRP & Flex Plan Payments	78.98
9/12/2025	Optum Health	DCRP & Flex Plan Payments	1,292.42
9/12/2025	P.E.R.A.	PR - P.E.R.A.	184,806.19
9/12/2025	U.S. Treasurer	PR - Federal Payroll Tax	143,792.69
9/2/2025	US Bank VISA One Card*	Purchasing Card Items	46,262.28
9/12/2025	US Bank VISA One Card*	Purchasing Card Items	65,186.87
9/12/2025	VOYA - State Plan	PR - Deferred Compensation	31,440.60
			<u>\$ 556,048.15</u>

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
8/13/2025	8/15/2025	MENARDS 3385	\$ 66.32	DAVE ADAMS
8/11/2025	8/12/2025	SPSWORKS	30.75	REGAN BEGGS
8/12/2025	8/13/2025	VISTAPRINT	125.99	CHAD BERGO
8/19/2025	8/20/2025	QR-CODES.COM	29.99	CHAD BERGO
8/20/2025	8/21/2025	VISTAPRINT	470.98	CHAD BERGO
8/16/2025	8/18/2025	RED WING SHOE #727	325.48	PAT BICHER
8/7/2025	8/11/2025	ON SITE SANITATION INC	218.00	NEIL BRENNEMAN
8/12/2025	8/13/2025	TARGET 00009316	17.49	NEIL BRENNEMAN
8/12/2025	8/14/2025	SAMSClub.COM	336.73	NEIL BRENNEMAN
8/14/2025	8/18/2025	THE HOME DEPOT #2801	61.85	NEIL BRENNEMAN
8/18/2025	8/18/2025	AMAZON MKTPL*CD0C63TA3	182.15	NEIL BRENNEMAN
8/8/2025	8/11/2025	WOLVERINE.COM	106.21	TROY BRINK
8/13/2025	8/14/2025	CINTAS CORP	160.82	TROY BRINK
8/20/2025	8/21/2025	CINTAS CORP	610.04	TROY BRINK
8/12/2025	8/13/2025	RED WING SHOE #727	380.97	BRENT BUCKLEY
8/11/2025	8/12/2025	CK HOLIDAY # 03519	37.91	DANIEL BUSACK
8/13/2025	8/14/2025	GRAPHIC DESIGN INC	127.59	DANIEL BUSACK
8/14/2025	8/15/2025	PAY*SMASH PARK ROSEVIL	1,339.00	DANIEL BUSACK
8/18/2025	8/19/2025	DELTA AIR 0062357213432	451.96	DANIEL BUSACK
8/18/2025	8/19/2025	DELTA AIR 0062357213433	451.96	DANIEL BUSACK
8/20/2025	8/21/2025	IN *GRAFIX SHOPPE	95.00	DANIEL BUSACK
8/12/2025	8/13/2025	TRANE US INC COMMERCIAL	576.00	SCOTT CHRISTENSON
8/8/2025	8/11/2025	GRAINGER	132.58	BRAD DAVISON
8/14/2025	8/18/2025	THE HOME DEPOT #2801	52.94	BRAD DAVISON
8/20/2025	8/22/2025	MENARDS OAKDALE MN	27.96	BRAD DAVISON
8/9/2025	8/11/2025	BCA TRAINING EDUCATION	300.00	JOSEPH DEMULLING
8/12/2025	8/13/2025	PERFORATEDPAPER.COM	74.45	CHRISTINE EVANS
8/13/2025	8/15/2025	ODP BUS SOL LLC# 106869	58.44	CHRISTINE EVANS
8/11/2025	8/12/2025	AMAZON MKTPL*KA76M9783	131.38	MYCHAL FOWLDS
8/11/2025	8/12/2025	CENTURYLINK LUMEN	68.33	MYCHAL FOWLDS
8/11/2025	8/12/2025	CENTURYLINK LUMEN	74.36	MYCHAL FOWLDS
8/13/2025	8/14/2025	AMAZON MKTPL*DV9KD6L33	26.98	MYCHAL FOWLDS
8/13/2025	8/14/2025	CANON FINANCIAL SERVICES,	2,533.44	MYCHAL FOWLDS
8/17/2025	8/18/2025	ZOOM.COM 888-799-9666	269.90	MYCHAL FOWLDS
8/17/2025	8/18/2025	COMCAST / XFINITY	2.32	MYCHAL FOWLDS
8/17/2025	8/18/2025	TMOBILE*AUTO PAY	6,890.04	MYCHAL FOWLDS
8/18/2025	8/19/2025	CENTURYLINK LUMEN	66.39	MYCHAL FOWLDS
8/8/2025	8/11/2025	CDW GOVT #AF3892M	1,292.55	NICK FRANZEN
8/8/2025	8/11/2025	AMZ*ZAGG	223.32	NICK FRANZEN
8/9/2025	8/11/2025	MICROSOFT-G106110122	20.50	NICK FRANZEN
8/12/2025	8/13/2025	ZOHO CORP	732.62	NICK FRANZEN
8/12/2025	8/13/2025	CDW GOVT #AF4P78X	109.91	NICK FRANZEN
8/12/2025	8/13/2025	CDW GOVT #AF4QV4L	1,041.76	NICK FRANZEN
8/13/2025	8/14/2025	AMAZON MARK* 3T2FS5053	19.99	NICK FRANZEN
8/19/2025	8/20/2025	ZOHO CORPORATION PRIVATE	168.00	NICK FRANZEN

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
8/18/2025	8/19/2025	FLEET FARM 2700	15.99	DAVID FRIBERG
8/20/2025	8/22/2025	MENARDS OAKDALE MN	95.47	DAVID FRIBERG
8/21/2025	8/22/2025	BCA TRAINING EDUCATION	75.00	TONY GABRIEL
8/19/2025	8/20/2025	MICROSOFT*STORE	10.82	ALEX GERONSIN
8/19/2025	8/20/2025	ADOBE INC	32.50	ALEX GERONSIN
8/8/2025	8/11/2025	ENCOMPASS PARTS	41.23	MICHAEL HAGEN
8/12/2025	8/13/2025	ASPEN MILLS	1,418.41	MICHAEL HAGEN
8/16/2025	8/18/2025	AIRGAS - NORTH	598.17	MICHAEL HAGEN
8/16/2025	8/18/2025	AIRGAS - NORTH	123.16	MICHAEL HAGEN
8/16/2025	8/18/2025	MENARDS OAKDALE MN	71.75	MICHAEL HAGEN
8/19/2025	8/20/2025	ASPEN MILLS	1,025.41	MICHAEL HAGEN
8/7/2025	8/11/2025	OTC BRANDS *OTC BRANDS	189.83	JODI HALWEG
8/9/2025	8/11/2025	AMAZON MKTPL*X70S38UK3	153.96	JODI HALWEG
8/18/2025	8/19/2025	SP THEFEED.COM 803	104.37	JODI HALWEG
8/21/2025	8/22/2025	4 ALL PROMOS	600.18	JODI HALWEG
8/13/2025	8/14/2025	SITEONE LANDSCAPE SUPPLY,	401.67	TAMARA HAYS
8/14/2025	8/18/2025	MENARDS OAKDALE MN	68.91	TAMARA HAYS
8/21/2025	8/21/2025	ULINE *SHIP SUPPLIES	162.47	TAMARA HAYS
8/12/2025	8/13/2025	SITEONE LANDSCAPE SUPPLY,	313.21	GARY HINNENKAMP
8/15/2025	8/18/2025	THE HOME DEPOT #2801	109.66	GARY HINNENKAMP
8/14/2025	8/15/2025	IAATI	600.00	MICHAEL HOEMKE
8/14/2025	8/18/2025	COURTYARD BY MARRIOTT	293.82	MICHAEL HOEMKE
8/15/2025	8/18/2025	RESERVATIONS.HERSHEYPA	209.79	MICHAEL HOEMKE
8/20/2025	8/21/2025	DELTA AIR 0062358930334	188.19	MICHAEL HOEMKE
8/20/2025	8/22/2025	UNITED 0162324745821	223.19	MICHAEL HOEMKE
8/20/2025	8/22/2025	UNITED 0164323730130	42.99	MICHAEL HOEMKE
8/20/2025	8/22/2025	UNITED 0164323730131	72.01	MICHAEL HOEMKE
8/21/2025	8/22/2025	HERTZ CAR RENTAL	329.78	MICHAEL HOEMKE
8/21/2025	8/22/2025	GDP*LEXISNEXIS TRAINING	1,000.00	MICHAEL HOEMKE
8/7/2025	8/11/2025	DALCO ENTERPRISES	57.14	DAVID JAHN
8/12/2025	8/14/2025	THE HOME DEPOT #2801	31.88	DAVID JAHN
8/15/2025	8/18/2025	DEPARTMENT OF LABOR AND I	40.00	DAVID JAHN
8/15/2025	8/18/2025	THE HOME DEPOT #2801	29.74	DAVID JAHN
8/8/2025	8/11/2025	AMAZON MKTPL*SN80F4M23	59.99	MEGHAN JANASZAK
8/12/2025	8/13/2025	AMAZON MKTPL*VU9UR0QY3	44.69	MEGHAN JANASZAK
8/19/2025	8/20/2025	NARDINI FIRE EQUIPMENT	838.50	MEGHAN JANASZAK
8/15/2025	8/18/2025	COSTCO WHSE #1021	223.90	BARB JOHNSON
8/15/2025	8/18/2025	COSTCO WHSE #1021	309.98	BARB JOHNSON
8/17/2025	8/20/2025	CK HOLIDAY # 03519	37.91	BARB JOHNSON
8/18/2025	8/19/2025	AMERICAN SOLUTIONS FOR BU	381.98	BARB JOHNSON
8/19/2025	8/20/2025	AMAZON MARK* PL89A6BZ3	74.12	BARB JOHNSON
8/20/2025	8/21/2025	AMAZON MKTPL*UA34T5Y73	82.39	BARB JOHNSON
8/21/2025	8/21/2025	AMAZON MARK* 3Q6CJ7LH3	29.78	BARB JOHNSON
8/13/2025	8/14/2025	INT'L CODE COUNCIL INC	285.00	RANDY JOHNSON
8/8/2025	8/11/2025	MENARDS 3385	45.96	DON JONES

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
8/8/2025	8/11/2025	MENARDS 3385	45.96	DON JONES
8/8/2025	8/11/2025	MENARDS 3385	80.43	DON JONES
8/14/2025	8/15/2025	HOLIDAY STATIONS 0440	12.58	DON JONES
8/17/2025	8/18/2025	FLEET FARM 2700	34.99	TIM JORDAN
8/8/2025	8/11/2025	OPENAI *CHATGPT SUBSCR	20.00	LOIS KNUTSON
8/13/2025	8/14/2025	CINTAS CORP	66.01	GINA KUCHENMEISTER
8/14/2025	8/15/2025	STATE OF MN POST BOARD	180.00	GINA KUCHENMEISTER
8/14/2025	8/15/2025	POST BOARD SERVICE FEE	3.87	GINA KUCHENMEISTER
8/18/2025	8/20/2025	ODP BUS SOL LLC# 106869	84.99	GINA KUCHENMEISTER
8/19/2025	8/20/2025	GALLS	1,059.09	GINA KUCHENMEISTER
8/20/2025	8/21/2025	CINTAS CORP	66.01	GINA KUCHENMEISTER
8/20/2025	8/21/2025	AMAZON MKTPL*M62PN2FA3	14.73	JASON KUCHENMEISTER
8/10/2025	8/11/2025	PAYPAL *BLACKSMOKES BLACK	750.00	MICHAEL MALESKI
8/16/2025	8/18/2025	PAYPAL *BLACKSMOKES BLACK	307.80	MICHAEL MALESKI
8/18/2025	8/19/2025	APA	491.00	MIKE MARTIN
8/18/2025	8/19/2025	PIONEER PRESS CIRC	18.72	MIKE MARTIN
8/15/2025	8/18/2025	COSTCO WHSE #1021	41.98	BRAD MCGEE
8/19/2025	8/20/2025	SITEONE LANDSCAPE SUPPLY,	614.59	BRENT MEISSNER
8/18/2025	8/19/2025	LAMETTRY'S COLLISION	1,965.60	BRETT MERKATORIS
8/7/2025	8/11/2025	CITY OF BURNSVILLE ONLIN	150.00	JOHANNA MOUTON
8/8/2025	8/11/2025	FMAM-CVENT* FIRE MARSH	195.00	JERRY NOVAK
8/11/2025	8/12/2025	PRAIRIE RESTORATIONS	525.00	JERRY NOVAK
8/12/2025	8/14/2025	BOUND TREE MEDICAL LLC	4,278.83	JERRY NOVAK
8/18/2025	8/20/2025	BOUND TREE MEDICAL LLC	161.52	JERRY NOVAK
8/12/2025	8/13/2025	MIKES LP GAS INC	14.99	JORDAN ORE
8/13/2025	8/14/2025	MIKES LP GAS INC	7.50	JORDAN ORE
8/11/2025	8/12/2025	FACTORY MOTOR PARTS (19)	(106.40)	STEVEN PRIEM
8/11/2025	8/12/2025	MIDWAY FORD	318.98	STEVEN PRIEM
8/11/2025	8/12/2025	FACTORY MOTOR PARTS (19)	123.29	STEVEN PRIEM
8/11/2025	8/12/2025	FACTORY MOTOR PARTS (19)	59.32	STEVEN PRIEM
8/13/2025	8/14/2025	O'REILLY 2074	29.60	STEVEN PRIEM
8/13/2025	8/14/2025	O'REILLY 2074	285.00	STEVEN PRIEM
8/14/2025	8/15/2025	FACTORY MOTOR PARTS (19)	20.29	STEVEN PRIEM
8/15/2025	8/18/2025	FACTORY MOTOR PARTS (19)	74.65	STEVEN PRIEM
8/15/2025	8/18/2025	FACTORY MOTOR PARTS (19)	122.22	STEVEN PRIEM
8/19/2025	8/20/2025	FACTORY MOTOR PARTS (19)	64.25	STEVEN PRIEM
8/19/2025	8/21/2025	NUSS TRUCK & EQUIPMENT	1,709.50	STEVEN PRIEM
8/19/2025	8/21/2025	MTI	61.03	STEVEN PRIEM
8/20/2025	8/21/2025	FACTORY MOTOR PARTS (19)	107.96	STEVEN PRIEM
8/21/2025	8/22/2025	MIDWEST HASTINGS	210.96	STEVEN PRIEM
8/5/2025	8/14/2025	SITEONE LANDSCAPE SUPPLY,	1,433.67	AUDRA ROBBINS
8/18/2025	8/19/2025	CINTAS CORP	87.13	AUDRA ROBBINS
8/20/2025	8/22/2025	ON SITE SANITATION INC	438.00	AUDRA ROBBINS
8/12/2025	8/14/2025	THE HOME DEPOT #2801	20.91	ROBERT RUNNING
8/13/2025	8/14/2025	COSTCO WHSE #1021	265.12	SCOTT SCHULTZ

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
8/14/2025	8/15/2025	CUB FOODS #1599	48.59	SCOTT SCHULTZ
8/13/2025	8/14/2025	PIONEER PRESS CIRC	260.00	JOE SHEERAN
8/7/2025	8/11/2025	CITY OF BURNSVILLE RECRE	150.00	KAYLA SPANDE
8/7/2025	8/11/2025	CITY OF BURNSVILLE RECRE	150.00	KAYLA SPANDE
8/7/2025	8/11/2025	CITY OF BURNSVILLE RECRE	150.00	KAYLA SPANDE
8/8/2025	8/11/2025	STERICYCLE, INC	366.96	KAYLA SPANDE
8/11/2025	8/13/2025	CITY OF BURNSVILLE RECRE	150.00	KAYLA SPANDE
8/11/2025	8/13/2025	CITY OF BURNSVILLE RECRE	150.00	KAYLA SPANDE
8/11/2025	8/13/2025	CITY OF BURNSVILLE RECRE	150.00	KAYLA SPANDE
8/20/2025	8/21/2025	STORMTRAININGGROUP.COM	299.00	JOSEPH STEINER
8/13/2025	8/13/2025	SP CLOUD DEFENSIVE	349.90	BRIAN TAUZELL
8/22/2025	8/22/2025	TACTACAM	13.00	BRIAN TAUZELL
8/7/2025	8/11/2025	TERMINAL SUPPLY - TROY 1	146.10	MATT WOEHRLE
8/8/2025	8/11/2025	MENARDS 3385	61.23	MATT WOEHRLE
8/13/2025	8/14/2025	BLAINE BROTHERS MAINTENAN	199.94	MATT WOEHRLE
8/15/2025	8/18/2025	TRI-STATE BOBCAT	200.64	MATT WOEHRLE
8/20/2025	8/22/2025	MENARDS 3385	15.98	MATT WOEHRLE
8/11/2025	8/12/2025	TRI-STATE BOBCAT	296.16	BOON XIONG
8/11/2025	8/12/2025	TRI-STATE BOBCAT	79.67	BOON XIONG
8/11/2025	8/12/2025	TRI-STATE BOBCAT	483.73	BOON XIONG
8/12/2025	8/13/2025	MIDWEST HASTINGS	40.40	BOON XIONG
8/13/2025	8/14/2025	WALSER POLAR CHEVROLET	61.80	BOON XIONG
8/14/2025	8/15/2025	BATTERIES PLUS - #0031	43.90	BOON XIONG
8/18/2025	8/19/2025	JEFF BELZERS ROSEVILLE	(75.00)	BOON XIONG
8/18/2025	8/19/2025	JEFF BELZERS ROSEVILLE	80.25	BOON XIONG
8/18/2025	8/19/2025	JEFF BELZERS ROSEVILLE	515.00	BOON XIONG
8/20/2025	8/21/2025	LIFE ASSIST INC	1,835.01	ERIC ZAPPA
		Rebate received	(8,142.90)	
			<u>\$ 46,262.28</u>	

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
9/3/2025	9/4/2025	ISSUU	\$ 2,259.00	CHAD BERGO
8/25/2025	8/27/2025	THE HOME DEPOT #2801	27.88	NEIL BRENEMAN
9/2/2025	9/4/2025	HOMEDEPOT.COM	3.98	NEIL BRENEMAN
9/2/2025	9/4/2025	THE HOME DEPOT #2801	105.36	NEIL BRENEMAN
9/3/2025	9/5/2025	HOMEDEPOT.COM	196.38	NEIL BRENEMAN
8/22/2025	8/25/2025	THE HOME DEPOT #2801	149.61	TROY BRINK
8/25/2025	8/26/2025	SITEONE LANDSCAPE SUPPLY,	307.30	TROY BRINK
8/25/2025	8/27/2025	SAFE-FAST(MW)	83.20	TROY BRINK
8/26/2025	8/27/2025	M&M ASD 1(800)689-2098	499.00	TROY BRINK
8/27/2025	8/28/2025	CINTAS CORP	330.54	TROY BRINK
9/3/2025	9/4/2025	CINTAS CORP	175.72	TROY BRINK
8/22/2025	8/25/2025	MIKES LP GAS INC	78.75	BRENT BUCKLEY
9/2/2025	9/3/2025	BIO-TEC EMERGENCY SERV	300.00	DANIEL BUSACK
9/3/2025	9/4/2025	GRAPHIC DESIGN INC	161.59	DANIEL BUSACK
8/28/2025	8/29/2025	BREDEMUS HARDWARE COMPAN	485.00	SCOTT CHRISTENSON
8/28/2025	8/29/2025	BREDEMUS HARDWARE COMPAN	140.00	SCOTT CHRISTENSON
8/29/2025	9/1/2025	BLUE CARD COMMAND	770.00	THOMAS DABRUZZI
8/22/2025	8/25/2025	SQ *MN STATE FAIR	28.79	BRAD DAVISON
9/1/2025	9/2/2025	OPENAI *CHATGPT SUBSCR	20.00	BRAD DAVISON
8/25/2025	8/25/2025	AMAZON.COM*F77QD0GV3	24.09	TOM DOUGLASS
9/5/2025	9/5/2025	ULINE *SHIP SUPPLIES	628.44	TOM DOUGLASS
8/27/2025	8/28/2025	IN *PERFORMANCE PLUS LLC	1,512.00	MICHAEL DUGAS
8/26/2025	8/27/2025	PIONEER PRESS ADV	382.25	CHRISTINE EVANS
8/29/2025	8/29/2025	COMCAST / XFINITY	16.24	MYCHAL FOWLDS
8/29/2025	9/1/2025	U OF M CONTLEARNING OL	1,080.00	MYCHAL FOWLDS
8/30/2025	9/1/2025	OPENAI *CHATGPT SUBSCR	20.00	MYCHAL FOWLDS
9/4/2025	9/5/2025	TMOBILE POSTPAID WEB	42.36	MYCHAL FOWLDS
8/22/2025	8/25/2025	CDW GOVT #AF6K14W	480.96	NICK FRANZEN
8/23/2025	8/25/2025	OPENAI *CHATGPT SUBSCR	20.00	NICK FRANZEN
8/24/2025	8/25/2025	WASABI TECHNOLOGIES	133.08	NICK FRANZEN
8/25/2025	8/25/2025	AMAZON RETA* YC19F4TL3	59.99	NICK FRANZEN
8/25/2025	8/26/2025	SITEONE LANDSCAPE SUPPLY,	551.88	DAVID FRIBERG
8/27/2025	8/28/2025	SITEONE LANDSCAPE SUPPLY,	289.30	DAVID FRIBERG
8/29/2025	9/1/2025	MENARDS 3385	376.57	DAVID FRIBERG
8/25/2025	8/26/2025	AMAZON.COM*481FN8443	679.85	ALEX GERONSIN
8/25/2025	8/27/2025	MICRO CENTER #045 RETAIL	2,334.93	ALEX GERONSIN
9/3/2025	9/4/2025	AMAZON.COM*S726S4G33	269.97	ALEX GERONSIN
8/26/2025	8/27/2025	AMAZON MKTPL*8Z2NV0G13	77.94	MICHAEL HAGEN
8/28/2025	8/29/2025	ASPEN MILLS	1,115.36	MICHAEL HAGEN
9/2/2025	9/3/2025	O'REILLY 3256	4.79	MICHAEL HAGEN
8/22/2025	8/25/2025	POSITIVE PROMOTIONS	736.18	JODI HALWEG
8/28/2025	8/29/2025	WWW COSTCO COM	199.80	JODI HALWEG
9/3/2025	9/4/2025	CONT PROF MED DEV OL	128.00	JODI HALWEG
8/22/2025	8/25/2025	MENARDS 3385	46.73	TAMARA HAYS
8/22/2025	8/25/2025	MN RECREATION AND PARK A	430.00	TAMARA HAYS
8/22/2025	8/25/2025	THE HOME DEPOT #2801	50.41	TAMARA HAYS
8/23/2025	8/25/2025	ULINE *SHIP SUPPLIES	108.02	TAMARA HAYS
9/2/2025	9/2/2025	ULINE *SHIP SUPPLIES	592.97	TAMARA HAYS
9/3/2025	9/4/2025	SITEONE LANDSCAPE SUPPLY,	100.32	TAMARA HAYS
8/28/2025	8/29/2025	FSP*MN GOVT FINANCE OFFIC	250.00	CARL JACOBSON
8/28/2025	9/1/2025	DALCO ENTERPRISES	100.75	DAVID JAHN
8/25/2025	8/26/2025	NARDINI FIRE EQUIPMENT	607.25	MEGHAN JANASZAK
8/25/2025	8/26/2025	NARDINI FIRE EQUIPMENT	326.50	MEGHAN JANASZAK

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
8/25/2025	8/26/2025	NARDINI FIRE EQUIPMENT	376.50	MEGHAN JANASZAK
8/25/2025	8/26/2025	NARDINI FIRE EQUIPMENT	916.25	MEGHAN JANASZAK
8/25/2025	8/26/2025	NARDINI FIRE EQUIPMENT	1,024.25	MEGHAN JANASZAK
8/25/2025	8/26/2025	NARDINI FIRE EQUIPMENT	670.50	MEGHAN JANASZAK
8/28/2025	8/29/2025	AMAZON MARK* L11V05I53	43.64	MEGHAN JANASZAK
8/28/2025	8/29/2025	AMAZON MARK* XJ1EF13E3	8.98	MEGHAN JANASZAK
8/28/2025	8/29/2025	AMAZON MARK* 0Y5302233	85.99	MEGHAN JANASZAK
9/3/2025	9/4/2025	ADAMS PEST CONTROL INC	132.50	MEGHAN JANASZAK
9/3/2025	9/4/2025	ADAMS PEST CONTROL INC	132.50	MEGHAN JANASZAK
9/3/2025	9/4/2025	ADAMS PEST CONTROL INC	132.50	MEGHAN JANASZAK
9/3/2025	9/4/2025	ADAMS PEST CONTROL INC	132.50	MEGHAN JANASZAK
9/3/2025	9/5/2025	SCHINDLER ELEVATOR CORP	1,018.35	MEGHAN JANASZAK
8/22/2025	8/25/2025	COSTCO WHSE #1021	103.63	BARB JOHNSON
8/26/2025	8/26/2025	AMAZON RETA* 3G6HE23C3	33.52	BARB JOHNSON
8/26/2025	8/27/2025	FLEET FARM 2700	41.25	BARB JOHNSON
8/28/2025	8/29/2025	SAMSClub #6309	218.86	BARB JOHNSON
9/2/2025	9/2/2025	AMAZON RETA* I941O65S3	147.12	BARB JOHNSON
9/2/2025	9/2/2025	AMAZON MARK* T56HT0HS3	49.99	BARB JOHNSON
9/1/2025	9/2/2025	AMAZON MKTPL*CP8Y86UZ3	48.86	ELIZABETH JOHNSON
8/30/2025	9/1/2025	OPENAI *CHATGPT SUBSCR	20.00	LOIS KNUTSON
9/3/2025	9/4/2025	STERICYCLE, INC	1,452.80	LOIS KNUTSON
8/27/2025	8/28/2025	CINTAS CORP	66.01	GINA KUCHENMEISTER
8/28/2025	8/29/2025	MICROTECH KNIVES (ECOMM)	293.32	GINA KUCHENMEISTER
9/3/2025	9/4/2025	GALLS	3,937.71	GINA KUCHENMEISTER
9/3/2025	9/4/2025	CINTAS CORP	66.01	GINA KUCHENMEISTER
9/3/2025	9/5/2025	ODP BUS SOL LLC# 106869	89.32	GINA KUCHENMEISTER
8/27/2025	8/28/2025	FEDEX OFFIC61700006171	17.32	JASON KUCHENMEISTER
8/30/2025	9/1/2025	OPENAI *CHATGPT SUBSCR	20.00	STEVE LOVE
8/31/2025	9/1/2025	AMAZON MKTPL*I747C4HM3	60.98	MICHAEL MALESKI
9/3/2025	9/4/2025	APA MN CHAPTER	470.19	MIKE MARTIN
8/21/2025	8/25/2025	MINNESOTA STATE COLLEGES	575.00	BRAD MCGEE
8/25/2025	8/26/2025	TELEFLEX LLC	665.00	BRAD MCGEE
8/25/2025	8/26/2025	LIFE ASSIST INC	141.20	BRAD MCGEE
8/25/2025	8/27/2025	BOUND TREE MEDICAL LLC	528.49	BRAD MCGEE
8/25/2025	8/27/2025	BOUND TREE MEDICAL LLC	4,796.22	BRAD MCGEE
8/27/2025	8/28/2025	MN OFFICE OF EMS FEE	13.55	BRAD MCGEE
8/27/2025	8/28/2025	MN OFFICE OF EMS	630.00	BRAD MCGEE
8/29/2025	9/1/2025	CPSE.STORE-WOOCOMMERCE	245.00	BRAD MCGEE
8/30/2025	9/1/2025	TSI*SERVICE	175.00	BRAD MCGEE
9/2/2025	9/3/2025	LIFE ASSIST INC	335.55	BRAD MCGEE
9/2/2025	9/4/2025	MINNESOTA STATE COLLEGES	790.00	BRAD MCGEE
9/3/2025	9/4/2025	RED WING SHOE #727	247.49	BRENT MEISSNER
8/30/2025	9/1/2025	OPENAI *CHATGPT SUBSCR	20.00	MICHAEL MONDOR
9/1/2025	9/2/2025	OPENAI *CHATGPT SUBSCR	20.00	JOHANNA MOUTON
9/4/2025	9/5/2025	COSTCO WHSE #1021	27.99	JOHANNA MOUTON
9/2/2025	9/3/2025	SQ *FIELD TRAINING SOLUTI	295.00	RACHEL MURRAY
9/3/2025	9/5/2025	MINNESOTA STATE COLLEGES	580.00	KEN NIELSEN
9/5/2025	9/5/2025	JONES & BARTLETT LEARNING	78.95	KEN NIELSEN
8/21/2025	8/25/2025	MINNESOTA STATE COLLEGES	594.00	JERRY NOVAK
8/21/2025	8/25/2025	CORNERSTONE CHEVROLET ST	270.95	STEVEN PRIEM
8/25/2025	8/26/2025	LUBE-TECH 2	302.27	STEVEN PRIEM
8/26/2025	8/27/2025	MIDWEST HASTINGS	577.52	STEVEN PRIEM
8/27/2025	8/28/2025	FACTORY MOTOR PARTS (19)	99.84	STEVEN PRIEM

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
8/27/2025	8/28/2025	FACTORY MOTOR PARTS (19)	79.89	STEVEN PRIEM
8/27/2025	8/28/2025	FACTORY MOTOR PARTS (19)	23.36	STEVEN PRIEM
8/28/2025	8/29/2025	FACTORY MOTOR PARTS (19)	2.82	STEVEN PRIEM
8/28/2025	8/29/2025	FACTORY MOTOR PARTS (19)	12.61	STEVEN PRIEM
8/29/2025	9/1/2025	KREMER SERVICES	2,014.84	STEVEN PRIEM
9/2/2025	9/3/2025	FACTORY MOTOR PARTS (19)	491.51	STEVEN PRIEM
9/2/2025	9/3/2025	FACTORY MOTOR PARTS (19)	16.80	STEVEN PRIEM
9/2/2025	9/3/2025	FACTORY MOTOR PARTS (19)	53.36	STEVEN PRIEM
9/3/2025	9/4/2025	FACTORY MOTOR PARTS (19)	430.32	STEVEN PRIEM
9/3/2025	9/4/2025	FACTORY MOTOR PARTS (19)	406.96	STEVEN PRIEM
9/4/2025	9/5/2025	SQ *GLASS-N-GO LLC	460.00	STEVEN PRIEM
9/4/2025	9/5/2025	FACTORY MOTOR PARTS (19)	129.98	STEVEN PRIEM
9/4/2025	9/5/2025	FACTORY MOTOR PARTS (19)	206.99	STEVEN PRIEM
8/27/2025	8/28/2025	APA MN CHAPTER	467.27	AUDRA ROBBINS
8/27/2025	8/28/2025	GERTENS COMMERCIAL IGH	64.00	AUDRA ROBBINS
8/29/2025	9/1/2025	ON SITE SANITATION INC	3,343.00	AUDRA ROBBINS
9/1/2025	9/2/2025	CINTAS CORP	137.97	AUDRA ROBBINS
9/2/2025	9/4/2025	THE HOME DEPOT #2801	18.01	AUDRA ROBBINS
9/3/2025	9/4/2025	SQ *MINNESOTA FALL MAINTENANCE	270.00	AUDRA ROBBINS
9/3/2025	9/5/2025	ON SITE SANITATION INC	77.00	AUDRA ROBBINS
8/25/2025	8/26/2025	FSP*MN GOVT FINANCE OFFICE	250.00	JOSEPH RUEB
8/26/2025	8/28/2025	SEAL MASTER	117.00	ROBERT RUNNING
8/28/2025	9/1/2025	SAFE-FAST(MW)	68.64	ROBERT RUNNING
8/30/2025	9/1/2025	AMAZON MKTPL*0N9K46FO3	125.98	RYAN SCHROEDER
8/29/2025	8/29/2025	AMAZON RETA* V92J54EE3	525.00	STEPHANIE SHEA
8/29/2025	8/29/2025	AMAZON RETA* 2L9QW8LK3	2,250.00	STEPHANIE SHEA
8/29/2025	8/29/2025	AMAZON RETA* BI37S2WY3	2,250.00	STEPHANIE SHEA
8/29/2025	8/29/2025	AMAZON RETA* EN2QA9WP3	2,100.00	STEPHANIE SHEA
9/4/2025	9/5/2025	AMAZON MKTPL*EF65512C3	32.94	STEPHANIE SHEA
9/2/2025	9/3/2025	MINNESOTA ASSOC OF GOVERN	155.00	JOE SHEERAN
8/27/2025	8/28/2025	COSTCO WHSE #1021	35.98	KAYLA SPANDE
8/28/2025	8/29/2025	AMAZON MARK* 069VT9953	63.11	KAYLA SPANDE
8/28/2025	8/29/2025	JERSEY MIKES ONLINE UC	131.33	KAYLA SPANDE
9/1/2025	9/5/2025	CK HOLIDAY # 03519	65.00	KAYLA SPANDE
9/3/2025	9/4/2025	HY-VEE MAPLEWOOD 1402	5.94	KAYLA SPANDE
9/3/2025	9/4/2025	PAPA JOHNS #1838	79.07	KAYLA SPANDE
8/27/2025	8/27/2025	SHRM MINNESOTA STATE C	600.00	NANCY STEELE
8/26/2025	8/29/2025	A1 LAUNDRY AND DRY CLEANI	11.80	BRIAN TAUZELL
8/22/2025	8/25/2025	FMAM-CVENT* FIRE MARSH	195.00	JORDAN WARDELL
8/22/2025	8/25/2025	ROGUE	1,199.75	JORDAN WARDELL
9/3/2025	9/5/2025	BOUND TREE MEDICAL LLC	2,499.24	ERIC ZAPPA
			<u>\$65,186.87</u>	

**CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD**

CHECK #	CHECK DATE	EMPLOYEE NAME	AMOUNT	Exp Reimb, Severance, Conversion incl in Amount
	09/12/25	ABRAMS, MARYLEE	\$ 670.40	
	09/12/25	ADAMS, DAVID	3,493.72	
	09/12/25	ARNOLD, AJLA	1,086.93	
	09/12/25	BARTZ, PAUL	860.00	
	09/12/25	BAUMAN, ANDREW	6,440.07	
	09/12/25	BEGGS, REGAN	2,872.00	
	09/12/25	BEITLER, NATHAN	4,792.89	
	09/12/25	BENJAMIN, MARKESE	4,584.19	
	09/12/25	BERGO, CHAD	4,217.79	
	09/12/25	BERGSTROM, KATELYN	2,935.50	
	09/12/25	BICHNER, PATRICK	2,338.70	
	09/12/25	BIERDEMAN, BRIAN	7,964.29	
	09/12/25	BOOR, JACOB	3,857.43	
	09/12/25	BORN, BRIAN	4,091.87	
	09/12/25	BOWKER, BENJAMIN	3,578.40	
	09/12/25	BREIMHURST, LAUREN	3,136.00	
	09/12/25	BRENEMAN, NEIL	3,864.03	
	09/12/25	BRINK, TROY	4,254.97	
	09/12/25	BRITT, AIRION	4,025.70	
	09/12/25	BROKENSHIRE, MATTHEW	467.50	
	09/12/25	BUCKLEY, BRENT	3,364.50	
	09/12/25	BURT-MCGREGOR, EMILY	4,909.07	
	09/12/25	BUSACK, ANNMARIE	2,659.20	
	09/12/25	BUSACK, DANIEL	6,582.39	
	09/12/25	CAMPBELL, MACLANE	4,567.54	
	09/12/25	CAVE, REBECCA	590.40	
	09/12/25	CHANG, KENG	3,767.93	
	09/12/25	CHRISTENSON, SCOTT	2,877.00	
	09/12/25	CONDON, MITCHELL	4,745.29	
	09/12/25	CONNOLLY, PETER	4,285.44	
	09/12/25	COOK, NICKLAUS	5,251.28	
	09/12/25	COOK, TANNER	4,802.51	
	09/12/25	CORTESI, LUANNE	2,621.80	
	09/12/25	COUNTRYMAN, BRENDA	1,536.00	
	09/12/25	CRAWFORD, RAYMOND	5,747.45	
	09/12/25	CRUMMY, CHARLES	5,109.27	
	09/12/25	DABRUZZI, THOMAS	5,947.17	
	09/12/25	DARROW, MICHAEL	6,894.73	
	09/12/25	DAVISON, BRADLEY	4,710.37	

**CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD**

CHECK #	CHECK DATE	EMPLOYEE NAME	AMOUNT	Exp Reimb, Severance, Conversion incl in Amount
	09/12/25	DEMULLING, JOSEPH	5,971.04	
	09/12/25	DOUGLASS, TOM	3,418.84	
	09/12/25	DUCHARME, JOHN	3,937.99	
	09/12/25	DUGAS, MICHAEL	5,997.14	
	09/12/25	EDGE, DOUGLAS	3,184.92	
	09/12/25	EICHER, SAMUEL	4,181.86	
	09/12/25	ENGSTROM, ANDREW	3,819.49	
	09/12/25	ESPESETH, SHAWN	3,133.73	
	09/12/25	EVANS, CHRISTINE	3,157.81	
	09/12/25	FINWALL, SHANN	4,096.60	
	09/12/25	FORSYTHE, MARCUS	5,158.04	
	09/12/25	FOWLDS, MYCHAL	6,364.82	
	09/12/25	FRANCO VINCENT, RACHEL	3,777.79	
	09/12/25	FRANZEN, NICHOLAS	5,394.41	
	09/12/25	FRIBERG, DAVID	2,726.89	
	09/12/25	FRITZE, DEREK	5,630.27	
	09/12/25	GABRIEL, ANTHONY	7,315.23	
	09/12/25	GEISELHART, BENJAMIN	4,237.23	
	09/12/25	GERONSIN, ALEXANDER	4,072.11	
	09/12/25	GIVAND, JONATHAN	4,353.60	
	09/12/25	GORACKI, GERALD	63.75	
	09/12/25	GREEN, JAMIE	7,721.66	
	09/12/25	GRUHLKE, LUKE	4,681.19	
	09/12/25	HAGEN, JOHN	4,843.05	
	09/12/25	HAGEN, MICHAEL	4,477.09	
	09/12/25	HALWEG, JODI	4,781.80	
	09/12/25	HAMMOND, ELIZABETH	2,758.24	
	09/12/25	HANG, RYAN	4,729.78	
	09/12/25	HAWKINSON, TIMOTHY	4,856.20	
	09/12/25	HAYS, TAMARA	3,581.23	
	09/12/25	HER, PHENG	5,679.16	\$ 230.98
	09/12/25	HER, TERRELL	4,080.19	
	09/12/25	HERBST, JONATHEN	2,750.89	
	09/12/25	HINNENKAMP, GARY	3,855.18	
	09/12/25	HOEMKE, MICHAEL	6,089.75	106.21
	09/12/25	JACOBSON, CARL	5,143.52	
	09/12/25	JAHN, DAVID	3,441.78	
	09/12/25	JANASZAK, MEGHAN	3,864.03	
	09/12/25	JAROSCH, JONATHAN	5,143.50	

**CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD**

CHECK #	CHECK DATE	EMPLOYEE NAME	AMOUNT	Exp Reimb, Severance, Conversion incl in Amount
	09/12/25	JENSEN, JOSEPH	4,076.03	
	09/12/25	JOHNSON, BARBARA	2,379.34	
	09/12/25	JOHNSON, ELIZABETH	2,872.00	
	09/12/25	JOHNSON, EMMA	4,748.06	
	09/12/25	JOHNSON, RANDY	5,143.50	
	09/12/25	JOHNSON, TRAVIS	3,198.40	
	09/12/25	JONES, DONALD	3,205.97	
	09/12/25	JORDAN, TIMOTHY	2,554.59	
	09/12/25	JUENEMANN, KATHLEEN	590.40	
	09/12/25	KERR, STEPHEN	57.72	
	09/12/25	KNUTSON, LOIS	4,278.10	
	09/12/25	KONG, TOMMY	5,334.27	
	09/12/25	KRAL, EMMA	3,924.99	
	09/12/25	KUBAT, ERIC	6,022.18	
	09/12/25	KUCHENMEISTER, GINA	3,184.30	
	09/12/25	KUCHENMEISTER, JASON	2,809.60	
	09/12/25	LANDER, CHARLES	5,169.90	
	09/12/25	LANGNER, TODD	260.00	
	09/12/25	LANIK, JAKE	4,354.67	
	09/12/25	LARSON, MICHELLE	2,628.91	
	09/12/25	LEE, CHONBURI	590.40	
	09/12/25	LENERTZ, NICHOLAS	6,477.15	
	09/12/25	LENTZ, DANIEL	4,322.46	
	09/12/25	LEONARD, JULIUS	3,578.40	
	09/12/25	LETO, CALEB	4,347.59	
	09/12/25	LOVE, STEVEN	7,648.05	
	09/12/25	LYNCH, KATHERINE	4,595.40	
	09/12/25	MAINKA, WENDY	4,422.59	
	09/12/25	MALESKI, MICHAEL	5,253.61	
	09/12/25	MALLET, MICHAEL	5,569.93	
	09/12/25	MARINO, JASON	6,679.88	
	09/12/25	MARK, OLAF	4,833.58	
	09/12/25	MARTIN, MICHAEL	5,257.73	
	09/12/25	MCGEE, BRADLEY	5,029.35	
	09/12/25	MCKANE, QUINN	183.75	
	09/12/25	MCNAMARA, JAIDA	476.00	
	09/12/25	MEANS, SILAS	476.00	
	09/12/25	MEISSNER, BRENT	3,204.30	
	09/12/25	MERKATORIS, BRETT	4,515.57	
	09/12/25	MILLER, SETH	3,830.21	
	09/12/25	MLODZIK, JASON	3,058.87	

**CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD**

CHECK #	CHECK DATE	EMPLOYEE NAME	AMOUNT	Exp Reimb, Severance, Conversion incl in Amount
	09/12/25	MONDOR, MICHAEL	7,529.82	
	09/12/25	MOORE, PATRICK	108.75	
	09/12/25	MORALES, MARIO	3,578.40	
	09/12/25	MOUA, JENNIFER	2,366.59	
	09/12/25	MOUTON, JOHANNA	3,039.15	6.44
	09/12/25	MOY, PAMELA	2,777.19	
	09/12/25	MURRAY, RACHEL	6,807.62	
	09/12/25	NAUGHTON, JOHN	3,535.74	
	09/12/25	NAVARA, NICHOLAS	2,046.06	
	09/12/25	NEILY, STEVEN	5,831.63	
	09/12/25	NIELSEN, KENNETH	4,537.97	
	09/12/25	NORVE, ROBERT	5,394.71	
	09/12/25	NOVAK, JEROME	4,755.28	
	09/12/25	ORE, JORDAN	3,185.29	
	09/12/25	ORLANDO, TYLER	4,521.52	
	09/12/25	PARR, DANETTE	7,657.32	
	09/12/25	PASDO, JOSEPH	4,114.99	
	09/12/25	PATROS, CLARE	3,777.79	
	09/12/25	PAYNE, DEDRIC	4,296.12	
	09/12/25	PEKAREK, JOSHUA	3,578.40	
	09/12/25	PIPKIN, JULIA	3,622.35	
	09/12/25	PODGORSKI, REECE	3,578.40	
	09/12/25	PRIEM, STEVEN	3,429.90	
	09/12/25	QUIRK, JAMES	4,543.67	
	09/12/25	RENNER, MICHAEL	4,321.06	
	09/12/25	RETHWILL, SCOTT	4,974.41	
	09/12/25	ROBBINS, AUDRA	5,271.01	
	09/12/25	ROONEY, PATRIC	3,996.17	
	09/12/25	RUEB, JOSEPH	6,576.95	
	09/12/25	RUNNING, ROBERT	3,494.90	
	09/12/25	SABLE, MICHAEL	8,988.88	
	09/12/25	SALCHOW, CONNOR	4,649.44	
	09/12/25	SCHMITZ, KEVIN	2,995.50	
	09/12/25	SCHORR, JENNIFER	2,463.20	
	09/12/25	SCHROEDER, LEE	4,961.07	
	09/12/25	SCHROEDER, RYAN	5,572.80	
	09/12/25	SCHULTZ, SCOTT	5,171.00	
	09/12/25	SEDLACEK, JEFFREY	5,508.41	
	09/12/25	SHANLEY, HAYLEY	2,599.20	
	09/12/25	SHEA, STEPHANIE	3,632.75	
	09/12/25	SHEERAN, JOSEPH	5,346.94	

**CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD**

CHECK #	CHECK DATE	EMPLOYEE NAME	AMOUNT	Exp Reimb, Severance, Conversion incl in Amount
	09/12/25	SIKORSKI, EVAN	2,020.80	
	09/12/25	SINDT, ANDREA	4,703.49	
	09/12/25	SPANDE, KAYLA	2,867.39	
	09/12/25	SPARER, CAITLIN	4,588.12	
	09/12/25	STANLEY, JENNIFER	4,176.80	
	09/12/25	STARKEY, ROBERT	5,685.07	259.51
	09/12/25	STEELE, CARTER	7,273.55	
	09/12/25	STEELE, NANCY	4,972.76	
	09/12/25	STEINER, JOSEPH	5,983.54	
	09/12/25	STEJSKAL, JAYSON	5,008.93	
	09/12/25	STOCK, AUBREY	5,462.97	
	09/12/25	STOKES, KAL	2,887.50	
	09/12/25	STRONG, TYLER	4,301.24	
	09/12/25	SUEDKAMP, ADAM	4,869.19	
	09/12/25	SWETALA, NOAH	4,941.83	
	09/12/25	TAUZELL, BRIAN	8,492.98	
	09/12/25	TAYLOR, ASHLEY	5,341.40	
	09/12/25	TEVLIN, TODD	3,155.11	
	09/12/25	THIENES, PAUL	3,472.41	
	09/12/25	ULVENES, AMANDA	3,638.40	
	09/12/25	VERGARA, JOCELYN	1,748.16	
	09/12/25	VILLAVICENCIO, NICHOLE	590.40	
	09/12/25	VUE, COLIN	912.00	
	09/12/25	WARDELL, JORDAN	5,661.28	
	09/12/25	WEAVER, TAWNY	4,326.66	
	09/12/25	WELLENS, MOLLY	3,216.20	
	09/12/25	WENZEL, JAY	4,584.19	
	09/12/25	WERTH, JENNIFER	2,716.00	
	09/12/25	WILBER, JEFFREY	3,177.99	
	09/12/25	WILLIAMSON, MICHAEL	5,189.38	
	09/12/25	WOEHRLE, MATTHEW	3,404.20	29.40
	09/12/25	XIONG, BOON	3,335.44	
	09/12/25	XIONG, KAO	4,923.85	
	09/12/25	XIONG, PETER	5,024.68	
	09/12/25	XIONG, TUOYER	4,671.88	
	09/12/25	YANG, SOLOMAN	2,573.70	
	09/12/25	YANG, THANG	4,453.45	
	09/12/25	YOUNG, MATTHEW	3,402.40	
	09/12/25	ZAPPA, ANDREW	5,398.84	
	09/12/25	ZAPPA, ERIC	4,165.57	
			<u>\$ 820,575.37</u>	<u>\$ 632.54</u>

CITY COUNCIL STAFF REPORT
Meeting Date September 22, 2025

REPORT TO: Michael Sable, City Manager
REPORT FROM: Michael Mondor, Fire and EMS Chief
PRESENTER: Michael Mondor, Fire and EMS Chief
AGENDA ITEM: Ready Rebound Agreement

Action Requested: ☒ Motion ☐ Discussion ☐ Public Hearing
Form of Action: ☐ Resolution ☐ Ordinance ☒ Contract/Agreement ☐ Proclamation

Policy Issue:

The Ready Rebound Agreement provides Fire, Police, and Public Works employees, retirees, and their immediate families with 24/7 access to athletic trainers, health guidance, preferred medical providers, and a coordinated sports medicine model for injury recovery and return-to-work communication.

Recommended Action:

Motion to approve the Ready Rebound Agreement.

Fiscal Impact:

Is There a Fiscal Impact? ☐ No ☒ Yes, the true or estimated cost is \$10,357 in 2025; \$41,428 in 2026-2028

Financing source(s): ☒ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: N/A

Strategic Plan Relevance:

☐ Community Inclusiveness ☐ Financial & Asset Mgmt ☐ Environmental Stewardship
☐ Integrated Communication ☒ Operational Effectiveness ☐ Targeted Redevelopment

The program sustains and improves operational effectiveness by reducing recovery time, supporting employee wellness, and ensuring a safe and timely return to duty.

Background:

The Ready Rebound Agreement is a health and wellness program designed to support employees in the Fire, Police, and Public Works departments, as well as retirees and their immediate families, through access to cardiac care, cancer care, and specialized musculoskeletal injury management.

Participation in this program provides Recover 24/7 access to licensed athletic trainers, individualized healthcare navigation, preferred access to medical providers, and coordinated return-

to-work communication to improve recovery outcomes and maintain workforce readiness. The City is pursuing this agreement to enhance employee wellness resources and strengthen operational effectiveness across critical service departments.

Attachments:

1. Order Form
2. Master Subscription Agreement (MSA)



Ready Rebound, Inc.
311 E. Chicago St.
Suite 520
Milwaukee, WI, 53202
United States

Created On: 9/11/2025
Order Form Expiration: 10/11/2025
Subscription Start Date: 10/1/2025
Subscription End Date: 12/31/2028

For bill payments, please send checks to:
Ready Rebound, Inc.
PO Box 8282
Carol Stream, IL 60197-8282

Prepared By: Jacob Grindel on behalf of Alec Wons
Email: awons@readyrebound.com
Subscription Term: 39 months

Customer Information					
Customer:	City of Maplewood	Contact Name:	Michael Mondor	Billing Contact:	Michael Mondor
Bill To/Ship To:	1830 County Road B E, Maplewood, MN, 55109	Email:	michael.mondor@maplewoodmn.gov	Email:	michael.mondor@maplewoodmn.gov
		Phone:	651-775-9360		

Order Details	
Billing Frequency: Annual	PO # If Required:
Payment Terms: Net Thirty (30) Days	

SUBSCRIPTION SERVICES:

Product / Service	Member Type	Paid Members	Price per Member per Year	Start Date	End Date	Annual Fee
Ready Rebound Recover 24/7 access to licensed athletic trainers, individualized healthcare navigation and advocacy, and preferred access to medical providers.	Fire	38	\$ 399.00	10/1/2025	12/31/2025	\$3,790.50
	Police	55	\$ 399.00	10/1/2025	12/31/2025	\$5,486.25
	DPW	29	\$ 149.00	10/1/2025	12/31/2025	\$1,080.25
Sports medicine healthcare model for members and nuanced return-to-work communication for all stakeholders, including employers and medical providers.	Fire	38	\$ 399.00	1/1/2026	12/31/2026	\$15,162.00
	Police	55	\$ 399.00	1/1/2026	12/31/2026	\$21,945.00
	DPW	29	\$ 149.00	1/1/2026	12/31/2026	\$4,321.00
Service is available for all musculoskeletal injury circumstances (including on-duty and off-duty) for paid members, their immediate family, and retirees.	Fire	38	\$ 399.00	1/1/2027	12/31/2027	\$15,162.00
	Police	55	\$ 399.00	1/1/2027	12/31/2027	\$21,945.00
	DPW	29	\$ 149.00	1/1/2027	12/31/2027	\$4,321.00
	Fire	38	\$ 399.00	1/1/2028	12/31/2028	\$15,162.00
	Police	55	\$ 399.00	1/1/2028	12/31/2028	\$21,945.00
	DPW	29	\$ 149.00	1/1/2028	12/31/2028	\$4,321.00
Total Subscription Fees:						\$134,641.00

PROFESSIONAL SERVICES:

Professional Service	Amount	Date	Total Price
Implementation Establishment of provider partnerships, department training, and member onboarding. Exact implementation timelines will be confirmed with the Client administration during the Project Kickoff call.	N/A	10/1/2025	N/A

Total Professional Services Fees: \$0.00

Billing Table:

Due Date	Amount Due
October 1, 2025	\$10,357.00
January 1, 2026	\$41,428.00
January 1, 2027	\$41,428.00
January 1, 2028	\$41,428.00

Order Form Legal Terms

This Order Form is entered into between Ready Rebound, Inc., with its principal place of business at 311 E. Chicago St., Suite 520, Milwaukee, WI 53202 ("Ready Rebound"), and you, the entity identified above ("Customer"), as of the Effective Date. This Order Form includes and incorporates the Master Subscription Agreement ("MSA") executed by the parties and attached, or if no such MSA is executed or attached, the MSA at <https://readyrebound.com/terms-and-conditions-102dn3> and any applicable Statement of Work ("SOW") incorporated herein in the event additional Professional Services are purchased. The Order Form, MSA and SOW shall hereafter be referred to as the "Agreement". Unless otherwise specified above, fees for the Subscription Services and Professional Services shall be due and payable, in advance, on the Effective Date. By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by, the MSA. Each party's acceptance of this Order Form is conditional upon the other's acceptance of the terms in the MSA to the exclusion of all other terms. This Order Form is executed by a duly authorized signatory. In addition the Parties agree to amend the MSA to include the following new section(s):

Terms: <https://readyrebound.com/terms-and-conditions-102dn3>

Customer:		Company:	Ready Rebound, Inc.
Signature:		Signature:	
Name		Name	
Title		Title	
Date		Date	

This is a contract between Company and Customer. Customer is responsible for carefully reading all terms and conditions of this Agreement before signing an Order Form, clicking an "Accept" button, or accessing or using any Service. By signing an Order Form, or accessing or using any Service, Customer confirms that it has read and accepts this Agreement in its entirety. Any different or additional terms Customer may reference or provide to Company are overridden by this Agreement.

1. CONTRACT STRUCTURE AND ORDER-OF-PRECEDENCE

This Master Subscription Agreement ("**MSA**") is entered into between Ready Rebound, Inc. ("**Company**") and customer ("**Customer**") identified on the corresponding mutually executed order document between Customer and Company that references this MSA ("**Order Form**") as of the latest date set forth on the signature page of the Order Form ("**Effective Date**"). If Customer purchases Professional Services from Company, the Parties must enter into a statement of work ("**SOW**") describing those Services in the event such Professional Services are not described in the Order Form. In addition to the terms and conditions of the MSA, Customer's use of certain Services is subject to the additional terms and conditions provided in the Order Form ("**Service-Specific Terms**"). By using the Services listed in these Service-Specific Terms, Customer agrees that these Service-Specific Terms are incorporated into the MSA. Capitalized terms used below have the same meanings as used in the Agreement, unless expressly defined otherwise. This MSA, the Service-Specific Terms, all Order Forms and SOWs (collectively, the "**Agreement**") govern Customer's access to and use of Company's Service. In the event of any conflicts between this MSA, any Order Form, and any SOW, the following order- of-precedence applies: SOW takes precedence and prevails over its associated Order Form solely with respect to its subject matter; an Order Form takes precedence and prevails over this MSA solely with respect to its subject matter; and Service-Specific Terms takes precedence and prevails over this MSA solely with respect to its subject matter. Customer and Company may be referred to in the Agreement individually as a "**Party**" and collectively as the "**Parties**."

2. OWNERSHIP OF SERVICE AND CUSTOMER DATA

2.1 Ownership of the Service. The Service and Company Technology are the property of Company and its licensors, and are protected by copyright, patent, trade secret and other intellectual property laws. Company and its licensors retain any and all rights, title and interest in and to the Service and Company Technology (including all intellectual property rights), including all copies, modifications, improvements, extensions and derivative works thereof and any software, applications, inventions or other technology developed in connection with supporting the Company Technology. Customer's right to use the Service and Company Technology is limited to the rights expressly granted in this MSA and the applicable Order Forms. All rights not expressly granted to Customer are reserved and retained by Company and its licensors.

2.2 Ownership and Use of Customer Data. As between Customer and Company all Customer Data is the property of Customer. Company may store, access and process Customer Data as necessary to provide the Service, meet its obligations under the Agreement and verify Customer's compliance with terms of Service, including to monitor and analyze use of the Service, and to develop, improve and enhance the Service and other Company offerings.

2.3 Storage. Company stores Customer Data in data centers that are owned and controlled by Company or owned and controlled by a third-party vendor of Company. Customer Data may be accessed remotely for support and technical operations purposes from outside the US.

2.4 Feedback. Customer grants Company a non-exclusive, royalty-free, irrevocable, perpetual, worldwide license to use and incorporate into the Services Customer's Feedback. Company will exclusively own any improvements or modifications to the Services based on or derived from any of Customer's Feedback including all intellectual property rights in and to the improvements and modifications.

3. GRANT OF ACCESS

Subject to the terms and conditions of this MSA, Company hereby grants to Customer the non-exclusive, non-transferable (except as specified in Section 14.2 (Assignment)) right to access and use the Service and Company Technology during the Service Term in accordance with the limitations in this MSA and the terms of all applicable Order Form(s) and SOWs. Unless otherwise set forth in an applicable Order Form, the usage allotments (e.g., number of members) to which Customer is entitled will correspond to the Service to which Customer then subscribes.

If Customer's use of the Service exceeds the entitlements applicable to its then-current subscription, Company may (i) require Customer to pay any Fees associated therewith; or (ii) terminate all applicable Order Forms for cause in accordance with Section 6.2(b) (Termination of Order Form or SOW).

4. CUSTOMER RESPONSIBILITIES

4.1 Customer Responsible for Member Accounts. Customer is responsible for all activity occurring under Customer's Member accounts (except to the extent any such activity is caused by Company) and for complying with all laws and regulations applicable to Customer's use of the Service and Company Technology.

4.2 Use Restrictions. Customer must not, without Company's prior written consent, cause or permit the: (a) use, copying, modification, rental, lease, sublease, sublicense, operation of a service bureau, transfer or other commercial exploitation of, or other third party access to, any element of the Service or Company Technology, except to the extent expressly permitted by the Agreement; (b) creation of any modifications or derivative works of the Service or Company Technology; (c) reverse engineering of the Service or Company Technology; (d) gaining of unauthorized access to the Service, Company Technology or its related systems or networks; (e) interference with or disruption of the integrity or performance of the Service, Company Technology or the data contained therein (for example, via unauthorized benchmark testing or penetration testing); (f) sending, storing or use of any Customer Data in connection with the Service or Company Technology for which Customer lacks sufficient ownership or other rights; or (g) sending, storing or use of any infringing, obscene, threatening, libelous or otherwise unlawful or tortious material in connection with the Service or Company Technology. Customer also must use reasonable security measures to access the Service and Company Technology, and must not knowingly send, store or use any material containing any viruses, worms, Trojan horses or other malicious or harmful computer code, files, scripts, agents or programs in connection with the Service or Company Technology. Company also reserves the right to take all steps reasonably necessary to protect the security, integrity or availability of the Service or Company Technology (e.g., by temporarily suspending access by anyone who introduces malicious code or attempts to do so), notwithstanding anything to the contrary in the Agreement.

4.3 No Export; Government Use. Customer may not remove or export from the United States or allow the export or re-export of the Services, Company Technology or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Company Technology and documentation are "commercial items" and according to DFAR section 252.2277014(a)(1) and (5) are deemed to be "commercial computer software" and "commercial computer software documentation." Consistent with DFAR section 227.7202 and FAR section 12.212, any use modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

4.4 No Medical Advice. The Content and other materials created by Company or obtained from Company's licensors, and other materials contained on the Service are for informational purposes only. The Content is not intended to be a substitute for professional medical advice, diagnosis, or treatment. Customer acknowledges that Members should seek the advice of their physician or other qualified health provider with any questions they may have regarding a medical condition. Company does not recommend or endorse any specific tests, physicians, products, procedures, opinions, or other information that may be mentioned on the Service. Reliance on any information provided by Company, Company employees, others appearing on the Service at the invitation of Company is solely at the Members own risk. The service providers and professionals utilizing or featured on the Service are not Company employees. Any health education, opinions, advice, or information expressed by a professional or service provider utilizing or featured on the Service are of the professional and the professional alone. They do not reflect the opinions of the Company. Company does not recommend or endorse any specific tests, physicians, products, procedures, opinions, or other information that may be mentioned on Company or by a licensee of Company.

4.5 **Equipment.** Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking, web servers and the like (collectively, "**Equipment**"). Customer shall also be responsible for maintaining the security of the Equipment, Customer account, passwords (including but not limited to administrative and user passwords) and files, and for all uses of Customer account or the Equipment with or without Customer's knowledge or consent.

5. **SUPPORT**

5.1 **Support.** Subject to the terms hereof, Company will provide Customer with reasonable online technical support Services on weekdays during the hours of 9:00 am through 5:00 pm Central Time, with the exclusion of Federal Holidays.

6. **TERM, TERMINATION AND EFFECT OF TERMINATION**

6.1 **TERM**

6.1(a) **Term of MSA.** This MSA will begin on the Effective Date and continue in effect until all Order Forms and SOWs, if any, expire or are terminated in accordance with this MSA.

6.1(b) **Term of Order Forms.** The initial term of each Order Form will start on the Start Date and end on the End Date as each is identified on the Order Form (the "**Initial Service Term**"), and shall renew automatically as set forth below.

Unless otherwise set forth in the applicable Order Form, or unless the Order Form is terminated in accordance with Section 6.2(b), upon expiration of the Initial Service Term, the relevant Order Form will automatically renew on an annual basis for subsequent renewal terms of twelve (12) months (each a "**Renewal Service Term**"), unless either Party notifies the other Party in writing, at least ninety (90) days (subject to Section 7.2) prior to the end of the then-current Service Term, that it chooses not to renew. The Initial Service Term and all Renewal Service Terms (if any) are referred to in the Agreement collectively as the "**Service Term**."

6.2 **TERMINATION**

6.2(a) **Termination of Agreement.** Neither Party will have the right to terminate the Agreement without legally valid cause (no termination "for convenience"). This MSA will automatically terminate upon the date that all Order Forms and all SOWs, if any, have expired or been terminated in accordance with the terms set forth herein. Upon permitted termination of this MSA, all Order Forms and SOWs governed by it will also be terminated automatically.

(b) **Termination of Order Form or SOW.** Either Party may terminate an Order Form or SOW in accordance with their respective terms. Either Party may terminate an Order Form or SOW for cause upon written notice if the other Party fails to cure any material breach thereof, or any material breach of this MSA, within thirty (30) days after receiving reasonably detailed written notice from the other Party alleging the breach.

(c) **Termination for Change of Law.** Notwithstanding anything to the contrary in this MSA, if complying with any law applicable to the Service by Company enacted after the Effective Date would materially change the Parties' costs or risks in providing the Service, then the Parties' respective legal counsel will promptly meet to discuss alternative options. If the Parties are unable to reach an amicable resolution within thirty (30) days, then each Party will have the right to terminate the Agreement (including all Order Forms and SOW) – in which case the termination will be effective thirty (30) days thereafter. In the event of such a termination, Customer's sole right and Company's sole obligation (except to the extent otherwise expressly stated in this MSA) will be for Company to promptly refund to Customer, on a pro rata basis, any Fees paid under all Order Forms and SOW then in effect that are unused as of the termination effective date.

6.3 **EFFECT OF TERMINATION**

6.3(a) **Effect of Expiration or Termination of MSA.** Sections 1, 2, 4.2 - 4.4, 6.3, 12, 13, 14, and 15 of this MSA will survive any expiration or termination of this MSA. An Order Form or SOW may identify additional terms that will survive any expiration or termination of the applicable Order Form or SOW.

(b) **Effect of Termination of MSA, Order Form or SOW.**

Subject to the exclusive remedy provisions in this MSA: (a) if Customer terminates an Order Form, SOW or this MSA for uncured material breach in accordance with this MSA, Customer will be entitled to a refund, on a pro rata basis, of any prepaid Fees that are unused as of the termination effective date; and (b) if Company terminates an Order Form, SOW or this MSA for uncured material breach in accordance with Section 6.2, all amounts owed by Customer thereunder will become due and payable.

7. **ORDER PROCESS**

Customer orders the Service via one or more Order Forms, and Customer orders Company's Professional Services via one or more SOW. Customer's Affiliates are also permitted to sign Order Forms and SOWs with Company that are governed by this MSA, in which case all references to "Customer" in this MSA shall be interpreted to refer to the relevant Customer Affiliate for purposes of interpreting such Affiliate Order Forms and SOW; provided, however, that Company's maximum liability under Section 12 to Customer and all of its Affiliates who sign Order Forms or SOWs under this MSA shall not exceed, in the aggregate, the limits stated in Section 12.

7.1 **Purchase Orders.** If Customer requires that a purchase order ("**PO**") be issued before making payment under an Order Form or SOW, Customer must provide to Company such valid PO conforming to the applicable Order Form or SOW in time for Customer to meet its payment obligations. The terms and conditions of any PO (or of any other unilateral Customer document not agreed in writing by authorized representatives of both Parties) will have no effect on the rights or obligations of the Parties, regardless of any failure to object to such terms and conditions.

7.2 **Modification of Fees Upon Renewal.** Company reserves the right to modify the Fees for its Service under one or more Order Forms, effective upon commencement of the next Renewal Service Term of the relevant Order Form(s), by notifying Customer in writing at least thirty (30) days before the end of the then-current Service Term. Unless Customer notifies Company in writing at least twenty (20) days prior to the end of the then-current Service Term that Customer chooses not to renew such Order Form(s), the modified Fees shall take effect under the relevant Order Form(s) upon commencement of the next Renewal Service Term.

8. **FEES AND PAYMENT**

8.1 **Payment Details.** Customer must pay all fees and charges in accordance with this MSA and each mutually executed Order Form and SOW ("**Fees**"). Except to the extent otherwise expressly stated in this MSA, or in an Order Form or SOW:

- a. all obligations to pay Fees are non-cancelable and non-refundable;
- b. Customer must make all payments without setoffs, withholdings or deductions of any kind;
- c. Customer must pay all Fees due under all Order Forms and SOW within thirty (30) days after Customer receives each invoice (invoices are deemed received when Company emails them to Customer's designated billing contact); and
- d. all Fees must be paid in U.S. Dollars.

In accordance with each Order Form: (i) Company charges and collects in advance the annual Fees for use of the Service based on the Service subscribed to by Customer (after the Initial Service Term, Company will invoice Customer for such annual Fees at least thirty (30) days prior to the start of each Renewal Service Term); and (ii) if Customer's use of the Service exceeds the contracted usage volume(s) specified in the applicable Order Form, Customer will pay the additional usage-based Fees, as described in such Order Form. Company reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Service Term or then current renewal term, upon thirty (30) days prior notice to Customer (which may be sent by email).

8.2 **Taxes.** Company's Fees are exclusive of all taxes, levies, withholdings, deductions or duties imposed by taxing authorities in connection with any Order Forms or SOW. Customer is responsible for paying all such taxes, levies, withholdings, deductions or duties except any taxes based solely on Company's income or which do not arise from any Order Form or SOW. If Company has the legal obligation to pay or collect taxes for which Customer is responsible, that additional amount will be invoiced to, and paid by Customer, unless Customer provides Company a valid tax exemption certificate authorized by the appropriate

taxing authority. If Customer has the legal obligation to withhold or deduct any amount from the Fees, the sum payable by Customer (in respect of which such deduction or withholding is required to be made) shall be increased to the extent necessary to ensure that Company receives a sum net of any withholding or deduction equal to the sum which it would have received had no such deduction or withholding been made or required to be made. Unless prohibited by the applicable taxing jurisdiction, the tax situs will be Customer's admin user address as set forth in the applicable Order Form. Customer may update such address by providing written notice to Company and taxes will be updated on a prospective basis.

8.3 **Customer Contact Information.** Customer agrees to provide Company accurate billing and other contact information for each Order Form and SOW at all times during the Service Term, including the name of Customer's applicable legal entity, and the street address, e-mail address, name and telephone number of an authorized billing contact. Customer shall update this information within thirty (30) days after any changes, via email to Company's Accounts Receivable team at invoices@readyrebound.com.

8.4 **Consequences of Non-Payment.** If Customer fails to make any payments required under any Order Forms or SOW, then in addition to any other rights Company may have under this MSA or applicable law:

- a. Customer will owe Company an interest penalty of one and one-half percent (1.5%) per month on any outstanding balance under each delinquent invoice, or the maximum permitted by law (whichever is less);
- b. Company will be entitled to recover its reasonable costs of collection;
- c. Company may suspend the start of any Renewal Service Term, or subsequent Service Term agreed in an Order Form between the Parties; and
- d. If Customer's account remains delinquent (with respect to payment of a valid invoice) for thirty (30) days after receipt of a delinquency notice from Company, which may be provided via email to Customer's designated billing contact, Company may temporarily suspend Customer's access to the Service for up to ninety (90) days to pursue good faith negotiations before pursuing termination in accordance with [Section 6](#). Customer will continue to incur and owe all applicable Fees irrespective of any such Service suspension based on such Customer delinquency.

9. THIRD PARTY INTERACTIONS

To the extent Customer's use of the Service requires use of any third-party products, packages or services not made available by Company (e.g., Salesforce CRM, Amazon Web Services or a Web browser), Customer may be required to separately purchase or license such products, packages or services directly from the applicable third party. In addition, in connection with using the Service, Customer may choose to purchase or license certain other third-party products, packages or services identified by the Company. Any third-party products, packages and services and any terms associated therewith are between Customer and the relevant third parties. Company does not license, support, control, endorse or otherwise make any representations or warranties regarding any third-party products or services under this section, and in no event will Company have any liability whatsoever in connection therewith, even if Customer has directed Company to implement or configure the third-party products, packages or services. Customer is responsible for the conduct of any third party which obtains access to the Services from Customer.

10. PROFESSIONAL SERVICES

If Customer wishes to purchase any training, implementation or other professional services from Company relating to the Service ("**Professional Services**"), the Parties will mutually agree to one or more separate SOW (or if applicable, Order Form) containing the relevant description of services. Company Professional Services are separate and apart from the Service, and neither Party's obligations in connection with the Service are dependent in any way on any Professional Services. Company retains all ownership rights in and to all copyrightable works, deliverables, designs, inventions, know-how, software, techniques, trade secrets, work product and other materials created by or for Company (either alone or jointly with Customer or others) and provided to Customer, and any derivative works thereof, excluding any Customer Confidential Information. Company grants Customer a non-exclusive, non-transferable, royalty-free right to access and use the materials Company provides with the Professional Services internally in connection with the Service during the Term of this Agreement. Customer may not create derivative works of any materials Company provides with the Professional Services. Nothing in this MSA will prohibit, restrict or limit (i) Company from performing the same or similar Professional Services for or providing the same or similar work product to any third party, or (ii) Customer from hiring a third party to perform professional services related to the Services.

11. WARRANTIES AND DISCLAIMERS

11.1 **Mutual Warranties.** Each Party represents and warrants to the other that it has the legal power and authority to enter into this MSA, and that: (a) this MSA has been duly authorized, executed and delivered and constitutes a valid and binding agreement enforceable against such Party in accordance with its terms; (b) to the best of its knowledge, no authorization or approval from any third party is required in connection with such Party's execution, delivery or performance of this MSA; and (c) to the best of its knowledge, the execution, delivery and performance of this MSA does not violate the terms or conditions of any other legally binding agreement.

11.2 **Additional Customer Warranties:** Customer Party represents and warrants it will not use the Services for any illegal or unauthorized purposes and the use of the Services will not violate any applicable law or regulation.

11.3 **Additional Company Commitments.** Company further represents and warrants that:

- a. It will use reasonable technical means to screen for and detect disabling devices, viruses, trojan horses, trap doors, back doors, time bombs, cancelbots and other computer programming routines designed to damage or detrimentally interfere with software or data;
 - b. The Service will perform substantially in accordance with the relevant documentation;
 - c. It will make reasonable efforts to notify Customer, at least thirty (30) days in advance via Company's Normal Communication Channels, of any scheduled changes Company believes are likely to have a material, adverse impact on Customer's use of the Service ("**Material Changes**"); and
 - d. Professional Services provided by Company will be performed in a professional and workmanlike manner.
- If Company breaches any warranties in this [Section 11.3](#), Customer's exclusive remedy and Company's sole obligation will be for Company to make reasonable efforts to correct the non-conformity or, if Company is unable to correct the non-conformity within sixty (60) days after receipt of Customer's written notice, for Customer to terminate the applicable Order Form(s) or SOW and receive a refund, on a pro rata basis, of any Fees prepaid under such Order Form(s) or SOW that are unused as of the termination effective date.
- e. It shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Service. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Company or by third-party providers, or because of other causes beyond Company's reasonable control, but Company shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

11.4 **Warranty Disclaimers.** EXCEPT TO THE EXTENT EXPRESSLY STATED IN THIS MSA: (A) COMPANY AND ITS LICENSORS MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, WHETHER EXPRESS, STATUTORY OR IMPLIED (IN FACT OR BY OPERATION OF LAW), REGARDING THE SERVICE, PROFESSIONAL SERVICES, OR ANY MATTER WHATSOEVER; AND (B) COMPANY AND ITS LICENSORS DO NOT WARRANT THAT THE SERVICE OR ANY PROFESSIONAL SERVICES ARE OR WILL BE ERROR-FREE, MEET CUSTOMER'S REQUIREMENTS, ACHIEVE ANY PARTICULAR RESULTS, OR BE TIMELY OR SECURE. COMPANY AND ITS LICENSORS EXPRESSLY DISCLAIM ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT WITH RESPECT TO THE SERVICE AND ANY PROFESSIONAL SERVICES, AND CUSTOMER HAS NO RIGHT TO MAKE OR PASS ON TO ANY THIRD PARTY ANY REPRESENTATION OR WARRANTY BY COMPANY.

CUSTOMER IS RESPONSIBLE FOR USING THE SERVICE IN COMPLIANCE WITH APPLICABLE LAW. USE OF THE SERVICE IS NOT A GUARANTEE OF COMPLIANCE WITH APPLICABLE LAW.

THE SERVICE MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET OR ELECTRONIC COMMUNICATIONS. COMPANY IS NOT RESPONSIBLE FOR DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE, LOSS OR LIABILITY RESULTING FROM SUCH PROBLEMS NOT CAUSED BY COMPANY.

CUSTOMER AGREES THAT ITS SUBSCRIPTION TO THE SERVICE AND FEES DUE OR PAID UNDER THE AGREEMENT ARE NEITHER CONTINGENT ON THE DELIVERY OF ANY FUTURE FUNCTIONALITY OR FEATURES, NOR BASED ON ANY ORAL OR WRITTEN COMMENTS REGARDING ANY FUTURE FUNCTIONALITY OR FEATURES. MORE GENERALLY, IN ENTERING INTO THIS AGREEMENT, NEITHER PARTY IS RELYING ON ANY OTHER COMMITMENTS, STATEMENTS OR OTHER MATTERS NOT EXPRESSLY ADDRESSED IN THIS AGREEMENT, AN ORDER FORM OR AN SOW.

12. LIMITATION OF LIABILITY

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS MSA, BUT ONLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW:

12.1 EXCEPT FOR (A) FEES DUE TO COMPANY UNDER APPLICABLE ORDER FORMS AND SOWS, (B) CUSTOMER'S OBLIGATIONS UNDER SECTIONS 4.2 (USE RESTRICTIONS), NEITHER PARTY'S TOTAL AGGREGATE LIABILITY ARISING FROM OR RELATING TO THE AGREEMENT WILL EXCEED THE FEES ACTUALLY PAID BY AND DUE FROM CUSTOMER IN THE 12-MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH LIABILITY;

12.2 EXCEPT WITH RESPECT TO CUSTOMER'S OBLIGATIONS AND CUSTOMER'S LIABILITY UNDER SECTIONS 4.2 (USE RESTRICTIONS, IN NO EVENT WILL EITHER PARTY OR ITS AFFILIATES, OWNERS, OFFICERS, DIRECTORS, EMPLOYEES OR LICENSORS BE LIABLE OR OTHERWISE OBLIGATED TO THE OTHER PARTY OR ANYONE ELSE FOR ANY LOSS OF PROFITS, REVENUE, OPPORTUNITIES, ECONOMIC ADVANTAGE, GOODWILL, DATA OR USE, OR FOR ANY INDIRECT, CONSEQUENTIAL, HYBRID, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES OF ANY KIND, ARISING OUT OF OR IN ANY WAY RELATED TO THE AGREEMENT, REGARDLESS OF CAUSE, EVEN IF THE PARTY FROM WHICH DAMAGES ARE BEING SOUGHT OR SUCH PARTY'S AFFILIATES OR LICENSORS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND EVEN IF A REMAINING AVAILABLE REMEDY FAILS ITS ESSENTIAL PURPOSE; AND

12.3 THE TERMS OF SECTION 12 APPLY REGARDLESS OF THE FORM OF ACTION, WHETHER THE ASSERTED LIABILITY, CLAIM OR DAMAGES ARE BASED ON CONTRACT (INCLUDING BREACH OF WARRANTY), TORT (INCLUDING NEGLIGENCE), STATUTE, OR ANY OTHER LEGAL OR EQUITABLE THEORY.

THE PROVISIONS OF THIS SECTION 12 ALLOCATE RISKS UNDER THE AGREEMENT BETWEEN CUSTOMER AND COMPANY, AND THE FEES CHARGED FOR THE SERVICE ARE BASED ON THIS ALLOCATION OF RISKS AND THESE LIMITATIONS OF LIABILITY. COMPANY SHALL IN NO EVENT BE LIABLE TO YOU OR TO ANYONE FOR ANY DECISION MADE OR ACTION TAKEN BY ANY PARTY (INCLUDING, WITHOUT LIMITATION, ANY MEMBER) IN RELIANCE ON INFORMATION ABOUT PROFESSIONALS AND SERVICE PROVIDERS ON THE SERVICE.

13. CONFIDENTIALITY

13.1 Definition. As used in this Agreement, "**Confidential Information**" means information and materials provided by or on behalf of the disclosing Party or its Affiliate(s) ("**Discloser**") to the Party or its Affiliate(s) receiving such information or materials ("**Recipient**") that (a) are identified as confidential at the time of disclosure, or

(b) a reasonable person in the relevant industries should understand to be confidential based on the nature of the information and materials and all other relevant factors. For the avoidance of doubt, Customer's Confidential Information includes Customer Data and Customer's non-public business plans, and Company's Confidential Information includes pricing terms offered under any Order Form, Company's non-public business plans, all non-public aspects of the Company Technology, and the results of any evaluation of the Service performed by or on behalf of Customer for purposes of monitoring its availability, performance or functionality, or for any other benchmarking or competitive purposes.

13.2 Permitted Disclosures and Obligations. Recipient must not use any of Discloser's Confidential Information for any purpose other than carrying out Recipient's obligations or exercising its rights under the Agreement. For the avoidance of doubt, use of Confidential Information in an aggregated and anonymized manner that eliminates or does not include Personal Data is not prohibited. Recipient also must not disclose to any third party any Confidential Information, other than to Recipient's Affiliates, contractors and consultants who (a) need to know such information, and (b) are bound by confidentiality obligations substantially similar to Recipient's under this Agreement (each Party is fully responsible for its respective Affiliates', contractors' and consultants' compliance with this Agreement). Recipient must treat all Discloser Confidential Information with the same degree of care Recipient gives to its own Confidential Information, but not less than reasonable care. Recipient and its Affiliates, contractors and consultants who receive Confidential Information hereunder must: (i) not use any such Confidential Information to compete with Discloser or in any other way except as reasonably necessary; (ii) promptly notify Discloser of any unauthorized use or disclosure of its Confidential Information of which Recipient becomes aware; and (iii) reasonably assist Discloser in remedying any such unauthorized use or disclosure.

13.3 Exclusions. Recipient's obligations under Section 13 do not apply to Discloser Confidential Information that Recipient can prove: (a) is or becomes part of the public domain through no fault of Recipient; (b) is rightfully in Recipient's possession free of any confidentiality obligation; or (c) was independently developed by Recipient without using any Discloser Confidential Information. Disclosure by Recipient of Confidential Information (i) in response to a valid order or other legal process issued by a court or other governmental body having jurisdiction, (ii) as otherwise required by law, or

(iii) necessary to establish the rights of either Party will not be a breach of this Agreement if, to the extent legally permitted, Recipient gives prompt notice and reasonable cooperation so Discloser may seek to prevent or limit such disclosure. Except to the extent permitted by a separate written agreement, the Parties will not disclose any information requiring an authorization to be exported outside of the United States.

13.4 Ownership and Destruction of Confidential Information. As between Discloser and Recipient, all Discloser Confidential Information is the property of Discloser, and no license or other rights are granted or implied hereby. Promptly after any request by Discloser, Recipient will destroy or return to Discloser all Confidential Information and materials in Recipient's possession or control. However, Recipient may retain electronic copies of any computer records or electronic files containing any Discloser Confidential Information that have been created pursuant to Recipient's standard, reasonable archiving and backup practices.

13.5 Confidentiality Period. Recipient's obligations with respect to Discloser's Confidential Information under Section 13 will remain in effect for the term of the Agreement and for three (3) years after any expiration or termination of the Agreement. Notwithstanding the foregoing, Recipient's obligations under the Agreement will continue to apply to Confidential Information that qualifies as a trade secret or Personal Data under applicable law for as long as it so qualifies.

14. GENERAL

14.1 Governing Law and Dispute Resolution. The Agreement is governed by Wisconsin law and controlling United States federal law, without regard to conflicts of law provisions of any jurisdiction. The Service is a service, not a good, and is not subject to the Uniform Commercial Code, the Uniform Computer Information Transactions Act, or the United Nations Convention on the International Sale of Goods. Any disputes, actions, claims or causes of action arising out of or relating to the Agreement or the Service will be subject to the exclusive jurisdiction of the state and federal courts located in Milwaukee County, Wisconsin, USA. However, other than with respect to seeking injunctive relief in connection with matters that qualify for such an extraordinary remedy under applicable law, neither Party may initiate any litigation against the other Party until after providing clear written notice of its intention to do so and first making a good faith effort to resolve the dispute informally through escalation to an appropriate level of executive management of both Parties for at least thirty (30) days after providing such notice.

14.2 Assignment and Other Transfers. Neither Party may assign, sublicense or otherwise transfer (by operation of law or otherwise) the Agreement, or any of a Party's rights or obligations under the Agreement, to any third party without the other Party's prior written consent, which consent must not be unreasonably withheld, delayed or conditioned; provided, however, that upon written notice to the other Party, either Party may assign or otherwise transfer this Agreement,

along with all associated Order Forms and SOWs (and all its rights and obligations thereunder), (a) to a successor-in-interest in connection with a merger, acquisition, reorganization, a sale of most or all of its assets, or other change of control, or (b) to its Affiliate.

Notwithstanding anything to the contrary in this section, however: (i) in the event of any permitted transfer by Customer under this section to a direct competitor of Company, Company will have the right to terminate this Agreement, including all associated Order Forms and SOW, for cause under Section 6.2 (in the event of such a termination, Company will promptly refund to Customer, on a pro rata basis, all Fees prepaid by Customer under all Order Forms and SOW then in effect that are unused as of the termination effective date); and (ii) Customer is not allowed to transfer to a successor-in-interest or Affiliate a subscription to a particular version of the Service if in Company's sole determination such successor-in-interest or Affiliate would not otherwise be eligible to subscribe to that version.

In the event of a transfer by Customer that is permitted under this section, the rights granted under this Agreement shall continue to be subject to the same usage limitations that applied under applicable Order Forms prior to the transfer (e.g., any transaction volume terms and limitations to particular Customer legal entities, business units, projects, brands, products or services set forth therein). Any purported assignment or other transfer in violation of this section is void. Subject to the terms of this section, this Agreement will bind and inure to the benefit of the Parties and their respective permitted successors and transferees.

14.3 Force Majeure. If either Party is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any cause beyond its reasonable control, e.g., war, riots, labor unrest, fire, earthquake, flood, hurricane, other natural disasters and acts of God, Internet service failures or delays, and denial of service attacks (collectively, "**Force Majeure**"), the affected Party's performance will be excused for the resulting period of delay or inability to perform. The affected Party must, however, (a) give the other Party prompt written notice of the nature and expected duration of such Force Majeure, (b) use commercially reasonable efforts to mitigate the delay and other effects, (c) periodically notify the other Party of significant changes in the status of the Force Majeure, and (d) notify the other Party promptly when the Force Majeure ends.

14.4 Marketing. Company may: (i) identify Customer as a Company customer; (ii) issue a mutually agreed press release announcing that Customer has selected Company as a vendor; and (iii) during the Initial Service Term, make available a member of the Customer marketing department to participate in virtual meetings with Company's customer advocacy team to discuss other potential marketing and communication opportunities regarding Customer's use of the Service.

14.5 Independent Contractors. The Parties are independent contracting parties. Neither Party has, or will hold itself out as having, any right or authority to incur any obligation on behalf of the other Party. The Parties' relationship in connection with the Agreement will not be construed as a joint venture, partnership, franchise, employment, or agency relationship, or as imposing any liability upon either Party that otherwise might result from such a relationship.

14.6 Notices. All legal notices (e.g., notice of termination of this Agreement or an Order Form based on an alleged material breach) required under this Agreement must be delivered to the other Party in writing (a) in person, (b) by nationally recognized overnight delivery service, or (c) by certified U.S. mail (requiring signature) to the other Party's corporate headquarters, Attention: Legal Department. With respect to all other notices, Customer may email Company at hello@readyrebound.com, and Company may email Customer's billing contact identified on the applicable Order Form(s) or SOW. Either Party may change its notice address by giving written notice to the other Party.

14.7 Anti-Corruption. Each Party acknowledges it has not received or been offered any illegal or otherwise improper bribe, kickback, payment, gift or other thing of value by any employee, representative or agent of the other Party in connection with the Agreement. Each Party will use reasonable efforts to promptly notify the other Party if it becomes aware of any circumstances that are contrary to this acknowledgment.

14.8 Export. Each Party agrees to comply with all applicable laws, regulations, orders and sanctions relating to prohibitions or limitations on relationships or transactions with prohibited countries or individuals (e.g., those administered by the U.S. Commerce or Treasury Departments). Customer shall not make the Service available to any individual or entity that is (i) located in a country that is subject to a United States government embargo, or (ii) is listed on any United States government list of prohibited or restricted parties.

14.9 Contract Revisions. Company may make modifications to this Agreement by providing 30 (thirty) days prior notice. Such notice shall be either: (a) written; (b) email to the address associated with Customer account; or (c) via the Services. The modifications to this Agreement will be considered agreed to by the Customer and shall apply 30 (thirty) days after Company sends the notice.

14.10 Entire Agreement. This MSA, together with any applicable Order Forms and SOWs (including any other terms referenced in any of those documents), comprises the entire agreement between Customer and Company regarding the subject matter of the Agreement, and supersedes all prior or contemporaneous negotiations, discussions or agreements (including any non-disclosure or other agreement governing the sharing of confidential information by and between Company and Customer), whether written or oral, between the Parties regarding such subject matter, and may only be modified by a document signed by authorized representatives of both Parties. Each term and provision of the Agreement is valid and enforceable to the fullest extent permitted by law, and any invalid, illegal or unenforceable term or provision shall be deemed replaced by a term or provision that is valid and enforceable and that most effectively accomplishes the Parties' shared goals and intent, determined from the perspective of an objective, reasonable person.

15. DEFINITIONS

As used in the Agreement:

"Affiliate" means a company, corporation, individual, partnership or other legal entity that directly or indirectly controls, is controlled by, or is under common control with a Party to the Agreement. For purposes of this definition, "control" means direct or indirect ownership or control of more than fifty percent (50%) of the voting interests of the subject entity;

"Content" means the audio and visual information, documentation and services contained in or made available via the Service, other than Customer Data and Customer Confidential Information;

"Customer Data" means any data, information or material processed by the Service (including Personal Data) in the course of Customer or Members' use of the Service;

"Customer Personal Data" means that portion of Customer Data that is Personal Data received from Customer or Members in the course of accessing or using the Services pursuant to the Agreement.

"including" (and its variants) means including without limitation.

"Feedback" means suggestions, comments, improvements, ideas, or other feedback or materials regarding the Services provided by Customer to Company.

"Normal Communication Channels" means the online channels through which Company normally communicates important information to its customers, e.g., the email address(es) provided by Customer (Customer must opt-into Company's online community site to receive certain important information regarding such changes and to take other required action relating to use of the Service);

"Personal Data" means any information relating to an identified or identifiable natural person as such term or its equivalent (e.g., personally identifiable information or personal information);

"Service" means Company's offerings ordered by Customer on an Order Form (including all related Content);

"SOW" means Statement(s) of Work, Work Authorization(s) or other contract(s) under which Company provides its Professional Services;

"Member(s)" means Customer's employees, representatives, consultants, contractors and agents who have been authorized by Customer to use Service; and

"Company Technology" means all of Company's and its licensors' proprietary technology that Company makes available to Customer as part of or in connection with Customer's subscription to the Service (including any and all software, software packages, hardware, products, processes, APIs, algorithms, user interfaces, trade secrets, know-how, techniques, designs and other tangible or intangible technical material or information).

CITY COUNCIL STAFF REPORT
Meeting Date September 22, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Michael Mondor, Fire and EMS Chief

PRESENTER: Michael Mondor, Fire and EMS Chief

AGENDA ITEM: East Metro Public Safety Training Facility Joint Powers Agreement Update

Action Requested: ☒ Motion ☐ Discussion ☐ Public Hearing

Form of Action: ☐ Resolution ☐ Ordinance ☒ Contract/Agreement ☐ Proclamation

Policy Issue:

The updated East Metro Public Safety Training Facility Joint Powers Agreement facilitates regional cooperation by enabling participating fire departments governance and use of the city's training facility.

Recommended Action:

Motion to approve the East Metro Public Safety Training Facility Joint Powers Agreement.

Fiscal Impact:

Is There a Fiscal Impact? ☒ No ☐ Yes, the true or estimated cost is \$0

Financing source(s): ☐ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: n/a

Strategic Plan Relevance:

☐ Community Inclusiveness ☐ Financial & Asset Mgmt ☐ Environmental Stewardship
☐ Integrated Communication ☒ Operational Effectiveness ☐ Targeted Redevelopment

The East Metro Public Safety Training Facility Joint Powers Agreement supports the City's strategic plan by strengthening operational effectiveness through regional collaboration, shared training resources, and consistent preparedness standards across public safety disciplines.

Background:

The East Metro Public Safety Training Facility Joint Powers Agreement maintains a cooperative framework among the cities of Maplewood, North St. Paul, Lake Elmo, Oakdale, and Cottage Grove for the governance and operation of the East Metro Public Safety Training Facility. The agreement was previously with the Oakdale Volunteer Fire Corporation; that corporation has dissolved, necessitating an updated agreement with the City of Oakdale.

Participation in this agreement allows member cities to jointly manage, fund, and utilize a shared

training facility rather than independently constructing and maintaining separate facilities. The updated agreement affirms Maplewood's role as fiscal agent, outlines governance through a representative board and executive committee, and defines cost-sharing, facility use, and membership provisions to ensure long-term sustainability of this regional public safety resource.

Attachments:

1. East Metro Public Safety Training Facility Joint Powers Agreement

AMENDED AND RESTATED JOINT POWERS AGREEMENT
EAST METRO PUBLIC SAFETY TRAINING FACILITY

THIS AMENDED AND RESTATED JOINT POWERS AGREEMENT (the “Agreement”) is made on the 22nd day of September 2025, by and among the cities of Maplewood, North St. Paul, Lake Elmo, Oakdale and Cottage Grove, each a municipal corporation under the laws of Minnesota and a Member.

RECITALS

A. Each Member to this Agreement has determined that it is in the best interests of their community to undertake in a cooperative fashion the operation of a facility in the portion of the Twin Cities metropolitan area to be used for the training of public safety disciplines.

B. It is more economical for the Members to jointly and cooperatively construct and operate a public safety training facility than for each Member to construct and maintain its own facility.

C. The Members are authorized pursuant to Minnesota Statutes, Section 471.59, to enter into agreements providing for the joint and cooperative exercise of powers common to them.

D. The Members desire to jointly and cooperatively exercise power common to them by jointly operating a public safety training facility in accordance with the terms set forth herein.

NOW, THEREFORE, in consideration of the mutual understandings and agreements hereafter set forth, the Members agree as follows:

ARTICLE I

Section 1. Definitions.

When used in this Agreement, the following terms shall be defined as follows, unless a different meaning is clearly specified:

Association - means the East Metro Public Safety Training Facility Association which is formed by this Agreement.

Board - means the governing body of the Association.

Board Member - means an individual appointed to the Board by a Member of the Association.

Coordinator - means the person appointed by the Board to manage and coordinate the daily operation of the Facility.

Cost Sharing Formula - Unless otherwise specified, costs shall be assessed against each Member using the following formula:

Member Share= Number of Sworn Employees Per Individual Agency/Total Number Sworn Employee's Represented including all JPA Members

Example:

-A JPA Member has 40 employees.

-The total of all JPA member employees is 200

-The Board is considering a \$100,000 improvement project

Formula: $40/200 = 20\%$

JPA Member's Cost Sharing Obligation: \$20,000

Minimum Contribution Threshold:

To ensure equitable participation, no Member shall contribute less than 5% of the total project cost for any project in which it participates, regardless of number of members.

Environmental Law means the Comprehensive Environmental Response Compensation and Liability Act ("CERCLA"), 42 U.S.C. 9601 et seq.; the Resource Conservation and Recovery Act 42 U.S.C. 9601 et seq.; the Federal Water Pollution Control Act, 33 U.S.C. 1201 et seq.; the Clean Water Act, 33 U.S.C. 1321 et seq.; the Clean Air Act, 42 U.S.C. 7401 et seq.; the Toxic Substances Control Act, 33 U.S.C. 1251 ET SEQ.; all as amended from time to time, and any other federal, state, local or other governmental statute, regulation, rule or ordinance dealing with the protection of human health, safety, natural resources or the environment now existing and hereafter enacted.

Executive Board -means the body that oversees the day-to-day business of the Facility and shall consist of the Officers of the Board as defined in Article II, Section 2 and an additional appointed member representing Maplewood.

Facility - means the East Metro Public Safety Training Facility and shall include all structures, buildings and the grounds associated with the East Metro Public Safety Training Facility.

Full Member - means the cities of Maplewood, North St. Paul, Lake Elmo, Oakdale and Cottage Grove and any other city or public safety agency which joins the Association in accordance with Article III, Section 1 hereof.

Hazardous Substance - means any pollutant, contaminant, hazardous substance or waste, solid waste, petroleum product, distillate, or fraction, radioactive material, chemical known to cause cancer or reproductive toxicity, polychlorinated biphenyl or any other chemical, substance or material listed or identified in or regulated by any Environmental Law.

Major Improvement - means any addition to or improvement to the Facility designated as a Major Improvement by the Board irrespective of value or any addition to or improvement to the Facility with a value at \$50,000 or greater.

Member - means a municipal corporation or a public safety agency that is a party to this Joint Powers Agreement and a Full Member.

Non-Member User - means any city or public safety agency which is not a Member but uses the Facility in accordance with Article II, Section 10 hereof. Operating Budget - means the annual budget of operating expenses for the Facility, including but not limited to, maintenance and repair

of the building and grounds, costs of utilities, maintenance and repair of all equipment associated with the building, supplies and materials associated with the operation of the Facility, personnel expenses associated with the Coordinator and other ordinary business expenses associated with the operation of the Facility, except for Major Improvements.

Public Safety Consumables - means propane fuel, liquid smoke used in fire firefighting operations, fire extinguishing material, pallets and straw other than water, used in any firefighting training operation and other unique training supplies declared to be Public Safety Consumables by the Board.

Site Manager – means a person who has received appropriate training as approved by the operations committee to manage the facility during training exercises.

Section 2. Plural and Singular References.

Unless a contrary intent is clearly demonstrated, a singular reference to a person or entity shall include the plural and a plural reference to persons or entities shall include the singular.

Section 3. Counterparts.

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

ARTICLE II

Section 1. Formation of Association.

The parties to this Agreement form the East Metro Public Safety Training Facility Association for the purpose of operating the Facility. Each party shall be a Full Member of the Association until it withdraws or its participation is otherwise terminated pursuant to Article III.

Section 2. Governance of Association.

The Association shall be governed by a Board consisting of one representative from each Member. The Board representative need not be an elected official of any Member. Each Member shall designate an individual to serve as such Member's representative and an alternate representative who shall be entitled to act as the representative of the Member on the Board in the case of the absence or disability of the representative of such Member on the Board.

Each representative and their alternate shall serve until a successor is appointed and assumes his or her responsibilities. Board Members and their alternates shall serve at the pleasure of the Member appointing them and any vacancy on the Board shall be filled by the Member whose position on the Board is vacant.

Each Board Member shall have one vote. The Board shall act by a majority vote of the Board Members at a meeting duly called upon 15 days written notice to each Board Member and to the city manager, City administrator or chief administrative officer of each Member. At least

three Board Members must be present to constitute a quorum of the Board. The Board shall meet at least once annually and more often as it deems necessary to perform its duties.

The Board shall designate one of the Board Members as the Chair and a second as the Vice Chair as well as one to be a Secretary/Treasurer. These are the Officers of the Board. This designation will be made annually by the Board and the Chair and Vice Chair shall retain their positions until a successor has been designated. All Officers must be voting members of the Board. The Chair shall preside at all meetings of the Board and shall perform all duties incident to the office of Chair and such other duties as may be delegated by the Board. The Vice Chair shall act in the absence of the Chair and the Secretary/Treasurer shall act in the absence of the Vice Chair. A record of all proceedings of the Board shall be maintained by the Secretary/Treasurer and a copy of that record shall be forwarded to each Member. The Chair, Vice Chair and Secretary/Treasurer shall have the authority to sign all documents on behalf of the Association.

The Board may establish committees for any purpose related to the business of the Association. The members of a committee need not be members of the Board. Committees are subject at all times to the direction and control of the Board.

Section 3. Executive Board - The Executive Board shall be the body that oversees the day-to-day operation of the Facility and shall consist of the Officers of the Board as defined in Article II Section 2 and an additional appointed member representing Maplewood. If a member of the Executive Board is also Maplewood's Board Member, no additional appointment is necessary.

Section 4. Operating Committee.

There shall be appointed by the Board an Operating Committee, consisting of a fire training officer for each Member which is a fire fighter participant. The Operating Committee shall be responsible for identifying training needs, working with the Coordinator to schedule curricula and training sessions, insuring proper supplies, coordinating the maintenance of the Facility, and developing an Operating Budget for submission to the Board for approval. The Operating Committee will be responsible for the development of the operating policy for the Facility and shall forward recommendations with respect to the Facility to the Board as appropriate.

Section 5. Fiscal Matters.

The Board shall designate one of the Members to act as Fiscal Agent for the Association. The Fiscal Agent shall have custody of the Association's funds, shall pay its bills, shall keep its financial records, and generally conduct the financial affairs of the Association. The Fiscal Agent shall be responsible for such other matters as shall be delegated to it by the Board. Maplewood is hereby appointed as Fiscal Agent until such time as a successor fiscal agent is appointed by the Board.

Any Member may inspect and copy the Association's books and records at any and all reasonable times. All books and records of the Association shall be kept in accordance with normal and accepted accounting procedures and principles used by Minnesota cities.

The Fiscal Agent shall prepare annual financial statements of the Association. A copy of such annual financial statements shall be distributed to each of the Members.

Section 6. Operating Budget.

On or before May 1 of each year, the Board shall prepare and approve a budget for the operation of the Facility for the next calendar year. A copy of the operating budget and a breakdown of each Member's share of the operating cost, using the Cost Sharing Formula, shall be forwarded to each Member by May 15. Each Member shall be responsible for the payment of its share of the operating costs of the Facility. All Member fees will be paid by January 15 of each year. If fees are not paid within 30 days, a late fee of one percent will be assessed to the Member. Fee payments not made within 90 days will come before the Board for action. Failure of a Member to pay its proportional share of the operating costs, or additional expenses unanimously approved by the Board shall be grounds for removal of the Member from the Association. To the extent possible, expenses that are exclusively related to one public safety vocation (police or fire) shall be stated separately with the assessment allocated to Members who are participating members for that vocation, including Public Safety Consumables which shall be stated separately and assessed against the Member actually using those items.

Section 7. Facility Coordinator.

A person shall be appointed by the Board to act as the Coordinator for the Facility. The Coordinator shall be an employee of one of the Members and the Member employing the Coordinator shall be entitled to reimbursement for the Coordinator's wages, benefits and other payroll related expenses under guidelines established by the Board. The Coordinator shall be responsible for the day to day operation and maintenance of the Facility and other responsibilities as assigned by the Board. The Coordinator shall be responsible for managing rental agreements from any Non-Member Users which desires to utilize the Facility for training purposes.

Section 8. Major Improvements.

If recommended by the Operations Committee and approved by the Board in advance and ratified by the governing body of each of the Members, the costs of all major capital additions and improvements to the Facility shall be assessed against each Member based upon the Cost Sharing Formula. Where a Major Improvement is only related to one public safety vocation (police or fire), the costs shall only be allocated against the participating Members for that vocation.

Section 9. Liability and Insurance.

The Association is a separate and distinct public entity to which the parties have transferred all responsibility and control for actions taken pursuant to this Agreement. The Association shall defend and indemnify the parties, and their officers, employees, and volunteers, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of the acts or omissions of the Board in carrying out the terms of this Agreement.

This Agreement does not constitute a waiver on the limitations of liability set forth in Minnesota Statutes, Section 466.04.

Nothing herein shall be construed to provide insurance coverage or indemnification to an officer, employee, or volunteer of any member for any act or omission for which the officer, employee, or volunteer is guilty of malfeasance in office, willful neglect of duty, or bad faith.

To the fullest extent permitted by law, action by the parties to this Agreement are intended to be and shall be construed as a “cooperative activity” and it is the intent of the parties that they shall be deemed a “single governmental unit” for the purposes of liability, as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a), provide further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of another party.

The parties to this Agreement are not liable for the acts or omissions of another party to this Agreement except to the extent they have agreed in writing to be responsible for the acts or omissions of the other parties.

Any excess or uninsured liability shall be borne equally by all Members, but this does not include the liability of any individual officer, employee, or volunteer which arises from his or her own malfeasance, willful neglect of duty, or bad faith.

The Association shall purchase insurance in forms and amounts to adequately protect its insurable interests in the value of the Facility and all other property of the Association against perils of fire, theft, vandalism and Acts of God, and to protect the financial interests of the Association, the Members and their agents and employees, against all claims or lawsuits, including expenses and attorney fees, arising from the ownership, design, operation, and maintenance of the Facility. The policy limits, terms and conditions shall be acceptable to each Member. Costs of insurance shall be included in the Operating Budget.

The Board shall continually assess the need for other policies of insurance deemed necessary and appropriate by the Board to protect the property of Association, to protect the Association from claims and to protect the Members of the Association from any claims that might be made against them by virtue of their participation in the Association and operation of the Facility.

Section 10. Facility Use.

Each Member shall be entitled to use of the Facility subject to advance scheduling through the Coordinator under the rules and guidelines established by the Operating Committee.

By January 1 of each year, each Member will provide a department list to the Board with the names of each firefighter for the purpose of determining the number of firefighters per department to be used in the fee calculation. Members will pay based on the number of firefighters in their agency for the year. Members will have access to the Facility 365 day per year, subject to scheduled availability, first priority for Facility scheduling, and a seat on the Board that governs the operation of the Facility.

Section 11. Use By Other Public Safety Agencies.

The Board may establish guidelines and policies for use of the Facility by other Non-Member Users for a rental fee. The Coordinator shall implement the guidelines for use of the Facility and shall be in charge of scheduling and collection of rents and fees. Rental use by Non-Member Users shall not conflict with scheduled activity by any Member. Any rents or fees collected in excess of the yearly operating expenses may at the Board's discretion, be retained for repair or improvements to the Facility, future operating expenses, or returned to the Members in proportion to the Cost Sharing Formula.

By January 1 of each year, each Non-Member User will determine the estimated number of training hours to be prepaid for their agency for the upcoming year from the blocks listed. Non-Member User will have second priority for Facility scheduling, training provided for an agency Site Manager, and reduced hourly rates based on the number of hours selected.

ARTICLE III

Section 1. Addition of Members to Association.

Additional Members may be added to the Association upon a majority vote of the Board and the ratification by the governing bodies of all Members.

Any city or public safety agency which becomes a Member at any time during the year will be charged based on the JPA fee schedule as established by the board will be prorated based on the number of months left in that year.

If during that year a Member department adds or loses a firefighter, there will be no refund for a reduction of firefighters nor will there be an added charge for additional firefighters in that year.

Section 2. Withdrawal from Association.

Any Member may withdraw from the Association by giving written notice of intent to withdraw directed to the attention of the Board members not later than January 1 of the preceding year. A Member's notice of intent to withdraw shall be accompanied by a certified copy of a resolution of the Member's governing body stating its intent to withdraw from the Association. The withdrawing Member shall not be entitled to any refund for its share of the capital costs or fees or operating costs paid under this Agreement. The withdrawing Member waives any and all rights and interest in the Facility as of the date of withdrawal. Any withdrawing Member shall also be responsible for its proportionate share of outstanding operating costs of the Facility through the end of the calendar year in which it gives notice of intent to withdraw.

A withdrawing Member shall not be relieved of responsibility for any foreseen or unforeseen liabilities that may have accrued while they were a Member of the Association, including, but not limited to the cost of clean-up of any hazardous substance from the Facility. A

withdrawing Member shall have no claim to assets of the Association including excess fees or rents collected under Article II, Section 10.

Section 3. Dissolution.

Upon unanimous approval by the Members and ratification of the governing bodies of all Members, a dissolution of this Association may be adopted, at which time the liabilities of the Association shall be satisfied from the assets of the Association. The Members further agree that they will share in the cost of clean-up of any hazardous substance caused or created by the Members' usage of the Facility. Full use and operation of the Facility shall then revert to Maplewood, and all remaining assets shall be divided among the Members at the time of dissolution based on the Cost Sharing Formula.

Section 4. Assignment.

A Member shall not assign or transfer its rights and obligations under this Agreement without the prior unanimous written consent of all other Members and the ratification by the elected bodies of all Members.

Section 5. Amendment.

This Agreement may be amended upon adoption by the Board and approval by the governing body of all Members.

ARTICLE IV.

Section 1. Location of Public Safety Training Facility.

The Association shall provide for the equipping and operation of the Facility. The Facility shall be constructed on property owned by Maplewood and located at 1881 Century Ave North in the vicinity of the intersection of Washington County CSAH 14 and MN Highway 120 to the west within the corporate limits of Maplewood as more specifically described in Exhibit A hereto. The Association has previously entered into a long term ground lease with Maplewood covering the Facility and the real estate upon which the Facility is located for a term of 30 years as indicated in Exhibit B. The lease shall provide for renewal for successive ten year periods at the option of the Association.

Section 2. Ownership of the Public Safety Training Facility.

Maplewood is the fee owner of the Facility and the real estate upon which the Facility is constructed.

Section 3. Supersedes Previous Agreements.

This Agreement supersedes and replaces those previous agreements and constitutes the single joint powers agreement among the parties pertaining to the Facility.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed by their duly authorized officers by authority of their respective governing bodies.

CITY OF MAPLEWOOD

Mayor _____

City Manager _____

Date: _____

CITY OF NORTH ST. PAUL

Mayor _____

City Manager _____

Date: _____

CITY OF LAKE ELMO

Mayor _____

City Clerk _____

Date: _____

CITY OF OAKDALE

Mayor _____

City Clerk _____

Date: _____

CITY OF COTTAGE GROVE

Mayor _____

City Clerk _____

Date: _____

CITY COUNCIL STAFF REPORT
Meeting Date September 22, 2025

REPORT TO: Michael Sable, City Manager
REPORT FROM: Mychal Fowlds, IT Director
PRESENTER: Mychal Fowlds, IT Director
AGENDA ITEM: Ramsey County GIS Users Group JPA Renewal

Action Requested: ☒ Motion ☐ Discussion ☐ Public Hearing
Form of Action: ☐ Resolution ☐ Ordinance ☒ Contract/Agreement ☐ Proclamation

Policy Issue:

The Ramsey County GIS Users Group JPA renewal is a contract and therefore requires City Council approval in order to proceed.

Recommended Action:

Motion to approve the Ramsey County GIS Users Group JPA renewal.

Fiscal Impact:

Is There a Fiscal Impact? ☐ No ☒ Yes, the true or estimated cost is roughly \$3,800 per year
Financing source(s): ☒ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: N/A

Strategic Plan Relevance:

☐ Community Inclusiveness ☐ Financial & Asset Mgmt ☐ Environmental Stewardship
☐ Integrated Communication ☒ Operational Effectiveness ☐ Targeted Redevelopment

By working together and sharing costs, the Ramsey County GIS Users Group helps members cut down on duplication and makes sure staff has access to accurate, countywide data. Pooling resources for things like imagery, LIDAR, and parcel information saves money, simplifies procurement, and gives members quicker access to the tools and data they need. The group also focuses on training, sharing knowledge, and collaborating on projects, which helps staff make better decisions and work more smoothly across boundaries.

Background

The City of Maplewood has been a member of the Ramsey County GIS Users Group (RCGISUG) since 1995. Maplewood joined with other cities and watershed organizations to share costs and gain access to geospatial data and tools countywide. Over the years, this membership has provided essential datasets - such as parcel, imagery, and LIDAR information - that are used across multiple city departments every day. Maplewood's long-standing involvement demonstrates commitment to

collaboration, efficient resource use, and leveraging technology to support city operations. Approval of this agreement will extend the city's membership through December 31, 2030.

Attachments

1. Ramsey County GIS Users Group JPA 2026-2030

JOINT POWERS AGREEMENT
AMONG
MEMBERS OF THE RAMSEY COUNTY GEOGRAPHIC INFORMATION SYSTEMS USERS GROUP

This JOINT POWERS AGREEMENT ("Agreement") is entered into pursuant to the provisions of Minn. Stat. §471.59 among Governmental Units for the purposes of forming the Ramsey County Geographic Information System Users Group ("Users Group").

ARTICLE I. INTENT OF THIS AGREEMENT

In 1995, an informal alliance, known as the Ramsey County Geographic Information System Users Group ("Users Group"), was formed among Governmental Units interested in using Geographic Information Systems (GIS) and data created and maintained by Ramsey County. This agreement is intended to establish and enable the Users Group to represent the parties to this Agreement for the purposes of undertaking negotiations and transactions.

ARTICLE II. DEFINITIONS

Section 1. **Members** means those Governmental Units that have executed this Joint Powers Agreement and have paid the annual membership dues as provided in Article X.

Section 2. **Governmental Unit** has the meaning set forth in Minnesota Statutes §471.59.

Section 3. **Users Group** means a group made up of one representative of each Member with the powers and responsibilities described in this Agreement.

ARTICLE III. GIS BOARD OF DIRECTORS STRUCTURE

Section 1. There is hereby created a GIS Board of Directors (Board).

Section 2. Each Member shall appoint one person to serve as a Director. Each Member may also appoint a person to serve as an Alternate Director. Members shall notify the Board in writing if the Director or Alternate Director changes.

Section 3. The Board shall have the following officers: a Chair, Vice Chair, Secretary, and Treasurer (Officers).

Section 4. All Officers will be elected by the Board in the first meeting of the agreement's term as identified in Article X.

Section 1. The Chair will be elected to a one-year term. The Vice-chair will be elected as Vice-chair in year one and Chair in year two. The Secretary will be elected annually for a three year term in which they will serve as Secretary in year one, Vice-chair in year two, and Chair in year three. The Treasurer will be elected by the Board for a five year term coinciding with the term of this agreement. Any Officer vacancies will be elected by the Board as-needed.

Section 5. The Officers shall serve on a voluntary basis without pay.

Section 6. A quorum will consist of at least 40% of the full membership of the Board, whether or not all vacancies have been filled.

Section 7. Decisions of the Board will be made by a majority of the quorum. Directors may vote and participate in all meeting proceedings from a remote site pursuant to Minnesota Statute 13D.02.

ARTICLE IV. DUTIES OF THE GIS BOARD OF DIRECTORS

Section 1. The Board shall meet at least two times per year.

Section 2. The Board shall approve and adopt the formula for the Users Group member dues annually by December 31 for the following year.

Section 3. The Board shall arrange for and facilitate regular meetings of the Users Group and for Users Group activities. Meetings shall be held in accordance with Minnesota Statute 13D.01 .

Section 4. The Chair presides at Users Group meetings. The Vice Chair will preside in the absence of the Chair. The Secretary is responsible for recording the proceedings of the Board and communicating these proceedings to all Member organizations. The Treasurer is responsible for the funds and financial records of the Board.

Section 5. The Chair and the Treasurer must sign vouchers or orders disbursing funds of the Users Group. Disbursement will be made in the method prescribed by law for statutory cities.

Section 6. The Board may take such actions as it deems necessary and convenient to accomplish the general purposes of this Agreement.

Section 7. The Board shall purchase liability insurance on behalf of the Users Group to insure against liability of the Users Group and its constituent Members.

Section 8. The Board may:

- (i) Enter into contracts to carry out its powers and duties, in full compliance with any competitive bidding requirements imposed by State or local law;
- (ii) Provide for the prosecution, defense, or other participation in proceedings at law or in equity in which it may have an interest;
- (iii) Employ such persons as it deems necessary on a part-time, full-time, or consultancy basis;
- (iv) Purchase, hold, or dispose of real and personal property;
- (v) Contract for space, commodities or personal services with a Member or group of Members;
- (vi) Accept gifts, apply for and use grants or loans of money or other property from the state, the United States of America, and from other government units and may enter into agreements in connection therewith and hold, use and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto;
- (vii) Appoint a fiscal agent.

ARTICLE V. NEW MEMBERS

Section 1. Any Governmental Unit that is not a party to the initial Agreement may join as a Member at any time.

Section 2. To become a Member, a local unit of government shall adopt a resolution and shall sign this Joint Powers Agreement.

Section 3. New Members will pay the annual membership dues for the year in which the new Member is joining, as set by the Board pursuant to Article IV, Section 2, as calculated by the current formula. Fees will not be pro-rated for new Members who join after January 1 of each year.

ARTICLE VI. GIS DATA TO BE EXCHANGED AS PART OF THIS AGREEMENT

Section 1. Members agree to exchange any GIS data with Ramsey County and with any requesting Member for the requesting party's own use where that GIS data has been in some way derived and/or developed from the County GIS Data accessed through this Agreement or future agreements between the Users Group and Ramsey County. Members agree to exchange with Ramsey County and with any other Member any attribute data that it has created and maintained where that data can be associated to a parcel using a parcel identifier. Members also agree to exchange any building permit data requested by Ramsey County for the identification of future physical feature data base updates.

Section 2. The Board will negotiate with Ramsey County on behalf of the Members in all matters deemed necessary relating to supply of GIS data generated by a Member.

ARTICLE VII. DATA ACCESS AND USAGE

Section 1. All Members shall have equal rights to access Ramsey County GIS Data.

Section 2. Data generated by Ramsey County and provided to Members may not be sold in its original form to third party agencies. However, a Member may allow use of the original data by a third party for specific contracted purposes.

Section 3. Data which results from enhancement of Ramsey County GIS Data by a Member, received pursuant to this Agreement, may be made available to a third party.

Section 4. All Members will adhere to future Users Group license agreements for County or other agency GIS data.

ARTICLE VIII. DATA SECURITY

All Members agree to abide by the data privacy and data security standards of the Member when using Ramsey County GIS Data or any derivative or enhancement of the data.

ARTICLE IX. FINANCIAL MATTERS

Section 1. The fiscal year of the Users Group is the calendar year.

Section 2. The Board shall adopt an annual budget prior to December 31 of each year for each succeeding year. The Board will give an opportunity to each Member to comment or object to the proposed budget before adoption. Notice of the adopted budget must be distributed promptly thereafter to the appointed Director of each Member.

Section 3. Operational costs shall be shared according to a method agreed upon by majority decision of the Board of Directors. The costs could be met by membership dues. These costs could include Users Group administrative costs, purchase of liability insurance, and others as appropriate.

Section 4. Annual Membership Dues: Members shall commit to payment of Annual Membership Dues, except where limited by State Statutes.

Section 5. Billings to the Members are due and payable no later than 60 days after the receipt of the invoice. In the event of a dispute as to the amount of a billing, a Member must nevertheless make payment as billed to preserve membership status. The Member may make payment subject to its right to dispute the bill and exercise any remedies available to it. Failure to pay a billing within 60 days results in suspension of voting privileges of the Member Director. Failure to pay a billing within 120 days is grounds for termination of membership, but the Users Group's right to receive payment survives termination of membership.

ARTICLE X. TERM

Section 1. The Term of this Agreement is January 1, 2026, through December 31, 2030.

Section 2. Based on the annual review of the operating procedures within the Agreement conducted by the Board, a new Agreement will be developed and circulated at least three months prior to December 31, 2030 and be agreed upon and signed on or before December 31, 2030.

ARTICLE XI. TERMINATION

Each Member shall have the right to terminate its membership and participation in the Users Group by formal resolution of the Member's organization and communicated to the Board in writing. However, the Member is still obligated to its financial commitments for the year during which termination of membership occurs.

These commitments include:

- (i) Any balance of the Annual Membership Dues. This commitment applies to all Members;
- (ii) Any balance owing on Special Projects Assessments. This commitment applies to Members which have entered into any special project agreement(s).

ARTICLE XII. DISSOLUTION

Section 1. The Users Group may be dissolved by a two-thirds vote of its Members in good standing. Dissolution is mandatory when the Secretary has received certified copies of resolutions adopted by the governing bodies of the required number of Members requesting dissolution.

Section 2. In the event of a dissolution, the Board must determine the measures necessary to effect the dissolution and must provide for the taking of such measures as promptly as circumstances permit, subject to the provisions of this Agreement and law.

Section 3. In the event of dissolution, following the payment of all outstanding obligations, assets of the Users Group will be distributed among the then existing Members in direct proportion to their cumulative annual contributions. If those obligations exceed the assets of the Users Group, the net deficit of the Users Group will be charged to and paid by the then existing Members in direct proportion to their cumulative annual contributions.

ARTICLE XIII. ACCESS TO DOCUMENTS

Until the expiration of six years after this Agreement terminates, the Users Group shall make available to the Member organizations and to the State Auditor, a copy of this Agreement and books, documents, accounting procedures and practices of the Users Group relating to this Agreement.

ARTICLE XIV. HOLD HARMLESS

Section 1. Each Member agrees to defend, indemnify, and hold the other Members harmless from any claims, demands, actions or causes of action, including reasonable attorney's fees, against or incurred by such other Members, for injury to, death of, or damage to the property of any third person or persons, arising out of any act or omission on the part of the indemnifying Member or any of its agents, servants or employees in the performance of or with relation to any of the work or services provided by Members under the terms of this Agreement.

Section 2. Nothing in this Agreement shall constitute a waiver by any Member, the Users Group of any limitation of liability under Minnesota Statutes Chapter 466, or other statutory or common law immunities, limits, or exceptions on liability.

Section 3. Under no circumstances, however, shall a Member be required to pay on behalf of itself and other Members, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one Member. The limits of liability for some or all of the Members may not be added together to determine the maximum amount of liability for any Member.

ARTICLE XV. EQUAL EMPLOYMENT OPPORTUNITY

The Members and the Users Group agree to comply with all federal, state, and local laws, resolutions, ordinances, rules, regulations, and executive orders pertaining to unlawful discrimination on account of race, color, creed, religion, national origin, sex, sexual preference, marital status, status with regard to public assistance, disability, or age.

ARTICLE XVI. DATA PRACTICES

Section 1. All data collected, created, received, maintained, or disseminated for any purpose in the course of either the Member's or the Users Group's performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and rules adopted to implement the Act.

Section 2. The Members and the Users Group agree to abide strictly by these statutes, rules, and regulations.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed on this ____ day of _____,
2025.

ORGANIZATION _____

Approved:

By: _____

(Name, Title) (Mayor/Board of Managers President)

By: _____

(Name, Title) (City Manager/Administrator)

DESIGNATED DIRECTOR TO REPRESENT ORGANIZATION:

Name: _____

Phone: _____

Email: _____

ALTERNATE DIRECTOR (IF APPLICABLE):

Name: _____

Phone: _____

Email: _____

By: _____

(Chris Kucek, Chair of Users Group)

CITY COUNCIL STAFF REPORT
Meeting Date September 22, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Mike Darrow, Assistant City Manager/HR Director

PRESENTER: Mike Darrow, Assistant City Manager/HR Director

AGENDA ITEM: Multiyear Health Plan Agreement with Health Partners, Inc. for 2026 and 2027

Action Requested: ☒ Motion ☐ Discussion ☐ Public Hearing

Form of Action: ☐ Resolution ☐ Ordinance ☒ Contract/Agreement ☐ Proclamation

Policy Issue:

City Council approval is required on the Multiyear Health Plan Agreement with Health Partners, Inc. for health insurance coverage for benefit eligible employees for 2026 and 2027.

Recommended Action:

Motion to approve a two-year contract with Health Partners for health insurance coverage for benefit eligible employees for 2026 and 2027.

Fiscal Impact:

Is There a Fiscal Impact? ☐ No ☒ Yes, the true or estimated cost is approximately \$3,102,620 for FY2026 and is reflected in the 2026 budget. There is a cap rate of 12% for 2027.

Financing source(s): ☒ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: N/A

Strategic Plan Relevance:

☐ Financial Sustainability ☐ Integrated Communication ☐ Targeted Redevelopment
☐ Operational Effectiveness ☐ Community Inclusiveness ☐ Infrastructure & Asset Mgmt.

N/A

Background

The City went out to market for health insurance rates for 2026 and 2027. After a review of all providers, the Labor Management Committee (LMC) recommended Health Partners for 2026 and 2027. Health Partners presented the most affordable health insurance plans as well as a comprehensive array of plans for employees only, employee + spouse, employee + child(ren) and families.

Attachments

1. 2026/2027 Service Contract

Multiyear Health Plan Agreement

This AGREEMENT is made by and between HealthPartners, Inc. a Minnesota nonprofit corporation ("HealthPartners") and City of Maplewood("Client"), together "the Parties", and is effective as of January 1, 2026 ("Effective Date") ("the Agreement").

RECITALS

WHEREAS, the Parties desire to enter into a mutually beneficial long term relationship which will bring stability and predictability to the costs of providing high quality health care benefits to the Client’s employee and dependents, and

WHEREAS, Client has released a request for proposal contemplating a multi-year agreement and HealthPartners has responded to such request (“Proposal”), and

WHEREAS, in exchange for such a long term relationship, HealthPartners is willing to offer guaranteed rates to Client and Client is willing to remain contracted with HealthPartners for the term of the Agreement and

WHEREAS, each Party has independently determined that this Agreement is in its best interests and each Party is committed to a successful implementation of the terms and conditions expressed in this Agreement;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows;

ARTICLE 1 HEALTHPARTNERS DUTIES

- 1.1 **Plan Offering** HealthPartners shall provide for the time period specified (“Plan Years”), the health plan coverage (“Product” or “Products”) as described in the HealthPartners Proposal of August 13, 2025, under the terms of this Agreement. In the event a particular Product is no longer offered, a comparable Product in terms of benefit design will be offered upon renewal with appropriate actuarial values of any benefit changes applied to the Guaranteed Rates as described in Section 1.2.
- 1.2 **Guaranteed Rates.** HealthPartners guarantees, for the Plan Years described in the Proposal, the rates for all Products as follows, or the standard HealthPartners renewal calculation for all Products, whichever is more favorable to Client:

Table 1 Guaranteed Rates

	Plan Year 2026	Plan Year 2027
NationalONE \$3400-100% - Open Access		
Single	\$787.48	\$881.98
Single + Spouse	\$2,165.57	\$2,425.44
Single + Child(ren)	\$1,496.21	\$1,675.76
Family	\$2,401.81	\$2,690.03

Empower HSA \$3400-100% Embedded HSA Plus - Open Access

Single	\$747.83	\$837.57
Single + Spouse	\$2,056.53	\$2,303.31
Single + Child(ren)	\$1,420.88	\$1,591.39
Family	\$2,280.88	\$2,554.59

NationalONE \$3400-100% - Achieve

Single	\$740.23	\$829.06
Single + Spouse	\$2,035.63	\$2,279.91
Single + Child(ren)	\$1,406.44	\$1,575.21
Family	\$2,257.70	\$2,528.62

Empower HSA \$3400-100% Embedded HSA Plus - Achieve

Single	\$702.96	\$787.32
Single + Spouse	\$1,933.14	\$2,165.12
Single + Child(ren)	\$1,335.63	\$1,495.91
Family	\$2,144.03	\$2,401.31

NationalONE \$3400-100% - Select

Single	\$669.36	\$749.68
Single + Spouse	\$1,840.73	\$2,061.62
Single + Child(ren)	\$1,271.78	\$1,424.39
Family	\$2,041.54	\$2,286.52

Empower HSA \$3400-100% Embedded HSA Plus - Select

Single	\$635.66	\$711.94
Single + Spouse	\$1,748.05	\$1,957.82
Single + Child(ren)	\$1,207.75	\$1,352.68
Family	\$1,938.75	\$2,171.40

1.3 **Adjustments.** Notwithstanding the above, the following exceptions and adjustments apply to the Guaranteed Rates described in Section 1.2:

- a. The actuarial value of any new or increased premium taxes, industry fees, excise taxes, research fees, or any other government or regulatory assessments, or other taxes as a result of any change in law or regulation, including but not limited to, the Affordable Care Act of 2010 or other state or federal health care reform legislation, shall result in a corresponding change to the Guaranteed Rates.
- b. The actuarial value of any new or increased eligibility or benefit mandated by law or regulation or other change to Product features required by law shall result in a corresponding change to the Guaranteed Rates.

- c. Any enrollment change of 10% or more from initial enrollment, whether due to expansion, merger, acquisition, sale, reduction in force or other reason, may result in a revision to the Guaranteed Rates, at the sole discretion of HealthPartners. If upon such enrollment change, HealthPartners revises the Guaranteed Rates for any Plan Year(s) the Client may terminate the Agreement and such termination will not be an Early Termination or Breach, by either Party, under Section 3.2. HealthPartners has no obligation to honor the revised guaranteed rates prepared for Client in response to the enrollment change. If the Client does not terminate the Agreement under this provision, then the Guaranteed Rates and Rate Differentials tables will be amended.

- 1.4 **Renewals.** HealthPartners shall release a standard renewal calculation prior to the end of each Plan Year.

ARTICLE II CLIENT DUTIES

- 2.1 **Sole Carrier.** Client shall remain directly contracted with HealthPartners on a fully insured basis as the sole carrier offered to any and all Client employees for any medical benefit offering, during the term of this Agreement.
- 2.2 **Master Group Contract** This Agreement is subject to all the terms and conditions of the fully insured Master Group Contract issued separately upon acceptance of the Client's application for coverage.
- 2.3 **Contribution and Participation** Client shall:
 - a. maintain the current employer premium and fund contribution strategy,
 - b. maintain the current Product offerings. Plans with a benefit value within 5% of the current plan or plans' benefit value (determined using HealthPartners' value calculator) satisfy this Product maintenance requirement. Plan changes with a benefit value difference of 5% or less will be rated based on the value of such benefit change,
 - c. meet the current participation guidelines, and
 - d. fulfill HealthPartners coverage requirements of the Master Group Contract regarding Product offerings.
- 2.4 **Authority.** Client represents and warrants that it has full authority under law and its governance requirements to enter into this Agreement. By executing this Agreement below, Client intends for HealthPartners to rely on the authority of the signatory to this Agreement to bind the Client to the terms of this Agreement.

ARTICLE III TERM, TERMINATION AND BREACH

- 3.1 **Term.** This Agreement applies to the Plan Years as shown in Section 1.2, for a total Guaranteed Rate period of 24 months.
- 3.2 **Early Termination or Breach** In the event Client terminates this Agreement prior to the completion of the last Plan Year or fails to comply with any of the terms of this Agreement or the Master Group Contract described in Section 2.3, Client shall pay to HealthPartners the Rate Differentials as shown in Table 3 (i.e., the difference between the Guaranteed Rates of Table 1 and the Standard Rates of Table 2), times the last month's enrollment times the number of months remaining to the completion of the last Plan Year.

Table 2 Standard Rates

	Plan Year 2026	Plan Year 2027
NationalONE \$3400-100% - Open Access		
Single	\$850.48	\$952.54
Single + Spouse	\$2,338.82	\$2,619.48
Single + Child(ren)	\$1,615.91	\$1,809.82
Family	\$2,593.95	\$2,905.23
Empower HSA \$3400-100% Embedded HSA Plus - Open Access		
Single	\$807.66	\$904.58
Single + Spouse	\$2,221.05	\$2,487.57
Single + Child(ren)	\$1,534.55	\$1,718.70
Family	\$2,463.35	\$2,758.96
NationalONE \$3400-100% - Achieve		
Single	\$799.45	\$895.38
Single + Spouse	\$2,198.48	\$2,462.30
Single + Child(ren)	\$1,518.96	\$1,701.23
Family	\$2,438.32	\$2,730.91
Empower HSA \$3400-100% Embedded HSA Plus - Achieve		
Single	\$759.20	\$850.31
Single + Spouse	\$2,087.79	\$2,338.33
Single + Child(ren)	\$1,442.48	\$1,615.58
Family	\$2,315.55	\$2,593.41
NationalONE \$3400-100% - Select		
Single	\$722.91	\$809.65
Single + Spouse	\$1,987.99	\$2,226.55
Single + Child(ren)	\$1,373.52	\$1,538.34
Family	\$2,204.86	\$2,469.44
Empower HSA \$3400-100% Embedded HSA Plus - Select		
Single	\$686.51	\$768.90
Single + Spouse	\$1,887.89	\$2,114.45
Single + Child(ren)	\$1,304.37	\$1,460.89
Family	\$2,093.85	\$2,345.11

Table 3 Rate Differentials

	Plan Year 2026	Plan Year 2027
NationalONE \$3400-100% - Open Access		
Single	\$63.00	\$70.56

Single + Spouse	\$173.25	\$194.04
Single + Child(ren)	\$119.70	\$134.06
Family	\$192.14	\$215.20

Empower HSA \$3400-100% Embedded HSA Plus - Open Access

Single	\$59.83	\$67.01
Single + Spouse	\$164.52	\$184.26
Single + Child(ren)	\$113.67	\$127.31
Family	\$182.47	\$204.37

NationalONE \$3400-100% - Achieve

Single	\$59.22	\$66.32
Single + Spouse	\$162.85	\$182.39
Single + Child(ren)	\$112.52	\$126.02
Family	\$180.62	\$202.29

Empower HSA \$3400-100% Embedded HSA Plus - Achieve

Single	\$56.24	\$62.99
Single + Spouse	\$154.65	\$173.21
Single + Child(ren)	\$106.85	\$119.67
Family	\$171.52	\$192.10

NationalONE \$3400-100% - Select

Single	\$53.55	\$59.97
Single + Spouse	\$147.26	\$164.93
Single + Child(ren)	\$101.74	\$113.95
Family	\$163.32	\$182.92

Empower HSA \$3400-100% Embedded HSA Plus - Select

Single	\$50.85	\$56.96
Single + Spouse	\$139.84	\$156.63
Single + Child(ren)	\$96.62	\$108.21
Family	\$155.10	\$173.71

- 3.3 **Group Size.** In the event federal or state law requires community rating for groups of a particular size and Client's group size falls within such parameters, upon the effective date of such change as applied to Client, this Agreement will be terminated and appropriate replacement products and rates will be offered, in accordance with current law.
- 3.4 **Waiver.** In the event state or federal law requires the Client to terminate this Agreement, HealthPartners may waive some or all of the Rate Differentials, in its sole discretion.

ARTICLE IV THIRD PARTIES

4.1 **Client Due Diligence.** Client has received advice and counsel from a third party consultant, which the Client separately selected and retained, as part of its due diligence in the process of selecting a carrier for the Plan Years covered in this Agreement. Client acknowledges that such third party consultant is not an agent of HealthPartners and is an independent advisor not selected by HealthPartners.

**ARTICLE V
MISCELLANEOUS**

5.1 **Governing Law, Jurisdiction, and Venue** This Agreement shall be governed by and interpreted under Minnesota law. Any lawsuit arising directly or indirectly out of this Agreement shall be brought in a court of competent jurisdiction located in the state of Minnesota.

Accepted and agreed to, with an Effective Date as noted first above

HealthPartners, Inc.

Signature Date

Tony Andersen
Vice President, Underwriting

City of Maplewood

Signature Date

Name

Title

CITY COUNCIL STAFF REPORT

Meeting Date September 22, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Mike Darrow, Assistant City Manager/Human Resources Director

PRESENTER: Mike Darrow, Assistant City Manager/Human Resources Director

AGENDA ITEM: Contract for 1902 Buildout

Action Requested: ☒ Motion ☐ Discussion ☐ Public Hearing

Form of Action: ☐ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

The City Council approved a five-year lease agreement with Metro-INET for office space within the Public Works building. As a part of the lease, the city will be painting, caulking and carpeting approximately 2,600 square feet of office space within the building.

Recommended Action:

Motion to award the construction contract for the 1902 buildout to Allan Dorney Construction.

Fiscal Impact:

Is There a Fiscal Impact? ☐ No ☒ Yes, the true or estimated cost is \$16,949.83

Financing source(s): ☐ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☒ Other: Building Operations Fund

Strategic Plan Relevance:

☐ Community Inclusiveness ☒ Financial & Asset Mgmt ☐ Environmental Stewardship
☐ Integrated Communication ☐ Operational Effectiveness ☐ Targeted Redevelopment

The City will be leasing unused office space in the 1902 building to Metro-INET, creating new revenue streams and strengthening connections with partner organizations.

Background:

In August 2025, the City Council approved a five-year lease agreement with Metro-INET. As part of the agreement, approximately 2,600 square feet of office space will be painted, carpeted, and caulked in preparation for Metro-INET's occupancy later this year.

To complete the work, the City solicited proposals through Ramsey County CERT and local contractor networks. Four contractors toured the building, and three submitted bids ranging from

\$23,949.83 to \$42,000. Following a review of all submissions, staff recommend awarding the project to Allan Dorney Construction for \$23,949.83. With Metro-INET contributing \$7,000 toward construction costs, the City's share will be \$16,949.83.

Attachments:

1. Allen Dorney Construction Contract



Allan Dorney Construction DBA Signature Sunrooms

7840 Main Street NE • Fridley, MN 55432 • Phone: 763-220-3907

Mike Darrow
Phone: 6512492053

Job Address:
1902 County RD B E
Maplewood, MN 55109

Print Date: 9-10-2025

Proposal for Maplewood Public Works Office

Thank you for considering Allan Dorney Construction for your upcoming project.

We are pleased to present this proposal, which outlines the scope of work, materials, and estimated costs based on our understanding of your needs and vision. Our goal is to provide exceptional craftsmanship, clear communication, and a smooth construction experience from start to finish.

This proposal is designed to be transparent and easy to understand. Each section includes detailed descriptions and allowances where applicable. If you have questions or would like to make adjustments, we're happy to collaborate to ensure every detail meets your expectations.

At Allan Dorney Construction, we pride ourselves on building more than just spaces — we build relationships through quality and trust. We look forward to the opportunity to serve you.

Items	Description	Qty/Unit	Price
Flooring	- Remove existing glue down carpet & haul away	1	\$14,635.75
15.10 - Carpet & Installation	- Emboss floor		
	- Minor prep		
	- Provide & install adhesive & primer		
	- Provide & install carpet tile (Material allowance \$1.75sf)		
	- Provide & install standard 4" vinyl cove base (color TBD)		

Items	Description	Qty/Unit	Price
Painting - Per Plans 14.00 - Paint - Labor & Materials	Interior wall and trim painting for office and storage space inside public works building. Prep/Repair: - All artwork and other wall-mounted accessories to be removed. - Remove outlet covers, cover and mask unpainted areas as needed. - Take special care to ensure all flooring is properly covered. - Tape and mask trim to ensure crisp, straight lines at transitions. - Patch wall defects and holes, blending repairs to match surrounding surfaces. - Caulk ceiling line in storage room. - Any additional repairs needed will be discussed with the client - Dispose of all debris daily and return the property to its original condition upon project completion. *NOTE* This assumes use of the property's dumpsters/receptacles. If off-site disposal is required, any related fees will be added to the final invoice. Paint: - Prime all new drywall, patches, stains, or marks. - Prime cement wall. - Apply finish coat to ensure consistent coverage and a professional appearance. All surfaces will be sprayed, brushed, and/or rolled as needed to ensure proper adhesion. - Inspect all adjoining color transitions for crisp, straight lines after painting.	1	\$6,144.77
Electrical 08.05 - Electrical - Labor & Materials	Provide & install (8) 120V receptacles in drywall powered by (1) 20amp circuit in storage room	1	\$3,169.31

Total Price: \$23,949.83

CITY COUNCIL STAFF REPORT

Meeting Date September 22, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Michael Martin, AICP, Assistant Community Development Director

PRESENTER: Danette Parr, Community Development Director

AGENDA ITEM: Conditional Use Permit Review, Maplewood Toyota Building Addition, 3001 Highway 61

Action Requested: ☒ Motion ☐ Discussion ☐ Public Hearing

Form of Action: ☐ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

The conditional use permit for Maplewood Toyota's building addition at 3001 Highway 61 is due for review. This property was previously Venburg Tire.

Recommended Action:

Motion to approve the CUP review for Maplewood Toyota, located at 3001 Highway 61, and review again only if a problem arises or a significant change is proposed.

Fiscal Impact:

Is There a Fiscal Impact? ☒ No ☐ Yes, the true or estimated cost is \$0.00

Financing source(s): ☐ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☒ Other: n/a

Strategic Plan Relevance:

☐ Community Inclusiveness ☐ Financial & Asset Mgmt ☐ Environmental Stewardship
☐ Integrated Communication ☒ Operational Effectiveness ☐ Targeted Redevelopment

City ordinance requires the council to review conditional use permits within one year of initial approval unless such review is waived by council decision. At the one-year review, the council may specify an indefinite or specific term for subsequent reviews, not to exceed five years.

Background:

The city approved a conditional use permit to construct a 2,400-square-foot building addition on August 28, 2023. This addition added a photo booth and service bays to the existing building, which provides overflow vehicle maintenance service for Maplewood Toyota's primary location, approximately 0.3 miles south. The project was completed in December 2024, and all conditions of

approval are being met. Staff has no concerns regarding the overall project. Staff recommends reviewing the project again only if a problem arises or a significant change is proposed.

Reference Information

Site Description

Project Area: 2.14 acres

Surrounding Land Uses

North: County Road D and Shopping Center

East: Highway 61

South: Maplewood Toyota Storage Lot

West: Townhomes

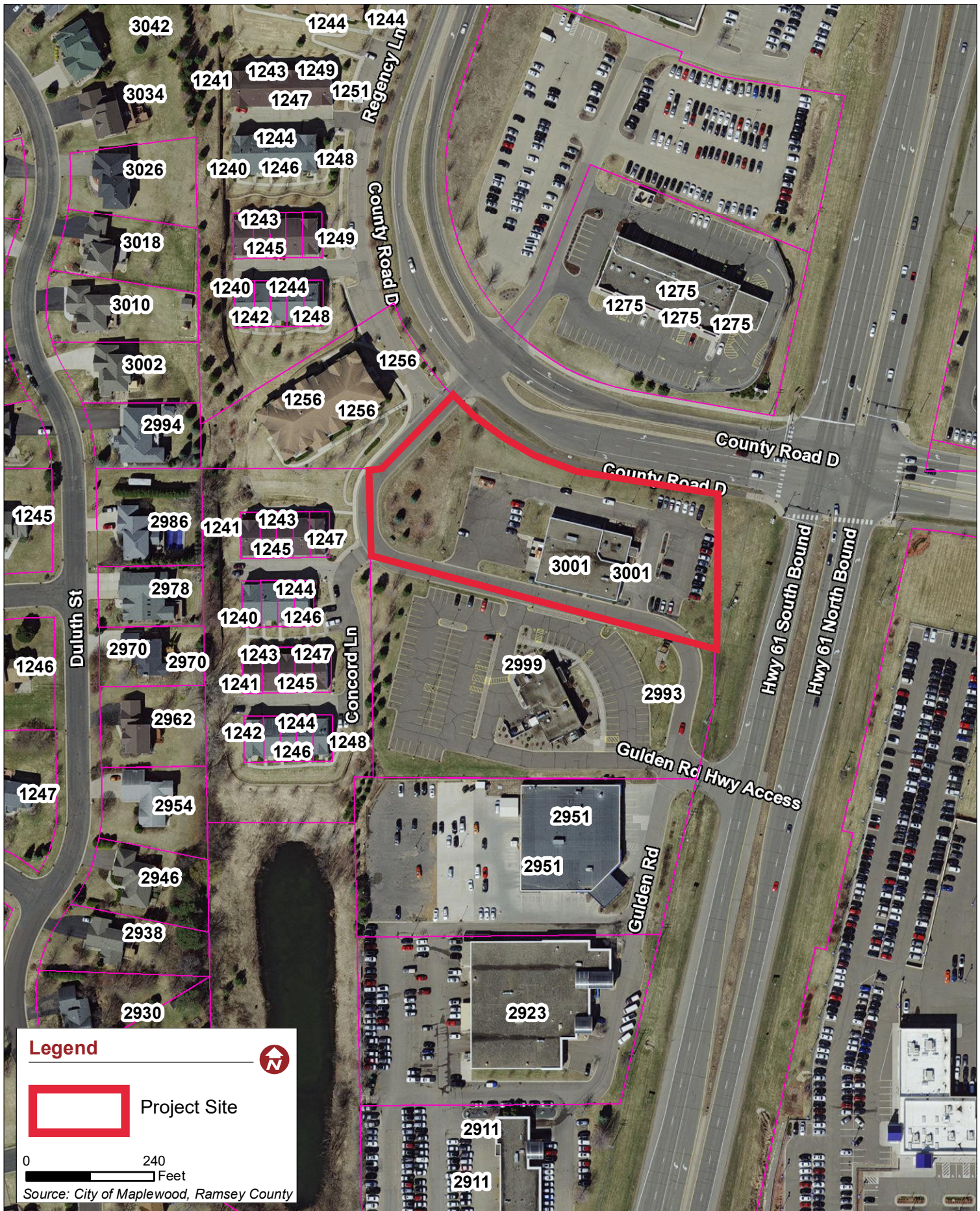
Planning

Existing Land Use: Commercial

Existing Zoning: M1 – Light Manufacturing

Attachments:

1. Overview Map
2. Site Plan
3. City Council Meeting Minutes, dated August 28, 2023



MINUTES
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, August 28, 2023
City Hall, Council Chambers
Meeting No. 16-23

J. NEW BUSINESS

- 2. Former Venburg Tire Building Addition, 3001 Highway 61**
 - a. Conditional Use Permit Amendment and Setback Variance Resolution**
 - b. Design Review Resolution**

Community Development Director Parr gave the staff report.

Mayor Abrams moved to approve the resolution for a conditional use permit amendment and setback variance, including enhanced screening and potentially a berm while working with staff on the additional screening, approving a building addition at 3001 Highway 61.

Resolution 23-08-2243
**CONDITIONAL USE PERMIT AMENDMENT AND SETBACK VARIANCE
RESOLUTION**

BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

Section 1. Background.

- 1.01 Gries Architectural Group, on behalf of Maplewood Toyota, has requested approval of a conditional use permit amendment and a setback variance to construct a building addition.
- 1.02 The applicant has also requested approval of a setback variance of 196 feet.
- 1.03 The property is located at 3001 Highway 61 and is legally described as:

PIN: 04-29-22-14-0113 – That part of the north 409.50 feet of the east 500.00 feet of the South Half of the Northeast Quarter of Section 4, Township 29, Range 22, Ramsey County, Minnesota, lying northerly of a line drawn from a point on the east line of said Northeast Quarter of Section 4 distant 235.77 feet south of the northeast corner of said South Half of the Northeast Quarter of Section 4 to a point on the west line of said east 500.00 feet of the South Half of the Northeast Quarter of Section 4 distant 115 .53 feet south of the northwest corner of said east 500.00 feet of the South Half of the Northeast Quarter of Section 4.

Section 2. Standards.

- 2.01 City Ordinance Section 44-637 requires a Conditional Use Permit for motor vehicle maintenance garages and buildings closer than 350 feet to an adjacent residential district.

- 2.02 City Ordinance Section 44-512(8) requires auto maintenance garages have a 350-foot setback from any property the city is planning for residential use.
- 2.03 General Conditional Use Permit Standards. City Ordinance Section 44-1097(a) states that the City Council must base approval of a Conditional Use Permit on the following nine standards for approval.
 - 1. The use would be located, designed, maintained, constructed and operated to be in conformity with the City's Comprehensive Plan and Code of Ordinances.
 - 2. The use would not change the existing or planned character of the surrounding area.
 - 3. The use would not depreciate property values.
 - 4. The use would not involve any activity, process, materials, equipment or methods of operation that would be dangerous, hazardous, detrimental, disturbing or cause a nuisance to any person or property, because of excessive noise, glare, smoke, dust, odor, fumes, water or air pollution, drainage, water run-off, vibration, general unsightliness, electrical interference or other nuisances.
 - 5. The use would not exceed the design standards of any affected street.
 - 6. The use would be served by adequate public facilities and services, including streets, police and fire protection, drainage structures, water and sewer systems, schools and parks.
 - 7. The use would not create excessive additional costs for public facilities or services.
 - 8. The use would maximize the preservation of and incorporate the site's natural and scenic features into the development design.
 - 9. The use would cause minimal adverse environmental effects.
- 2.04 Variance Standard. City Ordinance Section 44-13 refers to state statute which states a variance may be granted from the requirements of the zoning ordinance when: (1) the variance is in harmony with the general purposes and intent of this ordinance; (2) when the variance is consistent with the comprehensive plan; and (3) when the applicant establishes that there are practical difficulties in complying with the ordinance. Practical difficulties mean: (1) The proposed use is reasonable; (2) the need for a variance is caused by circumstances unique to the property, not created by the property owner, and not solely based on economic conditions.

Section 3. Findings.

- 3.01 The proposal meets the specific conditional use permit standards.

3.02 The proposal meets the specific variance standards.

Section 4. City Review Process

4.01 The City conducted the following review when considering these conditional use permit amendment and setback variance requests.

1. On August 15, 2023, the planning commission held a public hearing. The city staff published a hearing notice in the Pioneer Press and sent notices to the surrounding property owners. The planning commission gave everyone at the hearing a chance to speak and present written statements. The planning commission recommended that the city council approve this resolution.
2. On August 28, 2023, the city council discussed this resolution. They considered reports and recommendations from the planning commission and city staff.

Section 5. City Council

5.01 The city council hereby approves the resolution. Approval is based on the findings outlined in section 3 of this resolution. Approval is subject to the following conditions:

1. All construction shall follow the site plan that the city stamped August 1, 2023. The Director of Community Development may approve minor changes.
2. The proposed construction must be substantially started, or the proposed use utilized within one year of council approval, or the permit shall become null and void. The council may extend this deadline for one year.
3. The city council shall review this permit in one year.
4. The applicants shall submit a landscape plan, prior to the issuance of a building permit, providing four additional six foot tall coniferous trees as screening for the abutting property to the west as required by the code. The applicant shall work with staff to revise the landscape plan to add enhanced vegetation screening and potentially a berm.
5. A copy of any executed amendments to the maintenance agreement between the 2999 and 3001 Highway 61 properties shall be submitted to the city.
6. Outdoor storage is not allowed by this permit. All auto parts and non-operable vehicles shall be kept inside the building or within a screening enclosure. Operable vehicles are permitted to be kept in the parking lot within marked parking spaces.

7. The potential for excessive noise from this business is a concern of neighbors. The operator shall take care to keep doors closed to prevent nuisance noise from affecting residential neighbors. The city council shall review this during its periodic reviews of this permit. The city shall notify the operator of complaints for corrections should there be noise problems.
8. The property owner shall keep all trash receptacles on site inside the required enclosure.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

Councilmember Lee moved to approve the resolution for design review approving a building addition at 3001 Highway 61.

Resolution 23-08-2244
DESIGN REVIEW RESOLUTION

BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota, as follows:

Section 1. Background.

- 1.01 Gries Architectural Group, on behalf of Maplewood Toyota has requested approval design review to construct a building addition.
- 1.02 The property is located at 3001 Highway 61 and is legally described as:

PIN: 04-29-22-14-0113 – That part of the north 409.50 feet of the east 500.00 feet of the South Half of the Northeast Quarter of Section 4, Township 29, Range 22, Ramsey County, Minnesota, lying northerly of a line drawn from a point on the east line of said Northeast Quarter of Section 4 distant 235.77 feet south of the northeast corner of said South Half of the Northeast Quarter of Section 4 to a point on the west line of said east 500.00 feet of the South Half of the Northeast Quarter of Section 4 distant 115 .53 feet south of the northwest corner of said east 500.00 feet of the South Half of the Northeast Quarter of Section 4.

Section 2. Site and Building Plan Standards and Findings.

- 2.01 City ordinance Section 2-290(b) requires that the community design review board make the following findings to approve plans:
 1. That the design and location of the proposed development and its relationship to neighboring, existing or proposed developments and traffic is such that it will not impair the desirability of investment or occupation in the neighborhood; that it will not unreasonably interfere with the use and enjoyment of neighboring, existing or proposed developments; and that it will not create traffic hazards or congestion.

2. That the design and location of the proposed development are in keeping with the character of the surrounding neighborhood and are not detrimental to the harmonious, orderly and attractive development contemplated by this article and the city's comprehensive municipal plan.
3. That the design and location of the proposed development would provide a desirable environment for its occupants, as well as for its neighbors, and that it is aesthetically of good composition, materials, textures and colors.

Section 3. City Council Action.

3.01 The above-described site and design plans are hereby approved based on the findings outlined in Section 3 of this resolution. Subject to staff approval, the site must be developed and maintained in substantial conformance with the design plans date-stamped August 1, 2023. Approval is subject to the applicant doing the following:

3.02

1. Obtain a conditional use permit amendment from the city council for this project.
2. Repeat this review in two years if the city has not issued a building permit for this project.
3. All fire marshal, city engineer and building official requirements must be met.
4. The applicant shall obtain all required permits from the Ramsey-Washington Metro Watershed District.
5. Prior to the issuance of a building permit, the applicant shall submit for staff approval the following items:
 - a. Submit a revised site plan showing the location and design of the required trash enclosure.
 - b. Submit a landscape plan showing the addition of four coniferous trees near the west property line.
 - c. Submit revised building elevations that show either the building's existing and proposed elevations being stained a single, matching color or the building addition being setback 12 inches south from the existing north building line.
 - d. The applicant shall provide the city with a cash escrow or an irrevocable letter of credit for all required exterior improvements. The amount shall be 150 percent of the cost of the work.
6. The applicant shall complete the following before occupying the building:
 - a. Replace any property irons removed because of this construction.

- b. Provide continuous concrete curb and gutter around the parking lot and driveways.
 - c. Install all required landscaping and an in-ground lawn irrigation system for all landscaped areas.
- 7. If any required work is not done, the city may allow temporary occupancy if:
 - a. The city determines that the work is not essential to public health, safety or welfare.
 - b. The above-required letter of credit or cash escrow is held by the City of Maplewood for all required exterior improvements. The owner or contractor shall complete any unfinished exterior improvements by June 1 of the following year if occupancy of the building is in the fall or winter or within six weeks of occupancy of the building if occupancy is in the spring or summer.
- 8. All work shall follow the approved plans. The director of community development may approve minor changes.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

CITY COUNCIL STAFF REPORT
Meeting Date September 22, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Steven Love, Director of Public Works / City Engineer
Jon Jarosch, Assistant City Engineer

PRESENTER: Steven Love

AGENDA ITEM: Resolution Directing Final Payment and Acceptance of Project, Myrtle-Sterling Area Street Improvements, City Project 22-16

Action Requested: ☒ Motion ☐ Discussion ☐ Public Hearing

Form of Action: ☒ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

The Contractor, Bituminous Roadways, Inc., has completed the project improvements for the Myrtle-Sterling Area Street Improvements, City Project 22-16. City staff have reviewed the work and deemed it acceptable. The contractor has submitted all project closeout documents required for final payment and acceptance of the project. The next step in the process is for the City Council to direct final payment and accept the project by resolution.

Recommended Action:

Motion to approve the attached resolution directing Final Payment and Acceptance of Project for the Myrtle-Sterling Area Street Improvements, City Project 22-16.

Fiscal Impact:

Is There a Fiscal Impact? ☐ No ☒ Yes, the true or estimated cost is \$79,925.93 (Final Payment)

Financing source(s): ☒ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: The final construction cost of \$3,197,037.27 falls within the approved budget of \$4,119,200.

Strategic Plan Relevance:

☐ Community Inclusiveness ☒ Financial & Asset Mgmt ☐ Environmental Stewardship
☐ Integrated Communication ☐ Operational Effectiveness ☐ Targeted Redevelopment

This infrastructure improvement project was previously identified in the City's Capital Improvement Plan and included the replacement of the deteriorated roadway and select utilities within the project area.

Background:

The City Council previously awarded a construction contract to Bituminous Roadways, Inc. for the Myrtle-Sterling Area Street Improvements, City Project 22-16.

The project included the spot removal and replacement of concrete curb, lane layout changes on Woodlynn Avenue to better fit current and future traffic needs and improve corridor safety for pedestrians, construction of new sidewalk segments on Woodlynn Avenue and Ariel Street, replacement of outdated sanitary and storm sewer surface castings, a new pavement section and the replacement of deteriorated storm sewer structures.

Final payment was on hold until the contractor completed the required vegetation restoration work. The vegetation restoration work has been completed and final payment of \$79,925.93 is now ready for approval.

The final construction cost of \$3,197,037.27 is under the awarded contract amount of \$3,343,490.96 by \$146,453.69. No changes to the budget are recommended. City staff have reviewed the project improvements and deemed them acceptable. Likewise, staff have received, reviewed, and found acceptable all project closeout documents (lien waivers, IC134 documents, consent from surety, etc.).

Attachments:

1. Final Payment Application
2. Resolution Directing Final Payment and Acceptance of Project

**APPLICATION FOR PAYMENT
PAYMENT NUMBER 9 - FINAL PAYMENT**

Contract: City Project 22-16
Project: Myrtle-Sterling Area Street Improvements
Owner: City of Maplewood, Minnesota
Contractor: Bituminous Roadways

Application Date: 5/28/2025
For Period Ending: 5/28/2025

Original Contract Amount:	\$	3,343,490.96
Contract Amendments:	\$	-
Contract Amount to Date:	\$	3,343,490.96
Total Amount of Work Completed to Date:	\$	3,197,037.27
Material Stored On-Site but not in Work:	\$	-
Gross Amount Due to Date:	\$	3,197,037.27
Less 0.0% Retainage:	\$	-
Amount Due to Date:	\$	3,197,037.27
Less Previous Payments:	\$	3,117,111.34
Total Due This Application:	\$	79,925.93

I hereby certify that all items and amounts shown are correct for the work completed to date.

Contractor: Bituminous Roadways

By:

Date:

The work on this project and application for payment have been reviewed and the amount shown is recommended for payment.

Engineer: City of Maplewood - Public Works Department

By:

Date:

Approved for Payment

Owner: City of Maplewood

By:

Date:

PAYMENT HISTORY

Contract: City Project 22-16
Project Name: Myrtle-Sterling Area Street Improvements
Owner: City of Maplewood, Minnesota
Contractor: Bituminous Roadways

Payment Number	Payment Cutoff Date	Payment App. Date	Amount
1	7/14/2023	7/14/2023	\$ 128,104.96
2	8/11/2023	8/16/2023	\$ 489,261.92
3	9/1/2023	9/11/2023	\$ 514,439.99
4	10/13/2023	10/25/2023	\$ 986,911.47
5	12/1/2023	12/1/2023	\$ 862,893.50
6	1/11/2024	1/11/2024	\$ 87,509.58
7	9/10/2024	9/10/2024	\$ 28,110.96
8	4/7/2025	4/7/2025	\$ 19,878.96
To Date Total Payment:			\$ 3,117,111.34

Payment Application Number 9 - FINAL PAYMENT

Contract: City of Maplewood Project 22-16

Project Name: Myrtle-Sterling Area Street Improvements

BASE BID

STREET IMPROVEMENTS

Item No.	Specification No.	Item Description	Unit	Contract Quantity	Unit Price	Contract Extended	Quantity This Period	Quantity to Date	To Date Extended
1	2021.501	MOBILIZATION	LS	1	\$80,000.00	\$80,000.00		1.00	\$80,000.00
2	2021.502	CLEARING AND GRUBBING, SINGLE TREE	EACH	48	\$600.00	\$28,800.00		43.67	\$26,202.00
3	2021.502	SALVAGE SIGN	EACH	8	\$42.00	\$336.00		8.00	\$336.00
4	2104.502	SALVAGE MAILBOX ASSEMBLY, ALL TYPES	EACH	63	\$105.00	\$6,615.00		63.00	\$6,615.00
5	2104.503	REMOVE CONCRETE CURB & GUTTER, ALL TYPES	LF	1893	\$8.00	\$15,144.00		1893.00	\$15,144.00
6	2104.503	SAW BITUMINOUS ROADWAY PAVEMENT, FULL DEPTH	LF	343	\$5.00	\$1,715.00		372.00	\$1,860.00
7	2104.504	REMOVE BITUMINOUS DRIVEWAY/APRON/TRAIL	S Y	1625	\$4.40	\$7,150.00		1638.01	\$7,207.24
8	2104.504	REMOVE BITUMINOUS ROADWAY PAVEMENT, INCLUDES BITUMINOUS CURB (P)	S Y	15368	\$2.00	\$30,736.00		15368.00	\$30,736.00
9	2104.504	REMOVE CONCRETE DRIVEWAY/APRON/WALK	S Y	1059	\$8.75	\$9,266.25		1314.20	\$11,499.25
10	2104.604	SALVAGE LANDSCAPE/DRIVEWAY PAVERS	S Y	27	\$15.00	\$405.00		27.00	\$405.00
11	2104.604	SALVAGE LANDSCAPE ROCK	S Y	5	\$50.00	\$250.00		5.00	\$250.00
12	2104.502	SALVAGE BOULDER	EACH	1	\$100.00	\$100.00		1.00	\$100.00
13	2106.507	COMMON EXCAVATION (EV) (P)	C Y	4271	\$25.00	\$106,775.00		4271.00	\$106,775.00
14	2106.507	SUBGRADE EXCAVATION (EV) (P)	C Y	10524	\$19.00	\$199,956.00		10524.00	\$199,956.00
15	2106.507	ADDITIONAL SUBGRADE EXCAVATION (EV)	C Y	1052	\$21.13	\$22,228.76		332.00	\$7,015.16
16	2106.507	UNCLASSIFIED EXCAVATION FOR INFILTRATION SYSTEM (EV) (P)	C Y	771	\$18.00	\$13,878.00		771.00	\$13,878.00
17	2106.507	GRANULAR EMBANKMENT MATERIAL (CV)	C Y	1052	\$13.00	\$13,676.00		332.00	\$4,316.00
18	2106.507	SELECT GRANULAR EMBANKMENT MATERIAL (CV)	C Y	10524	\$8.00	\$84,192.00		10524.00	\$84,192.00
19	2106.607	SALVAGE, STOCKPILE AND INSTALL RECLAIM MATERIAL (CV)	C Y	283	\$0.01	\$2.83		283.00	\$2.83
20	2106.509	TEMPORARY STABILIZING AGGREGATE, 1.5-INCH MINUS	TON	128	\$36.00	\$4,608.00		118.00	\$4,248.00
21	2108.504	WOVEN GEOTEXTILE FABRIC TYPE 5, STREET SUBCUT	S Y	18159.2	\$1.50	\$27,238.83		18175.00	\$27,262.50
22	2123.61	STREET SWEEPER, WITH PICKUP BROOM	HOURL	68	\$190.00	\$12,920.00		159.50	\$30,305.00
23	2130.523	WATER FOR DUST CONTROL	MGAL	217	\$50.00	\$10,850.00		223.50	\$11,175.00
24	2211.504	AGGREGATE BASE CLASS 6 FOR RESIDENTIAL CONCRETE DRIVEWAYS, 4-INCH	S Y	1271	\$4.10	\$5,211.10		863.00	\$3,538.30
25	2211.504	AGGREGATE BASE CLASS 6 FOR COMMERCIAL CONCRETE DRIVEWAYS, 6-INCH	S Y	139	\$7.75	\$1,077.25		120.00	\$930.00
26	2211.504	AGGREGATE BASE CLASS 6 FOR RESIDENTIAL BITUMINOUS DRIVEWAYS, 6-INCH	S Y	1610	\$4.50	\$7,245.00		1314.00	\$5,913.00
27	2211.504	AGGREGATE SURFACING CLASS 5 (100% CRUSHED LIMESTONE) FOR GRAVEL DRIVEWAYS, 4-INCH	S Y	20	\$5.00	\$100.00		20.00	\$100.00
28	2211.509	AGGREGATE BASE CLASS 6 FOR STREETS, 8-INCH	TON	7625	\$12.00	\$91,500.00		7675.00	\$92,100.00
29	2215.504	FULL DEPTH RECLAMATION, 8-INCH DEPTH	S Y	13253	\$2.50	\$33,132.50		13253.00	\$33,132.50
30	2232.503	EDGE MILL BITUMINOUS PAVEMENT	LF	343	\$2.00	\$686.00		343.00	\$686.00
31	2331.603	JOINT ADHESIVE	LF	16558	\$0.66	\$10,928.28		16550.00	\$10,923.00
32	2331.603	BITUMINOUS ROAD PAVEMENT CONTROL JOINT SAW & SEAL	LF	6504	\$4.40	\$28,617.60		6733.00	\$29,625.20
33	2355.506	BITUMINOUS FOG SEAL, TYPE CSS-1H, 0.08 GAL/SY	GAL	5962	\$8.00	\$47,696.00		6704.00	\$53,632.00
34	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1291.5	\$0.01	\$12.92		1260.00	\$12.60
35	2360.504	TYPE SPWEA330L BITUMINOUS MIXTURE, 1 - 3-INCH LIFT, RESIDENTIAL DRIVEWAY	S Y	1689	\$27.00	\$45,603.00		1314.00	\$35,478.00
36	2360.504	TYPE SPWEA230B BITUMINOUS MIXTURE, 1 - 3-INCH LIFT, TRAIL	S Y	408	\$29.00	\$11,832.00		596.00	\$17,284.00
37	2360.509	TYPE SPWEA330C BITUMINOUS MIXTURE, WEARING COURSE LIFT	TON	2516	\$104.00	\$261,664.00		2620.24	\$272,504.96
38	2360.509	TYPE SPWEB330C BITUMINOUS MIXTURE, BASE COURSE LIFT	TON	3190	\$90.00	\$287,100.00		3035.15	\$273,163.50
39	2521.618	4-INCH CONCRETE SIDEWALK, HE STRENGTH	S F	6302	\$7.00	\$44,114.00		6616.00	\$46,312.00
40	2531.503	CONCRETE CURB & GUTTER DESIGN B618, D412, TRANSITIONS, KNOCKDOWNS, HE STRENGTH	LF	10263	\$24.00	\$246,312.00		10265.00	\$246,360.00
41	2531.504	6-INCH CONCRETE DRIVEWAY PAVEMENT, RESIDENTIAL, HE STRENGTH	S Y	1266	\$85.00	\$107,610.00		1128.00	\$95,880.00
42	2531.504	8-INCH CONCRETE DRIVEWAY PAVEMENT, COMMERCIAL, HE STRENGTH	S Y	130	\$115.00	\$14,950.00		125.00	\$14,375.00
43	2531.618	6-INCH CONCRETE PEDESTRIAN CURB RAMP, HE STRENGTH	S F	451	\$16.00	\$7,216.00		570.00	\$9,120.00
44	2531.618	TRUNCATED DOMES	S F	175	\$73.00	\$12,775.00		63.00	\$4,599.00
45	2540.602	INSTALL SALVAGED MAILBOX ASSEMBLY, ALL TYPES	EACH	63	\$155.00	\$9,765.00		63.00	\$9,765.00
46	2540.602	FURNISH & INSTALL MAILBOX ASSEMBLY, ALL TYPES	EACH	8	\$183.00	\$1,464.00		8.00	\$1,464.00
47	2540.602	INSTALL SALVAGED STREET SIGN	EACH	8	\$340.00	\$2,720.00		8.00	\$2,720.00
48	2540.602	INSTALL SALVAGED BOULDER	EACH	1	\$100.00	\$100.00		1.00	\$100.00
49	2540.604	INSTALL LANDSCAPE ROCK 3" THICK W/WEED BARRIER	S Y	5	\$50.00	\$250.00		5.00	\$250.00
50	2540.604	INSTALL SALVAGED LANDSCAPE/DRIVEWAY PAVERS	S Y	27	\$10.00	\$270.00			
51	2563.601	TRAFFIC CONTROL - NEIGHBORHOOD	LS	1	\$50,000.00	\$50,000.00		1.00	\$50,000.00

52	2563.601	TRAFFIC CONTROL - OFFSITE BITUMINOUS FOG SEAL	LS	1	\$50,000.00	\$50,000.00		1.00	\$50,000.00
53	2563.618	TEMPORARY CONSTRUCTION SIGN-SPECIAL	SF	150	\$22.00	\$3,300.00		50.00	\$1,100.00
54	2571.602	INSTALL DECIDUOUS TREE, #20 CONTAINER	EACH	49	\$450.00	\$22,050.00		41.00	\$18,450.00
55	2571.502	PERENNIAL PLUGS, MINIMUM 3-INCH DEPTH POT SIZE	EACH	2680	\$21.00	\$56,280.00		2680.00	\$56,280.00
56	2571.607	BEDDING MATERIAL FOR INFILTRATION AREA	C Y	150	\$45.00	\$6,750.00		226.00	\$10,170.00
57	2573.501	EROSION CONTROL, CONTRACTOR'S PLAN	LS	1	\$5,000.00	\$5,000.00		1.00	\$5,000.00
58	2573.502	STORM DRAIN INLET PROTECTION, ALL TYPES	EACH	67	\$150.00	\$10,050.00		67.00	\$10,050.00
59	2573.502	FURNISH AND MAINTAIN STABILIZED CONSTRUCTION EXIT PAD, MAPLEWOOD STANDARD PLATE 750 OR APPROVED EQUAL	EACH	4	\$500.00	\$2,000.00		4.00	\$2,000.00
60	2573.503	SEDIMENT CONTROL LOG, TYPE COMPOST	LF	2916	\$2.40	\$6,998.40		2280.00	\$5,472.00
61	2573.603	SILT FENCE, HEAVY DUTY, MACHINE SUICED	LF	771	\$3.00	\$2,313.00		250.00	\$750.00
62	2574.504	LOAM TOPSOIL BORROW, 4-INCH	S Y	13555	\$0.50	\$6,777.50		13500.00	\$6,750.00
63	2574.508	COMMERCIAL FERTILIZER TYPE 1, 10-10-10 FOR SODDED & SEEDED AREAS (300 LBS/ACRE)	LB	856	\$1.00	\$856.00		925.00	\$925.00
64	2575.504	SODDING TYPE MINERAL	S Y	10858	\$9.70	\$105,322.60		10143.00	\$98,387.10
65	2575.504	EROSION CONTROL BLANKET FUTERRA F4, BY RAMY TURF PRODUCTS OR APPROVED EQUAL	S Y	2979	\$4.00	\$11,916.00		4460.00	\$17,840.00
66	2575.504	TURF REINFORCEMENT MAT FOR INFILTRATION AREA, ENKAMAT 7010 OR APPROVED EQUAL	SY	166	\$13.00	\$2,158.00		310.00	\$4,030.00
67	2575.508	TURF ESTABLISHMENT, STORMWATER FACILITIES, SEED MIXTURE 33-261, 100 LB/AC	LB	5	\$144.00	\$720.00		28.00	\$4,032.00
68	2575.508	TURF ESTABLISHMENT, WOODED AREAS, SEED MIXTURE 36-211, 100 LB/AC	LB	19	\$40.00	\$760.00		19.00	\$760.00
69	2575.508	TURF ESTABLISHMENT, RESIDENTIAL TURF, STREET SIDE BOULEVARD SALT TOLERANT SEED BY RAMY TURF, 300 LB/AC	LB	154	\$28.00	\$4,312.00		228.00	\$6,384.00
70	2575.508	TURF ESTABLISHMENT, INFILTRATION WET AREAS, MN BWSR WET MEADOW SEDGE RUSH SOUTH & WEST 34-272A, 10 LB/AC	LB	1	\$520.00	\$520.00		1.00	\$520.00
71	2575.508	TURF ESTABLISHMENT, INFILTRATION DRY AREAS, MNDOT DRY PRAIRIE SE (MnDOT 35-621), 33 LB/AC	LB	3	\$200.00	\$600.00		6.00	\$1,200.00
72	2575.523	WATER FOR TURF ESTABLISHMENT, ADDITIONAL	MGAL	157	\$75.00	\$11,775.00		6.25	\$468.75
73	2582.518	CROSSWALK WHITE, EPOXY MULTI-COMPONENT	SF	180	\$12.00	\$2,160.00		180.00	\$2,160.00
74	2582.503	4-INCH DOUBLE LINE YELLOW, EPOXY MULTI-COMPONENT	LF	4263	\$1.15	\$4,902.45		8108.00	\$9,324.20
75	2582.503	4-INCH SOLID LINE WHITE, EPOXY MULTI-COMPONENT	LF	7637	\$0.57	\$4,353.09		15511.00	\$8,841.27
76	2582.503	4-INCH BROKEN LINE WHITE, EPOXY MULTI-COMPONENT	LF	80	\$0.57	\$45.60		80.00	\$45.60
77	2582.503	24-INCH SOLID LINE YELLOW, EPOXY MULTI-COMPONENT	LF	52	\$19.00	\$988.00		50.00	\$950.00
STREET IMPROVEMENTS SUBTOTAL:						\$2,329,701.96			\$2,301,337.96

STORM SEWER IMPROVEMENTS

Item No.	Specification No.	Item Description	Unit	Contract Quantity	Unit Price	Contract Extended	Quantity This Period	Quantity to Date	To Date Extended
78	2104.502	REMOVE & DISPOSE OF DRAINAGE STRUCTURE, ANY SIZE OR TYPE	EACH	10	\$500.00	\$5,000.00		9.00	\$4,500.00
79	2104.502	SALVAGE STORM SEWER CASTING	EACH	11	\$200.00	\$2,200.00		11.00	\$2,200.00
80	2104.503	REMOVE & DISPOSE OF STORM SEWER PIPE, ANY SIZE OR TYPE	LF	326	\$11.00	\$3,586.00		301.00	\$3,311.00
81	2108.504	NON-WOVEN GEOTEXTILE FABRIC TYPE 4, FLARED END SECTIONS	S Y	110	\$7.00	\$770.00		110.00	\$770.00
82	2451.603	PIPE BEDDING MATERIAL FOR STORM SEWER, MAPLEWOOD STANDARD PLATES 340 & 341	LF	2577	\$8.00	\$20,616.00		100.00	\$800.00
83	2451.603	ROCK FOUNDATION MATERIAL FOR STORM SEWER, MAPLEWOOD STANDARD PLATE 340 & 341	LF	150	\$11.00	\$1,650.00			
84	2501.502	24-INCH RC PIPE APRON, NO TRASH GUARD	EACH	1	\$2,200.00	\$2,200.00		1.00	\$2,200.00
85	2501.502	30-INCH HDPE PIPE APRON, NO TRASH GUARD	EACH	1	\$835.00	\$835.00		1.00	\$835.00
86	2501.502	36-INCH HDPE PIPE APRON, NO TRASH GUARD	EACH	1	\$1,150.00	\$1,150.00		5.43	\$6,244.50
87	2502.502	6-INCH SCH 40 PVC PIPE DRAIN CLEANOUT w/METAL CAP, INFILTRATION SYSTEM	EACH	6	\$2,600.00	\$15,600.00		6.00	\$15,600.00
88	2502.502	6-INCH VALTERRA VALVE, INFILTRATION SYSTEM	EACH	1	\$8,500.00	\$8,500.00		1.00	\$8,500.00
89	2502.503	4-INCH CORRUGATED PERFORATED DRAIN TUBING WITH TYPE 1 SOCK, STREET SUBCUT AREAS	LF	1130	\$28.00	\$31,640.00		1128.00	\$31,584.00
90	2502.503	6-INCH SCH 40 PVC W/TYPE 1 SOCK, 1/4-INCH PERFORATIONS, INCLUDES FINE-FILTER AGGREGATE, INFILTRATION AREA	LF	480	\$30.00	\$14,400.00		480.00	\$14,400.00
91	2503.502	CONNECT TO EXISTING STORM SEWER PIPE	EACH	4	\$1,300.00	\$5,200.00		4.00	\$5,200.00
92	2503.503	12-INCH RC PIPE SEWER CLASS IV	LF	29	\$73.00	\$2,117.00		31.00	\$2,263.00
93	2503.503	15-INCH RC PIPE SEWER CLASS IV	LF	76	\$85.00	\$6,460.00		41.00	\$3,485.00
94	2503.503	18-INCH RC PIPE SEWER CLASS IV	LF	24	\$85.00	\$2,040.00		25.00	\$2,125.00
95	2503.503	24-INCH RC PIPE SEWER CLASS IV	LF	26	\$105.00	\$2,730.00		27.00	\$2,835.00
96	2503.503	12-INCH CORRUGATED SMOOTH WALL HDPE PIPE SEWER	LF	740	\$55.00	\$40,700.00		760.00	\$41,800.00
97	2503.503	15-INCH CORRUGATED SMOOTH WALL HDPE PIPE SEWER	LF	898	\$55.00	\$49,390.00		448.00	\$24,640.00
98	2503.503	18-INCH CORRUGATED SMOOTH WALL HDPE PIPE SEWER	LF	616	\$60.00	\$36,960.00		858.84	\$51,530.40
99	2503.503	30-INCH CORRUGATED SMOOTH WALL HDPE PIPE SEWER	LF	89	\$62.00	\$5,518.00		45.00	\$2,790.00
100	2503.503	36-INCH CORRUGATED SMOOTH WALL HDPE PIPE SEWER	LF	79	\$73.00	\$5,767.00		232.00	\$16,936.00
101	2506.502	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 2' x 3' BOX	EACH	15	\$1,900.00	\$28,500.00		15.00	\$28,500.00
102	2506.502	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 48-INCH CB/MH	EACH	16	\$6,100.00	\$97,600.00		16.00	\$97,600.00
103	2506.502	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 60-INCH CB/MH	EACH	2	\$7,100.00	\$14,200.00		2.00	\$14,200.00
104	2506.502	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 72-INCH CB/MH	EACH	2	\$8,900.00	\$17,800.00		2.00	\$17,800.00
105	2506.502	ADJUST EXISTING STORM SEWER CASTING, ALL TYPES	EACH	19	\$600.00	\$11,400.00		20.00	\$12,000.00
106	2506.502	FURNISH & INSTALL R-1678-A FRAME & SOLID LID FOR STORM SEWER	EACH	3	\$6,900.00	\$20,700.00		3.00	\$20,700.00

107	2506.502	FURNISH & INSTALL R-3067-V FRAME & V GRATE FOR STORM SEWER	EACH	30	\$840.00	\$25,200.00		20.00	\$16,800.00
108	2506.502	FURNISH & INSTALL R-3290-A FRAME & C GRATE FOR STORM SEWER	EACH	1	\$1,000.00	\$1,000.00		1.00	\$1,000.00
109	2506.502	FURNISH & INSTALL 72-INCH GALVANIZED GRATE FOR STORM SEWER, INFILTRATION SYSTEM INLET	EACH	1	\$1,500.00	\$1,500.00		1.00	\$1,500.00
110	2506.602	REHABILITATE EXISTING STORM SEWER INVERT(S)/DOGHOUSE(S)	EACH	5	\$370.00	\$1,850.00		5.00	\$1,850.00
111	2506.602	INSTALL SAFL BAFFLE FOR STORM SEWER	EACH	5	\$7,300.00	\$36,500.00		5.00	\$36,500.00
112	2511.507	RANDOM RIPRAP CLASS III	C Y	69	\$115.00	\$7,935.00		60.00	\$6,900.00
STORM SEWER IMPROVEMENTS SUBTOTAL:						\$529,214.00			\$499,898.90

SANITARY SEWER IMPROVEMENTS

Item No.	Specification No.	Item Description	Unit	Contract Quantity	Unit Price	Contract Extended	Quantity This Period	Quantity to Date	To Date Extended
113	2104.502	SALVAGE SANITARY SEWER CASTING	EACH	28	\$200.00	\$5,600.00		28.00	\$5,600.00
114	2451.603	PIPE BEDDING MATERIAL FOR SANITARY SEWER, MAPLEWOOD STANDARD PLATE 440	L F	843	\$8.00	\$6,744.00		161.00	\$1,288.00
115	2503.502	CONNECT TO EXISTING SANITARY SEWER STRUCTURE	EACH	2	\$1,250.00	\$2,500.00		2.00	\$2,500.00
116	2503.502	CONNECT TO EXISTING SANITARY SEWER PIPE	EACH	10	\$2,000.00	\$20,000.00		10.00	\$20,000.00
117	2503.502	8-INCH X 6-INCH SDR 35 PVC WYE	EACH	6	\$580.00	\$3,480.00		6.00	\$3,480.00
118	2503.503	8-INCH SDR-35 SANITARY SEWER MAIN PIPE	L F	243	\$58.00	\$14,094.00		274.62	\$15,928.02
119	2503.503	4-INCH OR 6-INCH SCHEDULE 40 SANITARY SEWER SERVICE REPLACEMENT PER MAPLEWOOD PLATES 410, 410A, 410B	L F	600	\$34.00	\$20,400.00		414.59	\$14,096.06
120	2506.502	ADJUST EXISTING SANITARY SEWER CASTING, ALL TYPES	EACH	4	\$2,700.00	\$10,800.00		4.00	\$10,800.00
121	2506.502	FURNISH & INSTALL R-1678-A FRAME & R-1422-0015 LID FOR SANITARY SEWER	EACH	26	\$800.00	\$20,800.00		26.00	\$20,800.00
122	2506.502	FURNISH & INSTALL R-1678-A FRAME (LOW PROFILE) & R-1422-0015 LID FOR SANITARY SEWER	EACH	2	\$1,200.00	\$2,400.00		2.00	\$2,400.00
123	2506.503	RECONSTRUCT SANITARY SEWER MANHOLE	L F	1.5	\$1,150.00	\$1,725.00		1.50	\$1,725.00
SANITARY SEWER IMPROVEMENTS SUBTOTAL:						\$108,543.00			\$98,617.08

WATERMAIN IMPROVEMENTS

Item No.	Specification No.	Item Description	Unit	Contract Quantity	Unit Price	Contract Extended	Quantity This Period	Quantity to Date	To Date Extended
124	2104.502	REMOVE HYDRANT	EACH	3	\$2,000.00	\$6,000.00		3.00	\$6,000.00
125	2104.503	REMOVE WATER MAIN, ANY SIZE OR TYPE	L F	2050	\$6.00	\$12,300.00		1949.35	\$11,696.10
126	2451.609	GRANULAR BACKFILL, FOR WATER MAIN	TON	4250	\$16.00	\$68,000.00		1475.00	\$23,600.00
127	2504.602	CURB BOX	EACH	2	\$460.00	\$920.00		1.00	\$460.00
128	2504.602	ADJUST CURB BOX	EACH	33	\$150.00	\$4,950.00		1.00	\$150.00
129	2504.602	REPAIR VALVE BOX	EACH	6	\$700.00	\$4,200.00			
130	2504.602	ADJUST VALVE BOX	EACH	14	\$300.00	\$4,200.00			
131	2504.602	REPLACE VALVE BOX	EACH	2	\$800.00	\$1,600.00			
132	2504.602	VALVE BOX	EACH	2	\$800.00	\$1,600.00			
133	2504.602	HYDRANT, MAPLEWOOD STANDARD	EACH	3	\$7,500.00	\$22,500.00		3.00	\$22,500.00
134	2504.602	WATER UTILITY HOLE	EACH	2	\$3,700.00	\$7,400.00		1.00	\$3,700.00
135	2504.602	EXCAVATION FOR WATER MAIN OFFSET	EACH	2	\$4,700.00	\$9,400.00			
136	2504.602	1.0-INCH CURB STOP VALVE AND BOX	EACH	2	\$365.00	\$730.00		14.00	\$5,110.00
137	2504.602	1.0-INCH CORPERATION STOP	EACH	32	\$261.00	\$8,352.00		31.00	\$8,091.00
138	2504.602	6-INCH GATE VALVE AND BOX	EACH	8	\$3,600.00	\$28,800.00		9.00	\$32,400.00
139	2504.603	1.0-INCH TYPE K COPPER	L F	10	\$58.00	\$580.00		15.50	\$899.00
140	2504.603	6-INCH WATER MAIN DUCTILE IRON CL 53 - OPEN TRENCH	L F	2050	\$74.00	\$151,700.00		1949.35	\$144,251.90
141	2504.604	2-INCH INSULATION	S Y	100	\$3.00	\$300.00		17.11	\$51.33
142	2504.608	DUCTILE AND GREY IRON FITTINGS	L B	550	\$74.00	\$40,700.00		501.00	\$37,074.00
143	2506.602	CASTING ASSEMBLY SPECIAL, SPRWS STANDARD PLATE D14	EACH	6	\$300.00	\$1,800.00		4.00	\$1,200.00
WATERMAIN IMPROVEMENTS SUBTOTAL:						\$376,032.00			\$297,183.33

Contract Total: **\$3,343,490.96**

To Date Total: **\$3,197,037.27**

**RESOLUTION
DIRECTING FINAL PAYMENT AND ACCEPTANCE OF
MYRTLE-STERLING AREA STREET IMPROVEMENTS, CITY PROJECT 22-16**

WHEREAS, the City Council of Maplewood, Minnesota ordered the Myrtle-Sterling Area Street Improvements, City Project 22-16, and has let a construction contract, and

WHEREAS, the City Engineer for the City of Maplewood has determined that the Myrtle-Sterling Area Street Improvements, City Project 22-16, is complete and recommends acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Maplewood, Minnesota:

1. City Project 22-16 is complete, and
2. The City accepts the maintenance of the improvements; and
3. The final construction cost is \$3,197,037.27; and
4. Final payment to Bituminous Roadways, Inc. and the release of retainage is hereby authorized.

Adopted by the Maplewood City Council on this 22nd day of September 2025.

CITY COUNCIL STAFF REPORT
Meeting Date September 22, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Steven Love, Public Works Director / City Engineer
Jon Jarosch, Assistant City Engineer

PRESENTER: Jon Jarosch, Assistant City Engineer

AGENDA ITEM: 2025 Maplewood Street Improvements, City Project 24-12
a. Assessment Hearing, 7:00 p.m.
b. Resolution Adopting Assessment Roll

Action Requested: ☒ Motion ☐ Discussion ☒ Public Hearing

Form of Action: ☒ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

The City of Maplewood uses assessments, in accordance with its Special Assessment Policy and state statutes, to finance a portion of street improvement projects. Special assessments are a charge imposed on properties for a particular improvement that benefits those properties. The assessment hearing is an opportunity for benefiting property owners to address the City Council about the proposed assessment.

Recommended Action:

- a. Hold an assessment hearing and receive any objections for the 2025 Maplewood Street Improvements, City Project 24-12.
- b. Motion to approve the resolution Adopting Assessment Roll for the 2025 Maplewood Street Improvements, City Project 24-12.

Fiscal Impact:

Is There a Fiscal Impact? ☐ No ☒ Yes, the true or estimated cost is \$1,243,064 (Total Assessment Amount).

Financing source(s): ☒ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: The overall project cost is estimated at \$9,817,600. Assessments are one of the funding sources for the project. Based on the pending assessment roll the estimated total amount of assessments for the 2025 Maplewood Street Improvements is \$1,243,064.

Strategic Plan Relevance:

☐ Community Inclusiveness ☒ Financial & Asset Mgmt ☐ Environmental Stewardship
☐ Integrated Communication ☐ Operational Effectiveness ☐ Targeted Redevelopment

Assessments are one of the funding sources used for the 2025 Maplewood Street Improvement project. These street and utility improvements continue the City's investment in improving the condition of the municipal infrastructure throughout the City.

Background:

There is a total of 276 assessable residential and commercial properties within the project area. An independent appraisal firm was hired to provide an opinion of special benefit received by properties within the project area. The appraisal report confirmed the proposed assessments stated in the pending assessment roll exhibit are reasonable and the assessed properties benefit by at least the amount of their assessment.

Proposed Assessment Amounts

- Residential
 - Pavement Rehabilitation, Single Family Unit Rate = \$3,450.00
 - Full Reconstruction, Single Family Unit Rate = \$6,600.00
 - Full Reconstruction, Single Family Unit Rate Corner lot (only 1 street frontage improved) = \$6,200.00
- Commercial/Multifamily
 - Subject to benefits appraisal report

An informational meeting was held on September 17 for residents prior to the Assessment Hearing to answer questions related to assessments, the street improvements, and the public improvement process. Prior to the informational meeting, the results of the special benefit appraisal were received, and residents were informed of the final assessment amount by mail.

As of September 16, 2025, staff have received no objections to the proposed assessments. Objections will be received in writing up to and as part of the assessment hearing on September 22nd. Once the assessment hearing is closed, no further objections will be considered, and staff will proceed with a recommendation on objections received.

Budget Information

The contract was awarded to Park Construction Company by the City Council on May 27, 2025. The total construction contract cost is \$8,264,001.67. See the table below for the project funding plan, including allowances for indirect costs and contingencies.

Funding Source	Total Amount
General Obligation (G.O.) Improvement Bonds	\$2,586,141
Street Revitalization Fund	\$2,451,639
Environmental Utility Fund	\$1,886,600
Sanitary Sewer Fund	\$584,300
Water Area Fund	\$82,500
St. Paul Regional Water Services (SPRWS)	\$860,400
Special Benefit Assessments (Preliminary Roll)	\$1,366,020
Total Project Funding:	\$9,817,600

The assessment amounts shown in the attached pending assessment roll exhibit are based on the appraisal report completed by an independent appraiser. Based on the appraisal report, the total

assessment amount is \$1,243,064. This amount is \$122,956 lower than the preliminary assessment amount of \$1,366,020, shown in the table above. The change in amounts is mainly attributed to a reduction of assessment amounts for some commercial properties and church properties located along Prosperity Road, as recommended by the appraisal report. It is anticipated the reduction in assessment funding will be covered by the project's 10% contingencies that are built into the above funding plan.

The Finance Director has reviewed the project costs and current funding plan. After construction is complete, a final budget adjustment will be made based on final construction costs. No budget adjustment is recommended.

Proposed Schedule

The following is the schedule for City Project 24-12:

Project Schedule	Date
Order Preparation of Feasibility Study	8/12/2024
Neighborhood Meeting #1 (South Leg Area only)	12/18/2024
Neighborhood Meeting #1 (Prosperity-Hazelwood Area only)	12/19/2024
City Council Meeting Accept Feasibility Study, Order Public Hearing, Authorize Preparation of Plans and Specifications	1/27/2025
Neighborhood Meeting #2 (South Leg and Prosperity-Hazelwood Area)	2/19/2025
City Council Meeting Public Hearing and Order Improvement	2/24/2025
City Council Meeting Approve Plans and Specifications, Authorize Advertisement for Bids, Authorize Preparation of Assessment Roll	4/14/2025
Bid Opening	5/9/2025
City Council Meeting Award Contract	5/27/2025
Neighborhood Meeting #3 (Construction Information)	June 2025
Begin Construction	June 2025
City Council Meeting Accept Assessment Roll and Order Assessment Hearings	August 25, 2025
Neighborhood Meeting #4 (Assessment Information)	September 17, 2025
City Council Meeting Assessment Hearing and Adopt Assessment Roll	September 22, 2025
Complete Construction	November 2025
Assessments Certified to Ramsey County	November 15, 2025

Attachments:

1. Resolution Adopting Assessment Roll
2. Project Location Map
3. Pending Assessment Roll
4. Assessment Presentation

RESOLUTION
ADOPTING ASSESSMENT ROLL

WHEREAS, pursuant to resolution passed by the City Council on August 25, 2025, calling for a Public Hearing, the assessment roll for the 2025 Maplewood Street Improvements, City Project 24-12 was presented in a Public Hearing, pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, the following property owners have filed objections to their assessments according to the requirements of Minnesota Statutes, Chapter 429, summarized as follows:

No objections received as of September 16, 2025.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of Maplewood, Minnesota:

1. Such proposed assessment roll is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. That the City Engineer and City Clerk are hereby instructed to make the following adjustments to the assessment roll for the 2025 Maplewood Street Improvements, City Project 24-12:

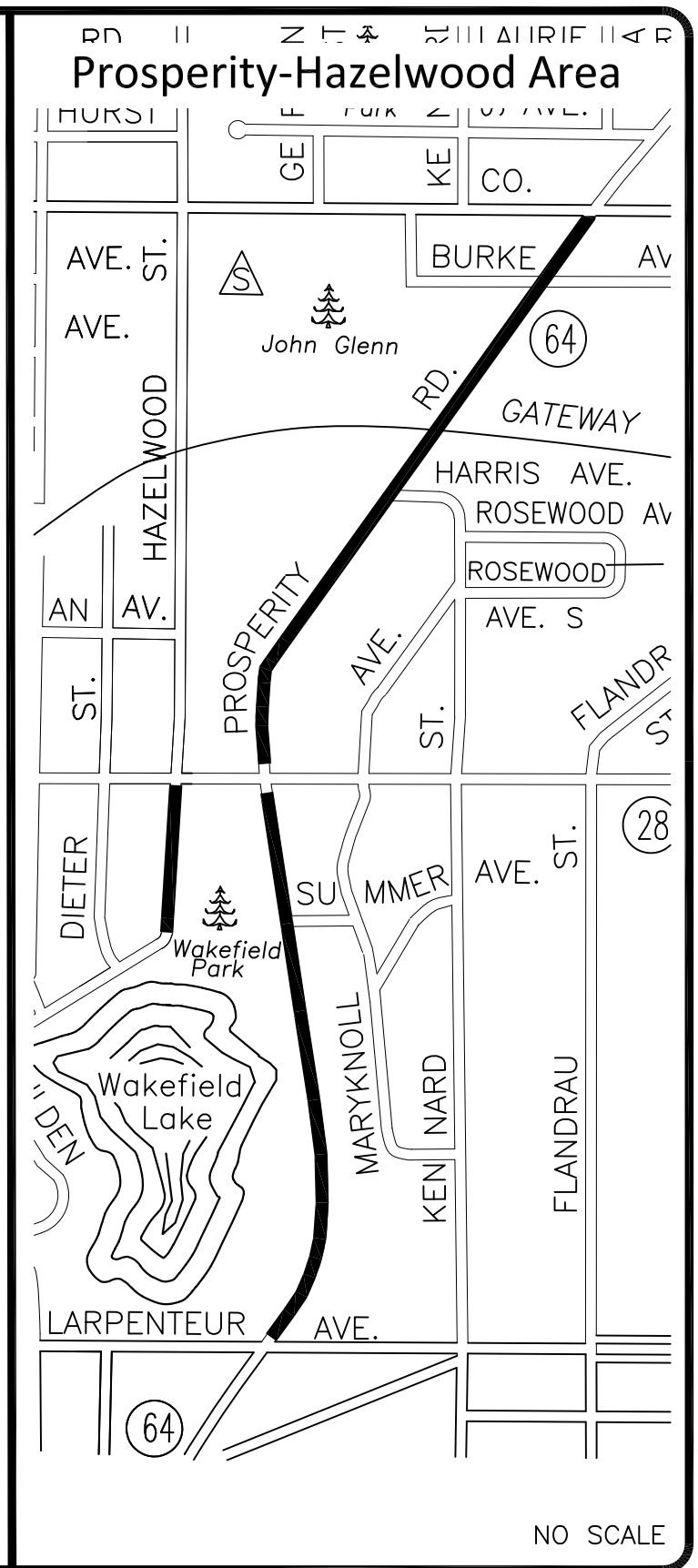
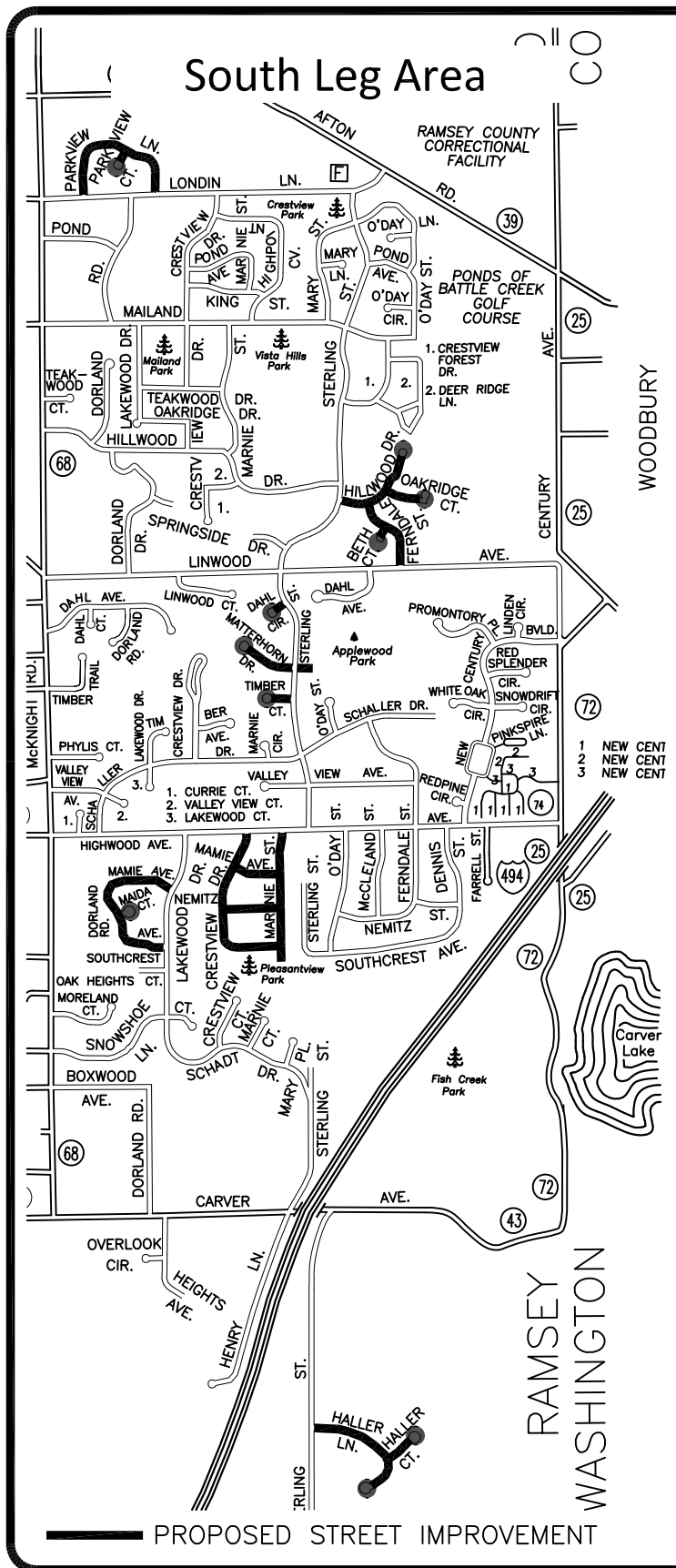
There are no adjustments recommended as of September 16, 2024.

3. The assessment roll for the 2025 Maplewood Street Improvements is hereby adopted. Said assessment roll shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
4. Such assessments shall be payable in equal annual installments extending over a period of and 15 years for residential properties and 8 years for commercial properties, the first installments to be payable on or before the first Monday in January 2026 and shall bear interest at the rate of 5.73 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2025. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, but no later than November 3, 2025, pay the whole of the assessment on such property, without interest, to the city clerk; and they may, at any time after November 15, 2025, pay to the county auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

5. The City Engineer and City Clerk shall forthwith after November 15, 2025, but no later than November 16, 2025, transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over the same manner as other municipal taxes.

Approved this 22nd day of September 2025.



2025 Maplewood Street Improvements

City Project 24-12



Pending Assessment Roll
2025 Maplewood Street Improvements
City Project 24-12

Parcel ID	Site Address	Assessment Amount
152922310024	1909 HAZELWOOD ST N	\$ 6,600.00
152922420040	1808 PROSPERITY RD N	\$ 6,600.00
152922420037	1840 PROSPERITY RD N	\$ 6,600.00
152922420038	1830 PROSPERITY RD N	\$ 6,600.00
152922420039	1818 PROSPERITY RD N	\$ 6,600.00
152922310023	1901 HAZELWOOD ST N	\$ 6,600.00
152922310019	1883 HAZELWOOD ST N	\$ 6,600.00
152922420031	1872 PROSPERITY RD N	\$ 6,200.00
152922420036	1848 PROSPERITY RD N	\$ 6,200.00
152922420028	1898 PROSPERITY RD N	\$ 6,600.00
152922310015	1861 HAZELWOOD ST N	\$ 6,600.00
152922310022	1897 HAZELWOOD ST N	\$ 6,600.00
152922310016	1865 HAZELWOOD ST N	\$ 6,600.00
152922310018	1877 HAZELWOOD ST N	\$ 6,600.00
152922310020	1887 HAZELWOOD ST N	\$ 6,600.00
152922310017	1873 HAZELWOOD ST N	\$ 6,600.00
152922420030	1884 PROSPERITY RD N	\$ 6,600.00
152922420029	1890 PROSPERITY RD N	\$ 6,600.00
152922310021	1891 HAZELWOOD ST N	\$ 6,600.00
152922430021	1792 PROSPERITY RD N	\$ 6,600.00
152922430020	1778 PROSPERITY RD N	\$ 6,600.00
152922430019	1764 PROSPERITY RD N	\$ 6,600.00
152922430018	1756 PROSPERITY RD N	\$ 6,600.00
152922420027	1910 PROSPERITY RD N	\$ 6,200.00
152922130048	1955 PROSPERITY RD N	\$ 6,600.00
152922130066	2032 PROSPERITY RD N	\$ 6,200.00
152922130041	2011 PROSPERITY RD N	\$ 6,600.00
152922110049	2080 PROSPERITY RD N	\$ 6,600.00
152922130042	2005 PROSPERITY RD N	\$ 6,600.00
152922130043	1999 PROSPERITY RD N	\$ 6,600.00
152922130047	1965 PROSPERITY RD N	\$ 6,600.00
152922130046	1977 PROSPERITY RD N	\$ 6,600.00
152922130045	1985 PROSPERITY RD N	\$ 6,600.00
152922130044	1995 PROSPERITY RD N	\$ 6,600.00
152922130049	1945 PROSPERITY RD N	\$ -
152922420041	1800 PROSPERITY RD N	\$ 6,600.00
152922110050	2055 WHITE BEAR AVE N	\$ 12,012.00
152922120021	2044 PROSPERITY RD N	\$ 6,200.00
152922130029	1954 PROSPERITY RD N	\$ 6,600.00
152922110007	2138 PROSPERITY RD N	\$ 6,200.00
152922110028	2141 PROSPERITY RD N	\$ 6,600.00
152922110029	2137 PROSPERITY RD N	\$ 6,200.00
152922130036	2006 PROSPERITY RD N	\$ 6,600.00

152922130027	1930 PROSPERITY RD N	\$	6,200.00
152922130035	1998 PROSPERITY RD N	\$	6,600.00
152922130038	2026 PROSPERITY RD N	\$	6,600.00
152922130037	2020 PROSPERITY RD N	\$	6,600.00
152922130028	1946 PROSPERITY RD N	\$	6,600.00
152922130033	0 PROSPERITY RD N	\$	6,600.00
152922130031	1970 PROSPERITY RD N	\$	6,600.00
152922130030	1962 PROSPERITY RD N	\$	6,600.00
152922430016	1725 KENNARD ST N	\$	23,700.00
152922430017	1744 PROSPERITY RD N	\$	6,600.00
152922110039	2115 PROSPERITY RD N	\$	6,600.00
152922110040	2111 PROSPERITY RD N	\$	6,600.00
152922110006	2152 PROSPERITY RD N	\$	6,200.00
152922110023	2128 PROSPERITY RD N	\$	6,200.00
152922130034	1994 PROSPERITY RD N	\$	6,600.00
152922130032	1978 PROSPERITY RD N	\$	6,600.00
152922120016	2095 PROSPERITY RD N	\$	6,600.00
152922120028	2049 PROSPERITY RD N	\$	6,600.00
152922120030	2075 PROSPERITY RD N	\$	23,400.00
152922110047	0 WHITE BEAR AVE	\$	54,252.00
152922130061	2033 PROSPERITY RD N	\$	6,600.00
152922130063	2021 PROSPERITY RD N	\$	6,600.00
152922120022	2053 PROSPERITY RD N	\$	6,600.00
152922120029	2041 PROSPERITY RD N	\$	6,600.00
122822220028	358 PARKVIEW LN S	\$	3,450.00
122822220030	354 PARKVIEW LN S	\$	3,450.00
122822220031	352 PARKVIEW LN S	\$	3,450.00
122822220041	322 PARKVIEW LN S	\$	3,450.00
122822220042	318 PARKVIEW LN S	\$	3,450.00
122822220019	335 PARKVIEW LN S	\$	3,450.00
122822220033	342 PARKVIEW LN S	\$	3,450.00
122822220018	337 PARKVIEW LN S	\$	3,450.00
122822220020	333 PARKVIEW LN S	\$	3,450.00
122822220021	331 PARKVIEW LN S	\$	3,450.00
122822220022	329 PARKVIEW LN S	\$	3,450.00
122822220029	356 PARKVIEW LN S	\$	3,450.00
122822220032	350 PARKVIEW LN S	\$	3,450.00
122822220034	340 PARKVIEW CT S	\$	3,450.00
122822220035	338 PARKVIEW CT S	\$	3,450.00
122822220036	336 PARKVIEW CT S	\$	3,450.00
122822220037	334 PARKVIEW CT S	\$	3,450.00
122822220038	332 PARKVIEW CT S	\$	3,450.00
122822220039	330 PARKVIEW LN S	\$	3,450.00
122822220040	326 PARKVIEW LN S	\$	3,450.00
122822220010	353 PARKVIEW LN S	\$	3,450.00
122822220009	355 PARKVIEW LN S	\$	3,450.00
122822220008	357 PARKVIEW LN S	\$	3,450.00

122822220011	351 PARKVIEW LN S	\$	3,450.00
122822220027	319 PARKVIEW LN S	\$	3,450.00
122822220007	359 PARKVIEW LN S	\$	3,450.00
122822220023	327 PARKVIEW LN S	\$	3,450.00
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122822220017	339 PARKVIEW LN S	\$	3,450.00
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122822220025	323 PARKVIEW LN S	\$	3,450.00
122822220014	345 PARKVIEW LN S	\$	3,450.00
122822220012	349 PARKVIEW LN S	\$	3,450.00
122822430041	2534 HILLWOOD DR E	\$	3,450.00
122822430060	2519 BETH CT E	\$	3,450.00
122822430061	2525 BETH CT E	\$	3,450.00
122822430062	2533 BETH CT E	\$	3,450.00
122822430030	2545 HILLWOOD DR E	\$	3,450.00
122822430029	2535 HILLWOOD DR E	\$	3,450.00
122822430048	707 FERNDAL ST S	\$	3,450.00
122822430047	715 FERNDAL ST S	\$	3,450.00
122822430057	2556 BETH CT E	\$	3,450.00
122822430054	676 FERNDAL ST S	\$	3,450.00
122822430020	662 STERLING ST S	\$	3,450.00
122822430050	663 FERNDAL ST S	\$	3,450.00
122822430049	699 FERNDAL ST S	\$	3,450.00
122822430058	2546 BETH CT E	\$	3,450.00
122822430059	2536 BETH CT E	\$	3,450.00
122822430063	2541 BETH CT E	\$	3,450.00
122822430053	668 FERNDAL ST S	\$	3,450.00
122822430027	2519 HILLWOOD DR E	\$	3,450.00
122822430055	684 FERNDAL ST S	\$	3,450.00
122822430056	692 FERNDAL ST S	\$	3,450.00
122822430028	2527 HILLWOOD DR E	\$	3,450.00
122822430026	2556 OAKRIDGE CT E	\$	3,450.00
122822430025	2564 OAKRIDGE CT E	\$	3,450.00
122822430038	2555 OAKRIDGE CT E	\$	3,450.00
122822430037	2547 OAKRIDGE CT E	\$	3,450.00
122822430031	2553 HILLWOOD DR E	\$	3,450.00
122822430033	2569 HILLWOOD DR E	\$	3,450.00
122822430034	2570 HILLWOOD DR E	\$	3,450.00
122822430035	2562 HILLWOOD DR E	\$	3,450.00
122822430032	2561 HILLWOOD DR E	\$	3,450.00
122822430036	2552 HILLWOOD DR E	\$	3,450.00
122822430024	2572 OAKRIDGE CT E	\$	3,450.00
122822430046	716 FERNDAL ST S	\$	3,450.00
122822430045	708 FERNDAL ST S	\$	3,450.00

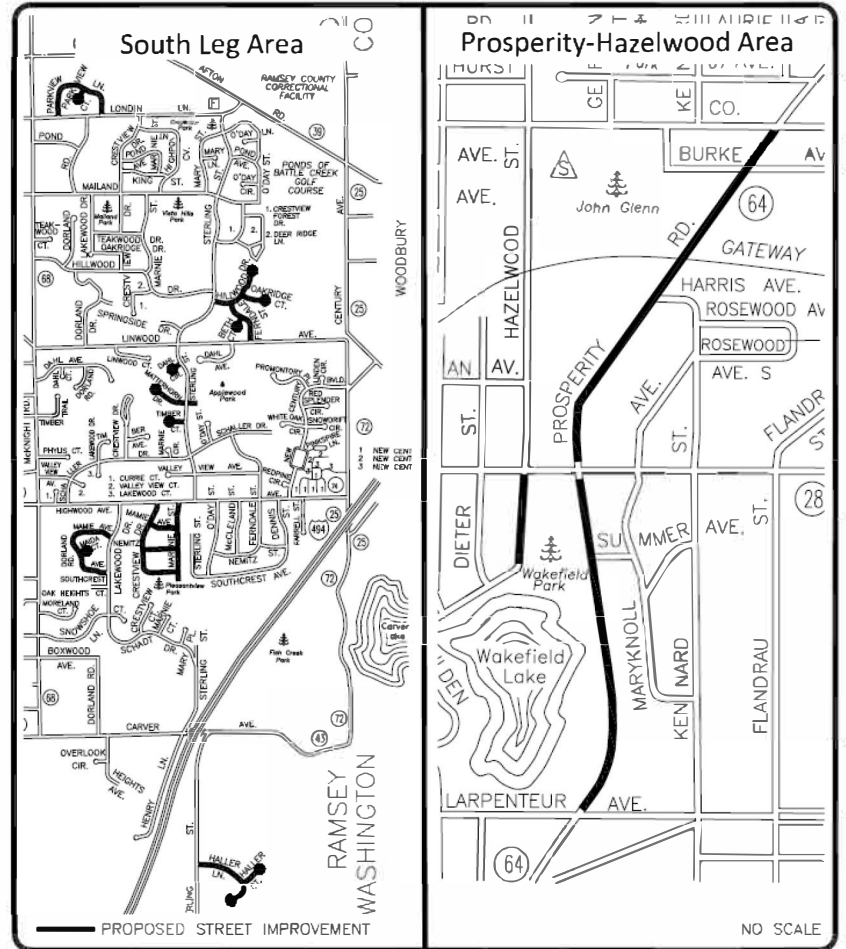
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122822430044	700 FERNDAL ST S	\$	3,450.00
122822430040	2573 OAKRIDGE CT E	\$	3,450.00
132822210070	2447 MATTERHORN DR E	\$	3,450.00
132822210073	2479 MATTERHORN DR E	\$	3,450.00
132822210061	2458 MATTERHORN DR E	\$	3,450.00
132822210062	2448 MATTERHORN DR E	\$	3,450.00
132822210069	2437 MATTERHORN DR E	\$	3,450.00
132822210071	2457 MATTERHORN DR E	\$	3,450.00
132822210072	2469 MATTERHORN DR E	\$	3,450.00
132822240095	2478 TIMBER CT E	\$	3,450.00
132822240094	2482 TIMBER CT E	\$	3,450.00
132822240097	2474 TIMBER CT E	\$	3,450.00
132822210044	2471 TIMBER CT E	\$	3,450.00
132822210074	2462 DAHL CIR E	\$	3,450.00
132822210075	2452 DAHL CIR E	\$	3,450.00
132822210076	2455 DAHL CIR E	\$	3,450.00
132822210079	2476 DAHL CIR E	\$	3,450.00
132822210077	2465 DAHL CIR E	\$	3,450.00
132822210059	2478 MATTERHORN DR E	\$	3,450.00
132822210048	2483 TIMBER CT E	\$	3,450.00
132822210047	2479 TIMBER CT E	\$	3,450.00
132822210046	2477 TIMBER CT E	\$	3,450.00
132822210045	2475 TIMBER CT E	\$	3,450.00
132822210064	2428 MATTERHORN DR E	\$	3,450.00
132822210065	2418 MATTERHORN DR E	\$	3,450.00
132822210067	2421 MATTERHORN DR E	\$	3,450.00
132822210068	2427 MATTERHORN DR E	\$	3,450.00
132822210063	2438 MATTERHORN DR E	\$	3,450.00
132822210060	2468 MATTERHORN DR E	\$	3,450.00
132822210066	2417 MATTERHORN DR E	\$	3,450.00
132822210078	2475 DAHL CIR E	\$	3,450.00
132822240096	2476 TIMBER CT E	\$	3,450.00
132822310043	2451 SOUTHCREST AVE E	\$	3,450.00
132822310041	2435 SOUTHCREST AVE E	\$	3,450.00
132822310045	1047 MARNIE ST S	\$	3,450.00
132822310042	2443 SOUTHCREST AVE E	\$	3,450.00
132822310017	980 CRESTVIEW DR S	\$	3,450.00
132822310020	2451 MAMIE AVE E	\$	3,450.00
132822310021	2459 MAMIE AVE E	\$	3,450.00
132822310033	1017 MARNIE ST S	\$	3,450.00
132822310032	2461 NEMITZ AVE E	\$	3,450.00
132822310036	2442 NEMITZ AVE E	\$	3,450.00
132822310038	1038 CRESTVIEW DR S	\$	3,450.00
132822310023	2460 MAMIE AVE E	\$	3,450.00
132822310037	2434 NEMITZ AVE E	\$	3,450.00
132822310034	1037 MARNIE ST S	\$	3,450.00

132822310031	2453 NEMITZ AVE E	\$	3,450.00
132822310039	1052 CRESTVIEW DR S	\$	3,450.00
132822310024	2452 MAMIE AVE E	\$	3,450.00
132822310035	2450 NEMITZ AVE E	\$	3,450.00
132822310014	963 MARNIE ST S	\$	3,450.00
132822310022	983 MARNIE ST S	\$	3,450.00
132822310018	992 CRESTVIEW DR S	\$	3,450.00
132822310019	2443 MAMIE AVE E	\$	3,450.00
132822310040	1062 CRESTVIEW DR S	\$	3,450.00
132822310044	2475 SOUTHCREST AVE E	\$	3,450.00
132822310090	1015 CRESTVIEW DR S	\$	3,450.00
132822310070	1049 CRESTVIEW DR S	\$	3,450.00
132822310069	1025 CRESTVIEW DR S	\$	3,450.00
132822310071	1059 CRESTVIEW DR S	\$	3,450.00
132822310072	1069 CRESTVIEW DR S	\$	3,450.00
132822310073	1011 CRESTVIEW DR S	\$	3,450.00
132822310059	979 CRESTVIEW DR S	\$	3,450.00
132822310057	1001 CRESTVIEW DR S	\$	3,450.00
132822310060	0 CRESTVIEW DR S	\$	3,450.00
132822310091	1021 CRESTVIEW DR S	\$	3,450.00
132822310058	991 CRESTVIEW DR S	\$	3,450.00
132822310029	2433 NEMITZ AVE E	\$	3,450.00
132822310030	2441 NEMITZ AVE E	\$	3,450.00
132822310026	1004 CRESTVIEW DR S	\$	3,450.00
132822310025	2444 MAMIE AVE E	\$	3,450.00
132822310027	1014 CRESTVIEW DR S	\$	3,450.00
132822310028	1024 CRESTVIEW DR S	\$	3,450.00
132822310011	1058 MARNIE ST S	\$	3,450.00
132822310012	1068 MARNIE ST S	\$	3,450.00
132822310046	2462 SOUTHCREST AVE E	\$	3,450.00
132822310010	1048 MARNIE ST S	\$	3,450.00
132822310048	2444 SOUTHCREST AVE E	\$	3,450.00
132822310007	1008 MARNIE ST S	\$	3,450.00
132822310008	1016 MARNIE ST S	\$	3,450.00
132822310013	1078 MARNIE ST S	\$	3,450.00
132822310065	1038 MARNIE ST S	\$	3,450.00
132822310005	992 MARNIE ST S	\$	3,450.00
132822310006	1000 MARNIE ST S	\$	3,450.00
132822310009	1024 MARNIE ST S	\$	3,450.00
132822310049	2434 SOUTHCREST AVE E	\$	3,450.00
132822310003	962 MARNIE ST S	\$	3,450.00
132822310004	982 MARNIE ST S	\$	3,450.00
132822310050	2426 SOUTHCREST AVE E	\$	3,450.00
132822310047	2452 SOUTHCREST AVE E	\$	3,450.00
132822320069	2322 MAMIE AVE E	\$	3,450.00
132822320070	2332 MAMIE AVE E	\$	3,450.00
132822320055	2311 MAMIE AVE E	\$	3,450.00

132822320056	2321 MAMIE AVE E	\$	3,450.00
132822320062	2323 SOUTHCREST AVE E	\$	3,450.00
132822320063	2324 MAIDA CT E	\$	3,450.00
132822320067	1040 DORLAND RD S	\$	3,450.00
132822320068	1028 DORLAND RD S	\$	3,450.00
132822320048	1079 DORLAND RD S	\$	3,450.00
132822320049	1069 DORLAND RD S	\$	3,450.00
132822320050	1059 DORLAND RD S	\$	3,450.00
132822320051	1049 DORLAND RD S	\$	3,450.00
132822320052	1039 DORLAND RD S	\$	3,450.00
132822320053	1029 DORLAND RD S	\$	3,450.00
132822320057	2331 MAMIE AVE E	\$	3,450.00
132822320058	2341 MAMIE AVE E	\$	3,450.00
132822320045	2336 SOUTHCREST AVE E	\$	3,450.00
132822320029	2352 MAMIE AVE E	\$	3,450.00
132822320036	2347 MAMIE AVE E	\$	3,450.00
132822320046	2328 SOUTHCREST AVE E	\$	3,450.00
132822320047	2320 SOUTHCREST AVE E	\$	3,450.00
132822320061	2333 SOUTHCREST AVE E	\$	3,450.00
132822320064	2334 MAIDA CT E	\$	3,450.00
132822320065	2333 MAIDA CT E	\$	3,450.00
132822320054	1019 DORLAND RD S	\$	3,450.00
132822320071	2342 MAMIE AVE E	\$	3,450.00
132822320066	2323 MAIDA CT E	\$	3,450.00
132822320037	2357 MAMIE AVE E	\$	3,450.00
242822420015	1529 HALLER CT S	\$	3,450.00
242822430009	2574 HALLER LN E	\$	3,450.00
242822430010	2564 HALLER LN E	\$	3,450.00
242822430011	2554 HALLER LN E	\$	3,450.00
242822420021	2544 HALLER LN E	\$	3,450.00
242822420022	2534 HALLER LN E	\$	3,450.00
242822420023	2520 HALLER LN E	\$	3,450.00
242822420024	2504 HALLER LN E	\$	3,450.00
242822420012	2513 HALLER LN E	\$	3,450.00
242822420011	2503 HALLER LN E	\$	3,450.00
242822420017	1509 HALLER CT S	\$	3,450.00
242822420018	1518 HALLER CT S	\$	3,450.00
242822420019	1528 HALLER CT S	\$	3,450.00
242822420020	1538 HALLER CT S	\$	3,450.00
242822430005	2543 HALLER LN E	\$	3,450.00
242822430006	2553 HALLER LN E	\$	3,450.00
242822420013	2523 HALLER LN E	\$	3,450.00
242822420014	2533 HALLER LN E	\$	3,450.00
242822420016	1519 HALLER CT S	\$	3,450.00
242822430007	2563 HALLER LN E	\$	3,450.00
242822430008	2573 HALLER LN E	\$	3,450.00
		\$	1,243,064.00

2025 Maplewood Street Improvements City Project 24-12 Assessment Hearing

September 22, 2025





What is a Special Assessment?

- Funding source utilized to finance public improvement projects
- Property abutting improvements pay an assessment for the direct benefit to the property
- Maximum rates are set by the City Council on a yearly basis
- Independent appraisal firm hired to determine the direct benefit received by properties
- Per Minnesota State Statute 429 the assessment amount cannot be more than the direct benefit to the property

Special Assessment

- Prior to the Assessment Hearing
 - Residents were mailed an official assessment notice
 - Assessment amount
 - Payment options
 - Deferral options
 - Right to object
- Neighborhood meeting held on September 17th

Assessment Rates

- 276 assessable parcels within the project area
- Residential
 - Pavement Rehabilitation Single Family Unit Rate = \$3,450.00
 - Full Reconstruction Single Family Unit Rate = \$6,600.00
 - Full Reconstruction Single Family Unit Rate Corner lot (only 1 street frontage improved) = \$6,200.00
- Commercial/Multifamily
 - Subject to benefits appraisal report



Maplewood

Assessment Payment Information

Several payment options

1. Full Payment to City (no interest through November 3rd)
 2. Partial Payment - Remaining to property taxes
 3. No Upfront Payment - Full amount to property taxes
- Remaining amounts will be paid over a 15 year period for residential (8 years commercial) with Ramsey County property taxes (With Interest – 5.73%)



Assessment Deferral Information

- Deferral Option – 15 year period with interest
 - Where it is a financial hardship and one of the following conditions:
 - 65 year of age or older
 - Retired by virtue of a permanent and total disability
 - National Guard or other military reserve called into active duty
- Undeveloped property deferral – 15 year period with interest
 - Assessments are terminated if no improvements are made within the deferment period

Objections Received

- None received at time of writing.

Project Funding Plan

PROJECT COST RECOVERY	
FUNDING SOURCE	CURRENT FUNDING PLAN
GENERAL OBLIGATION (G.O.) IMPROVEMENT BONDS	\$2,586,141
STREET REVITALIZATION FUND	\$2,451,639
ENVIRONMENTAL UTILITY FUND	\$1,886,600
SANITARY SEWER FUND	\$584,300
WATER AREA FUND	\$82,500
ST. PAUL REGIONAL WATER SERVICES (SPRWS)	\$860,400
SPECIAL BENEFIT ASSESSMENTS (PRELIMINARY ROLL)	\$1,366,020
TOTAL PROJECT FUNDING:	\$9,817,600

- Project Status Update



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Recommendation

Hold Assessment Hearing

- Public input on the proposed assessments
- Defer to staff for recommendations for action on any objections received tonight.
- Approval of the attached Resolution Adopting Assessment Roll for the 2025 Maplewood Street Improvements, City Project 24-12