

*6:00pm in City Hall lobby - Reception for re-elected councilmembers
Councilmember Cave and Councilmember Villavicencio*

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, January 13, 2025
City Hall, Council Chambers
Meeting No. 01-25

- A. CALL TO ORDER**
 - 1. Oath of Office
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. APPROVAL OF AGENDA**
- E. APPROVAL OF MINUTES**
 - 1. December 9, 2024 City Council Meeting Minutes
- F. APPOINTMENTS AND PRESENTATIONS**
 - 1. Administrative Presentations
 - a. Council Calendar Update
 - 2. Council Presentations
 - 3. 2025 City Council Appointments to Boards, Commissions and Miscellaneous Groups
 - 4. Resolution of Appreciation for Calvary Church
 - 5. Resolution Accepting Donation from Schmelz Countryside Volkswagen
 - 6. Resolution of Appreciation for Emma Broadnax, Environmental and Natural Resources Commission
- G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.***
 - 1. Approval of Claims
 - 2. Resolution Designating Depositories for City Funds
 - 3. Resolution Designating the Official Newspaper for 2025
 - 4. 2025 SCORE Funding Grant Application
 - 5. Memorandum of Understanding for 2025 Pond Cleaning/Dredging Project, City Project 24-20
 - 6. Ramsey County Cooperative Agreement for Right of Way Acquisition for County Road D Improvements, City Project 22-28
 - 7. Payment for CentralSquare Yearly Maintenance Support
 - 8. Payment for Axon Fleet
 - 9. Authorization to Purchase Police Radios

- H. PUBLIC HEARINGS** – *If you are here for a Public Hearing please familiarize yourself with the Rules of Civility printed on the back of the agenda. Sign in with the City Clerk before addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.*
None
- I. UNFINISHED BUSINESS**
1. 2025 Legislative Program
- J. NEW BUSINESS**
None
- K. AWARD OF BIDS**
None
- L. ADJOURNMENT**

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other council members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of council members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

Seconded by Councilmember Lee

Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

1. Administrative Presentations

a. Council Calendar Update

City Manager Sable gave an update to the council calendar and reviewed other topics of concern or interest requested by councilmembers.

2. Council Presentations

None

3. Resolution of Appreciation for Ramsey County Commissioner Victoria Reinhardt

Mayor Abrams spoke on the years of service of Commissions Reinhardt and then read the resolution of appreciation. Commissioner Reinhardt was presented a custom Maplewood street sign. Commissioner Reinhardt addressed council and expressed gratitude.

Councilmember Juenemann moved to approve the resolution of appreciation honoring the 28 years of leadership and service of Ramsey County Commissioner Victoria Reinhardt.

Resolution 24-12-2366

**RESOLUTION HONORING THE 28 YEARS OF LEADERSHIP AND SERVICE OF
RAMSEY COUNTY COMMISSIONER VICTORIA REINHARDT**

Whereas, Commissioner Victoria Reinhardt has dedicated 28 years of service as a Ramsey County Commissioner, demonstrating unwavering commitment to the residents of Ramsey County and to the City of Maplewood; and

Whereas, throughout her tenure, Commissioner Reinhardt has been an influential leader in environmental activism. She was a founding board member and chairperson of the Recycling Association of Minnesota from 1989 to 1991, as well as the chairperson of the City of White Bear Lake Recycling Advisory Committee, championing sustainable practices across our communities; and

Whereas, her distinguished career has included significant recognition. In 2000, she was given the Bruce F. Vento Distinguished Service Award by the Minnesota Coalition for the Homeless, in 2001 Metro State University recognized her as a “Woman of Vision and Courage” in 2005 she was named “Alumni of the Year,” in 2012 Commissioner Reinhardt was named County Commissioner of the year by the Association of Minnesota Counties; and

Whereas, Commissioner Reinhardt currently serves as the Vice-Chairperson of the Ramsey/Washington Recycling and Energy Board and contributes her expertise to the Partnership on Waste and Energy, as well as the Energy, Environment, and Land Use Steering Committee of the National Association of Counties, promoting responsible waste management and environmental stewardship; and

Whereas, Commissioner Reinhardt has been a tireless advocate for the City of Maplewood, ensuring the voices of its residents are represented, addressing the needs of

PAYROLL

\$	760,532.52	Payroll Checks and Direct Deposits dated 11/22/24
<hr/>		
\$	760,532.52	Total Payroll
<hr/>		
\$	2,558,955.84	GRAND TOTAL

Seconded by Councilmember Lee Ayes – All

The motion passed.

- 2. Fee Schedule 2025 Ordinance**
 - a. **Ordinance Establishing 2025 Fee Schedule**
 - b. **Resolution Authorizing Publication of the Ordinance by Title and Summary (4 votes)**

Councilmember Juenemann moved to adopt the ordinance establishing a fee schedule for 2025.

Ordinance 1049
AN ORDINANCE ESTABLISHING A FEE SCHEDULE FOR 2025

Section I. The Maplewood City Council adopts the following schedule to the Maplewood Code of Ordinances:

Section II. The fees established in this ordinance supersede all fees established by ordinance, resolution, or policy prior to this ordinance.

Section III. Any unpaid fees or charges constitute a service charge the City may collect pursuant to its authority under Minnesota Statutes, Sections 415.01, Subdivision 1 and Minnesota Statutes 366.012 by certifying the unpaid amount to the County Auditor for collection together with the property taxes imposed on the affected property or on any other property the person may own in the State.

City of Maplewood - 2025 Fee Schedule

CITY CLERK	2025
LICENSING	
ANIMAL PERMITS/REGISTRATIONS (initial AND renewal, unless noted otherwise)	
Dangerous/Potentially Dangerous Dog Registration	
Dangerous Dog	\$150.00
Potentially Dangerous Dog	\$100.00
Appeal Request	\$100.00
Tag	\$3.00
Sign	\$10.00
Poultry Permit (2yr permit)	
Initial Application	\$75.00
Renewal	\$50.00
Goat Permit	

Temporary Keeping of Goats Permit	\$75.00
Renewal	\$75.00
RESIDENTIAL LICENSES/PERMITS/REGISTRATIONS (initial AND renewal, unless noted otherwise)	
Home Occupation License	
Initial Application	Set by CD
Renewal	\$63.00
Recreational Vehicle Permit	
	\$15.00
LIQUOR LICENSES (initial AND renewal, unless noted otherwise)	
Off-Sale Licenses	
3.2% Malt Liquor	\$350.00
Intoxicating Liquor	\$200.00
On-Sale Licenses	
3.2% Malt Liquor	\$500.00
Wine	\$2,000.00
Club	
-Under 200 Members	\$300.00
-Between 201 and 500 members	\$500.00
-Between 501 and 1,000 members	\$650.00
-Between 1,001 and 2,000 members	\$800.00
-Between 2,001 and 4,000 members	\$1,000.00
-Between 4,001 and 6,000 members	\$2,000.00
-Over 6,000 members	\$3,000.00
Intoxicating Liquor	
-Class A	\$7,000.00
-Class B	\$8,500.00
-Class C	\$11,000.00
-Class E	\$4,667.00
2AM	
-Up to \$100,000 in on sale gross receipts for alcoholic beverages	\$300.00
-Over \$100,000, but not over \$500,000 in on sale gross receipts for alcoholic beverages	\$750.00
-Over \$500,000 in on sale gross receipts for alcoholic beverages	\$1,000.00
-3.2% On Sale Malt Liquor licensees or Set Up license holders	\$200.00
-Did not sell alcoholic beverages for a full 12 months prior to this application	\$200.00
Sunday Sales	\$200.00
Patio	\$200.00
BUSINESS LICENSES/PERMITS/REGISTRATION (initial AND renewal, unless noted otherwise)	
Alarm System Permit - Business	
	\$57.00
Amusement Park License	
	\$388.00
Automobile & Trailer Rental License	
1st Five Rental	\$46.00
Each Additional Rental	\$13.00
Body Art Establishment License	

	\$309.00
Business Registration	
	\$40.00
Cannabis Retail Registration	
Microbusiness with retail operations endorsement - at time of initial registration	\$1,000.00
1st annual renewal	\$0.00
2nd annual renewal and all subsequent annual renewals	\$1,000.00
Mezzobusiness with retail operations endorsement - at time of initial registration	\$1,500.00
1st annual renewal	\$0.00
2nd annual renewal and all subsequent annual renewals	\$1,000.00
Retailer - at time of initial registration	\$1,500.00
1st annual renewal	\$0.00
2nd annual renewal and all subsequent annual renewals	\$1,000.00
Lower-potency hemp edible retailer - at time of initial registration	\$250.00
1st annual renewal	\$0.00
2nd annual renewal and all subsequent annual renewals	\$125.00
Catering Food Vehicle	
1st Vehicle	\$129.00
Each Additional Vehicle	\$89.00
Fleet (6+ Vehicles)	\$347.00
Cigarette and Tobacco License	
	\$250.00
Commercial Kennel License	
	\$85.00
Courtesy Bench License	
1st Bench	\$69.00
Each Additional Bench	\$41.00
Currency Exchange Review	
	\$356.00
Food Establishment License	
Full Service	\$673.00
Seasonal (6mo or less)	\$337.00
Special Food Handling	\$103.00
Mobile Food Unit	
Mobile Food Unit - TCS Foods - 1st Vehicle	\$181.00
- Each Additional Vehicle	\$89.00
- Fleet (6+ Vehicles)	\$520.00
Mobile Food Unit - Non TCS Foods - 1st Vehicle	\$76.00
- Each Additional Vehicle	\$46.00
- Fleet (6+ Vehicles)	\$176.00
Gasoline Station License	
1st Pump	\$183.00
Each Additional Pump	\$15.00
Lodging Establishments License	
1 - 15 Units	\$124.00

16 - 35 Units	\$169.00
36 - 100 Units	\$311.00
Over 100 Units	\$356.00
Motor Vehicle Repair License	
	\$162.00
Pawn Shop License	
	\$10,218.00
Massage	
Center	\$259.00
Therapist	\$224.00
Public Pool License	
Hot Tubs	\$118.00
Indoor Swimming Pool	\$118.00
Outdoor Swimming Pool	\$118.00
Combination -any property with 2 or more licensed pools is assessed a combination fee	\$162.00
Secondhand Dealer License	
	\$367.00
Solid Waste Collection License	
	\$250.00
Used Car Dealer License	
	\$333.00
Annual License/Permit/Registration - Late Fee	
	\$25.00 or 10%, whichever is greater
Penalty for sale without valid cannabis retail registration	\$2,000.00
TEMPORARY LICENSES/PERMITS	
Amusement Permit (Carnival /Carnival Rides/Circus)	
	\$381.00
Body Art Event	
	\$100.00
Cannabis Events - see Large Assembly Permit for fees	
Christmas Tree Lot Permit	
	\$231.00
Fireworks - Pyrotechnic Display Permit	
	\$250.00
Fireworks - Retail Sales Permit	
Exclusive Firework sales	\$350.00
Firework sales with other merchandise	\$100.00
Food Service Permit	
Per Day (received 7 days or more prior to event)	\$55.00
Per Day (received 2-6 days prior to event)	\$80.00
Seasonal Temporary (per location and for 6 months or less)	\$181.00
Large Assembly Permit	
0 - 4 food vendors	\$258.00

5 - 14 food vendors	\$515.00
15 + food vendors	\$773.00
Cash Escrow to cover health items	
1 - 14 food vendors	\$500.00
15+ food vendors	\$1,000.00
Outside health inspectors	Actual Cost
Local Lawful Gambling	
	\$58.00
MCC On-Sale Liquor Catering	
Maplewood Providers	\$50.00
Non Maplewood Providers	\$100.00
Multiple Day Event additional fee for reset	
	\$200.00
Noise Control Waiver Permit	
	\$15.00
On-Sale 3.2 Beer License	
	\$55.00
On-Sale Intoxicating Liquor License	
	\$204.00
One-Time Event Permit	
	\$225.00
Special Event Permit	
0 food vendors	\$103.00
1 - 4 food vendors	\$250.00
Tent Permit	
	\$52.00
Transient Sales Permit	
Up to 5 Days	\$27.00
6+ Days	\$106.00
BACKGROUND INVESTIGATIONS	
Liquor	
	\$500.00
Body Art Establishment	
	\$250.00
Cigarette & Tobacco Sales	
	\$135.00
Lawful Gambling	
	\$250.00
Personal Services	
	\$135.00
Secondhand Dealer	
	\$135.00
Pawn Shop	
	\$500.00
ELECTIONS	

Filing Fee	
	\$5.00
Precinct Boundaries and Polling Locations Map 11" x 17"	
	\$3.00
City Map with Street Index 11" X 17"	
	\$3.00
City Map with Street Index 24" x 36"	
	\$5.00
DATA PRACTICES	
Data Subjects	
Paper or Electronic	No fee if it takes less than 15 minutes of staff time to transmit electronic copies; otherwise the fee may include (1) actual employee time to make/transmit copies; (2) \$0.15 per page, black and white single sided; (3) \$0.75 per page, color copy single sided; (4) CD/DVD \$0.50; (5) flash drive 8GB \$2.50, (6) standard USPS mailing fee
Members of the Public	
Paper copies	No fee if 10 or fewer pages requested; otherwise \$0.25 per page, black and white single sided if under 100 pages; If more than 100 pages the following fees may apply: (1) actual employee time to search and retrieve and make copies if it takes more than 15 minutes of staff time plus the cost of materials (\$0.15 per page, black and white single sided; \$0.75 per page, color copy single sided) and standard USPS mailing fee
Electronic copies	Actual employee time to search and retrieve and make electronic copies if it takes more than 15 minutes of staff time. If the request includes making copies on a media the following additional fees apply: CD/DVD \$0.50, flash drive 8GB \$2.50 and standard USPS mailing fee
City Maps	
City map with street index 11"x17"	\$3.00
City map with street index 24"x36"	\$5.00
COMMUNICATIONS	
2025	
Partnership Packages & Rates	
(Please note: Packages may be customized at the discretion of the Communications Manager, which may change the price of the package)	
Maplewood Leaders	
* Color ¼ - page ad in all 12 editions of Maplewood Living, the City's official newsletter distributed to more than 17,000 homes; sponsorship of 5 city events.	\$9,500.00
Maplewood Friends	
* Color ¼ page ad in every other edition of Maplewood Living (6 months), the City's official newsletter distributed to more than 17,000 homes; sponsorship of 3 events	\$5,200.00
Ad Rates for Maplewood Living	
Distributed to 20,000 households monthly - 1/4 Page - Approximately 3.75' (w) x 4.5" (h)	
Single Run	\$650.00
4 Ad Package	\$2,500.00
6 Ad Package	\$3,600.00
12 Ad Package	\$6,600.00
Customizable package rates:	

Single event*	\$700.00
Three event package	\$2,000.00
Events include: 4th of July (expected crowd 2,000 people); Touch-a-Truck (up to 600 people); Summer in the Park events (up to 400 people); other events TBD	
COMMUNITY DEVELOPMENT	2025
Permits <i>*Stated permit fees do not include the surcharge imposed on most permits by the State of Minnesota.</i>	
Building Permits Based on Valuation	
Total Valuation:	
\$1.00 to \$500.00	\$28.05
\$501.00 to 2,000.00	\$28.05 for the first \$500.00 plus \$3.62 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$82.35 for the first \$2,000.00 plus \$16.42 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$460.01 for the first \$25,000.00 plus \$11.97 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$759.26 for the first \$50,000.00 plus \$8.36 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,177.26 for the first \$100,000.00 plus \$6.68 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,849.26 for the first \$500,000.00 plus \$5.57 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,634.26 for the first \$1,000,000.00 plus \$4.46 for each additional \$1,000.00, or fraction thereof
Residential Electrical Permit Fee (Single family homes, apartments, and condominiums)	
<i>*Residential electrical permit fees are the greater of the total inspection fee or total service and circuit calculation plus the administrative fees</i>	
Inspection Fees	
Minimum Fee	\$50.00
Inspection / Reinspection Fee	\$50.00 per Inspection
Residential Maximum Fee (200 amps or Less)	\$200.00
All Other Fees	N/A
New or Repair Services/Power Supply	
0 to 300 amp	\$55.00
400 amp	\$71.00
Each Additional 100 amps	\$16.00
Transformers and Generators	
1 to 10 kVA	\$5.00
11 to 74 kVA	\$45.00
75 to 299 kVA	\$60.00
Over 299 kVA	\$165.00
Feeders/Circuits	
0 to 100 amps	\$9.00
101 to 200 amps	\$15.00
Each Additional 100 amps	\$6.00

Solar Fees	
0 to 5 kw	\$90.00
5.1 to 10 kw	\$150.00
10.1 to 20 kw	\$225.00
20.1 to 30 kw	\$300.00
30.1 to 40 kw	\$375.00
Over 40 kw	\$375.00 plus \$25.00 for each additional 10 KW
Other Fees	
Residential Panel Replacement	\$110.00
Residential Sub Panel	\$45.00
Apartment Buildings	\$90.00 per unit
Retrofit Lighting	\$0.85 per fixture
Sign Transformer or Driver	\$9.00 per transformer
Swimming Pools and Hot Tubs	\$100.00 plus \$9.00 per circuit
Residential additions, remodels or basement finishes (up to 10 circuits and two inspections)	\$100.00
Residential Accessory Structures	\$55.00 plus \$9.00 per circuit
Traffic Signals	\$8.00 per standard
Street Lights and Parking Lot Lights	\$5.00 per standard
Low Voltage Fire Alarm, Heating and Air Conditioning Controlling Wiring	\$0.85 per device
Electronic Inspection of AC, Furnace, Bath Fan, Fireplace, Water Heater Vent Receptacle	\$40.00
Hourly Rate for Carnivals	\$90.00
Administrative Fees	
State Surcharge	\$1.00
Administrative Fee	\$9.50
Commerical Electrical Permit Fees (Based on electrical valuation)	
Electrical Work Valuation:	
\$1.00 to \$1,000.00	\$50.00 Per trip
\$1,001.00 to 2,000.00	\$50.00 for the first \$1,000.00 plus \$3.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$82.00 for the first \$2,000.00 plus \$14.85 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$423.55 for the first \$25,000.00 plus \$10.70 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$691.05 for the first \$50,000.00 plus \$7.45 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,063.55 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,463.55 for the first \$500,000.00 plus \$5.10 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,013.55 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00, or fraction thereof
Other Commerical Electrical fees	
Reinspection fee (in addition to all other fees)	\$50.00 Per trip

Investigative fee (working without permit)	The fee is doubled
Commercial Electrical Administrative Fees	
State Surcharge	(see State of Minnesota for surcharge based on valuation)
Administrative Fee	\$9.50
Manufactured Home Permit Fee	
New installation or replacement	\$175.00
Residential Mechanical Permit Fee	
Minimum fee	\$40.00
Gas piping – Repair or new installation	\$40.00
Gas or oil fired furnace or boiler	\$40.00
Warm air furnace or hot water heating system	\$40.00
Construction or alt. of any warm air furnace per unit Construction or alteration of each hot water system Installation or replacement of each hot water system per unit Per unit heaters based on first 100,000 BTU input	\$40.00
Air conditioning – new or replacement	\$40.00
Wood burning furnace per unit	\$40.00
Swimming pool heater per unit	\$40.00
Air exchanger	\$40.00
Gas or oil space heater per unit	\$40.00
Gas direct vent heater per unit	\$40.00
Gas fireplace, Gas log or insert	\$40.00
In floor Heat system	\$40.00
Furnace	\$120.00
Other	\$40.00
Commercial Mechanical Permit Fee	
All commercial work	1.5% of estimated job cost + \$78.00
Mechanical plan review	25% of the permit fee
Residential Plumbing Permit Fee	
Minimum fee (includes one fixture opening)	\$45.00
Each additional fixture opening	\$10.00
Commercial Plumbing Permit Fee	
All commercial work	1.75% of estimated job cost Plus \$91.00
Sign Permits	
Billboard	\$500.00
Dynamic Display Sign	\$175.00
Dynamic Display Sign Yearly License Fee	\$175.00
Freestanding Sign	\$175.00
Temporary Sign	\$45.00
Wall Sign	\$110.00
Residential Permit Flat Fee	
Windows	\$145.00
Deck	\$145.00
Residential roof	\$145.00
Residential egress window	\$145.00
Residential siding	\$145.00
Residential Solar Permits	\$200.00

Above-Ground Pools	\$145.00
In-Ground Pools	\$145.00
Drain tile	\$145.00
Building relocation	\$100.00
Miscellaneous Fees	
Plan Review Fee	
When a building permit is required and a plan is required to be submitted, a plan review fee shall be paid. The plan review fees specified are separate fees from the permit fees specified and are in addition to the permit fees.	Plan review fees for all buildings shall be sixty five percent (65%) of the building permit fee, except as modified in M.S.B.C. Section 1300.
When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items an additional plan review fee shall be charged at the above rate.	
Expiration of plan review: Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.	
Refund Fee	
The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected. The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has paid is withdrawn or canceled before any plan review is done. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.	
Investigation Fee	
If work for which a permit is required by the code has been commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued for the work. An investigation fee, in addition to the permit fee, shall be collected. The investigation fee shall be no more than the amount of the permit fee required. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of the city code nor from any penalty prescribed by law.	
Demolition Fee	
Structures not connected to utilities	\$95.00
Structures connected to city utilities	\$220.00
Other Inspections and Fees	
Inspections outside of normal business hours (minimum 2 hour charge)	\$100.00 per hour
Re-inspection fees	\$100.00 per hour
Re-inspection fees from Health Officer on pools	\$100.00 per hour
Inspections with no specific fee indicated (minimum 1/2 hour charge)	\$100.00 per hour
Investigation Fee	\$100.00 per hour
Interior Preparation fee	\$100.00
Occupancy permit	\$100.00
Replacement of inspection record card	\$50.00
Re-issue of approved plans	\$50.00
Housing with services inspection fee	\$50.00
State Surtax Collected	
Permits with a flat fee	\$1.00 per permit
Permits based on valuation	Calculated based on the permit valuation

Use of outside consultants for plan review, inspections and similar costs *Actual costs include administrative and overhead costs.	Actual costs*
Miscellaneous Service Fees	
Abatement Fee (Community Development and Public Works)	\$300.00
Contractor License / Truth-in Housing Evaluator License	\$130.00
Trash Hauling Exemption (Opt-Out)	\$35.00
Tree replacement fee for trees that cannot be replaced on site	\$60.00 per caliper inch
Truth-in-Housing Filing Fee	\$30.00
Reasonable Accommodation License Application	\$50.00
Escrow Deposit	\$1,000.00
Health Fees	
Restaurant Plan Review	
Existing restaurant	\$330.00
New restaurant	\$685.00
Lodging Plan Review	
1 - 15 units	\$200.00
16+ units	\$250.00
Mobile Food Unit Plan Review	
	\$250.00
Administrative Penalties	
First Offense	
Level One Violation	\$50.00
Level Two Violation	\$100.00
Level Three Violation	\$400.00
Second Offense (within 24 month of prior)	
Level One Violation	\$100.00
Level Two Violation	\$200.00
Level Three Violation	\$800.00
Third/Subsequent Offense (within 24 months of at least two)	
Level One Violation	\$200.00
Level Two Violation	\$400.00
Level Three Violation	\$1,000.00
Planning Fees	
Planning Fees	
Administrative Variance	\$500.00
Building Relocation	\$925.00
Comprehensive Plan Amendment ¹	\$1,650.00
Conditional Use Permit (CUP) ^{1,3}	\$1,650.00
CUP Revision ^{1,3}	\$1,000.00
Community Garden CUP ^{1,3}	\$825.00
Community Garden CUP Revision ^{1,3}	\$500.00
Final Plat ²	\$430.00
Front Yard Setback Authorization	\$500.00
Home Occupation	\$1,385.00
Lot Divisions ¹	\$500.00

Planned Unit Development ^{1,3}	\$2,735.00
Preliminary Plat ³	\$2,050.00
Preliminary Plat Revision or Extension	\$990.00
Public Vacation ¹	\$1,200.00
Rezoning ¹	\$1,650.00
Variance ¹	\$1,385.00
Woodlot Alteration Permit	\$375.00
Zoning Compliance Letter	\$100.00
1 County Recording Fee (In Addition to Planning Application Fee)	\$46.00
2 Plat Opinion Letter Fee (In Addition to Planning Application Fee)	\$200.00
3 Development Sign Fee (In Addition to Planning Application Fee)	\$200.00
Community Design Review	
Commercial/Multi-family	\$1,650.00
Minor Construction	\$500.00
Residential	\$500.00
Revision	\$500.00
Comprehensive Sign Plan	\$500.00
³ Development Sign Fee (In Addition to Community Design Review Fee)	\$200.00
Tax-Exempt and Tax Increment Financing Fees	
Tax-Exempt and Mortgage Revenue Financing	
Amount paid with application (non-refundable)*	\$0.00
Base charge (% of bond issue) par on the first \$20 million due at closing	1.00%
Par on portion in excess of \$20 million due at closing	0.10%
Refinancing Fee	50% of the above
The City will be reimbursed for any technical changes to a bond issue previously issued at 25% of the above schedule.	
Tax Increment Financing	
Application Fee (non-refundable)	\$6,760.00
Escrow Deposit	\$5,000.00
Code Enforcement Fees	
Excessive Consumption of Inspection Services	
Third Inspection	\$75.00
Fourth Inspection	\$100.00
Each Additional Inspection	\$150.00
Nuisance Abatement (Community Development and Public Works)	
Abatement Fee	\$300.00
Administrative Fee	25% of abatement cost
Abatement Cost	100% of the cost to complete the abatement
Rental Licensing Fees	
Rental Dwelling License	
Annual License	\$150.00 plus \$50.00 per unit
First Re-Inspection	\$0.00
Second Re-Inspection	\$250.00
Third and Subsequent Re-Inspection	\$500.00
Sacred Community Micro-Units	\$50.00 per unit

FINANCE	2025
Miscellaneous Fees	
Late Penalty (Utility Accounts, Abatements, False Alarms, Etc.) (One-time charge if invoice is not paid within 30 days.)	5%
NSF	\$30.00
Special Assessment Certification Fee	10%
Credit Card Convenience Fee	Credit Card Processor will charge a fee.
Utility Rates	
Sewer	
St. Paul (100 cubic ft) (ave 22 units per qtr)	\$4.41
Other (1,000 gallons) (ave 16.5 units per qtr)	\$5.89
Minimum charge - quarterly	\$24.75
Flat rate for well accounts	\$66.81
EUF	
Residential charge - quarterly	\$29.79
Discount fee for raingardens (Little Canada 70%)	\$20.86
Multi Family - monthly	\$63.11
Institutional - monthly	\$76.80
Commercial - monthly	\$98.25
Recycling	
Base Quarterly charge	\$17.91
Additional Cart Fee per Quarter	\$0.00
Water Surcharge	
St. Paul - % of St. Paul water bill (ave \$50/qtr) 22 units per quarter ave for family of 4	7.00%
N. St. Paul - quarterly	\$3.60
Trash Hauling	
20 EOW - Bi-Monthly - Rates reflect all taxes and fees and the City's \$0.75 per household cart fee.	\$26.89
20 Gallon - Bi-Monthly - Rates reflect all taxes and fees and the City's \$0.75 per household cart fee.	\$27.99
35 Gallon - Bi-Monthly - Rates reflect all taxes and fees and the City's \$0.75 per household cart fee.	\$34.00
65 Gallon - Bi-Monthly - Rates reflect all taxes and fees and the City's \$0.75 per household cart fee.	\$51.08
95 Gallon - Bi-Monthly - Rates reflect all taxes and fees and the City's \$0.75 per household cart fee.	\$65.13
Yard Waste Rate (per season - for residents who opt in) (no tax on yard waste)	\$146.00
Bulky Items Rates (Appliances, Electronics, Furniture, etc.) (plus tax)	\$10.50-\$37
Spring Clean Up Day Disposal Fees - fees per vehicle load:	
Car	\$25.00
SUV	\$30.00
Pick Up Truck	\$35.00
Van	\$40.00
Cargo Van	\$45.00
Moving Van (Up to 10')	\$80.00
Moving Van (10 to 16')	\$105.00
Moving Van (Over 16')	Not Allowed
Trailer (Up to 8') *	\$55.00
Trailer (8 to 16') *	\$105.00

Trailer (Over 16') *	Not Allowed
* - Trailer fee in addition to vehicle fee (if items are in vehicle).	
FRANCHISE FEES	
Gas Utility Monthly Franchise Fee	
Residential	\$3.00
Commercial Non Demand	\$12.00
Commercial Demand	\$100.00
Small Interruptible	\$75.00
Medium & Large Interruptible	\$110.00
Firm Transportation	\$2.50
Interruptible Transportation	\$2.50
Electric Utility Monthly Franchise Fee	
Residential	\$4.25
Small C&I Non-Demand	\$5.50
Small C&I Demand	\$30.00
Large C&I	\$180.00
Public Street Lighting	\$9.75
Municipal Pumping Non-Demand	\$8.25
Municipal Pumping Demand	\$10.75
Cable Franchise Fee	
Cable Franchise Fees - Monthly	5% of gross revenue
Cable PEG Fees - Monthly	2% of gross revenue
PARKS & NATURAL RESOURCES	
2025	
Parks	
Wakefield Park Community Building	
Monday-Thursday Meeting Rates: Between 8a-4p (per hour, 2hr min)	\$50.00
Monday-Thursday Meeting Rates: Between 8a-4p Additional Hours (per hour)	\$50.00
Monday-Thursday Regular Rental: 4hrs - Resident	\$150.00
Monday-Thursday Regular Rental: 4hrs - Non Resident	\$190.00
Friday-Sunday Regular Rental: 4hrs - Resident	\$200.00
Friday-Sunday Regular Rental: 4hrs - Non Resident	\$250.00
Friday-Sunday Regular Rental: 7hrs - Resident	\$300.00
Friday-Sunday Regular Rental: 7hrs - Non Resident	\$370.00
Regular Rental Additional Hours (per hour)	\$75.00
Picnic Shelter Rental	
Applewood Park	\$55.00
Hazelwood Park	\$55.00
Lion's Park	\$55.00
Maplewood Heights Park	\$35.00
Pleasantview Park	\$35.00
Goodrich Park	\$75.00
Wakefield Park	\$75.00
Community Gym Rental Fees	
Half Court Rental (per hour per court)	\$40.00
Full Court Rental (per hour per court)	\$60.00
Edgerton Community Gym 'Entire Gym Rental (8+ hour rental) per hour	\$55.00

Field Rental Fees	
Hazelwood - Soccer - Full Size (per game)	\$65.00
Hazelwood - Soccer - Small Size	\$40.00
Other Locations - Soccer - Full Size	\$55.00
Baseball/Softball (per game)	\$35.00
Baseball/Softball - Tourney (per day/per field)	\$100.00
Volleyball Tourney/Large Group Rental - Harvest, Geranium, Wakefield (per day/per park)	\$300.00
Food Vendor In Park Permit - Weekdays (per day)	\$15.00
Food Vendor In Park Permit - Weekends or Holidays (per day)	\$45.00
Nature Center	
Nature Center Program Fees	
Basic Program Fee per person	\$5.00
School Fee per child	\$4.00
Birthday Party Fee- up to 12 children	\$80.00
Birthday Party Fee- up to 15 children	\$100.00
Basic Outreach Fee- plus mileage	\$130.00
Outreach, additional shows same site- \$30	
Item Rental Fees	
Snowshoes- per pair, for use on site	\$5.00
Room Rental Fees	
Sunroom rental- per hour	\$30.00
Sunroom rental - All day - 5 hours or more	\$150.00
Touch and See Room Reservation- self -guided groups- 45 minutes	\$50.00
Community Garden Rental Plot	
Rental of Garden Plot - Resident Raised Bed	\$30.00
Rental of Garden Plot - Resident In Ground Bed	\$35.00
Rental of Garden Plot - Non-Resident Raised Bed	\$35.00
Rental of Garden Plot - Non-Resident In Ground Bed	\$40.00
PUBLIC SAFETY - POLICE/FIRE/EMS	
2025	
POLICE	
Police Reports	
Public traffic crash report (requester is not involved in crash)	\$0.50 per page
Public traffic crash report (requester is involved in crash)	no charge
Monthly email of public traffic crash reports	\$30.00/month
Certified copy of any report	\$5.00
Evidence Requests	
911 Audio transcripts	\$50.00 deposit plus
	actual cost of transcription through current transcription provider and
	Staff time to get audio ready for transcription and
	Staff time to review transcription for accuracy before release
Overnight Parking Permits	
Permit for vehicle to be parked on a city street overnight good for no more than 365 days	\$50.00 per vehicle/permit
Excessive Calls for Service	
Third and subsequent calls, within 365 days, deemed excessive by definition in ordinance	\$250.00 each
False Alarms	

1st	\$0.00
2nd (within 12 months of the 1st false alarm)	\$0.00
3rd (within 12 months of the 1st false alarm)	\$100.00
4th (within 12 months of the 1st false alarm)	\$200.00
5th (within 12 months of the 1st false alarm)	\$300.00
6th (within 12 months of the 1st false alarm)	\$400.00
7th (within 12 months of the 1st false alarm)	\$500.00
8th (within 12 months of the 1st false alarm)	\$500.00
9th (within 12 months of the 1st false alarm)	\$500.00
10th & Over (within 12 months of the 1st false alarm)	\$500.00
Outside Employment	
Police Officers	\$122.14/hour
Squad Car only available with an officer	no charge
Fingerprinting	
Each fingerprint card	\$20.00
FIRE/EMS	
False Alarm Fees	
Commercial	
Commercial - 1st False	\$0.00
Commercial - 2nd False (within 12 months of the 1st false alarm)	\$0.00
Commercial - 3rd False (within 12 months of the 1st false alarm)	\$200.00
Commercial - 4th False (within 12 months of the 1st false alarm)	\$300.00
Commercial - 5th False and more (within 12 months of the 1st false alarm)	\$400.00
Residential	
Residential - 1st False	\$0.00
Residential - 2nd False (within 12 months of the 1st false alarm)	\$0.00
Residential - 3rd False (within 12 months of the 1st false alarm)	\$200.00
Residential - 4th False (within 12 months of the 1st false alarm)	\$300.00
Residential - 5th False and more (within 12 months of the 1st false alarm)	\$400.00
Ambulance Transport Fees	
Resident	
ALS2 (Advanced Life Support)	\$2,600.00
ALS (Advanced Life Support)	\$2,350.00
ALS Treatment No Transport	\$1,800.00
BLS (Basic Life Support)	\$1,900.00
BLS (Basic Life Support) Non Emergency	\$1,800.00
No Load	\$700.00
Mileage	\$26.00
Non-Resident	
ALS2 (Advanced Life Support)	\$2,900.00
ALS (Advanced Life Support)	\$2,700.00
BLS (Basic Life Support)	\$2,000.00
No Load	\$800.00
Mileage	\$28.00
Sliding Fee Schedule to Assist Those with a Financial Need	

Annual Income Threshold by Sliding Fee Discount Pay Class and Percent Poverty:	
At or Below 100% of the Poverty Guideline - Patient Responsibility: % of Total Charges *	50%
At 125% of the Poverty Guideline - Patient Responsibility: % of Total Charges *	60%
At 150% of the Poverty Guideline - Patient Responsibility: % of Total Charges *	70%
At 175% of the Poverty Guideline - Patient Responsibility: % of Total Charges *	80%
At 200% of the Poverty Guideline - Patient Responsibility: % of Total Charges *	90%
Above 200% of the Poverty Guideline - Patient Responsibility: % of Total Charges	100%
* Must complete the Sliding Fee Application and submit required documentation.	
Outside Employment	
	\$122.14/hour
Equipment Standby - Based on FEMA's current Schedule of Equipment Rates	
PUBLIC WORKS	2025
Connection Charges	
Sanitary Sewer Service Main Line Permit	
Base Fee	\$114.00
Plus Each Connection to Existing System, New Structures, Alteration, or Re-Inspection	\$59.00
Sanitary Sewer Service Connection Permit	
New Sanitary Sewer Service	\$110.00 per service
Disconnect or Repair	\$39.00 per service
Septic Systems	
Private Individual Septic Systems	\$500.00
Sanitary Sewer Cash Connection Charge	
Residential Connection Charge For all new connections for properties that have not been previously charged or assessed for construction of the public system.	\$4,325.00
Commercial Connection Charge (per front footage) For all new connections for properties that have not been previously charged or assessed for construction of the public system. Commercial Connection Charge = Residential Connection Charge / 75 (Average Lot Width)	\$57.00
Sewer Assessment for City Project	
Residential Sanitary Service Installed to New Main	\$1,530.00
Residential Sanitary Service Installed to Existing Main	\$2,880.00
Comm/Ind Sanitary Service Installed to New Main	\$20.00 cost per front footage
Comm/Ind Sanitary Service Installed to Existing Main	\$38.00 cost per front footage
Sewer Availability Charge (SAC)	
SAC Unit Fee (Rate Set by MCES) 1 SAC Unit = 1 Single family dwelling (SFD) SAC Unit for all other types of developments total number of equivalent SFD SAC Units is determined by MCES.	\$2,485.00
Local SAC Fee per SFD Unit	\$130.00
Water System Fees	
Water Main Cash Connection Charge	
Residential Connection Charge For all new connections for properties that have not previously been charged or assessed for construction of the public system.	\$4,325.00
Commercial Connection Charge For all new connections for properties that have not previously been charged or assessed for construction of the public system. Commercial Connection Charge = Residential Connection Charge / 75 (Average Lot Width)	\$57.00
Water System Assessment for City Project	
Residential Water Service Installed to New Main	\$1,530.00
Residential Water Service Installed to Existing Main	\$1,900.00

Comm/Ind Water Service Installed to New Main	\$20.00 cost per front footage
Comm/Ind Water Service Installed to Existing Main	\$25.00 cost per front footage
Water Availability Charge (WAC)	
WAC Unit Fee The total number of WAC units to be paid is equal to the total number of equivalent SAC Units required as determined by MCES.	\$285.00
Storm Sewer System Fees	
Storm Sewer Permit	
Private Storm Sewer Main Base Fee	\$114.00
Plus Each Connection to Existing System, New Structures, Alteration, or Re-Inspection	\$59.00
Base Escrow (Cover first 10 Connections or New Structures) Escrow released after passing inspection.	\$300.00
Plus Additional Escrow (Per Each Additional Connection or New Structure) Escrow released after passing inspection.	\$30.00
Storm Sewer System Assessment for City Project	
Storm Drainage Improvements Assessment rate will be based on independent special benefit appraisals.	\$1,090.00
Street, Driveway, and Parking Lot Fees	
Driveway and Parking Lot Permits	
Driveway Permit	\$28.00
Parking Lot Paving Permit (\$104.00 Base Fee for 0-50,000SF)	\$104.00
50,000SF and greater = base fee + (SF over 50,000 x 0.002)	
Grading Permit, Plan Review, and Inspection Fee	
Grading Permit, Plan Review, and Inspection Fee Based on Total Estimate Material Moved Fee based on complexity of the project, proximity to environmental sensitive areas, and scope of project.	
<=50 C.Y.	\$37.00
51 to 100 C.Y.	\$94.00
101 to 1000 C.Y.	\$94.00
plus each additional 100 C.Y.	\$30.00
1001 to 10,000 C.Y.	\$364.00
plus each additional 1000 C.Y.	\$23.00
10,001 to 100,000 C.Y.	\$571.00
plus each additional 10,000 C.Y.	\$137.00
100,001 to 200,000 C.Y.	\$1,804.00
plus each additional 10,000 C.Y.	\$77.00
200,000 C.Y. or more	\$2,574.00
plus each additional 10,000 C.Y.	\$13.00
Park Availability Charge (PAC)	
PAC	
PAC per Capita Base Unit Charge 1 SFD PAC Fee = \$1040 per capita x 3.4 capita = \$3540.00 per SFD	\$1,040.00
PAC Commercial Development = % x Land Market Value	9%
Right of Way Permit and Inspection Fees	
Contractor Yearly Registration Fee (per year)	\$50.00
Hole Excavation Permit Fee (per hole)	\$200.00
Trench Excavation Permit	
Base Fee	\$100.00
Plus Each Lineal Foot	\$60.00

Emergency Excavation Permit	\$100.00
Aerial/Obstruction Permit	\$100.00
Permit Extension Fee	\$35.00
Delay Penalty Fee	
Base Fee (up to three days late)	\$35.00
Plus Each Additional Day (per day)	\$10.00
Right-of-way Escrow - Escrow Amount based on each individual site	Varies
Small Cell	
Attached to City Infrastructure - Requires contract with City to determine monthly rental fee.	\$130.00
Non-City Infrastructure - Contractor license and any additional ROW fees. Contractor will need to contact infrastructure owner to determine any other fees.	
Engineering Review Fees	
Planning and Community Development Applications	
Planning applications and development reviews for engineering conformance to engineering standards and City ordinances. Services performed by City Personnel will be hourly and applied to the application escrow.	Staff Hourly Rate
Grading Fee	
Fee amount based on each individual site.	Varies
Erosion Control Escrow	
Escrow amount based on each individual site.	Varies
Tree Escrow	
\$60 per caliper inch of tree replacement required. Please see the tree standards for more information.	Varies
Sign	
Wetland Buffer	\$35.00
Public Improvement Assesment Rates - Residential	
Mill & Overlay	\$2,450.00
Pavement Rehabilitation/Pavement Replacement	\$3,450.00
Partial Reconstruction	\$4,950.00
Full Reconstruction	\$6,600.00
Storm Drainage Improvements Assessment rate will be based on independent special benefit appraisals.	\$1,090.00

Section IV. This ordinance shall be effective January 1, 2025.

Seconded by Councilmember Lee

Ayes – All

The motion passed.

Councilmember Juenemann moved to approve the resolution authorizing publication of ordinance by title and summary.

Resolution 24-12-2369
**RESOLUTION AUTHORIZING PUBLICATION OF ORDINANCE NO. 1049
 BY TITLE AND SUMMARY**

WHEREAS, the City of Maplewood (the “City”) is a municipal corporation organized and existing under the laws of Minnesota; and

The motion passed.

5. NFP Service Agreement for 2025

Councilmember Juenemann moved to approve a service agreement for NFP for employee benefit services in 2025.

Seconded by Councilmember Lee Ayes – All

The motion passed.

6. Madden Galanter Hansen Contract Renewal

Councilmember Juenemann moved to approve a one-year service contract for labor attorney services by Madden, Galanter, Hansen LLC at the proposed rates found within their consulting services agreement for the period of January 1, 2025 to December 31, 2025.

Seconded by Councilmember Lee Ayes – All

The motion passed.

7. On-Sale Wine License for Groceries and Nepali Kitchen Inc. dba Groceries and Nepali Kitchen, 1700 Rice Street Suite J

Councilmember Juenemann moved to approve the On-Sale Wine license for Groceries and Nepali Kitchen Inc. dba Groceries and Nepali Kitchen, 1700 Rice Street Suite J.

Seconded by Councilmember Lee Ayes – All

The motion passed.

8. Resolution Approving Annual Liquor License Renewals for 2025

Councilmember Juenemann moved to approve the resolution for 2025 annual liquor license renewals for Off-Sale, On-Sale, Club On-Sale, and On-Sale Wine.

Resolution 24-12-2370

2025 LIQUOR LICENSE RENEWALS RESOLUTION

RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, RAMSEY COUNTY, MINNESOTA, that the following Off-Sale, On-Sale, Club On-Sale, and Wine Liquor licenses, having been previously duly issued by this city council, are hereby approved for renewal for one year, effective January 1, 2025, with approvals granted herein subject to satisfactory receipt of renewal documentation with fees submitted and subject to such terms and conditions as previously agreed to or imposed by the city council pursuant to city code section 6-130:

Off-Sale 3.2 Beer Licenses

Cub Foods #30244
100 County Road B West

Family Dollar Inc.
1700 Rice Street North, Suite 1A

Cub Foods #31264
2390 White Bear Avenue North

Holiday Stationstore #480
1535 Beam Avenue North

Hy-Vee
2501 White Bear Avenue North

Hy-Vee Fast & Fresh Express
2521 White Bear Avenue North

Maplewood Holiday #3519
1285 Cope Avenue East

Speedway #4022
1750 White Bear Avenue North

Speedway #4089
11 Century Avenue South

Off-Sale Intoxicating Liquor Licenses

61 Liquors
2700 Maplewood Drive North

Big Discount Liquor
2520 White Bear Avenue North

Costco Wholesale #1021
1431 Beam Avenue East

Cub Discount Liquor
100 County Road B West

Happy Hours
2227 White Bear Avenue North

Heritage Liquor
1347 Frost Avenue East

Hillside Liquor
1690 McKnight Road North, Suite B

Hy-Vee Wine & Spirits
2515 White Bear Avenue North, Suite A17 & A18

Maplewood Liquor
2950 White Bear Avenue North, Suite 2

Party Time Liquor
1835 Larpenteur Avenue East

Rice Street Liquors
1700 Rice Street North Unit P

Sarrack's International Wine & Spirits
2305 Stillwater Road East

TD Liquor
2728 Stillwater Road East

On-Sale 3.2 Beer Licenses

Asia Fusion Kitchen
1700 Rice Street North, Suite G

Groceries & Nepali Kitchen
1700 Rice Street North, Suite J

Indian Masala
27 Century Avenue North

Taste of India
1745 Cope Avenue East

Zen Ramen
3000 White Bear Avenue North, Suite 2

On-Sale Intoxicating Liquor Licenses

5-8 Tavern & Grill
2289 Minnehaha Avenue East

Acapulco Mexican Restaurant
3069 White Bear Avenue North

Bleachers Bar & Grill
2220 White Bear Avenue North

Buffalo Wild Wings #118
3085 White Bear Avenue North

Chili's Grill & Bar
1800 Beam Avenue East

Crooked Pint Ale House 1734
Adolphus Street North

Eurest Dining Services
2350 Minnehaha Avenue East,
Building 278

Goodrich Golf Course
1820 North Van Dyke North

Johnny Kitchen & Bar
1900 County Road D East, Suite 135

Kitchen Zone by Unison
1829 North St Paul Road East

Lancer Food & Beverage
2166 Maplewood Drive North

McCarron's Pub and Grill
1986 Rice Street North

Millions Crab
1745 Beam Avenue

Mr Taco
2645 White Bear Avenue E, Unit 3

Myth Live
3090 Southlawn Drive North

Olive Garden Italian Restaurant #1200
1749 Beam Avenue East

Osaka Sushi & Hibachi
1900 County Road D East, Suite 140

Outback Steakhouse #2412
1770 Beam Avenue East

Red Lobster Restaurant #0283
2925 White Bear Avenue North

T.G.I. Friday's #472
3087 White Bear Avenue North

The Dog House Bar & Grill
2029 Woodlynn Avenue East

Tokyo Sushi – All You Can Eat
1935 Beam Avenue East, Suite 103

Unison Restaurant & Banquet
1800 White Bear Avenue North, Suite A & B

On-Sale Wine/Strong Beer Licenses

Asia Fusion Kitchen
1700 Rice Street North, Suite G

Taste of India
1745 Cope Avenue East

Groceries & Nepali Kitchen
1700 Rice Street North, Suite J

Zen Ramen
3000 White Bear Avenue North, Suite 2

Indian Masala
27 Century Avenue North

Club On-Sale Licenses

Maplewood Moose Lodge
1832 Gervais Court East

Seconded by Councilmember Lee

Ayes – All

The motion passed.

9. 2025 City Council Meeting Calendar

Councilmember Juenemann moved to approve the 2025 city council meeting calendar with meetings on the second and fourth Mondays with the exceptions of moving the May 26 meeting to May 27 and cancelling the December 22 meeting.

Seconded by Councilmember Lee

Ayes – All

The motion passed

10. Local Lawful Gambling Permit for Ducks Unlimited, 1832 Gervais Court East

Councilmember Juenemann moved to approve the Local Lawful Gambling permit for Ducks Unlimited, 1832 Gervais Court East, for their event on February 8, 2025.

Seconded by Councilmember Lee

Ayes – All

The motion passed.

H. PUBLIC HEARINGS – *If you are here for a Public Hearing please familiarize yourself with the Rules of Civility printed on the back of the agenda. Sign in with the City Clerk before addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.*

1. Truth in Taxation

- a. Public Hearing**
- b. Resolution Certifying Property Taxes Payable in 2025**
- c. Resolution Adopting the Budget and Financial Policies for 2025 and the Capital Improvement Plan for 2025-2029**

Mayor Abrams explained the order of the agenda item. Finance Director Rueb gave the presentation. Council and City Manager Sable shared additional comments.

Mayor Abrams opened public hearing. The following people spoke:

- Eric Voth – 2968 Edward Street
- John Zakelj – 471 Mystic Street (Friends of Maplewood Nature Center)
- Curt Merkle – 1296 Edgehill Court
- Dan Viskoe – 1415 County Road C
- Kathy Kleve – 2498 Adele Street
- Rob Mueller – 652 Huntington Court
- Lynn Weyer

Mayor Abrams closed the public hearing.

Staff answered questions raised during the public hearing.

Councilmember Lee moved to approve the resolution certifying property taxes payable in 2025.

Resolution 24-12-2371

RESOLUTION CERTIFYING PROPERTY TAXES PAYABLE IN 2025

BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota that:

The following amounts are levied for property taxes payable in 2025, upon the net tax capacity in the City of Maplewood, for the following purposes:

GENERAL FUND	\$23,338,678
DEBT SERVICE FUNDS	5,029,752
CAPITAL IMPROVEMENT FUND	321,000
BUILDING FUND	315,000
PUBLIC SAFETY EQUIPMENT FUND POLICE	345,000
PUBLIC SAFETY EQUIPMENT FUND FIRE	65,000
COMMUNITY CENTER FUND	240,000
ENTERPRISE FUND – AMBULANCE SERVICES	2,169,226
TOTAL NET TAX CAPACITY LEVY	\$31,823,656

BE IT FURTHER RESOLVED that the scheduled debt service levies are adjusted for other revenue sources as follows for a total debt service levy of \$5,029,752.

City of MAPLEWOOD
 =====

BOND ISSUES	ORIGINAL PRINCIPAL	DATE ISSUED	Levy year 2024 PAYABLE 2025 DEBT LEVY	ADDITIONS OR REDUCTIONS BY RESOLUTION	CERTIFIED DEBT LEVY
GO Imp 2015A refunding	3,790,000	1-Jan-15	344,400.00	0.00	344,400.00
GO 2015B	1,215,000	8-Jul-15	117,600.00	-68,933.00	48,667.00
GO 2015C refunding	7,990,000	8-Jul-15	388,694.90	0.10	388,695.00
GO 2016A	3,765,000	8-Sep-16	167,293.62	0.38	167,294.00
GO 2017A	3,850,000	11-May-17	90,146.80	180,000.20	270,147.00
GO 2018A	6,940,000	14-Jun-18	293,146.20	170,999.80	464,146.00
GO 2019A	4,475,000	18-Jul-19	159,934.07	95,890.93	255,825.00
GO 2020A	5,480,000	4-Nov-20	392,719.38	-191,401.38	201,318.00
GO 2020B	6,200,000	1-Jul-20	340,492.97	0.03	340,493.00
GO CAPT IMPR 2021A	9,500,000	25-Jan-21	603,553.13	-0.13	603,553.00
GO Refunding Series 2021B	8,090,000	18-Nov-21	986,580.00	-67,999.00	918,581.00
GO Improvement, Series 2022A	2,925,000	23-May-22	265,912.50	-0.50	265,912.00
GO Improvement, Series 2023A	1,945,000	24-Jul-23	112,873.02	81,324.98	194,198.00
GO Improvement Bond, 2024A	4,545,000	2-Jul-24	439,425.00	127,098.00	566,523.00
			\$4,702,771.59	\$326,980.41	\$5,029,752.00

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

Councilmember Juenemann moved to approve the resolution adopting the budget and financial policies for 2025, and the capital improvement plan for 2025-2029.

Resolution 24-12-2372

RESOLUTION DOPTING THE BUDGET AND FINANCIAL POLICIES FOR 2025 AND THE CAPITAL IMPROVEMENT PLAN FOR 2025-2029

BE IT RESOLVED by the City Council of the City of Maplewood, Minnesota that a budget for 2025 is hereby adopted as summarized below:

Revenues:

Fund	2024	2025	\$ Change	% Change
	Original Budget	Budget		
General	\$ 24,951,808	\$ 27,242,297	\$ 2,290,489	9.18%
Special Revenue	757,860	704,500	(53,360)	-7.04%
Debt Service	6,401,415	8,501,472	2,100,057	32.81%
Capital Projects	9,136,206	9,135,850	(356)	0.00%
Enterprise	16,923,892	18,245,884	1,321,992	7.81%
Internal Service	10,254,262	11,004,520	750,258	7.32%
TOTAL	\$ 68,425,443	\$ 74,834,523	\$ 6,409,080	9.37%

Expenditures:

Fund	2024	2025	\$ Change	% Change
	Original Budget	Budget		
General	\$ 26,335,507	\$ 28,761,947	\$ 2,426,440	9.21%
Special Revenue	870,290	766,566	(103,724)	-11.92%
Debt Service	7,253,594	6,215,390	(1,038,204)	-14.31%
Capital Projects	15,914,090	14,489,400	(1,424,690)	-8.95%
Enterprise	15,343,571	16,692,077	1,348,506	8.79%
Internal Service	10,106,837	10,886,039	779,202	7.71%
TOTAL	\$ 75,823,889	\$ 77,811,419	\$ 1,987,530	2.62%

Other Financing Sources/Uses (Net):

Fund	2024	2025	\$ Change	% Change
	Original Budget	Budget		
General	\$ 1,383,700	\$ 1,519,650	\$ 135,950	9.83%
Special Revenue	(40,000)	(40,000)	-	0.00%
Debt Service	717,910	(1,978,221)	(2,696,131)	-375.55%
Capital Projects	6,655,796	3,529,517	(3,126,279)	-46.97%
Enterprise	(1,652,264)	(759,451)	892,813	-54.04%
Internal Service	27,000	37,000	10,000	37.04%
TOTAL	\$ 7,092,142	\$ 2,308,495	\$ (4,783,647)	-67.45%

BE IT FURTHER RESOLVED that the 2025-2029 Capital Improvement Plan, with projects totaling \$60,473,000, is hereby adopted.

BE IT FURTHER RESOLVED that the 2025 Financial Management Policies, as included in the budget document and attached below, will supersede all existing policies and are hereby adopted.

BE IT FURTHER RESOLVED that budgets for public improvements will be amended when the Council approves the project and establishes the budget for the project.

BE IT FURTHER RESOLVED that the budgets for Governmental Funds are adopted for financial reporting and management control and the budgets for all other funds are adopted for management purposes only.

BE IT FURTHER RESOLVED that the transfer of appropriations among the various accounts within a fund shall only require the approval of the City Manager or designee. However, City Council approval is required for transfers between funds and from contingency accounts.

BE IT FURTHER RESOLVED that all appropriations which are not encumbered or expended at the end of the fiscal year shall lapse and shall become part of the

unencumbered fund balance which may be appropriated for the next fiscal year, except appropriations for capital improvement projects which will not lapse until the project is completed or canceled by the City Council.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

I. UNFINISHED BUSINESS

1. Cannabis Ordinance

- a. Ordinance Regarding the Regulation of Cannabis Businesses
- b. Resolution Authorizing Publication of the Ordinance by Title and Summary (4 votes)

Assistant City Manager/HR Director Darrow gave the staff report. City Attorney Batty provided additional information.

Councilmember Cave moved to approve an ordinance regarding the regulation of cannabis businesses

Ordinance 1050

AN ORDINANCE REGARDING THE REGULATION OF CANNABIS BUSINESSES

The Maplewood City Council ordains as follows:

Section I. The city council hereby creates Chapter 15 of the Maplewood code of ordinances by adding the following:

CHAPTER 15. – Cannabis Business

Sec. 15-1. - Findings and Purpose.

The City makes the following legislative findings: The purpose of this chapter is to protect the public health, safety and welfare of the City by implementing regulations pursuant to Minnesota Statutes, Chapter 342 related to cannabis and hemp businesses. The City finds and concludes that these regulations are appropriate and lawful, that they will promote the city's interest in a reasonable stability in the development and redevelopment of the City for now and in the future and that the regulations are in the public interest and public good.

Sec. 15-2. – Definitions.

All definitions found in Minnesota Statutes, section 342.01 are adopted by reference, in addition to the following definitions:

Applicant means an entity with a license issued by the Office of Cannabis Management (OCM) that is applying for an initial registration or the renewal of a registration through the City.

Act means Minnesota Statutes, Chapter 342, as may be amended from time to time.

Cannabis retail business means a cannabis retailer and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, or medical combination businesses operating a retail location. The term includes any person, partnership, firm, corporation, association, foreign or domestic, selling cannabis to a consumer and not for the purpose of resale in any form.

OCM means the Minnesota Office of Cannabis Management.

Park feature means an attraction within a public park that is regularly used by minors, including a playground or athletic field. These may include playground equipment, courts, ice rinks, active or passive park features.

Potential licensee means an entity that has not received a license from the OCM but is seeking a pre-license zoning approval.

Preliminary license approval means OCM pre-approval for a cannabis business license for applicants who qualify under Minnesota Statutes, section 342.17.

Residential treatment facility means any facility licensed or regulated by the Minnesota Department of Human Services that provides 24-hour-a-day care, lodging, or supervision outside a person's home and which also provides chemical dependency or mental health services.

Retail registration means an approved registration issued by the City to a state-licensed retail business.

Retailer means a cannabis retail business or lower-potency hemp edible retailer that is required to obtain a retail registration from the City.

School means a public school as defined under Minnesota Statutes, section 120A.05 or a nonpublic school that must meet the reporting requirements under Minnesota Statutes, section 120A.24.

State license means the approved license issued by the OCM to a cannabis retail business.

Zoning Ordinance means all city zoning and land use ordinances authorized under Minnesota Statutes, Chapter 462.

Sec. 15-3. – Authority and Jurisdiction.

The City has authority to adopt this ordinance pursuant to Minnesota Statutes, section 342.13(c) allowing a local unit of government to adopt reasonable restrictions on the time, place and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses; Minnesota Statutes, section 342.22, requiring local registration and enforcement of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses; and Minnesota Statutes, sections 462.351 through 462.364, granting the authority of a local unit of government to adopt zoning and other land use ordinances.

Sec. 15-4. – Pre-license Certification of Cannabis Businesses.

- (a) *Authorization*. The City Manager is authorized to appoint staff to certify to the OCM whether a proposed cannabis business complies with the City's zoning ordinances, this Chapter, and if applicable, with state fire code and building code pursuant to Minnesota Statutes, section 342.13.
- (b) *Certification*. Potential licensees are responsible for obtaining all necessary zoning approvals prior to the City receiving the request for certification from the OCM. If a potential licensee fails to obtain necessary zoning approvals prior to the City receiving a request for certification, the City will inform the OCM that the potential licensee does not meet zoning and land use laws. If, at the time the City receives a request for zoning

certification, there are no further intended alterations to the building where the business is to be conducted, the City will also certify compliance with the state building and fire code regulations, provided that the potential licensee has obtained inspections prior to the City's receipt of a request for certification from the OCM. Building and fire code inspections will be valid for 1 year from completion.

Sec. 15-5. – Retailer Registration.

- (a) *Retail Registration Required.* Before making retail sales to customers or patients, a Retailer must register with the City. Making retail sales to customers or patients without an active registration is prohibited. Subject to Minnesota Statutes, section 342.22, subd. 5(e) the city may impose a civil penalty, as specified in the City's Fee Schedule, for making a sale to a customer or patient without a valid registration from the City and a valid license from the OCM.
- (b) *Limits.*
- (1) The City will issue one registration per 12,500 residents in the City, except that the City will not issue any registrations if there is one registration per 12,500 residents in Ramsey County.
 - (2) The number of registrations available will be calculated by dividing the state demographer's estimate of the City's population by 12,500.
 - (3) The City will update the number of registrations available based on the most recent data available from the state's demographer.
 - (4) The number of registrations in Ramsey County will be based on the number of registrations in Ramsey County on the day the application is received.
 - (5) If the number of registrations available within the City decreases based upon the County reaching the one per 12,500 threshold or the City's population decreases below a previous threshold, businesses with current registrations will be allowed to maintain and renew their registrations but no new registrations will be issued.
 - (6) Registrations issued to businesses with a license preapproval will count toward the City's registration limit.
 - (7) Registrations can not be reserved and are based upon completed and approved applications on a first-come, first-served basis.
- (c) *Application.* The applicant must submit a registration application or renewal on a form provided by the City. The form may be amended from time to time, but must include or be accompanied by:
- (1) Name of the property owner;
 - (2) Name of the applicant;
 - (3) Address and parcel ID for the property for which the registration is sought;
 - (4) Certification that the applicant complied with the requirements of this Chapter;
 - (5) Proof of taxes, assessments, utility charges or other financial claims of the city or the state are current; and
 - (6) A copy of a valid state license or written notice of OCM license preapproval.
- (d) *Fee required.* At the time of the initial application and prior to the City's consideration of any renewal application, each Retailer must pay the fee established in the City's fee schedule.
- (e) *Non-refundable.* Initial registration fees and renewal registration fees are non-refundable.

Sec. 15-6. – Preliminary Compliance Check.

Prior to issuing any retail registration, the City shall conduct a preliminary compliance check to ensure compliance with this Chapter and any other regulations established pursuant to Minnesota Statutes, section 342.13.

Sec. 15-7. – Reasons for Denial.

The City shall not issue a registration or renewal if any of the following conditions is true:

- (1) The applicant has not submitted a complete application;
- (2) The applicant does not comply with the requirements of this Chapter;
- (3) The applicant does not comply with the applicable zoning regulations;
- (4) The applicant is found to not comply with the requirements of the Act or this Chapter at the preliminary compliance check;
- (5) The applicant or the fee owner is not current on all property taxes and assessments at the location where the Retailer is located; or
- (6) The applicant does not have valid license from the OCM.

Sec. 15-8. – Issuing the Registration or Renewal.

The City shall issue the registration or renewal if the Retailer meets the requirements of this Chapter, including that none of the reasons for denial in Sec. 15-7 is true.

Sec. 15-9. – Nontransferable.

A registration is not transferable to another person, entity or location.

Sec. 15-10. – Registration Enforcement.

- (a) *Generally.* The City Council may impose a fine or suspend a registration under this Chapter on a finding that the registered business has failed to comply with the requirements of this Chapter or any applicable statute or regulation.
- (b) *Notice and Right to Hearing.* Prior to imposing a fine or suspending any registration under this chapter, the City shall provide the registered business with written notice of the alleged violations and inform the registered business of its right to a hearing on the alleged violation.
 - (1) Notice shall be delivered in person or by regular United States mail to the address of the registered business and shall inform the registered business of its right to a hearing before a Hearing Officer. The notice will indicate that a response must be submitted within 10 business days of receipt of the notice, or the right to a hearing will be waived.
 - (2) The registered business will be given an opportunity for a hearing before the City's designated Hearing Officer before final action to fine or suspend a registration. Following the hearing, the hearing officer shall prepare findings which shall be delivered personally or by regular United States mail to the registered business. The Hearing Officer shall give due regard to the frequency and seriousness of the violations, the ease with which such violations could have been cured or avoided and good faith efforts to comply and shall issue a decision to fine or suspend the registration only upon written findings. Within 10 business days of receipt by the registered business of the

Hearing Officer's order, the registered business may submit a written appeal of the Hearing Officer's decision to the City Council.

(3) If no request for a hearing before a Hearing Officer is received by the City within 10 business days following the service of the notice, the matter shall be submitted to the City Council for imposition of the fine or suspension of the registration.

(c) *Emergency.* If, in the discretion of the City, a registered business poses an imminent threat to the health or safety of the public, the City may immediately suspend the registration and provide notice of the right to hold a hearing before the City Council as prescribed in section 15-10(b)(3).

(d) *Reinstatement.* The City may reinstate a registration if it determines that the violations have been resolved. The City shall reinstate a registration if the OCM determines the violations have been resolved.

Sec. 15-11. – Compliance Checks

(a) The City shall complete at minimum one compliance check per calendar year of every registered business to assess if the business meets age verification requirements, as required by the Act and any applicable cannabis or hemp regulations adopted by the City.

(b) Unannounced age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the City.

(c) Any failures under this section are a basis for enforcement action and must be reported to the OCM.

Sec. 15-12. – Hours and Distance Requirements

(a) *Hours of Operation.* Sales of approved products at a registered cannabis retail business are only allowed between the hours of 10 a.m. and 9 p.m. seven days per week. The cannabis retail business may not be open to the public or sell any other products at times when the business is prohibited from selling approved products.

(b) *Buffer Zones.* The city prohibits the establishment and operation of a cannabis business within the following buffer zones:

(1) 500 feet from a School;

(2) 500 feet from a Residential treatment facility; and

(3) 500 feet from an attraction with a Park feature.

(c) *Measuring buffers.* The buffers will be measured from the potential licensee's proposed business location based on the location of schools, residential treatment facilities, and park features on the date the city receives the request from the OCM for certification pursuant to Sec. 15-4(b). Buffer distances will be measured from the edge of the property line to the property line of the proposed business. In the case of a park feature, it will be measured from the closest portion of the park feature to the property line of the proposed business.

(d) *Exemptions.* Nothing in this section shall prohibit a cannabis business from continuing to operate at the same location if a school, residential treatment facility, or park feature later establishes within the buffer.

Sec. 15-13. – Temporary Cannabis Events

- (a) *Permit Required.* A permit is required to be issued and approved by the City prior to holding a Temporary Cannabis Event held by a licensed Cannabis Event Organizer, as established and provided for in Minnesota Statutes, Chapter 342.
- (b) *Permit Fee.* A permit fee, as established in the City's fee schedule, shall be charged to applicants for Temporary Cannabis Event permits.
- (c) *Permit Standards.* The applicant must meet the standards of City Code Sec. 14-385 – Sec. 14-492, Large Assemblies.
- (d) *Application Submittal.* An applicant must submit an application for City approval of a temporary cannabis event permit in a form provided by the city clerk. The application may be amended from time to time but shall include or be accompanied by:
 - (1) Full name of the property owner and applicant;
 - (2) Address, email address and telephone number of the applicant;
 - (3) A copy of the OCM cannabis event license application, submitted pursuant to Minnesota Statutes, section 342.39, subd. 2.; and
 - (4) Permit fee as required in the city's fee schedule.
- (e) *Application Review.*
 - (1) The application shall be submitted to the city clerk, or other designee for review. The application will be considered complete when the application form is submitted with all of the required information included and application fee paid. If the submitted application is incomplete, the city clerk shall return the application to the applicant with the notice of deficiencies.
 - (2) Once an application is considered complete, the designee shall inform the applicant as such, process the application fees, and forward the application to the City Manager or designee for approval or denial.
 - (3) The application fee shall be non-refundable once processed.
- (f) *Denial.* A request for a Temporary Cannabis Event that does not meet the requirements of this Section shall be denied. The City shall notify the applicant of the standards not met and basis for denial.
- (g) *On-Site Consumption.* Pursuant to Minnesota Statutes, section 342.40, subd. 8, the City prohibits on-site consumption of cannabis and hemp products at all temporary cannabis events.
- (h) *Use of City property.* Temporary cannabis events are prohibited on City property.

Sec. 15-14. – Penalties Administration and Enforcement

Any violation of the provisions of this Chapter or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance. Violations of this Chapter may also be addressed under City Code Sec. 1-17 – Administrative Penal Offenses.

Sec. 15-15. – Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Sec. 15-16 – Sec. 15-99. – Reserved.

Section II. The city council hereby amends the subdivision (b)(9) of Chapter 14, Section 14-56 – License requirements to read as follows:

(b) Home occupations requiring a license shall be subject but not limited to the following requirements:

(9) A home occupation shall not include the repair of internal combustion engines, body repair shops, spray painting, machine shops, welding, ammunition manufacturing or sales, the sale or manufacture of firearms or knives, cannabis or hemp businesses or other objectionable uses as determined by the city. Machine shops are defined as places where raw metal is fabricated, using machines that operate on more than 120 volts of current.

Section III. The city council hereby amends Chapter 44, Section 44-6 to add the following definitions:

Cannabis business has the same meaning as in Minnesota Statutes, section 342.01, subd. 14.

Cannabis cultivation means a cannabis business with a license or endorsement to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.

Cannabis delivery business means a cannabis business with a license or endorsement to purchase cannabis, cannabis products, and hemp products from retailers or cannabis business with retail endorsements for delivery to customers.

Cannabis manufacturing means a cannabis business with a license or endorsement to manufacture cannabis products with processes that involve the compounding, processing, packaging, wholesaling, testing, or treatment of cannabis products.

Cannabis retailer means any person, partnership, firm, corporation, or association, foreign or domestic, with a license or endorsement to sell cannabis product to a consumer.

Cannabis transportation business means a cannabis business with a license or endorsement to transport immature cannabis plants and seedlings, cannabis, cannabis products, and hemp products to and from licensed cannabis businesses.

Section IV. The city council hereby amends Chapter 44, Table 44-46-1 – Principal Use Table to add the cannabis business use alphabetically within Retail Sales and Services section as follows:

Use Type	Mixed Use		Commercial						Industrial		Use Specific Standard
	MU	NE	NC	CO	BC	LBC	BC(M)	S C	M-1 to M-2		
Cannabis business	PS	PS	PS		PS	PS	PS	PS	PS	PS	See Division 19 of

Public Notice

On December 9, 2024, the city council of the city of Maplewood adopted Ordinance No. 1050, an ordinance adopting a new Chapter 15 and amending section 14-56, section 44-6, table 44-46-1 and section 44-321 of the city code regarding the regulation of cannabis businesses. This ordinance constitutes the local regulations applicable to cannabis businesses in Maplewood following the state's legalization of the use of cannabis in 2023. The ordinance provides for city registration of licensed cannabis businesses and enforcement of regulations related thereto; establishes a maximum number of registered retail cannabis businesses based on one per 12,500 residents of the city or Ramsey County; establishes a buffer of 500 feet from schools, residential treatment facilities and features with a public park that are regularly used by minors within which a cannabis business may not locate; prohibits temporary cannabis events on city-owned property, allows events on non-city property and prohibits on-site consumption at such events; limits the hours retail businesses may be open to 10 a.m. to 9 p.m. daily; prohibits cannabis businesses as home occupations but generally allows cannabis business to locate in the zoning districts in which similar non-cannabis businesses are allowed and provides for the maximum registration fees and fines for violations of the regulations allowed by state law. This public notice is intended only to summarize the ordinance. The full text of the ordinance is available for inspection at Maplewood city hall during regular business hours and has been posted to the city's website. The ordinance shall be effective January 1, 2025.

BE IT FURTHER RESOLVED by the city council of the city of Maplewood that the city clerk keep a copy of the ordinance in her office at city hall for public inspection and that she post a full copy of the ordinance in a public place within the city.

Seconded by Councilmember Lee

Ayes – All

The motion passed.

J. NEW BUSINESS

1. Reasonable Accommodation Code Amendments

- a. Adoption of Amendments to Section 44-22, Including Moving the Section to Chapter 2 Administration, Under a New Article VI, Section 2-358
- b. Resolution Authorizing Publication of the Ordinance by Title and Summary (4 votes)

Interim Community Development Director Martin gave the staff report. Council provided a direction for staff to study buffer setbacks between sober homes.

Councilmember Cave moved to approve an ordinance amending Section 44-22 of the Maplewood City Code related to reasonable accommodations, including moving the section to Chapter 2 Administration, under a new Article VI, Section 2-385.

Ordinance 1051

AN ORDINANCE AMENDING SECTION 44-22 OF THE MAPLEWOOD CITY CODE RELATED TO REASONABLE ACCOMMODATIONS, INCLUDING MOVING THE SECTION TO CHAPTER 2 – ADMINISTRATION UNDER A NEW ARTICLE VI, SECTION 2-385

THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA ORDAINS AS FOLLOWS:

Section 1. Section 44-22 of the Maplewood City Code is hereby amended to read as follows and is moved to Chapter 2 – Administration, Article VI, Section 2-385:

Chapter 2 – ADMINISTRATION.

ARTICLE VI. – REASONABLE ACCOMMODATION

Section 2-385. Reasonable accommodation.

- (a) *Policy and purpose.* It is the policy of the city, pursuant to the Federal Fair Housing Amendments Act of 1988, to provide reasonable accommodation in the application of its zoning and other regulations for persons with disabilities seeking fair and equal access to housing. Reasonable accommodation means providing an individual with a disability or developers of housing for an individual with a disability flexibility in the application of land use, zoning and other regulations or policies (including the modification or waiver of certain requirements), when it is necessary to eliminate barriers to fair housing opportunities. The purpose of this article is to establish a process for making and acting upon requests for reasonable accommodation.
- (b) *Initiation of reasonable accommodation request.* Any qualified person who requests reasonable accommodation in the form of modification in the application of a zoning or other regulation which may act as a barrier to fair housing opportunities due to the disability of existing or proposed residents, may do so on an application form provided by the city manager or such other person as the city manager may designate from time to time (the "accommodation specialist"). "Qualified Person" includes any individual with a disability, his or her representative or a developer or provider of housing for an individual with a disability. The application shall include a detailed explanation of why the accommodation is reasonably necessary to make the specific housing available to the qualified person(s), including information establishing that the applicant is disabled under applicable laws, as well as other information required by the accommodation specialist to make the determination. If the project for which the request is being made also requires an additional land use review or approval, the applicant shall file the request concurrently with the land use review.
- (c) *Accommodation specialist determination; required findings.* The accommodation specialist, in consultation with the city attorney, shall have the authority to consider and act on requests for reasonable accommodation. The accommodation specialist shall issue a written decision in which the request is approved, approved subject to conditions, or denied. In making the decision as to whether an accommodation is reasonable, the following factors shall be considered:
- (1) Special need created by the disability;
 - (2) Potential benefit that can be accomplished by the requested accommodation;
 - (3) Need for the requested accommodation, including alternatives that may provide an equivalent level of benefit;
 - (4) Physical attributes of and any proposed changes to the subject property and structures;
 - (5) Potential impact on surrounding uses;

- (6) Whether the requested accommodation would constitute a fundamental alteration of the zoning regulations, policies or procedures of the city, and/or nature of the area in which the accommodation is being requested;
- (7) Whether the requested accommodation would impose an undue financial or administrative burden on the city; and
- (8) Any other factor that may be determined to have a bearing on the request.

Any approval issued under this section may include such reasonable conditions that the accommodation specialist deems necessary to mitigate any adverse impacts that the granting of such reasonable accommodation may produce or amplify. For any reasonable accommodation request granted for a sober home, as defined in Minnesota Statutes 254B.01. subd. 11, ("sober home") a condition of the limited license shall be in compliance with the requirements of Minnesota Statutes, section 254B.181.

If the qualified individual is a developer or provider of housing and is an organized business entity, including for profit and non-profit businesses, the application shall include additional disclosures as required by the accommodation specialist.

- (d) *Notice of decision.* The written decision of the accommodation specialist shall be mailed to the applicant within five business days of such decision being made. All written decisions shall give notice of the right to appeal a decision of the accommodation specialist pursuant to paragraph (k) below. The decision of the accommodation specialist shall constitute the final decision of the city, unless appealed according to the procedures and within the time limits provided in paragraph (k). Only the aggrieved applicant of the written reasonable accommodation determination has a right to appeal the decision. A reasonable accommodation approved under this section shall become effective on the first calendar day following expiration of the right to appeal.
- (e) *Applicability.* Any approved request shall constitute a limited license which shall allow the property owner or occupant to continue to rely upon such accommodation only so long as they own or occupy the property. Approval of a reasonable accommodation does not constitute a property right, does not run with the land, and does not provide future owners or occupants any rights to rely upon such accommodation approvals. Only the qualified person who applied for such reasonable accommodation, and who is specifically named in the city's approval of such accommodation, shall be entitled to the benefits and protections thereof.
- (f) *Conditions and guarantees.* Prior to the issuance of any permits relative to an approved reasonable accommodation request, the accommodation specialist may require the applicant to record a covenant acknowledging and agreeing to comply with the terms and conditions established in the determination.
- (g) *Fee.* The city council shall annually set a fee in connection with a request for reasonable accommodation made pursuant to the provisions of this article. Additional fees for any other required permit or approval shall also be charged in accordance with the city's general fee schedule.
- (h) *Escrow.* If the qualified individual is an organized business entity, whether for profit or a non-profit, and the business is a developer or provider of housing that is not licensed by the State of Minnesota, the business will be required to pay the actual costs of review of the application and will be required to place an amount as established in the city's general fee schedule, or an amount determined by the accommodation specialist based on the estimated costs for reviewing the application, into an escrow account which the city can draw down to cover the actual costs of review of the application. If the actual cost of

reviewing the application exceeds the amount established in the city's general fee schedule, then the city may charge the additional amount to the applicant. Payment of the additional amount will be a condition of granting the requested accommodation. This subsection is intended to conform to the city's practices in other development and housing contexts.

- (i) *Annual confirmation.* If the qualified individual is an organized business entity, whether for profit or a non-profit, and the business is a developer or provider of housing that is not licensed by the State of Minnesota, the business holder of an approved reasonable accommodation limited license hereunder shall, on or before January 1st of each year, provide the city with an updated affirmation that the reasonable accommodation is still necessary and that any conditions of the reasonable accommodation are being adhered to. In the event that the accommodation specialist has reasonable cause to believe that the factors supporting the original approval of a reasonable accommodation have changed, the accommodation specialist may request additional information from the license holder. Failure to annually reaffirm the need for the reasonable accommodation, or failure to provide information reasonably requested by the accommodation specialist shall result in automatic termination of the reasonable accommodation upon written notice by the accommodation specialist.
- (j) *Termination of Reasonable Accommodation.* The accommodation specialist may terminate a reasonable accommodation for any of the following reasons:
 - (1) the person to whom the reasonable accommodation is granted no longer owns or occupies the property;
 - (2) the qualified person to whom the reasonable accommodation is granted fails to affirm that the conditions of the reasonable accommodation are being adhered to and the reasonable accommodation is still necessary;
 - (3) the accommodation specialist determines that the reasonable accommodation is no longer necessary or reasonable, the conditions of the reasonable accommodation are not being followed, or the factors considered under paragraph (c) have changed to an extent that the property no longer meets the requirements of this chapter.

The accommodation specialist must provide written notice of termination specifying the reason(s) for termination. Termination due to paragraph (i)(1) shall be effective as of the date the person(s) to whom the accommodation is granted either no longer owns or occupies the property. Termination for any other reason shall be effective upon the written notice of the accommodation specialist.

All written decisions shall give notice of the right to appeal a decision of the accommodation specialist pursuant to paragraph (k) below. The decision of the accommodation specialist shall constitute the final decision of the city, unless appealed according to the procedures and within the time limits provided in paragraph (k). Only the aggrieved applicant of the written reasonable accommodation determination has a right to appeal the decision.

- (k) *Appeals.* Any decision reached by the accommodation specialist pursuant to paragraph (d) above shall be subject to appeal to the city council by those persons with a right to appeal as provided herein. All appeals shall be initiated by submitting a notice of appeal, in writing, to the accommodation specialist within 30 days of the date upon which the decision was made. Upon notice of appeal, the city manager shall present such appeal to the city council for action within 30 days. The accommodation specialist shall also serve notice of such appeal on all parties entitled to receive notice of a decision issued under paragraph (d)

above. Following a hearing on such appeal, the city council shall issue its findings, in writing, within 30 days.

Section 2. This ordinance shall be effective following its adoption and publication.

Seconded by Councilmember Lee

Ayes – All

Councilmember Lee moved to approve the resolution authorizing publication of the ordinance by title and summary (4 votes).

Resolution 24-12-2374

RESOLUTION AUTHORIZING PUBLICATION OF ORD. NO. 1051
BY TITLE AND SUMMARY

WHEREAS, the City Council of the City of Maplewood has adopted Ordinance No. 1051, an ordinance amending the city's reasonable accommodation code; and

WHEREAS, Minnesota Statutes, § 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the ordinance is several pages in length; and

WHEREAS, the City Council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maplewood that the City Clerk shall cause the following summary of Ordinance No. 1051 to be published in the official newspaper in lieu of the entire ordinance:

Public Notice

The Maplewood City Council has adopted Ordinance No. 1051, amending the city's reasonable accommodation code. The amendments incorporate best practices in regulating reasonable accommodations and include adding an escrow requirement, annual confirmation of the accommodation, and outlining a termination process. In addition, these amendments move the reasonable accommodation code from Chapter 44 to Chapter 2.

BE IT FURTHER RESOLVED by the City Council of the City of Maplewood that the City Clerk keep a copy of the ordinance in her office at city hall for public inspection.

Seconded by Councilmember Juenemann

Ayes – All

The motion passed.

2. Boards and Commissions Stipend Pay Authorization

Assistant City Manager/HR Director Darrow gave the staff report.

Councilmember Lee moved to approve the implementation of a \$50.00 per meeting stipend for board and commission members, effective January 1, 2025.

Seconded by Councilmember Villavicencio

Ayes – All

The motion passed.

K. AWARD OF BIDS

None

L. ADJOURNMENT

Mayor Abrams adjourned the meeting at 9:14 p.m.

DRAFT

CITY COUNCIL STAFF REPORT
Meeting Date January 13, 2025

REPORT TO: City Council

REPORT FROM: Michael Sable, City Manager

PRESENTER: Michael Sable, City Manager

AGENDA ITEM: Council Calendar Update

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars.

Recommended Action:

No motion needed. This is an informational item.

Upcoming Agenda Items and Work Sessions Schedule:

February 10: EDA: Economic Development Strategy Work Session - 5:30 pm

February 24: Workshop: YMCA of the North Discussion

March 10: EDA: Economic Development Strategy Work Session - 5:30 pm

Council Comments:

Comments regarding Workshops, Council Meetings or other topics of concern or interest.

1. Discuss option of permanently moving City fireworks event to fall
2. Transit Discussion (January or February)
3. Discuss Charitable Gambling Policy

CITY COUNCIL STAFF REPORT
Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager
REPORT FROM: Andrea Sindt, City Clerk
PRESENTER: Michael Sable, City Manager
AGENDA ITEM: 2025 City Council Appointments to Boards, Commissions and Miscellaneous Groups

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

At the first meeting of the year, the City Council officially makes annual appointments to boards, commissions and groups of which the City is a member and to those who serve at the pleasure of the Council.

Recommended Action:

Motion to approve the 2025 City Council appointments to boards, commissions and miscellaneous groups.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$0.00
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: n/a

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

Some of the appointments are required by state statute, all are beneficial to good communication between the council and various groups.

Background

Following are the 2024 appointments as well as possible 2025 appointments to the boards, commissions and miscellaneous groups (SL = Staff Liaison, ALT = Alternate, REP = Representative).

The acting mayor appointment is historically determined by rotation.

<u>Appointment</u>	<u>2024 Appointments</u>	<u>2025 Appointments</u>
Acting Mayor*	Councilmember Lee	Councilmember Juenemann
	<i>*Rotation of acting mayors: 2020 Knutson, 2021 Juenemann, 2022 Cave, 2023 Villavicencio</i>	

Auditor Contact	Mayor Abrams Councilmember Juenemann	Mayor Abrams Councilmember Juenemann
Century Avenue Coalition	Councilmember Lee Councilmember Villavicencio (ALT)	Councilmember Lee Councilmember Villavicencio (ALT)
Community Design Review Board	Councilmember Lee Mike Martin (SL)	Councilmember Lee Mike Martin (SL)
Data Request Officials:		
Responsible Authority/Data Compliance Official	Andrea Sindt	Andrea Sindt
City Personnel Designee	Terrie Rameaux	Nancy Steele
City Law Enforcement Designee	Brian Bierdeman	Brian Bierdeman
Development Committee	Mayor Abrams Councilmember Cave	Mayor Abrams Councilmember Villavicencio
Environment & Natural Resources Commission	Councilmember Juenemann Shann Finwall (SL)	Councilmember Juenemann Shann Finwall (SL)
Gold Line Partners - CMC	Councilmember Cave Mayor Abrams (ALT)	Councilmember Cave Mayor Abrams (ALT)
Gold Line BRT – PAC	Councilmember Cave Steve Love (ALT)	Councilmember Cave Steve Love (ALT)
Heritage Preservation Commission	Councilmember Villavicencio Joe Sheeran (SL)	Councilmember Villavicencio Joe Sheeran (SL)
Maplewood Communications	Mayor Abrams Councilmember Lee (ALT)	Mayor Abrams Councilmember Lee (ALT)
Maplewood Green Team	Councilmember Juenemann Shann Finwall (SL)	Councilmember Juenemann Shann Finwall (SL)
Parks & Recreation Commission	Councilmember Villavicencio Audra Robbins (SL)	Councilmember Villavicencio Audra Robbins (SL)
Planning Commission	Councilmember Lee Mike Martin (SL)	Councilmember Lee Mike Martin (SL)
Ramsey County Dispatch Policy Committee	Councilmember Juenemann Mayor Abrams (ALT)	Councilmember Juenemann Mayor Abrams (ALT)
Ramsey County League of Local Governments	Mayor Abrams Councilmember Villavicencio (ALT)	Mayor Abrams Councilmember Villavicencio (ALT)
Regional Mayors	Mayor Abrams	Mayor Abrams
Rice/Larpenteur Project	Mayor Abrams Councilmember Cave (ALT) Shann Finwall (SL)	Mayor Abrams Councilmember Cave (ALT) Shann Finwall (SL)
St. Paul Regional Water Services Board of Water Commissioners	Councilmember Cave Michael Sable (ALT)	Councilmember Cave Michael Sable (ALT)

**Suburban Area Chamber
of Commerce**

Michael Sable
Mayor Abrams (REP)
Councilmember Cave (REP)

Michael Sable
Mayor Abrams (REP)
Councilmember Cave (REP)

Suburban Rate Authority

Steve Love

Steve Love

Attachments

None

CITY COUNCIL STAFF REPORT

Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Brian Bierdeman, Public Safety Director
Michael Mondor, Fire and EMS Chief

PRESENTER: Brian Bierdeman, Public Safety Director

AGENDA ITEM: Resolution of Appreciation for Calvary Church

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

When community partners share their time and resources with the citizens of Maplewood, the city considers adoption of a resolution of appreciation recognizing the community partners for their ongoing commitment to serving Maplewood.

Recommended Action:

Motion to approve a Resolution of Appreciation for Calvary Church.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$0.00

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

The City appreciates its citizens and community partners and provides recognition for community partners who have shown their dedication to help others.

Background:

Calvary Church has shown continued generosity in their gifts through the Public Safety Department over the last few years. Calvary Church again made a significant contribution of 66 gift cards for a total of \$3,300 that were distributed by Maplewood Public Safety Officers to families in need during the 2024 holiday season.

Attachments:

1. Resolution of Appreciation for Calvary Church

RESOLUTION OF APPRECIATION

WHEREAS, Calvary Church has been a generous partner to the City of Maplewood and the Public Safety Department; and

WHEREAS, Calvary Church has freely given of their time and resources, without compensation, for the betterment of the citizens of the City of Maplewood; and

WHEREAS, Calvary Church has shown dedication and commitment to active engagement as a community partner and has consistently contributed to efforts for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Calvary Church is hereby extended our gratitude and appreciation for their kindness and generosity.

Passed by the Maplewood City Council on January 13th, 2025.

Marylee Abrams, Mayor

Attest:

Andrea Sindt, City Clerk

CITY COUNCIL STAFF REPORT

Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Brian Bierdeman, Public Safety Director
Michael Mondor, Fire and EMS Chief

PRESENTER: Brian Bierdeman, Public Safety Director

AGENDA ITEM: Resolution Accepting Donation from Schmelz Countryside Volkswagen

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

City Council approval is required for the Maplewood Public Safety Department to accept a \$3,000 donation from Schmelz Countryside Volkswagen.

Recommended Action:

Motion to approve the resolution accepting the donation made by Schmelz Countryside Volkswagen.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$3,000.00

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: donation

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

City Council approval is required to accept the donation.

Background

For the past several years, Schmelz Countryside has made donations to the Maplewood Public Safety Department to show its appreciation and support for the work done in the community. This year the police and fire departments each received a check for \$1,500 to be used for employee recognition and wellness initiatives.

The Finance Department is to increase the expense and revenue accounts for allocation of funds as requested.

Attachments

1. Resolution

**RESOLUTION
EXPRESSING ACCEPTANCE OF AND APPRECIATION OF
A DONATION TO THE MAPLEWOOD PUBLIC SAFETY DEPARTMENT**

WHEREAS, Schmelz Countryside has presented to the Maplewood Public Safety Department a donation in the amount of \$3,000.00; and

WHEREAS, this donation is intended for the purpose to benefit the Department; and

WHEREAS, the Maplewood City Council is appreciative of the donation and commends Schmelz Countryside Volkswagen for their civic efforts,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Maplewood, Minnesota, that:

1. The donation is accepted and acknowledged with gratitude; and
2. The donation will be appropriated for the Public Safety Department as designated; and
3. The appropriate budget adjustments be made.

Approved by the Maplewood City Council this 13th day of January, 2025.

CITY COUNCIL STAFF REPORT

Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Steve Love, Public Works Director
Audra Robbins, Parks and Natural Resources Manager
Shann Finwall, AICP, Environmental Planner

PRESENTER: Ben Guell, Environmental and Natural Resource Commission Chair

AGENDA ITEM: Resolution of Appreciation for Emma Broadnax, Environmental and Natural Resources Commission

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

When citizen members end their time of service on a commission, the City considers adoption of a resolution of appreciation recognizing the individual for their time committed to serving Maplewood.

Recommended Action:

Motion to approve a Resolution of Appreciation for Emma Broadnax, Environmental and Natural Resources Commission.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$0

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: n/a

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

The City appreciates its citizen volunteers and provides recognition for members upon resignation. During her term on the Commission, Emma Broadnax has helped guide environmental policies and ordinances in the City.

Background:

Emma Broadnax resigned as a member of the Environmental and Natural Resources Commission on September 30, 2024. Ms. Broadnax served on the Commission for three years, from October 25, 2021 to September 30, 2024.

The Environmental and Natural Resources Commission recommended approval of a resolution of appreciation for Emma Broadnax on November 18, 2024.

Attachments:

1. Resolution of Appreciation for Emma Broadnax

RESOLUTION OF APPRECIATION FOR EMMA BROADNAX

WHEREAS, Emma Broadnax has been a member of the Maplewood Environmental and Natural Resources Commission for three years, serving from October 25, 2021, to September 30, 2024. Ms. Broadnax has served faithfully in those capacities; and

WHEREAS, during her term on the Environmental and Natural Resources Commission, Ms. Broadnax helped guide City environmental ordinances and policies including: Green Building Code, Climate Mitigation Planning process, Renewable Energy Ordinance, Climate Adaptation Plan Implementation Strategies, Mississippi River Critical Area Ordinance; and

WHEREAS, the Environmental and Natural Resources Commission and City Council have appreciated her experience, insights and good judgment; and

WHEREAS, Ms. Broadnax has freely given of her time and energy, without compensation, for the betterment of the City of Maplewood; and

WHEREAS, Ms. Broadnax has shown dedication to her duties and has consistently contributed her leadership and efforts for the benefit of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED for and on behalf of the City of Maplewood, Minnesota, and its citizens that Emma Broadnax is hereby extended our gratitude and appreciation for her dedicated service.

*Passed by the Maplewood
City Council on _____*

Marylee Abrams, Mayor

Attest:

Andrea Sindt, City Clerk

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CITY COUNCIL STAFF REPORT

Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager
REPORT FROM: Joe Rueb, Finance Director
PRESENTER: Joe Rueb, Finance Director
AGENDA ITEM: Approval of Claims

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The City Manager has reviewed the bills and authorized payment in accordance with City Council policies.

Recommended Action:

Motion to approve the approval of claims.

ACCOUNTS PAYABLE:

\$ 1,061,235.78	Checks # 122351 thru # 122395 dated 12/10/24
\$ 420,616.34	Checks # 122396 thru # 122436 dated 12/17/24
\$ 747,170.94	Checks # 122437 thru # 122476 dated 12/24/24
\$ 512,116.59	Checks # 122477 thru # 122498 dated 12/31/24
\$ 763,135.01	Checks # 122499 thru # 122505 dated 1/3/25
\$ 30,693.04	Checks # 122506 thru # 122512 dated 1/7/25
\$ 1,350,826.58	Disbursements via debits to checking account dated 12/02/24 thru 1/05/25
\$ 4,885,794.28	Total Accounts Payable

PAYROLL

\$ 824,862.66	Payroll Checks and Direct Deposits dated 12/06/24
\$ 760,985.61	Payroll Checks and Direct Deposits dated 12/20/24
\$ 762,053.33	Payroll Checks and Direct Deposits dated 1/03/25
\$ 2,347,901.60	Total Payroll
\$ 7,233,695.88	GRAND TOTAL

Background

A detailed listing of these claim has been provided. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

1. Listing of Paid Bills

**Check Register
City of Maplewood**

Check	Date	Vendor	Description	Amount
122351	12/10/2024	100 ANCOM	2024 CIP FUNDS - RADIO HANDSETS FOR PD	\$ 952.13
122352	12/10/2024	1854 AVI SYSTEMS, INC.	A/V HARDWARE FOR CITY HALL CONF ROOMS	6,734.27
	12/10/2024	1854 AVI SYSTEMS, INC.	DOCKING STATION FOR NEWLINE SMARTBOARD	390.75
122353	12/10/2024	7024 BEAUDRY OIL & SERVICE INC	CONTRACT GASOLINE - DECEMBER 2024	11,993.33
122354	12/10/2024	7024 BEAUDRY OIL & SERVICE INC	CONTRACT DIESEL FUEL - DECEMBER 2024	8,184.69
122355	12/10/2024	1771 CITY OF WHITE BEAR LAKE	REGISTRATION 2024 SPRINTER VIN #W1W8ND6Y2RT162365	5,924.74
122356	12/10/2024	4155 CIVICPLUS	MONSIDO WEB CONTENT QA/ACCESSIBILITY till 11/2025	4,345.40
122357	12/10/2024	5786 COLONIAL LIFE PROCESSING CTR	E4677316 PREMIUM - NOVEMBER 2024	259.30
122358	12/10/2024	6320 COMPANION ANIMAL CONTROL	NOVEMBER - ANIMAL CONTROL SERVICES	100.00
122359	12/10/2024	7151 EDGE ECOSYSTEMS LLC	PRESCRIBED BURNS - 5 PRAIRIE AREAS	15,073.50
122360	12/10/2024	4371 ELECTRO WATCHMAN INC.	CARD READER REPAIR/REPLACE AT SOUTH FIRE STATION	1,635.24
	12/10/2024	4371 ELECTRO WATCHMAN INC.	CARD READER REPAIR AT NORTH FIRE STATION	295.00
122361	12/10/2024	464 EMERGENCY AUTOMOTIVE TECH, INC	BUILD OF MOBILE COMM CENTER V#W1W8ND6Y2RT162365	161,578.04
	12/10/2024	464 EMERGENCY AUTOMOTIVE TECH, INC	BUILD OF NEW 905 1FAHP2MK5JG127167	3,112.41
122362	12/10/2024	3 ESCROW REFUND	EC ESCROW RELEASE: 1615 STERLING STREET S	3,500.00
122363	12/10/2024	3 ESCROW REFUND	STORM ESCROW RELEASE: 1945 MANTON ST	306.45
122364	12/10/2024	3 ESCROW REFUND	STORM ESCROW RELEASE: 3030 SOUTHLAWN DR	318.70
122365	12/10/2024	3 ESCROW REFUND	EC ESCROW RELEASE: 1678 STERLING STREET S	500.00
122366	12/10/2024	3 ESCROW REFUND	ESCROW RELEASE PLN-2023-0015	3,000.00
122367	12/10/2024	591 GRAFIX SHOPPE	SQUAD GRAPHICS FOR #948 AND #958	4,230.00
	12/10/2024	591 GRAFIX SHOPPE	VINYL WRAP FOR MOBILE COMMAND VAN	9,975.00
122368	12/10/2024	846 LANGUAGE LINE SERVICES	NOVEMBER - PHONE INTERPRETIVE SERVICES	713.21
122369	12/10/2024	6438 METRO - INET	OCTOBER - METRO-INET IT INFRASTRUCTURE	9,490.00
	12/10/2024	6438 METRO - INET	NOVEMBER - METRO-INET IT INFRASTRUCTURE	9,490.00
122370	12/10/2024	6120 MIKE MCPHILLIPS, INC.	REPAIR PARTS FOR SWEEPER UNIT 703	431.65
122371	12/10/2024	5838 MINNESOTA BENEFIT ASSOCIATION	MONTHLY PREMIUM - JANUARY 2025	199.92
122372	12/10/2024	392 MN DEPARTMENT OF COMMERCE	2024 UNCLAIMED FUNDS - CITY OF MAPLEWOOD	1,646.04
122373	12/10/2024	1088 MN POLLUTION CONTROL AGENCY	CITY PROJ 23-08L MPLWD STREET IMP - MPCA FINES	4,397.00
122374	12/10/2024	6017 NOW MICRO INC	HP MINI PC'S	4,425.00
122375	12/10/2024	1 ONE TIME VENDOR	EMS MC REFUND - PATIENT OVERPAYMENT	225.00
	12/10/2024	1 ONE TIME VENDOR	EMS MC REFUND - PATIENT OVERPAYMENT	225.00
122376	12/10/2024	7093 SAFEUILT, LLC	BUILDING INSPECTIONS 2024	1,437.50
122377	12/10/2024	1823 ST CROIX RECREATION	RESILIENT SURFACING FOR GOODRICH PARK	9,075.00
122378	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	48.64
	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	268.99
	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	1,708.15
	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	62.87
	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	202.99
	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	144.23
	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	294.19
	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	53.16
	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	62.87
	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	85.47
	12/10/2024	198 ST PAUL REGIONAL WATER SRVS	WATER UTILITY	1,141.21
122379	12/10/2024	1836 ST PAUL, CITY OF	POLICE RADIO REPAIR	22.50
122380	12/10/2024	1538 STREICHER'S	PATCHES FOR OFFICERS PLATE CARRIERS - UNIFORM ITEM	2,998.50
122381	12/10/2024	1649 TRI-STATE BOBCAT, INC.	REMOTE SLOPE MULCHER - MAPLE HILLS	2,790.00
122382	12/10/2024	1753 WEATHER WATCH, INC.	WINTER - WEATHER SERVICE 2025	975.00
122383	12/10/2024	5805 AXON ENTERPRISE, INC.	FIRE BWC'S	2,706.33
	12/10/2024	5805 AXON ENTERPRISE, INC.	FIRE BWC'S	909.11
	12/10/2024	5805 AXON ENTERPRISE, INC.	FIRE BWC'S	468.01
122384	12/10/2024	5114 BOLTON & MENK, INC.	GIS ASSISTANCE 2024	2,713.50
122385	12/10/2024	211 BRAUN INTERTEC CORP.	CITY PROJ 23-08: PROF SERVICES THROUGH 11/15/2024	17,219.50
	12/10/2024	211 BRAUN INTERTEC CORP.	CITY PROJ 23-08: PROF SERVICES THROUGH 9/4/2024	8,095.55
122386	12/10/2024	7140 CENTER FOR VALUES-BASED INITIATIVES, LLC	PSA - STAFFING STUDY MILESTONE 4	15,000.00
122387	12/10/2024	5312 ENVUE TELEMATICS, LLC	GEO TAB PRO PLAN DECEMBER 2024 FEE	624.00
122388	12/10/2024	526 FOREST LAKE CONTRACTING INC	CITY PROJ 23-08: APP FOR PMT #5	615,273.12
122389	12/10/2024	7095 JAYNE FRAHM	PLAN REVIEW SERVICES	744.00
	12/10/2024	7095 JAYNE FRAHM	PLAN REVIEW SERVICES	624.00
122390	12/10/2024	875 LOFFLER COMPANIES, INC.	CANON MFP USAGE COSTS - SEPTEMBER	1,234.27
	12/10/2024	875 LOFFLER COMPANIES, INC.	CANON MFP USAGE COSTS - OCTOBER	1,221.04
122391	12/10/2024	1337 RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - OCTOBER	602.16
	12/10/2024	1337 RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - NOVEMBER	602.16

**Check Register
City of Maplewood**

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	12/10/2024	1337 RAMSEY COUNTY-PROP REC & REV	CAD SERVICES - NOVEMBER	5,911.17
	12/10/2024	1337 RAMSEY COUNTY-PROP REC & REV	DISPATCH SERVICES - DECEMBER	38,444.50
122392	12/10/2024	6273 SRF CONSULTING GROUP INC.	CITY PROJ 24-12: PROF SERVICES THRU OCT 31, 2024	32,934.48
122393	12/10/2024	1190 XCEL ENERGY	ELECTRIC UTILITY	19.20
	12/10/2024	1190 XCEL ENERGY	ELECTRIC UTILITY	49.39
	12/10/2024	1190 XCEL ENERGY	STREET LIGHTS	15,835.35
	12/10/2024	1190 XCEL ENERGY	ELECTRIC & GAS UTILITY	2,914.47
	12/10/2024	1190 XCEL ENERGY	ELECTRIC UTILITY	1,197.43
122394	12/10/2024	1 ONE TIME VENDOR	PAYROLL ADVANCE	270.00
122395	12/10/2024	1 ONE TIME VENDOR	PAYROLL ADVANCE	600.00
45 Checks in this report.				<u><u>\$ 1,061,235.78</u></u>

**Check Register
City of Maplewood**

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
122396	12/17/2024	7009 ALPHA TRAINING & TACTICS LLC & SALES	(2) RIFLE SHIELDS FOR PATROL / INVESTIGATIONS	\$ 17,624.32
122397	12/17/2024	100 ANCOM	2024 CIP MOTOROLA RADIO ACCESSORIES	4,420.44
122398	12/17/2024	7176 BIOCONNECT INC	NARCOTIC LOCKERS AND PLATFORM	11,384.00
122399	12/17/2024	3486 BUBERL BLACK DIRT INC	DISPOSAL OF LEAVES - SWEEPING	1,140.00
122400	12/17/2024	7175 ETHICAL LEADERS IN ACTION, INC.	LEADERSHIP DEVELOPMENT SERIES #1	4,000.00
122401	12/17/2024	6369 GREAT RIVER OFFICE PRODUCTS	STANDING DESK FOR IT TECH OFFICE	1,653.00
122402	12/17/2024	6009 HEALTHCALL, LLC	PARAMEDIC SOFTWARE - NOVEMBER 2024	1,070.00
122403	12/17/2024	652 HEINZ, STEVE	HOLIDAY PARADE OUTREACH EVENT 12/21/24	600.00
122404	12/17/2024	3330 HOISINGTON KOEGLER GROUP INC	NOV PLANNING SERVICES - CANNABIS, CODE ENF, RENTAL	2,055.00
122405	12/17/2024	7013 KEITH P. STREFF	DANGEROUS DOG CN #24-031205	200.00
122406	12/17/2024	5533 KIRVIDA FIRE	E323 AUTO DRAIN REPLACEMENT	588.18
	12/17/2024	5533 KIRVIDA FIRE	E324 MOISTURE SEPARATOR BOWL REPLACEMENT	212.24
122407	12/17/2024	827 L M C I T	WC CLAIM #00508087	14.78
	12/17/2024	827 L M C I T	WC CLAIM #00510262	1,099.41
	12/17/2024	827 L M C I T	WC CLAIM #00511099	875.01
	12/17/2024	827 L M C I T	WC CLAIM #00511422	626.78
122408	12/17/2024	827 L M C I T	INSURANCE PREMIUM JAN - MAR 2025	77,358.00
	12/17/2024	827 L M C I T	WORK COMP JAN - MAR 2025	176,763.00
122409	12/17/2024	936 MAPLEWOOD AREA	ANNUAL APPROPRIATION 2023 & 2024	10,000.00
122410	12/17/2024	6438 METRO - INET	DECEMBER - METRO-INET IT INFRASTRUCTURE	9,490.00
122411	12/17/2024	1044 MN FIRE SERVICE CERT BD	FAO EXAM 2024	158.50
122412	12/17/2024	1111 MOTOROLA SOLUTIONS, INC.	ENHANCED 7/800 MHZ MOBILE	6,128.64
	12/17/2024	1111 MOTOROLA SOLUTIONS, INC.	APX6500 7/800 MHZ MOBILE SN 527CAX1661	6,128.64
	12/17/2024	1111 MOTOROLA SOLUTIONS, INC.	REMOTE SPEAKER MICROPHONE, XE500	4,140.50
	12/17/2024	1111 MOTOROLA SOLUTIONS, INC.	RADIOS FOR PUBLIC SAFETY COMMAND VEHICLE	18,020.88
	12/17/2024	1111 MOTOROLA SOLUTIONS, INC.	RADIOS FOR PUBLIC SAFETY COMMAND VEHICLE	6,280.56
	12/17/2024	1111 MOTOROLA SOLUTIONS, INC.	2024 CIP RADIO ORDER - CHARGERS	1,342.80
122413	12/17/2024	1 ONE TIME VENDOR	CITY PROJ 23-08: 1754 PHALEN PLACE MAILBOX REIM.	277.61
122414	12/17/2024	1 ONE TIME VENDOR	CITY PROJ 22-17: 3010 FURNESS CT SPRINKLER REIM	618.00
122415	12/17/2024	1 ONE TIME VENDOR	EAB PRIVATE ASH TREE REMOVAL: 2249 CRAIG PLACE	2,980.31
122416	12/17/2024	1 ONE TIME VENDOR	EAB PRIVATE ASH TREE REMOVAL: 2958 WALTER STREET	1,553.67
122417	12/17/2024	1 ONE TIME VENDOR	CITY PROJ 23-08:1805 PHALEN PL PAVER DRIVEWAY REIM	6,160.00
122418	12/17/2024	1 ONE TIME VENDOR	CITY PROJ: 1768 EAST SHORE DRIVE TREE REIM	574.31
122419	12/17/2024	6269 OPTUM	NOV 2024 - EMPLOYER HSA FEE	129.25
122420	12/17/2024	5817 PALE BLUE DOT LLC	NOV - CLIMATE MITIGATION PLAN CONSULTING	1,206.86
122421	12/17/2024	7084 PALMER WEST CONSTRUCTION CO, INC.	ROOF REPAIR - FIRE STATION	553.00
122422	12/17/2024	5713 PARNELL, SUSAN	2024 PRIMARY ELECTION JUDGES PAY	240.00
122423	12/17/2024	6111 QUADIENT FINANCE USA, INC.	POSTAGE MACHINE - PUBLIC WORKS LATE FEE	53.20
122424	12/17/2024	1338 RAMSEY COUNTY-VITAL RECORDS	NOTARY COMMISSION RENEWAL - ANDREA SINDT	20.00
122425	12/17/2024	2632 SERVICE MASTER	DECEMBER 2024 - CLEANING SERVICES	202.62
122426	12/17/2024	6107 TOKLE INSPECTIONS, INC.	ELECTRICAL INSPECTIONS - NOV 2024	10,069.68
122427	12/17/2024	5663 TRANS UNION LLC	NOVEMBER CREDIT REPORT SERVICES	76.10
122428	12/17/2024	7179 VERIZON WIRELESS SERVICES, LLC	VERIZON PHONE PING FOR INVESTIGATIONS-CN: 24023018	150.00
122429	12/17/2024	283 CENTURY COLLEGE	EMS TUITION 2024	8,652.56
122430	12/17/2024	585 GOPHER STATE ONE-CALL	NOVEMBER 2024 - NET BILLABLE CALL TICKETS	452.25
122431	12/17/2024	687 HUGO'S TREE CARE INC	EAB PRIVATE ASH TREE REMOVAL: 931 GLENDON ST N	1,761.09
122432	12/17/2024	5598 KELLY & LEMMONS, P.A.	PROSECUTION SERVICES - NOVEMBER	16,907.00
122433	12/17/2024	875 LOFFLER COMPANIES, INC.	NOVEMBER - CANON MFP USAGE COSTS	1,551.14
122434	12/17/2024	5670 PETERSON COUNSELING/CONSULTING	SERVICE FEES - NOVEMBER 2024	2,410.00
122435	12/17/2024	1190 XCEL ENERGY	FIRE SIRENS	55.59
	12/17/2024	1190 XCEL ENERGY	ELECTRIC & GAS UTILITY	240.42
122436	12/17/2024	5013 YALE MECHANICAL LLC	SUMMER HVAC MAINT.	347.00
41 Checks in this report.				\$ 420,616.34

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City of Maplewood**

Check	Date	Vendor	Description	Amount
122437	12/24/2024	52 ADVANCED GRAPHIX INC	T315 REPAIRS	\$ 450.00
122438	12/24/2024	6160 AWARDS NETWORK	EMPLOYEE RECOGNITION AWARD	100.00
122439	12/24/2024	5972 BHE COMMUNITY SOLAR, LLC	OCTOBER 2024 COMMUNITY SOLAR GARDEN	10,764.23
122440	12/24/2024	7180 ECHO DATA ANALYTICS	NOVEMBER 2024 SERVICES	750.00
122441	12/24/2024	6484 EMS MANAGEMENT & CONSULTANTS	EMS BILLING - NOVEMBER	7,708.60
122442	12/24/2024	6303 FAUL PSYCHOLOGICAL FORENSIC	PRE-EMPLOYMENT SERVICES	1,995.00
	12/24/2024	6303 FAUL PSYCHOLOGICAL FORENSIC	PRE-EMPLOYMENT SERVICES 2024	2,660.00
122443	12/24/2024	3924 FORMS & SYSTEMS OF MINNESOTA	THERMAL CITATION PAPER	2,855.09
122444	12/24/2024	2137 KENNEDY & GRAVEN CHARTERED	ATTORNEY FEES - OCTOBER 2024	15,857.89
	12/24/2024	2137 KENNEDY & GRAVEN CHARTERED	ATTORNEY FEES - NOVEMBER 2024	13,459.44
122445	12/24/2024	6353 KRONSCHNOBEL, ROBERT	2024 GENERAL ELECTION JUDGE PAY	248.00
122446	12/24/2024	7007 LEGALSHIELD PPLSI	MONTHLY PREMIUM - DECEMBER 2024	796.45
122447	12/24/2024	7035 LOCKRIDGE GRINDAL NAUEN P.L.L.P.	PROFESSIONAL SERVICES - DECEMBER	3,333.33
122448	12/24/2024	922 MAILE ENTERPRISES INC	REPLACEMENT HYDRANT MARKERS	2,607.64
122449	12/24/2024	986 METROPOLITAN COUNCIL	NOVEMBER 2024 - MONTHLY SAC	2,460.15
122450	12/24/2024	5944 MIDAMERICA ADMIN & RETIREMENT SOLUTIONS LLC	Q3 2024 ADMINISTRATION/PLATFORM FEE	2,775.00
	12/24/2024	5944 MIDAMERICA ADMIN & RETIREMENT SOLUTIONS LLC	Q2 2024 ADMINISTRATION/PLATFORM FEE	2,805.00
	12/24/2024	5944 MIDAMERICA ADMIN & RETIREMENT SOLUTIONS LLC	Q3 2023 ADMINISTRATION/PLATFORM FEE	2,685.00
122451	12/24/2024	1111 MOTOROLA SOLUTIONS, INC.	RADIOS	42,248.08
122452	12/24/2024	1 ONE TIME VENDOR	EAB PRIVATE ASH TREE REMOVAL: 2232 CRAIG PL	975.38
122453	12/24/2024	1 ONE TIME VENDOR	TOBACCO & ALCOHOL BUYER CHECKS - \$20/hr @11 HRS	220.00
122454	12/24/2024	1 ONE TIME VENDOR	ALCOHOL COMP. - 2HR. MINIMUM @ \$20 HR = \$40.00	40.00
122455	12/24/2024	6482 OTTER LAKE ANIMAL CARE CENTER	RESCUE PLACEMENT FEE 10/14/2024	145.00
122456	12/24/2024	6111 QUADIENT FINANCE USA, INC.	POSTAGE - CITY HALL POSTAGE MACHINE	2,079.43
	12/24/2024	6111 QUADIENT FINANCE USA, INC.	SUPPLIES - CITY HALL POSTAGE MACHINE	282.73
122457	12/24/2024	6014 REHDER FORESTRY CONSULTING	NOVEMBER 2024 - TREE INSPECTION SERVICES	353.00
122458	12/24/2024	1363 RETROFIT COMPANIES, INC.	APPLIANCE AND ELECTRONIC RECYCLING-ILLEGAL DUMPING	530.36
122459	12/24/2024	3879 SANSIO	NOVEMBER - SUBSCRIPTION & SANFAX	1,076.00
122460	12/24/2024	6435 SHARROW LIFTING PRODUCTS	TOW STRAPS PLOW TRUCKS	592.90
122461	12/24/2024	4256 SHI INTERNATIONAL CORP	2024-2025 MICROSOFT O365 G1 & EMS SUBSCRIPTION	62,468.40
122462	12/24/2024	2086 ST PAUL AREA CHAMBER OF COMM	CHAMBER MEMBERSHIP FOR 2025	450.00
122463	12/24/2024	4207 STRYKER SALES, LLC	PROCARE SERVICES 2025	8,595.00
122464	12/24/2024	6036 TREE TRUST	2024 TREE SALE (278 TREES)-RES COPAYS-MNDNR GRANT	15,936.27
122465	12/24/2024	1649 TRI-STATE BOBCAT, INC.	2022 VIBRATORY COMPACTOR	2,545.00
122466	12/24/2024	6485 TRUEPOINT SOLUTIONS	ON-CALL SUPPORT	1,897.50
122467	12/24/2024	7181 U.S. CAD	PW ENGINEERING CIVIL 3D TRAINING	7,660.00
122468	12/24/2024	7177 WALSER POLAR CHEVROLET	PARTS	150.69
122469	12/24/2024	7095 JAYNE FRAHM	DECEMBER PLAN REVIEW SERVICES	2,784.00
122470	12/24/2024	985 METROPOLITAN COUNCIL	WASTEWATER - JANUARY	417,860.81
122471	12/24/2024	2043 OVERHEAD DOOR COMPANY	REPAIR OF PW GARAGE DOOR #4	3,850.00
122472	12/24/2024	1337 RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEE - NOVEMBER	262.08
122473	12/24/2024	6273 SRF CONSULTING GROUP INC.	2024 EMPSTF WETLAND SURVEY SERVICES	9,200.00
	12/24/2024	6273 SRF CONSULTING GROUP INC.	CITY PROJ 23-08: PROF SERVICES THROUGH 11/30/24	3,579.17
122474	12/24/2024	4845 TENNIS SANITATION LLC	RECYCLING CONTRACT - NOVEMBER	76,530.00
122475	12/24/2024	1190 XCEL ENERGY	ELECTRIC & GAS UTILITY	252.32
122476	12/24/2024	5761 YMCA	MARCH 2024 EE MEMBERSHIPS	1,320.00
	12/24/2024	5761 YMCA	APRIL 2024 EE MEMBERSHIPS	1,287.00
	12/24/2024	5761 YMCA	MAY 2024 EE MEMBERSHIPS	1,287.00
	12/24/2024	5761 YMCA	JUNE 2024 EE MEMBERSHIPS	1,320.00
	12/24/2024	5761 YMCA	JULY 2024 EE MEMBERSHIPS	1,254.00
	12/24/2024	5761 YMCA	AUGUST 2024 EE MEMBERSHIPS	1,287.00
	12/24/2024	5761 YMCA	SEPT 2024 EE MEMBERSHIPS	1,287.00
	12/24/2024	5761 YMCA	OCTOBER 2024 EE MEMBERSHIPS	1,254.00
	12/24/2024	5761 YMCA	NOV 2024 EE MEMBERSHIPS	1,254.00
40 Checks in this report.				\$ 747,170.94

**Check Register
City of Maplewood**

Check	Date	Vendor	Description	Amount
122477	12/30/2024	652 HEINZ, STEVE	HOLIDAY PARADE OUTREACH EVENT 12/21/24	\$ 600.00
122478	12/31/2024	100 ANCOM	HEADSET #325 REPAIR	508.00
122479	12/31/2024	4848 AVESIS	MONTHLY PREMIUM - NOVEMBER 2024	541.74
	12/31/2024	4848 AVESIS	MONTHLY PREMIUM - DECEMBER 2024	541.74
122480	12/31/2024	6160 AWARDS NETWORK	EMPLOYEE RECOGNITION AWARD	100.00
122481	12/31/2024	1769 BARNETT WHITE BEAR	SERVICE POLICE UNIT #947	826.20
122482	12/31/2024	5991 BECKER FIRE & SAFETY SRVS LLC	FIRE EXTINGUISHER SERVICE	259.25
122483	12/31/2024	1175 CITY OF NORTH ST PAUL	NOVEMBER - MONTHLY UTILITIES	2,514.30
122484	12/31/2024	5786 COLONIAL LIFE PROCESSING CTR	E4677316 PREMIUM - DECEMBER 2024	224.28
122485	12/31/2024	453 EHLERS, INC.	CONTINUING DISCLOSURE FEE - 2024	4,250.00
	12/31/2024	453 EHLERS, INC.	TIF CONSULTING	228.75
	12/31/2024	453 EHLERS, INC.	TIF CONSULTING	840.00
	12/31/2024	453 EHLERS, INC.	TIF CONSULTING	1,113.75
	12/31/2024	453 EHLERS, INC.	TIF CONSULTING	1,100.00
122486	12/31/2024	3 ESCROW REFUND	EC AND TREE ESCROW RELEASE: 1681 COPE AVE	980.00
122487	12/31/2024	5736 FOREST LAKE SPORTSMEN'S CLUB	JUNE FIREARMS RANGE (06/24 AND 06/27)	720.00
	12/31/2024	5736 FOREST LAKE SPORTSMEN'S CLUB	SEPTEMBER FIREARMS RANGE (09/16, 09/17, AND 09/19)	1,080.00
122488	12/31/2024	6307 FROST ENGLISH SILVER I LLC	JULY 2024 TIF SETTLEMENT	124,134.61
122489	12/31/2024	6444 JP ENTERPRISES, INC.	2 SQUAD RIFLES	4,195.54
122490	12/31/2024	2137 KENNEDY & GRAVEN CHARTERED	ATTORNEY FEES - SEPTEMBER 2024	11,742.94
122491	12/31/2024	3818 MEDICA	MONTHLY PREMIUM - JANUARY 2025	260,159.91
122492	12/31/2024	1126 NCPERS GROUP LIFE INS. MN	MONTHLY PREMIUM - JANUARY 2025	384.00
122493	12/31/2024	1 ONE TIME VENDOR	COURT-23501020 - LAST PAY RATE \$51.01 @ 4 HR MIN.	204.04
122494	12/31/2024	1 ONE TIME VENDOR	EMS MC REFUND - PATIENT OVERPAYMENT	225.00
122495	12/31/2024	5939 SHERMAN ASSOCIATES, INC	2024 JULY TIF SETTLEMENT	31,242.41
122496	12/31/2024	6313 SIBLEY COVE II, LLC	1ST HALF 2024 TIF SETTLEMENT	62,975.65
122497	12/31/2024	198 ST PAUL REGIONAL WATER SRVS	HYDRANT FEES	260.48
122498	12/31/2024	4207 STRYKER SALES, LLC	POWER-PRO XT REPAIR	164.00
22 Checks in this report.				\$ 512,116.59

**Check Register
City of Maplewood**

Check	Date	Vendor	Description	Amount
122499	1/3/2025	526 FOREST LAKE CONTRACTING INC	CITY PROJ 23-08: APPLICATION FOR PAYMENT NO. 6	\$ 725,506.30
122500	1/3/2025	7159 HILL, ELAINE	2024 GENERAL ELECTION JUDGE PAY	312.00
122501	1/3/2025	1202 NYSTROM PUBLISHING CO INC	MAPLEWOOD LIVING - DECEMBER	8,522.53
122502	1/3/2025	5670 PETERSON COUNSELING/CONSULTING	SERVICE FEES - DECEMBER 2024	2,460.00
122503	1/3/2025	6273 SRF CONSULTING GROUP INC.	CITY PROJ 24-12: PROF SERVICES THROUGH 11/30/2024	4,348.90
122504	1/3/2025	1190 XCEL ENERGY	ELECTRIC & GAS UTILITY	6,179.92
	1/3/2025	1190 XCEL ENERGY	ELECTRIC UTILITY	404.94
	1/3/2025	1190 XCEL ENERGY	ELECTRIC UTILITY DECEMBER	60.05
	1/3/2025	1190 XCEL ENERGY	GAS UTILITY DECEMBER	462.56
	1/3/2025	1190 XCEL ENERGY	GAS UTILITY DECEMBER	188.81
	1/3/2025	1190 XCEL ENERGY	STREET LIGHTS	14,381.80
	1/3/2025	1190 XCEL ENERGY	ELECTRIC UTILITY	61.25
	1/3/2025	1190 XCEL ENERGY	ELECTRIC UTILITY	19.80
122505	1/3/2025	2880 ZAHL PETROLEUM MAINTENANCE CO	SERVICE TO TROUBLE SHOOT SLOW DIESEL PUMPS	226.15
7 Checks in this report.				\$ 763,135.01

Check Register
City of Maplewood

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
122506	1/7/2025	36 CHARITABLE GAMBLING	2024 CHARITABLE GAMBLING	\$ 4,700.00
122507	1/7/2025	4155 CIVICPLUS	2025 ANNUAL FEE FOR HOSTING AND SUPPORT	15,679.10
122508	1/7/2025	4155 CIVICPLUS	2025 SUPPLEMENT SUBSCRIPTION FOR CITY CODE	5,523.00
122509	1/7/2025	3759 HOTSY MINNESOTA	PD PRESSURE WASHER BULK SOAP	397.31
122510	1/7/2025	211 BRAUN INTERTEC CORP.	CITY PROJ 23-08: PROF SERVICES THROUGH 12/6/2024	800.50
122511	1/7/2025	7184 MONDOR, MICHAEL	PAYROLL ADVANCE 01/3/2025	2,330.86
122512	1/7/2025	5013 YALE MECHANICAL LLC	CH GENERATOR: INSTALL ACCESS PANEL	662.27
	1/7/2025	5013 YALE MECHANICAL LLC	INSTALLATION OF EYE WASH STATION AT N FIRE STATION	600.00
7 Checks in this report.				\$ 30,693.04

CITY OF MAPLEWOOD
Disbursements via Debits to Checking Account

Settlement Date	Payee	Description	Amount
12/1/2024	Accela Credit Card Billing	Credit Card Billing Fee	\$ 15.00
1/1/2025	Accela Credit Card Billing	Credit Card Billing Fee	15.00
12/6/2024	Creating Healthy Communities	PR - Employee Contributions	57.96
12/20/2024	Creating Healthy Communities	PR - Employee Contributions	57.96
1/3/2025	Creating Healthy Communities	PR - Employee Contributions	47.20
12/3/2024	Delta Dental	Dental Premium	3,105.55
12/9/2024	Delta Dental	Dental Premium	2,957.35
12/16/2024	Delta Dental	Dental Premium	2,367.85
12/23/2024	Delta Dental	Dental Premium	3,136.13
12/30/2024	Delta Dental	Dental Premium	2,182.36
12/9/2024	Empower - State Plan	PR - Deferred Compensation	28,447.00
12/23/2024	Empower - State Plan	PR - Deferred Compensation	28,605.00
12/6/2024	ICMA (Vantagepointe)	PR - Deferred Compensation	7,081.00
12/20/2024	ICMA (Vantagepointe)	PR - Deferred Compensation	7,331.00
12/6/2024	ICMA (Vantagepointe)	Retiree Health Savings	10,654.89
12/24/2024	ICMA (Vantagepointe)	Retiree Health Savings	1,190.00
1/3/2025	ICMA (Vantagepointe)	Retiree Health Savings	1,190.00
12/6/2024	Labor Unions	Union Dues	4,224.77
12/20/2024	Labor Unions	Union Dues	4,197.01
1/3/2025	Labor Unions	Union Dues	4,301.90
12/6/2024	MidAmerica	PR - HRA Flex Plan - AUL	17,135.58
12/20/2024	MidAmerica	PR - HRA Flex Plan - AUL	13,385.58
1/3/2025	MidAmerica	PR - HRA Flex Plan - AUL	13,981.75
12/24/2024	MN Dept of Revenue	Sales Tax	424.00
12/24/2024	MN Dept of Revenue	Fuel Tax	325.47
12/9/2024	MN State Treasurer	PR - State Payroll Tax	36,799.02
12/23/2024	MN State Treasurer	PR - State Payroll Tax	33,524.98
12/6/2024	Optum Health	DCRP & Flex Plan Payments	265.00
12/10/2024	Optum Health	DCRP & Flex Plan Payments	1,350.00
12/13/2024	Optum Health	DCRP & Flex Plan Payments	306.57
12/20/2024	Optum Health	DCRP & Flex Plan Payments	315.00
12/27/2024	Optum Health	DCRP & Flex Plan Payments	6,239.39
1/3/2024	Optum Health	DCRP & Flex Plan Payments	816.05
12/9/2024	Optum Health	H.S.A. Payments	8,554.02
12/23/2024	Optum Health	H.S.A. Payments	8,770.70
12/6/2024	P.E.R.A.	PR - P.E.R.A.	180,961.53
12/20/2024	P.E.R.A.	PR - P.E.R.A.	169,139.75
1/3/2025	P.E.R.A.	PR - P.E.R.A.	170,639.33
12/6/2024	U.S. Treasurer	PR - Federal Payroll Tax	143,779.36
12/20/2024	U.S. Treasurer	PR - Federal Payroll Tax	134,491.03
1/3/2025	U.S. Treasurer	PR - Federal Payroll Tax	133,016.37
12/6/2024	US Bank VISA One Card*	Purchasing Card Items	59,497.37
12/20/2024	US Bank VISA One Card*	Purchasing Card Items	54,700.22
1/3/2024	US Bank VISA One Card*	Purchasing Card Items	51,243.58
			\$ 1,350,826.58

**CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	<u>Exp Reimb, Severance, Conversion incl in Amount</u>
	12/06/24	ABDIRISAK, ABDULLAHI	\$ 5,216.04	
	12/06/24	ABRAMS, MARYLEE	771.70	\$ 101.30
	12/06/24	ADAMS, DAVID	3,203.50	
	12/06/24	AMENYA, FLORENCE	39.00	
	12/06/24	ARNOLD, AJLA	2,578.50	
	12/06/24	BAUMAN, ANDREW	6,603.20	
	12/06/24	BEGGS, REGAN	2,787.30	
	12/06/24	BEITLER, NATHAN	5,455.90	
	12/06/24	BENJAMIN, MARKESE	4,431.79	
	12/06/24	BERGERON, ASHLEY	4,850.90	
	12/06/24	BERGO, CHAD	4,096.99	
	12/06/24	BIERDEMAN, BRIAN	7,584.00	
	12/06/24	BJORK, BRANDON	65.00	
	12/06/24	BOOR, JACOB	3,528.98	
	12/06/24	BORN, BRIAN	4,113.19	
	12/06/24	BREIMHURST, LAUREN	2,925.79	
	12/06/24	BRENEMAN, NEIL	3,900.88	
	12/06/24	BRINK, TROY	4,282.24	
	12/06/24	BRITT, AIRION	2,246.65	
	12/06/24	BUCKLEY, BRENT	3,936.43	
	12/06/24	BURT-MCGREGOR, EMILY	4,503.79	150.00
	12/06/24	BUSACK, DANIEL	6,539.11	
	12/06/24	CAMPBELL, MACLANE	5,613.37	
	12/06/24	CAMPBELL, NOAH	84.50	
	12/06/24	CAVE, REBECCA	590.40	
	12/06/24	CHANG, KENG	795.00	
	12/06/24	CHRISTENSON, SCOTT	2,684.80	
	12/06/24	CONDON, MITCHELL	4,502.30	
	12/06/24	CONNOLLY, PETER	5,284.21	
	12/06/24	COOK, NICKLAUS	4,879.99	
	12/06/24	COOK, TANNER	5,368.73	
	12/06/24	CORTESI, LUANNE	2,541.60	
	12/06/24	CRAWFORD, RAYMOND	6,419.00	
	12/06/24	CRUMMY, CHARLES	6,573.11	
	12/06/24	CZECK, ROZANNE	304.00	
	12/06/24	DABRUZZI, THOMAS	6,612.23	
	12/06/24	DARROW, MICHAEL	6,871.48	
	12/06/24	DAVISON, BRADLEY	4,553.17	150.00
	12/06/24	DEMULLING, JOSEPH	6,462.08	132.00
	12/06/24	DOUGLASS, TOM	4,013.84	

**CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD**

CHECK #	CHECK DATE	EMPLOYEE NAME	AMOUNT	Exp Reimb, Severance, Conversion incl in Amount
	12/06/24	DUCHARME, JOHN	3,707.73	
	12/06/24	DUGAS, MICHAEL	5,822.03	
	12/06/24	EDGE, DOUGLAS	3,110.52	
	12/06/24	ENGSTROM, ANDREW	3,854.70	
	12/06/24	ESPESETH, SHAWN	2,870.40	
	12/06/24	EVANS, CHRISTINE	3,212.41	
	12/06/24	FINWALL, SHANN	4,091.41	
	12/06/24	FORSYTHE, MARCUS	4,156.09	
	12/06/24	FOWLDS, MYCHAL	6,182.28	
	12/06/24	FRANCO VINCENT, RACHEL	3,528.99	
	12/06/24	FRANZEN, NICHOLAS	4,577.96	
	12/06/24	FRIBERG, DAVID	2,799.29	
	12/06/24	FRITZE, DEREK	4,793.71	
	12/06/24	GABRIEL, ANTHONY	8,824.89	
	12/06/24	GEISELHART, BENJAMIN	5,286.96	150.00
	12/06/24	GERNES, CAROLE	3,388.32	150.00
	12/06/24	GERONSIN, ALEXANDER	4,056.43	
	12/06/24	GIVAND, JONATHAN	4,226.40	
	12/06/24	GORACKI, CECELIA	65.00	
	12/06/24	GORACKI, GERALD	224.25	
	12/06/24	GREEN, JAMIE	4,777.39	
	12/06/24	GRUHLKE, LUKE	4,031.33	
	12/06/24	HAGEN, JOHN	4,939.37	
	12/06/24	HAGEN, MICHAEL	5,121.43	
	12/06/24	HALWEG, JODI	5,654.75	
	12/06/24	HAMMOND, ELIZABETH	2,007.94	
	12/06/24	HANG, RYAN	4,963.20	
	12/06/24	HAWKINSON, TIMOTHY	4,716.20	
	12/06/24	HAWTHORNE, ROCHELLE	6,230.29	
	12/06/24	HAYS, TAMARA	3,276.89	
	12/06/24	HER, PHENG	4,478.49	
	12/06/24	HER, TERRELL	4,525.71	
	12/06/24	HERBST, JONATHEN	2,582.32	
	12/06/24	HINNENKAMP, GARY	3,455.50	
	12/06/24	HOEMKE, MICHAEL	5,981.87	
	12/06/24	JACOBSON, CARL	4,800.71	
	12/06/24	JAHN, DAVID	2,685.81	
	12/06/24	JANASZAK, MEGHAN	3,750.87	
	12/06/24	JANSEN, EMMA	4,907.41	
	12/06/24	JAROSCH, JONATHAN	4,992.34	

**CITY OF MAPLEWOOD
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CHECK #	CHECK DATE	EMPLOYEE NAME	AMOUNT	Exp Reimb, Severance, Conversion incl in Amount
	12/06/24	JENSEN, JOSEPH	3,062.80	
	12/06/24	JOHNSON, BARBARA	2,424.34	150.00
	12/06/24	JOHNSON, ELIZABETH	2,784.99	
	12/06/24	JOHNSON, RANDY	4,992.34	
	12/06/24	JONES, DONALD	3,359.77	
	12/06/24	JORDAN, TIMOTHY	2,657.80	
	12/06/24	JUENEMANN, KATHLEEN	590.40	
	12/06/24	KADEN, JACOB	3,668.19	
	12/06/24	KERR, STEPHEN	2,870.40	
	12/06/24	KIM, WINSTON	4,394.36	
	12/06/24	KNUTSON, LOIS	4,153.37	
	12/06/24	KONG, TOMMY	4,575.03	
	12/06/24	KRAL, EMMA	4,783.23	
	12/06/24	KUBAT, ERIC	6,694.29	
	12/06/24	KUCHENMEISTER, GINA	2,956.37	
	12/06/24	KUCHENMEISTER, JASON	2,716.40	
	12/06/24	LANDER, CHARLES	5,149.35	
	12/06/24	LANGNER, TODD	100.00	
	12/06/24	LANIK, JAKE	5,442.72	
	12/06/24	LARSON, MICHELLE	2,698.72	
	12/06/24	LEE, CHONBURI	590.40	
	12/06/24	LENERTZ, NICHOLAS	4,188.20	
	12/06/24	LENTINI, LINDSAY	3,495.05	
	12/06/24	LENTZ, DANIEL	4,471.51	
	12/06/24	LOVE, STEVEN	7,576.98	
	12/06/24	LYNCH, KATHERINE	5,555.59	
	12/06/24	MAINKA, WENDY	4,497.34	
	12/06/24	MALESKI, MICHAEL	6,611.74	
	12/06/24	MALLET, MICHAEL	4,292.26	
	12/06/24	MARINO, JASON	4,351.12	
	12/06/24	MARK, OLAF	4,741.19	
	12/06/24	MARTIN, MICHAEL	5,612.09	
	12/06/24	MATTHEISEN, WILLIAM	3,504.00	3,269.53
	12/06/24	MCGEE, BRADLEY	5,921.90	
	12/06/24	MCKANE, QUINN	198.25	
	12/06/24	MEISSNER, BRENT	3,089.90	
	12/06/24	MERKATORIS, BRETT	5,316.42	
	12/06/24	METRY, ALESIA	150.00	
	12/06/24	MILLER, SETH	4,961.41	
	12/06/24	MLODZIK, JASON	2,924.24	

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<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	<u>Exp Reimb, Severance, Conversion incl in Amount</u>
	12/06/24	MONDOR, MICHAEL	7,028.43	
	12/06/24	MORALES, MARIO	2,577.04	150.00
	12/06/24	MORRIS-KARL, AIDEN	2,368.11	
	12/06/24	MOUA, JENNIFER	2,432.96	150.00
	12/06/24	MOUTON, JOHANNA	2,070.56	20.76
	12/06/24	MOY, PAMELA	2,549.60	
	12/06/24	MURRAY, RACHEL	5,540.66	
	12/06/24	NAUGHTON, JOHN	3,242.21	
	12/06/24	NEILY, STEVEN	5,198.59	
	12/06/24	NELSON, GRADON	6,118.96	
	12/06/24	NELSON, TAKITA	162.50	
	12/06/24	NIELSEN, KENNETH	6,953.60	
	12/06/24	NORVE, ROBERT	3,528.99	
	12/06/24	NOVAK, JEROME	4,438.10	
	12/06/24	NYE, MICHAEL	4,903.94	
	12/06/24	ORE, JORDAN	3,244.89	
	12/06/24	ORLANDO, TYLER	5,102.79	
	12/06/24	PARR, DANETTE	18,797.93	18,797.93
	12/06/24	PASDO, JOSEPH	4,437.45	
	12/06/24	PATROS, CLARE	3,528.99	
	12/06/24	PAYNE, DEDRIC	4,708.13	
	12/06/24	PIPKIN, JULIA	1,463.92	
	12/06/24	POWERS, KENNETH	7,032.46	
	12/06/24	PRIEM, STEVEN	3,415.16	
	12/06/24	QUIRK, JAMES	4,525.71	
	12/06/24	RACETTE, THOMAS	3,318.70	
	12/06/24	RENNER, MICHAEL	4,152.62	
	12/06/24	RETHWILL, SCOTT	4,119.39	
	12/06/24	ROBBINS, AUDRA	5,119.84	
	12/06/24	RUEB, JOSEPH	6,147.43	
	12/06/24	RUNNING, ROBERT	3,808.22	
	12/06/24	SABLE, MICHAEL	8,404.08	
	12/06/24	SALCHOW, CONNOR	5,905.40	
	12/06/24	SCHMITZ, KEVIN	2,905.29	
	12/06/24	SCHORR, JENNIFER	2,448.59	
	12/06/24	SCHROEDER, LEE	4,564.50	
	12/06/24	SCHROEDER, RYAN	5,200.80	
	12/06/24	SCHULTZ, SCOTT	5,019.84	
	12/06/24	SEDLACEK, JEFFREY	6,313.46	
	12/06/24	SHANLEY, HAYLEY	2,576.40	

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<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	<u>Exp Reimb, Severance, Conversion incl in Amount</u>
	12/06/24	SHEA, STEPHANIE	3,485.39	
	12/06/24	SHEERAN JR, JOSEPH	5,190.83	
	12/06/24	SINDT, ANDREA	4,566.37	
	12/06/24	SPANDE, KAYLA	580.35	
	12/06/24	STANLEY, JENNIFER	4,276.19	
	12/06/24	STARKEY, ROBERT	5,296.63	
	12/06/24	STEELE, NANCY	4,643.19	
	12/06/24	STEINER, JOSEPH	5,808.43	
	12/06/24	STEJSKAL, JAYSON	3,665.68	
	12/06/24	STOCK, AUBREY	4,654.67	
	12/06/24	STOKES, KAL	2,901.69	
	12/06/24	STRONG, TYLER	4,056.45	
	12/06/24	SUEDKAMP, ADAM	5,177.02	
	12/06/24	SWETALA, NOAH	4,967.59	
	12/06/24	TAUZELL, BRIAN	6,995.89	252.00
	12/06/24	TEVLIN, TODD	3,141.48	
	12/06/24	THIENES, PAUL	3,517.02	
	12/06/24	ULVENES, AMANDA	2,452.04	
	12/06/24	VILLAVICENCIO, NICHOLE	590.40	
	12/06/24	WARDELL, JORDAN	7,478.08	
	12/06/24	WEAVER, TAWNY	4,338.16	
	12/06/24	WELLENS, MOLLY	3,732.54	820.58
	12/06/24	WENZEL, JAY	5,165.74	
	12/06/24	WERTH, JENNIFER	2,779.41	
	12/06/24	WIETHORN, AMANDA	4,741.69	
	12/06/24	WILBER, JEFFREY	3,435.38	
	12/06/24	WILLIAMSON, MICHAEL	5,072.40	
	12/06/24	WOEHRLE, MATTHEW	8,087.12	1,150.00
	12/06/24	XIONG, BOON	6,763.60	
	12/06/24	XIONG, KAO	4,281.79	
	12/06/24	XIONG, PETER	3,612.80	
	12/06/24	XIONG, TUOYER	4,476.09	150.00
	12/06/24	YANG, SOLOMAN	2,288.24	
	12/06/24	YANG, TANGURAY	1,747.05	
	12/06/24	YANG, THANG	4,428.77	
	12/06/24	YOUNG, MATTHEW	3,176.00	
	12/06/24	ZAPPA, ANDREW	4,854.40	
	12/06/24	ZAPPA, ERIC	6,461.11	
			<u>\$ 824,862.66</u>	<u>\$ 25,744.10</u>

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	12/20/24	ABDIRISAK, ABDULLAHI	\$ 3,995.07	
	12/20/24	ABRAMS, MARYLEE	670.40	
	12/20/24	ADAMS, DAVID	4,153.86	\$ 29.78
	12/20/24	AMENYA, FLORENCE	169.00	
	12/20/24	ARNOLD, AJLA	2,974.76	447.00
	12/20/24	BAUMAN, ANDREW	4,863.74	
	12/20/24	BEGGS, REGAN	2,915.25	127.95
	12/20/24	BEITLER, NATHAN	4,851.20	
	12/20/24	BENJAMIN, MARKESE	4,281.79	
	12/20/24	BERG, TERESA	276.25	
	12/20/24	BERGERON, ASHLEY	4,398.41	
	12/20/24	BERGERON, GAIL	0.00	
	12/20/24	BERGO, CHAD	4,096.99	
	12/20/24	BIERDEMAN, BRIAN	7,434.00	
	12/20/24	BJORK, BRANDON	65.00	
	12/20/24	BOOR, JACOB	3,528.98	
	12/20/24	BORN, BRIAN	3,578.05	
	12/20/24	BREIMHURST, LAUREN	3,410.53	484.74
	12/20/24	BRENEMAN, NEIL	3,750.87	
	12/20/24	BRINK, TROY	4,130.25	
	12/20/24	BRITT, AIRION	1,961.60	
	12/20/24	BUCKLEY, BRENT	3,866.16	
	12/20/24	BURT-MCGREGOR, EMILY	4,374.21	
	12/20/24	BUSACK, DANIEL	6,389.11	
	12/20/24	CAMPBELL, MACLANE	4,342.67	
	12/20/24	CAMPBELL, NOAH	84.50	
	12/20/24	CAVE, REBECCA	590.40	
	12/20/24	CHANG, KENG	1,072.50	
	12/20/24	CHRISTENSON, SCOTT	2,709.41	
	12/20/24	CONDON, MITCHELL	4,196.99	
	12/20/24	CONNOLLY, PETER	4,242.10	
	12/20/24	COOK, NICKLAUS	3,911.95	
	12/20/24	COOK, TANNER	4,570.56	
	12/20/24	CORTESI, LUANNE	2,541.60	
	12/20/24	CRAWFORD, RAYMOND	5,062.69	
	12/20/24	CRUMMY, CHARLES	4,712.67	
	12/20/24	DABRUZZI, THOMAS	5,413.92	
	12/20/24	DARROW, MICHAEL	6,697.32	
	12/20/24	DAVISON, BRADLEY	4,443.47	
	12/20/24	DEMULLING, JOSEPH	5,794.74	

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	12/20/24	DOUGLASS, TOM	3,688.13	
	12/20/24	DUCHARME, JOHN	3,707.73	
	12/20/24	DUGAS, MICHAEL	5,822.03	
	12/20/24	EDGE, DOUGLAS	3,132.06	
	12/20/24	ENGSTROM, ANDREW	3,704.70	
	12/20/24	ESPESETH, SHAWN	2,870.40	
	12/20/24	EVANS, CHRISTINE	3,090.54	28.14
	12/20/24	FINWALL, SHANN	4,091.41	
	12/20/24	FORSYTHE, MARCUS	5,215.53	
	12/20/24	FOWLDS, MYCHAL	6,182.28	
	12/20/24	FRANCO VINCENT, RACHEL	4,068.27	
	12/20/24	FRANZEN, NICHOLAS	5,622.02	
	12/20/24	FRIBERG, DAVID	5,408.17	2,566.40
	12/20/24	FRIITZE, DEREK	4,731.29	
	12/20/24	GABRIEL, ANTHONY	5,881.92	
	12/20/24	GEISELHART, BENJAMIN	4,850.88	
	12/20/24	GERNES, CAROLE	3,427.91	
	12/20/24	GERONSIN, ALEXANDER	3,808.75	
	12/20/24	GIVAND, JONATHAN	4,226.40	
	12/20/24	GORACKI, CECELIA	61.75	
	12/20/24	GORACKI, GERALD	315.25	
	12/20/24	GREEN, JAMIE	4,386.09	
	12/20/24	GRUHLKE, LUKE	3,745.81	
	12/20/24	HAGEN, JOHN	4,032.04	
	12/20/24	HAGEN, MICHAEL	4,487.54	
	12/20/24	HALWEG, JODI	4,748.99	
	12/20/24	HAMMOND, ELIZABETH	2,084.99	
	12/20/24	HANG, RYAN	4,009.34	
	12/20/24	HAWKINSON, TIMOTHY	4,716.20	
	12/20/24	HAWTHORNE, ROCHELLE	4,989.58	
	12/20/24	HAYS, TAMARA	4,090.61	788.13
	12/20/24	HER, PHENG	4,693.77	
	12/20/24	HER, TERRELL	3,812.19	
	12/20/24	HERBST, JONATHEN	2,589.46	7.71
	12/20/24	HINNENKAMP, GARY	3,367.02	
	12/20/24	HOEMKE, MICHAEL	5,808.43	
	12/20/24	JACOBSON, CARL	4,800.71	
	12/20/24	JAHN, DAVID	3,058.05	
	12/20/24	JANASZAK, MEGHAN	3,750.87	
	12/20/24	JANSEN, EMMA	4,426.51	

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	12/20/24	JAROSCH, JONATHAN	4,992.34	
	12/20/24	JENSEN, JOSEPH	3,639.52	562.95
	12/20/24	JOHNSON, BARBARA	2,289.14	
	12/20/24	JOHNSON, ELIZABETH	2,784.99	
	12/20/24	JOHNSON, RANDY	4,992.34	
	12/20/24	JONES, DONALD	3,144.35	
	12/20/24	JORDAN, TIMOTHY	2,512.13	
	12/20/24	JUENEMANN, KATHLEEN	590.40	
	12/20/24	KADEN, JACOB	4,074.63	
	12/20/24	KERR, STEPHEN	2,955.79	85.39
	12/20/24	KIM, WINSTON	4,692.69	
	12/20/24	KNUTSON, LOIS	4,153.38	
	12/20/24	KONG, TOMMY	5,110.79	
	12/20/24	KRAL, EMMA	3,991.19	
	12/20/24	KUBAT, ERIC	4,988.14	
	12/20/24	KUCHENMEISTER, GINA	2,729.60	
	12/20/24	KUCHENMEISTER, JASON	2,566.40	
	12/20/24	LANDER, CHARLES	4,686.66	
	12/20/24	LANIK, JAKE	3,967.07	
	12/20/24	LARSON, MICHELLE	2,553.09	4.34
	12/20/24	LEE, CHONBURI	590.40	
	12/20/24	LENERTZ, NICHOLAS	4,188.19	
	12/20/24	LENTINI, LINDSAY	3,495.05	
	12/20/24	LENTZ, DANIEL	4,596.36	562.18
	12/20/24	LOVE, STEVEN	7,426.97	
	12/20/24	LYNCH, KATHERINE	5,449.93	
	12/20/24	MAINKA, WENDY	4,055.30	
	12/20/24	MALESKI, MICHAEL	5,201.27	
	12/20/24	MALLET, MICHAEL	5,024.86	
	12/20/24	MARINO, JASON	5,640.65	
	12/20/24	MARK, OLAF	4,591.19	
	12/20/24	MARTIN, MICHAEL	5,612.09	
	12/20/24	MCGEE, BRADLEY	5,340.13	
	12/20/24	MCKANE, QUINN	419.25	
	12/20/24	MEISSNER, BRENT	3,127.44	
	12/20/24	MERKATORIS, BRETT	1,317.21	
	12/20/24	MILLER, SETH	4,485.70	
	12/20/24	MLODZIK, JASON	2,925.59	
	12/20/24	MONDOR, MICHAEL	7,028.43	
	12/20/24	MOORE, PATRICK	39.00	

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	12/20/24	MORALES, MARIO	2,364.99	
	12/20/24	MORRIS-KARL, AIDEN	2,691.05	196.28
	12/20/24	MOUA, JENNIFER	2,212.19	
	12/20/24	MOUTON, JOHANNA	1,899.80	
	12/20/24	MOY, PAMELA	3,085.63	536.03
	12/20/24	MURRAY, RACHEL	5,205.26	
	12/20/24	NAUGHTON, JOHN	3,358.22	253.33
	12/20/24	NEILY, STEVEN	4,413.74	
	12/20/24	NELSON, GRADON	5,162.78	
	12/20/24	NELSON, TAKITA	74.75	
	12/20/24	NIELSEN, KENNETH	5,094.24	
	12/20/24	NORVE, ROBERT	3,528.99	
	12/20/24	NOVAK, JEROME	4,438.10	
	12/20/24	NYE, MICHAEL	4,903.94	
	12/20/24	ORE, JORDAN	6,097.29	3,002.40
	12/20/24	ORLANDO, TYLER	3,474.24	
	12/20/24	PASDO, JOSEPH	4,182.23	
	12/20/24	PATROS, CLARE	3,528.99	
	12/20/24	PAYNE, DEDRIC	3,714.08	
	12/20/24	PIPKIN, JULIA	2,089.13	1,432.17
	12/20/24	POWERS, KENNETH	4,763.68	
	12/20/24	PRIEM, STEVEN	4,952.84	1,517.04
	12/20/24	QUIRK, JAMES	4,199.61	
	12/20/24	RACETTE, THOMAS	3,187.71	
	12/20/24	RENNER, MICHAEL	3,555.09	
	12/20/24	RETHWILL, SCOTT	4,119.39	
	12/20/24	ROBBINS, AUDRA	5,119.84	
	12/20/24	RUEB, JOSEPH	6,147.43	
	12/20/24	RUNNING, ROBERT	3,410.54	-20.64
	12/20/24	SABLE, MICHAEL	8,404.07	
	12/20/24	SALCHOW, CONNOR	4,196.99	
	12/20/24	SCHMITZ, KEVIN	4,969.17	2,063.88
	12/20/24	SCHORR, JENNIFER	2,298.59	
	12/20/24	SCHROEDER, LEE	4,353.79	
	12/20/24	SCHROEDER, RYAN	5,200.80	
	12/20/24	SCHULTZ, SCOTT	5,019.84	
	12/20/24	SEDLACEK, JEFFREY	5,147.74	
	12/20/24	SHANLEY, HAYLEY	2,479.48	53.08
	12/20/24	SHEA, STEPHANIE	3,335.39	
	12/20/24	SHEERAN JR, JOSEPH	5,190.83	

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	12/20/24	SINDT, ANDREA	4,566.37	
	12/20/24	SPANDE, KAYLA	580.35	
	12/20/24	STANLEY, JENNIFER	5,475.23	955.54
	12/20/24	STARKEY, ROBERT	5,373.92	
	12/20/24	STEELE, NANCY	4,643.19	
	12/20/24	STEINER, JOSEPH	5,808.43	
	12/20/24	STEJSKAL, JAYSON	3,581.71	167.92
	12/20/24	STOCK, AUBREY	4,762.21	
	12/20/24	STOKES, KAL	2,751.69	
	12/20/24	STRONG, TYLER	3,906.44	
	12/20/24	SUEDKAMP, ADAM	4,781.09	
	12/20/24	SWETALA, NOAH	4,731.82	
	12/20/24	TAUZELL, BRIAN	5,546.78	
	12/20/24	TEVLIN, TODD	3,140.26	
	12/20/24	THIENES, PAUL	3,315.42	30.96
	12/20/24	ULVENES, AMANDA	3,044.75	1,018.56
	12/20/24	VILLAVICENCIO, NICHOLE	590.40	
	12/20/24	WARDELL, JORDAN	6,176.67	
	12/20/24	WEAVER, TAWNY	4,038.56	
	12/20/24	WELLENS, MOLLY	3,165.90	
	12/20/24	WENZEL, JAY	4,638.24	
	12/20/24	WERTH, JENNIFER	2,825.46	188.66
	12/20/24	WIETHORN, AMANDA	4,424.19	
	12/20/24	WILBER, JEFFREY	4,132.45	741.22
	12/20/24	WILLIAMSON, MICHAEL	3,954.75	
	12/20/24	WOEHRLE, MATTHEW	6,348.02	2,364.39
	12/20/24	XIONG, BOON	4,666.37	1,379.23
	12/20/24	XIONG, KAO	4,908.29	
	12/20/24	XIONG, PETER	3,612.80	
	12/20/24	XIONG, TUOYER	4,394.11	
	12/20/24	YANG, SOLOMAN	2,397.46	
	12/20/24	YANG, TANGURAY	1,765.93	18.88
	12/20/24	YANG, THANG	4,622.25	
	12/20/24	YOUNG, MATTHEW	3,210.94	34.94
	12/20/24	ZAPPA, ANDREW	4,854.40	
	12/20/24	ZAPPA, ERIC	4,678.06	
			<u>\$ 760,985.61</u>	<u>\$ 21,628.58</u>

**CITY OF MAPLEWOOD
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<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	<u>Exp Reimb, Severance, Conversion incl in Amount</u>
	01/03/25	ABDIRISAK, ABDULLAHI	\$ 5,596.40	
	01/03/25	ABRAMS, MARYLEE	772.20	\$ 101.80
	01/03/25	ADAMS, DAVID	3,245.20	
	01/03/25	AMENYA, FLORENCE	55.25	
	01/03/25	ARNOLD, AJLA	2,043.85	
	01/03/25	BAUMAN, ANDREW	5,843.98	
	01/03/25	BEGGS, REGAN	2,860.22	72.92
	01/03/25	BEITLER, NATHAN	4,323.67	
	01/03/25	BENJAMIN, MARKESE	4,585.56	
	01/03/25	BERG, TERESA	743.75	
	01/03/25	BERGERON, ASHLEY	4,398.41	
	01/03/25	BERGO, CHAD	4,339.06	242.07
	01/03/25	BIERDEMAN, BRIAN	7,434.00	
	01/03/25	BJORK, BRANDON	107.25	
	01/03/25	BOOR, JACOB	3,528.98	
	01/03/25	BORN, BRIAN	3,811.22	
	01/03/25	BREIMHURST, LAUREN	2,925.79	
	01/03/25	BRENEMAN, NEIL	3,750.87	
	01/03/25	BRINK, TROY	4,130.24	
	01/03/25	BRITT, AIRION	2,090.33	
	01/03/25	BUCKLEY, BRENT	4,434.33	
	01/03/25	BURT-MCGREGOR, EMILY	4,857.78	
	01/03/25	BUSACK, DANIEL	6,389.11	
	01/03/25	CAMPBELL, KEVIN	39.00	
	01/03/25	CAMPBELL, MACLANE	4,229.43	
	01/03/25	CAMPBELL, NOAH	91.00	
	01/03/25	CAVE, REBECCA	590.40	
	01/03/25	CHANG, KENG	1,083.75	
	01/03/25	CHRISTENSON, SCOTT	2,684.81	
	01/03/25	CONDON, MITCHELL	4,196.99	
	01/03/25	CONNOLLY, PETER	4,169.61	
	01/03/25	COOK, NICKLAUS	3,915.71	
	01/03/25	COOK, TANNER	4,248.93	
	01/03/25	CORTESI, LUANNE	2,541.60	
	01/03/25	CRAWFORD, RAYMOND	4,876.36	
	01/03/25	CRUMMY, CHARLES	5,646.98	
	01/03/25	DABRUZZI, THOMAS	5,242.73	
	01/03/25	DARROW, MICHAEL	6,697.32	
	01/03/25	DAVISON, BRADLEY	4,403.17	
	01/03/25	DEMULLING, JOSEPH	5,576.79	

**CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
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CHECK #	CHECK DATE	EMPLOYEE NAME	AMOUNT	Exp Reimb, Severance, Conversion incl in Amount
	01/03/25	DOUGLASS, TOM	3,315.89	
	01/03/25	DUCHARME, JOHN	3,707.73	
	01/03/25	DUGAS, MICHAEL	5,822.03	
	01/03/25	EDGE, DOUGLAS	3,874.87	
	01/03/25	ENGSTROM, ANDREW	3,704.70	
	01/03/25	ESPESETH, SHAWN	2,870.40	
	01/03/25	EVANS, CHRISTINE	3,062.40	
	01/03/25	FINWALL, SHANN	4,391.53	
	01/03/25	FORSYTHE, MARCUS	4,602.17	
	01/03/25	FOWLDS, MYCHAL	6,182.28	
	01/03/25	FRANCO VINCENT, RACHEL	3,746.09	
	01/03/25	FRANZEN, NICHOLAS	4,577.96	
	01/03/25	FRIBERG, DAVID	2,943.53	
	01/03/25	FRITZE, DEREK	4,428.80	
	01/03/25	GABRIEL, ANTHONY	8,221.25	
	01/03/25	GEISELHART, BENJAMIN	5,360.67	
	01/03/25	GERNES, CAROLE	3,364.71	
	01/03/25	GERONSIN, ALEXANDER	4,077.07	
	01/03/25	GIVAND, JONATHAN	4,226.40	
	01/03/25	GORACKI, CECELIA	201.50	
	01/03/25	GORACKI, GERALD	250.25	
	01/03/25	GREEN, JAMIE	4,716.29	
	01/03/25	GRUHLKE, LUKE	4,242.83	
	01/03/25	GULYASH, LANCE	39.00	
	01/03/25	HAGEN, JOHN	4,482.67	
	01/03/25	HAGEN, MICHAEL	4,669.69	
	01/03/25	HALWEG, JODI	4,975.43	
	01/03/25	HAMMOND, ELIZABETH	2,584.51	
	01/03/25	HANG, RYAN	4,590.96	
	01/03/25	HAWKINSON, TIMOTHY	4,716.20	
	01/03/25	HAWTHORNE, ROCHELLE	5,654.75	
	01/03/25	HAYS, TAMARA	3,297.94	
	01/03/25	HER, PHENG	4,845.77	
	01/03/25	HER, TERRELL	3,941.33	
	01/03/25	HERBST, JONATHEN	3,279.18	
	01/03/25	HINNENKAMP, GARY	3,408.30	
	01/03/25	HOEMKE, MICHAEL	5,808.43	
	01/03/25	JACOBSON, CARL	4,800.71	
	01/03/25	JAHN, DAVID	3,058.05	
	01/03/25	JANASZAK, MEGHAN	3,750.87	

**CITY OF MAPLEWOOD
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<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	<u>Exp Reimb, Severance, Conversion incl in Amount</u>
	01/03/25	JANSEN, EMMA	3,937.60	
	01/03/25	JAROSCH, JONATHAN	4,992.34	
	01/03/25	JENSEN, JOSEPH	3,116.09	
	01/03/25	JOHNSON, BARBARA	2,247.77	
	01/03/25	JOHNSON, ELIZABETH	2,784.99	
	01/03/25	JOHNSON, RANDY	4,992.34	
	01/03/25	JONES, DONALD	3,394.41	
	01/03/25	JORDAN, TIMOTHY	3,136.90	
	01/03/25	JUENEMANN, KATHLEEN	590.40	
	01/03/25	KADEN, JACOB	3,713.35	
	01/03/25	KERR, STEPHEN	2,870.40	
	01/03/25	KIM, WINSTON	3,830.03	
	01/03/25	KNUTSON, LOIS	4,153.37	
	01/03/25	KONG, TOMMY	5,275.64	
	01/03/25	KRAL, EMMA	4,483.31	
	01/03/25	KUBAT, ERIC	6,305.44	
	01/03/25	KUCHENMEISTER, GINA	2,729.60	
	01/03/25	KUCHENMEISTER, JASON	2,566.40	
	01/03/25	LANDER, CHARLES	4,577.78	
	01/03/25	LANIK, JAKE	4,675.53	
	01/03/25	LARSON, MICHELLE	2,548.73	
	01/03/25	LEE, CHONBURI	590.40	
	01/03/25	LENERTZ, NICHOLAS	4,188.19	
	01/03/25	LENTINI, LINDSAY	3,495.05	
	01/03/25	LENTZ, DANIEL	4,034.18	
	01/03/25	LO, SATHAE	39.00	
	01/03/25	LOVE, STEVEN	7,426.97	
	01/03/25	LYNCH, KATHERINE	6,646.03	
	01/03/25	MAINKA, WENDY	3,938.98	
	01/03/25	MALESKI, MICHAEL	5,158.09	
	01/03/25	MALLET, MICHAEL	5,096.78	
	01/03/25	MARINO, JASON	5,119.73	
	01/03/25	MARK, OLAF	4,758.47	
	01/03/25	MARTIN, MICHAEL	5,612.09	
	01/03/25	MCGEE, BRADLEY	4,836.39	
	01/03/25	MCKANE, QUINN	126.75	
	01/03/25	MEISSNER, BRENT	3,626.92	
	01/03/25	MERKATORIS, BRETT	4,855.86	
	01/03/25	METRY, ALESIA	590.00	
	01/03/25	MILLER, SETH	3,915.71	

**CITY OF MAPLEWOOD
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<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	<u>Exp Reimb, Severance, Conversion incl in Amount</u>
	01/03/25	MLODZIK, JASON	3,381.17	
	01/03/25	MONDOR, MICHAEL	3,624.83	
	01/03/25	MOORE, PATRICK	71.50	
	01/03/25	MORALES, MARIO	2,578.73	
	01/03/25	MORRIS-KARL, AIDEN	4,110.14	
	01/03/25	MOUA, JENNIFER	2,212.19	
	01/03/25	MOUTON, JOHANNA	1,899.80	
	01/03/25	MOY, PAMELA	2,549.60	
	01/03/25	MURRAY, RACHEL	6,224.58	
	01/03/25	NAUGHTON, JOHN	3,261.10	
	01/03/25	NEILY, STEVEN	5,044.18	
	01/03/25	NELSON, GRADON	4,557.14	
	01/03/25	NELSON, TAKITA	74.75	
	01/03/25	NIELSEN, KENNETH	4,569.19	
	01/03/25	NORVE, ROBERT	3,528.99	
	01/03/25	NOVAK, JEROME	4,438.10	
	01/03/25	NYE, MICHAEL	4,903.94	
	01/03/25	ORE, JORDAN	3,132.43	
	01/03/25	ORLANDO, TYLER	4,590.96	
	01/03/25	PASDO, JOSEPH	4,205.71	
	01/03/25	PATROS, CLARE	3,528.99	
	01/03/25	PAYNE, DEDRIC	4,242.83	
	01/03/25	PIPKIN, JULIA	800.68	
	01/03/25	POWERS, KENNETH	4,977.45	
	01/03/25	PRIEM, STEVEN	4,220.12	
	01/03/25	QUIRK, JAMES	3,906.11	
	01/03/25	RACETTE, THOMAS	3,187.71	
	01/03/25	RENNER, MICHAEL	4,317.89	
	01/03/25	RETHWILL, SCOTT	5,205.49	
	01/03/25	ROBBINS, AUDRA	5,119.84	
	01/03/25	RUEB, JOSEPH	6,397.43	250.00
	01/03/25	RUNNING, ROBERT	3,985.36	
	01/03/25	SABLE, MICHAEL	8,404.08	
	01/03/25	SALCHOW, CONNOR	4,196.99	
	01/03/25	SCHMITZ, KEVIN	3,070.78	6.73
	01/03/25	SCHORR, JENNIFER	2,298.59	
	01/03/25	SCHROEDER, LEE	4,353.79	
	01/03/25	SCHROEDER, RYAN	5,193.12	
	01/03/25	SCHULTZ, SCOTT	5,019.84	
	01/03/25	SEDLACEK, JEFFREY	5,751.21	

**CITY OF MAPLEWOOD
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	01/03/25	SHANLEY, HAYLEY	2,585.63	
	01/03/25	SHEA, STEPHANIE	3,335.39	
	01/03/25	SHEERAN JR, JOSEPH	5,190.83	
	01/03/25	SINDT, ANDREA	4,566.37	
	01/03/25	SPANDE, KAYLA	580.35	
	01/03/25	STANLEY, JENNIFER	4,051.39	
	01/03/25	STARKEY, ROBERT	5,223.37	
	01/03/25	STEELE, NANCY	4,700.95	57.76
	01/03/25	STEINER, JOSEPH	5,808.43	
	01/03/25	STEJSKAL, JAYSON	3,413.79	
	01/03/25	STOCK, AUBREY	4,434.50	
	01/03/25	STOKES, KAL	3,451.32	
	01/03/25	STRONG, TYLER	4,194.62	
	01/03/25	SUEDKAMP, ADAM	4,726.14	
	01/03/25	SWETALA, NOAH	4,284.13	
	01/03/25	TAUZELL, BRIAN	6,718.90	
	01/03/25	TEVLIN, TODD	3,720.32	
	01/03/25	THIENES, PAUL	3,367.02	
	01/03/25	ULVENES, AMANDA	2,278.64	
	01/03/25	VILLAVICENCIO, NICHOLE	590.40	
	01/03/25	WARDELL, JORDAN	5,126.02	
	01/03/25	WEAVER, TAWNY	4,625.56	
	01/03/25	WELLENS, MOLLY	2,842.70	
	01/03/25	WENZEL, JAY	4,451.39	
	01/03/25	WERTH, JENNIFER	2,636.80	
	01/03/25	WIETHORN, AMANDA	4,119.39	
	01/03/25	WILBER, JEFFREY	4,671.85	
	01/03/25	WILLIAMSON, MICHAEL	4,323.43	
	01/03/25	WOEHRLE, MATTHEW	4,041.01	
	01/03/25	XIONG, BOON	3,990.21	
	01/03/25	XIONG, KAO	4,451.39	
	01/03/25	XIONG, PETER	3,612.80	
	01/03/25	XIONG, TUOYER	4,349.29	
	01/03/25	YANG, SOLOMAN	2,992.00	
	01/03/25	YANG, TANGURAY	1,961.60	
	01/03/25	YANG, THANG	4,205.71	
	01/03/25	YOUNG, MATTHEW	3,176.00	
	01/03/25	ZAPPA, ANDREW	4,271.99	
	01/03/25	ZAPPA, ERIC	4,569.19	
			<u>\$ 762,053.33</u>	<u>\$ 731.28</u>

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
11/26/2024	11/27/2024	HARBOR FREIGHT TOOLS 612	\$ 39.99	DAVE ADAMS
11/18/2024	11/19/2024	VISTAPRINT	94.98	CHAD BERGO
11/19/2024	11/20/2024	QR-CODES.COM	29.99	CHAD BERGO
11/26/2024	11/27/2024	IN *MN CHIEFS OF POLICE A	567.00	BRIAN BIERDEMAN
11/15/2024	11/18/2024	ODP BUS SOL LLC # 101080	33.84	NEIL BRENEMAN
11/18/2024	11/19/2024	TARGET 00011858	28.98	NEIL BRENEMAN
11/20/2024	11/22/2024	ODP BUS SOL LLC # 101090	65.60	NEIL BRENEMAN
11/22/2024	11/25/2024	DALCO ENTERPRISES	344.93	NEIL BRENEMAN
11/25/2024	11/26/2024	AMAZON MKTPL*ML3UJ6EA3	36.17	NEIL BRENEMAN
11/20/2024	11/21/2024	CINTAS CORP	553.62	TROY BRINK
11/21/2024	11/25/2024	CERTIFIED LABORATORIES	297.59	TROY BRINK
11/21/2024	11/22/2024	IACP	220.00	DANIEL BUSACK
11/25/2024	11/26/2024	IN *GRAFIX SHOPPE	425.00	DANIEL BUSACK
11/25/2024	11/26/2024	SHADOWMARQ INDUSTRIES LL	2,245.00	DANIEL BUSACK
11/26/2024	11/27/2024	IN *MN CHIEFS OF POLICE A	217.00	DANIEL BUSACK
11/27/2024	11/29/2024	BIO-TEC EMERGENCY SERV	150.00	DANIEL BUSACK
11/27/2024	11/29/2024	BIO-TEC EMERGENCY SERV	150.00	DANIEL BUSACK
11/27/2024	11/29/2024	EMERGENCY AUTOMOTIVE TECH	115.00	DANIEL BUSACK
11/15/2024	11/18/2024	RYAN PLUMBING AND HEATING	550.00	SCOTT CHRISTENSON
11/15/2024	11/18/2024	RYAN PLUMBING AND HEATING	275.00	SCOTT CHRISTENSON
11/15/2024	11/18/2024	RYAN PLUMBING AND HEATING	2,499.00	SCOTT CHRISTENSON
11/15/2024	11/18/2024	RYAN PLUMBING AND HEATING	275.00	SCOTT CHRISTENSON
11/15/2024	11/18/2024	RYAN PLUMBING AND HEATING	395.00	SCOTT CHRISTENSON
11/15/2024	11/18/2024	THE HOME DEPOT #2801	16.99	SCOTT CHRISTENSON
11/19/2024	11/20/2024	REDLINE ARCHITECTURAL SHE	546.00	SCOTT CHRISTENSON
11/21/2024	11/25/2024	THE HOME DEPOT #2801	169.34	SCOTT CHRISTENSON
11/22/2024	11/25/2024	MUSKA ELECTRIC CO	1,575.00	SCOTT CHRISTENSON
11/22/2024	11/25/2024	MUSKA ELECTRIC CO	1,985.68	SCOTT CHRISTENSON
11/21/2024	11/22/2024	FITCH AND ASSOCIATES LLC	249.00	THOMAS DABRUZZI
11/19/2024	11/21/2024	MINNESOTA STATE FIRE CHIE	60.00	BRAD DAVISON
11/26/2024	11/29/2024	THAI STREET MARKET	103.72	BRAD DAVISON
11/26/2024	11/27/2024	AMAZON.COM*Z379I0TU0	124.40	TOM DOUGLASS
11/15/2024	11/18/2024	DJI DRONES	1,620.18	MICHAEL DUGAS
11/18/2024	11/19/2024	FIREHOUSE TECHNOLOGY	250.00	MICHAEL DUGAS
11/19/2024	11/20/2024	SP CLOUD CITY DRONES	177.19	MICHAEL DUGAS
11/20/2024	11/21/2024	PIONEER PRESS ADV	575.12	CHRISTINE EVANS
11/17/2024	11/18/2024	ZOOM.US 888-799-9666	269.90	MYCHAL FOWLDS
11/17/2024	11/18/2024	COMCAST CABLE COMM	2.31	MYCHAL FOWLDS
11/17/2024	11/18/2024	TMOBILE*AUTO PAY	6,465.48	MYCHAL FOWLDS
11/18/2024	11/19/2024	CENTURYLINK LUMEN	67.05	MYCHAL FOWLDS
11/27/2024	11/29/2024	APPLE.COM/BILL	75.85	MYCHAL FOWLDS
11/27/2024	11/29/2024	CANON *PAYMENT	2,533.44	MYCHAL FOWLDS
11/29/2024	11/29/2024	COMCAST CABLE COMM	16.17	MYCHAL FOWLDS
11/23/2024	11/25/2024	OPENAI *CHATGPT SUBSCR	20.00	NICK FRANZEN
11/24/2024	11/25/2024	WASABI TECHNOLOGIES	93.22	NICK FRANZEN

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
11/26/2024	11/27/2024	NTE 5410	59.96	DAVID FRIBERG
11/16/2024	11/18/2024	PETSMART # 0461	225.97	TONY GABRIEL
11/16/2024	11/18/2024	NOR*NORTHERN TOOL	99.99	CAROLE GERNES
11/21/2024	11/22/2024	AIRGAS - NORTH	187.47	MICHAEL HAGEN
11/22/2024	11/25/2024	AIRGAS - NORTH	469.17	MICHAEL HAGEN
11/26/2024	11/27/2024	ASPEN MILLS	308.85	MICHAEL HAGEN
11/21/2024	11/22/2024	AMZN MKTP US*RI35849N3	13.49	TAMARA HAYS
11/21/2024	11/22/2024	TRI-STATE BOBCAT	130.00	TAMARA HAYS
11/22/2024	11/25/2024	SP BADWORKWEAR.COM	54.94	TAMARA HAYS
11/24/2024	11/25/2024	AMAZON MKTPL*VY3135BK3	66.98	TAMARA HAYS
11/24/2024	11/25/2024	AMAZON MKTPL*R65HV8QC3	47.87	TAMARA HAYS
11/25/2024	11/26/2024	LTG POWER EQUIPMENT	23.90	TAMARA HAYS
11/25/2024	11/27/2024	SAFE-FAST(MW)	339.20	TAMARA HAYS
11/25/2024	11/27/2024	MENARDS OAKDALE MN	44.55	TAMARA HAYS
11/26/2024	11/27/2024	SITEONE LANDSCAPE SUPPLY,	60.00	TAMARA HAYS
11/26/2024	11/29/2024	THE HOME DEPOT #2801	56.82	TAMARA HAYS
11/27/2024	11/29/2024	TRI-STATE BOBCAT	420.00	TAMARA HAYS
11/18/2024	11/19/2024	U OF M CONTLEARNING OL	75.00	JON HERBST
11/15/2024	11/18/2024	HEALING HEARTS	(450.00)	LINDSAY HERZOG
11/20/2024	11/21/2024	TARGET 00011858	358.70	LINDSAY HERZOG
11/18/2024	11/19/2024	BOLER CAR WASH AND DET	35.88	MICHAEL HOEMKE
11/27/2024	11/29/2024	CITY OF COTTAGE GROVE	4,140.00	MICHAEL HOEMKE
11/27/2024	11/29/2024	HOMEDEPOT.COM	199.00	DAVID JAHN
11/15/2024	11/18/2024	IPROMOTEU	625.00	MEGHAN JANASZAK
11/18/2024	11/19/2024	AMZN MKTP US	(1,750.00)	MEGHAN JANASZAK
11/14/2024	11/18/2024	MINNESOTA STATE COLLEGES	500.00	JON JAROSCH
11/16/2024	11/18/2024	AMAZON MARK* V975M5NY3	90.42	BARB JOHNSON
11/16/2024	11/18/2024	AMAZON MARK* BW0394NU3	108.87	BARB JOHNSON
11/22/2024	11/25/2024	TARGET 00011858	57.06	BARB JOHNSON
11/24/2024	11/25/2024	AMAZON MARK* PE9T01WK3	116.35	BARB JOHNSON
11/25/2024	11/25/2024	AMAZON MARK* R11GH9KF3	128.67	BARB JOHNSON
11/25/2024	11/26/2024	AMZN MKTP US*Q37DD0Z83	38.00	BARB JOHNSON
11/27/2024	11/29/2024	AMZN MKTP US*Z38YY8XH0	115.00	BARB JOHNSON
11/22/2024	11/25/2024	SAFE-FAST(MW)	140.30	TIM JORDAN
11/19/2024	11/21/2024	ODP BUS SOL LLC # 101090	250.85	LOIS KNUTSON
11/26/2024	11/29/2024	FUSION LEARNING PARTNERS	45.00	LOIS KNUTSON
11/26/2024	11/29/2024	FUSION LEARNING PARTNERS	45.00	LOIS KNUTSON
11/27/2024	11/29/2024	STAPLES INC	71.72	LOIS KNUTSON
11/19/2024	11/21/2024	IAAI	73.00	ERIC KUBAT
11/15/2024	11/18/2024	FEDEX OFFIC61700006171	16.50	JASON KUCHENMEISTER
11/16/2024	11/18/2024	AMZN MKTP US*NL7OT0OG3	80.50	JASON KUCHENMEISTER
11/18/2024	11/19/2024	AMZN MKTP US*SD8PY9AS3	9.90	JASON KUCHENMEISTER
11/18/2024	11/19/2024	AMZN MKTP US*MX48J4243	285.83	JASON KUCHENMEISTER
11/19/2024	11/20/2024	AMAZON MKTPL*YG5DY72S3	551.03	JASON KUCHENMEISTER
11/16/2024	11/18/2024	SP CF FIREHOUSE ID	37.69	MICHAEL MALESKI

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
11/16/2024	11/18/2024	PAYPAL *BLACKSMOKES BLACK	152.80	MICHAEL MALESKI
11/16/2024	11/18/2024	THE HOME DEPOT #2801	33.05	MICHAEL MALESKI
11/18/2024	11/19/2024	U OF M CONTLEARNING OL	75.00	BRENT MEISSNER
11/21/2024	11/25/2024	MENARDS 3385	13.99	BRENT MEISSNER
11/20/2024	11/21/2024	BRUEGGERS 3819	24.31	MICHAEL MONDOR
11/15/2024	11/18/2024	AMAZON MKTPL*UV1JJ8K83	151.43	JOHANNA MOUTON
11/16/2024	11/18/2024	WWW.DOODLE.COM	14.95	JOHANNA MOUTON
11/18/2024	11/19/2024	CHIPOTLE ONLINE	145.16	JOHANNA MOUTON
11/19/2024	11/20/2024	AMAZON MARK* D87WY02W3	14.08	JOHANNA MOUTON
11/19/2024	11/20/2024	AMAZON MKTPL*3B5WZ0NE3	75.85	JOHANNA MOUTON
11/19/2024	11/20/2024	JERSEY MIKES ONLINE UC	84.42	JOHANNA MOUTON
11/20/2024	11/20/2024	AMAZON MKTPL*LW2CO5BO3	14.08	JOHANNA MOUTON
11/20/2024	11/21/2024	HY-VEE MAPLEWOOD 1402	60.04	JOHANNA MOUTON
11/20/2024	11/22/2024	THAI STREET MARKET	179.65	JOHANNA MOUTON
11/21/2024	11/25/2024	MAGNATAG INC.	44.88	JOHANNA MOUTON
11/22/2024	11/25/2024	AMAZON MKTPL*426VI2653	49.85	JOHANNA MOUTON
11/23/2024	11/25/2024	AMAZON MKTPL*0U9Q32ND3	17.14	JOHANNA MOUTON
11/27/2024	11/29/2024	AMAZON RETA* Z32BF50A2	59.97	JOHANNA MOUTON
11/13/2024	11/18/2024	MENARDS OAKDALE MN	(109.00)	JOHN NAUGHTON
11/19/2024	11/21/2024	MENARDS OAKDALE MN	72.58	JOHN NAUGHTON
11/19/2024	11/21/2024	THE HOME DEPOT #2801	39.84	JOHN NAUGHTON
11/25/2024	11/27/2024	MENARDS OAKDALE MN	25.14	JOHN NAUGHTON
11/26/2024	11/29/2024	MENARDS OAKDALE MN	39.98	JOHN NAUGHTON
11/22/2024	11/25/2024	BOUND TREE MEDICAL LLC	87.50	KENNETH POWERS
11/22/2024	11/25/2024	LIFE ASSIST INC	342.40	KENNETH POWERS
11/25/2024	11/27/2024	BOUND TREE MEDICAL LLC	333.50	KENNETH POWERS
11/15/2024	11/18/2024	TURFWERKS - DAVIS EQUIP	101.77	STEVEN PRIEM
11/21/2024	11/22/2024	BORGEN RADIATOR CO	2,998.70	STEVEN PRIEM
11/22/2024	11/25/2024	MACQUEEN EMERG/EQUIP	44.10	STEVEN PRIEM
11/22/2024	11/25/2024	SQ *FROST INC.	376.11	STEVEN PRIEM
11/22/2024	11/25/2024	FLEETPRIDE553	64.59	STEVEN PRIEM
11/22/2024	11/25/2024	FACTORY MOTOR PARTS (19)	74.44	STEVEN PRIEM
11/22/2024	11/25/2024	FACTORY MOTOR PARTS (19)	161.88	STEVEN PRIEM
11/22/2024	11/25/2024	FACTORY MOTOR PARTS (19)	7.04	STEVEN PRIEM
11/22/2024	11/25/2024	DELEGARD TOOL COMPANY	23.94	STEVEN PRIEM
11/25/2024	11/26/2024	APPLE FORD WHITE BEAR LAK	117.00	STEVEN PRIEM
11/26/2024	11/27/2024	OXYGEN SERVICE - SAINT PA	4,667.00	STEVEN PRIEM
11/26/2024	11/27/2024	KENS AUTO REPAIR LLC	145.79	STEVEN PRIEM
11/26/2024	11/27/2024	METRO PRODUCTS INC	13.38	STEVEN PRIEM
11/26/2024	11/29/2024	ZARNOTH BRUSH WORKS INC	1,508.80	STEVEN PRIEM
11/26/2024	11/29/2024	ZARNOTH BRUSH WORKS INC	919.20	STEVEN PRIEM
11/27/2024	11/29/2024	OXYGEN SERVICE - SAINT PA	618.71	STEVEN PRIEM
11/27/2024	11/29/2024	MIDWAY FORD	47.41	STEVEN PRIEM
11/27/2024	11/29/2024	TRI-STATE BOBCAT	116.45	STEVEN PRIEM
11/21/2024	11/22/2024	AMAZON MKTPL*077899733	43.98	MICHAEL RENNER

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Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
11/20/2024	11/22/2024	ON SITE SANITATION INC	(1,095.00)	AUDRA ROBBINS
11/21/2024	11/22/2024	AMAZON MKTPL*UY82E26A3	27.98	AUDRA ROBBINS
11/21/2024	11/22/2024	CINTAS CORP	139.31	AUDRA ROBBINS
11/25/2024	11/27/2024	ON SITE SANITATION INC	578.00	AUDRA ROBBINS
11/18/2024	11/19/2024	TRI-STATE BOBCAT	1,240.00	ROBERT RUNNING
11/27/2024	11/29/2024	NTE 5410	874.92	ROBERT RUNNING
11/19/2024	11/21/2024	EVEREST EMERGENCY VEHICLE	8,761.37	RYAN SCHROEDER
11/22/2024	11/25/2024	THAI STREET MARKET	115.31	RYAN SCHROEDER
11/26/2024	11/29/2024	ARCO 35E GAS	18.45	RYAN SCHROEDER
11/15/2024	11/18/2024	ODP BUS SOL LLC # 101090	283.07	STEPHANIE SHEA
11/20/2024	11/21/2024	GALLS	1,263.67	STEPHANIE SHEA
11/21/2024	11/22/2024	CINTAS CORP	69.08	STEPHANIE SHEA
11/26/2024	11/27/2024	THOMSON WEST*TCD	700.69	STEPHANIE SHEA
11/28/2024	11/29/2024	CINTAS CORP	69.08	STEPHANIE SHEA
11/16/2024	11/18/2024	LOY*MNOCHEALTH	467.84	NANCY STEELE
11/16/2024	11/18/2024	LOY*MNOCHEALTH	823.36	NANCY STEELE
11/16/2024	11/18/2024	LOY*MNOCHEALTH	835.68	NANCY STEELE
11/16/2024	11/18/2024	LOY*MNOCHEALTH	1,025.00	NANCY STEELE
11/16/2024	11/18/2024	LOY*MNOCHEALTH	467.84	NANCY STEELE
11/21/2024	11/25/2024	MENARDS 3385	184.22	BRIAN TAUZELL
11/22/2024	11/22/2024	TACTACAM	13.00	BRIAN TAUZELL
11/25/2024	11/27/2024	SAFE-FAST(MW)	64.31	TODD TEVLIN
11/23/2024	11/25/2024	MENARDS OAKDALE MN	76.98	JORDAN WARDELL
11/24/2024	11/25/2024	AMAZON.COM*9G1TG2NA3	22.39	JORDAN WARDELL
11/15/2024	11/18/2024	MENARDS 3385	12.87	MATT WOEHRLE
11/20/2024	11/22/2024	MENARDS 3385	32.88	MATT WOEHRLE
11/26/2024	11/29/2024	MENARDS 3385	9.99	MATT WOEHRLE
11/15/2024	11/18/2024	APPLE FORD WHITE BEAR LAK	65.47	BOON XIONG
11/19/2024	11/20/2024	FERGUSON ENT #525	112.97	BOON XIONG
11/20/2024	11/21/2024	RED WING SHOE #727	241.98	SOLOMAN YANG
			<u>\$ 66,804.75</u>	

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Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
12/2/2024	12/3/2024	TARGET 00011858	\$ 32.49	NEIL BRENEMAN
12/4/2024	12/5/2024	CINTAS CORP	333.90	TROY BRINK
12/11/2024	12/12/2024	CINTAS CORP	318.00	TROY BRINK
12/2/2024	12/4/2024	SAFE-FAST(MW)	90.55	BRENT BUCKLEY
12/2/2024	12/4/2024	MENARDS 3385	93.10	BRENT BUCKLEY
12/3/2024	12/4/2024	TST* SMASH PARK ROSEVILLE	2,488.07	DANIEL BUSACK
12/9/2024	12/10/2024	LS 2112 PERCUSSION	900.00	DANIEL BUSACK
12/11/2024	12/12/2024	CROWD CONTROL WAREHOU	165.77	DANIEL BUSACK
12/5/2024	12/6/2024	NARDINI FIRE EQUIPMENT	377.00	SCOTT CHRISTENSON
12/5/2024	12/6/2024	OVERHEAD DOOR COMPANY OF	727.45	SCOTT CHRISTENSON
12/5/2024	12/6/2024	BREDEMUS HARDWARE COMPAN	1,025.00	SCOTT CHRISTENSON
12/6/2024	12/9/2024	FERGUSON ENT, INC 1650	92.71	SCOTT CHRISTENSON
12/9/2024	12/10/2024	GRAINGER	65.84	SCOTT CHRISTENSON
12/9/2024	12/11/2024	THE HOME DEPOT #2801	12.98	SCOTT CHRISTENSON
12/10/2024	12/12/2024	MUSKA ELECTRIC CO	369.48	SCOTT CHRISTENSON
12/10/2024	12/12/2024	MUSKA ELECTRIC CO	330.40	SCOTT CHRISTENSON
12/1/2024	12/3/2024	THE HOME DEPOT #2801	39.90	THOMAS DABRUZZI
12/9/2024	12/11/2024	THE HOME DEPOT #2801	92.11	THOMAS DABRUZZI
12/3/2024	12/4/2024	ADVANCE AUTO PARTS #7152	25.50	BRAD DAVISON
12/4/2024	12/6/2024	STARBUCKS 800-782-7282	43.35	BRAD DAVISON
12/6/2024	12/9/2024	AMAZON.COM*ZR3G02TO0	312.80	BRAD DAVISON
12/6/2024	12/9/2024	THE HOME DEPOT #2801	41.74	BRAD DAVISON
12/9/2024	12/10/2024	WILLIAMS RDM, INC.	3,132.25	BRAD DAVISON
12/9/2024	12/10/2024	IN *HEATING & COOLING EXX	1,029.00	BRAD DAVISON
12/1/2024	12/2/2024	RAY ALLEN MANUFACTURING	175.42	JOSEPH DEMULLING
12/1/2024	12/2/2024	TARGET 00011858	10.99	JOSEPH DEMULLING
12/7/2024	12/9/2024	SQ *MINNESOTA CIT OFFICER	975.00	JOSEPH DEMULLING
12/2/2024	12/4/2024	SAFE-FAST(MW)	52.34	DOUG EDGE
12/12/2024	12/13/2024	RED WING SHOE #727	254.98	DOUG EDGE
12/6/2024	12/6/2024	AMZN MKTP US*ZR9IC10K2	19.49	CHRISTINE EVANS
12/8/2024	12/9/2024	AMAZON MKTPL *ZX36C1OD2	21.97	CHRISTINE EVANS
11/30/2024	12/2/2024	OPENAI *CHATGPT SUBSCR	20.00	MYCHAL FOWLDS
12/1/2024	12/2/2024	VZWRLSS*APOCC VISB	836.21	MYCHAL FOWLDS
12/6/2024	12/9/2024	COMCAST CABLE COMM	23.12	MYCHAL FOWLDS
12/8/2024	12/9/2024	APPLE.COM/BILL	10.83	MYCHAL FOWLDS
12/9/2024	12/10/2024	COMCAST BUSINESS	413.00	MYCHAL FOWLDS
12/4/2024	12/4/2024	KABOSERV.COM	657.60	NICK FRANZEN
12/7/2024	12/9/2024	MSFT * E0500UJSCS	8.00	NICK FRANZEN
12/7/2024	12/9/2024	MSFT * E0500UJQJJ	16.00	NICK FRANZEN
12/9/2024	12/9/2024	MICROSOFT-G069630189	10.96	NICK FRANZEN
12/9/2024	12/10/2024	FLEET FARM 2700	22.99	DAVID FRIBERG
12/1/2024	12/2/2024	AIRGAS - NORTH	38.66	MICHAEL HAGEN
12/1/2024	12/2/2024	AIRGAS - NORTH	303.45	MICHAEL HAGEN
12/1/2024	12/2/2024	AIRGAS - NORTH	99.68	MICHAEL HAGEN
12/4/2024	12/5/2024	AMAZON MKTPL *ZR0WB8OF2	79.99	MICHAEL HAGEN
12/5/2024	12/6/2024	ASPEN MILLS	1,240.26	MICHAEL HAGEN

Purchasing Card Items

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12/7/2024	12/9/2024	GALLS	219.99	MICHAEL HAGEN
12/11/2024	12/12/2024	CUB FOODS #1599	17.98	TIMOTHY HAWKINSON
12/11/2024	12/13/2024	CHICK-FIL-A #03681	81.66	TIMOTHY HAWKINSON
12/9/2024	12/11/2024	THE HOME DEPOT #2801	15.90	TAMARA HAYS
11/30/2024	12/2/2024	RED WING SHOE #727	215.99	JON HERBST
12/5/2024	12/6/2024	TARGET.COM *	59.61	LINDSAY HERZOG
12/12/2024	12/13/2024	AMAZON MKTPL*Z19PG7CX2	71.20	LINDSAY HERZOG
12/3/2024	12/5/2024	THE HOME DEPOT #2801	20.95	GARY HINNENKAMP
12/6/2024	12/9/2024	IN *SUN CONTROL OF MINNES	566.00	MICHAEL HOEMKE
12/6/2024	12/9/2024	BOLER CAR WASH AND DET	35.88	MICHAEL HOEMKE
12/12/2024	12/13/2024	BOLER CAR WASH AND DET	29.16	MICHAEL HOEMKE
11/26/2024	12/2/2024	WWW.DALCOONLINE.COM	1,023.12	DAVID JAHN
12/6/2024	12/9/2024	AMZN MKTP US*ZR9873340	248.40	DAVID JAHN
12/6/2024	12/11/2024	WWW.DALCOONLINE.COM	619.00	DAVID JAHN
12/3/2024	12/4/2024	CUMMINS CSSNA - EV	1,078.24	MEGHAN JANASZAK
12/5/2024	12/9/2024	ODP BUS SOL LLC # 101090	297.67	MEGHAN JANASZAK
12/10/2024	12/11/2024	AMAZON RETA* ZR2188HF1	49.85	MEGHAN JANASZAK
12/10/2024	12/11/2024	AMAZON MARK* ZX9DH2M32	19.50	MEGHAN JANASZAK
12/10/2024	12/11/2024	AMAZON RETA* ZR2GO1Y20	6.31	MEGHAN JANASZAK
12/10/2024	12/11/2024	AMZN MKTP US*ZX9FJ6GO2	19.42	MEGHAN JANASZAK
12/10/2024	12/11/2024	AMZN MKTP US*ZX2YB5VK2	76.00	MEGHAN JANASZAK
12/4/2024	12/5/2024	TRI-STATE BOBCAT	88.99	JOE JENSEN
12/6/2024	12/9/2024	NTE 5413	220.00	JOE JENSEN
12/2/2024	12/2/2024	AMAZON MARK* Z391Z57P1	100.17	BARB JOHNSON
12/8/2024	12/9/2024	AMAZON MARK* ZR8QB8ZS1	59.97	BARB JOHNSON
12/9/2024	12/10/2024	AMAZON MARK* ZX6IO8NY2	94.15	BARB JOHNSON
12/9/2024	12/10/2024	CUB FOODS #1599	90.53	BARB JOHNSON
12/10/2024	12/11/2024	CUB FOODS #1599	42.76	BARB JOHNSON
12/11/2024	12/12/2024	TARGET 00011858	12.00	BARB JOHNSON
12/6/2024	12/9/2024	ODP BUS SOL LLC # 101090	63.72	ELIZABETH JOHNSON
12/4/2024	12/6/2024	THE HOME DEPOT #2801	49.88	TIM JORDAN
12/3/2024	12/4/2024	U OF M CONTLEARNING OL	225.00	STEVE KERR
11/30/2024	12/2/2024	OPENAI *CHATGPT SUBSCR	20.00	LOIS KNUTSON
11/30/2024	12/2/2024	STERICYCLE INC/SHRED-IT	87.05	LOIS KNUTSON
12/3/2024	12/5/2024	THE HOME DEPOT #2801	64.99	LOIS KNUTSON
12/5/2024	12/6/2024	UBER *TRIP	30.68	LOIS KNUTSON
12/5/2024	12/9/2024	ODP BUS SOL LLC # 105910	79.54	LOIS KNUTSON
12/8/2024	12/9/2024	OPENAI *CHATGPT SUBSCR	20.00	LOIS KNUTSON
12/9/2024	12/10/2024	CUB FOODS #1599	29.65	LOIS KNUTSON
12/11/2024	12/12/2024	PANERA BREAD #601305 O	197.84	LOIS KNUTSON
12/5/2024	12/6/2024	ULINE *SHIP SUPPLIES	113.93	JASON KUCHENMEISTER
12/1/2024	12/3/2024	THE HOME DEPOT #2801	20.94	MICHAEL MALESKI
12/9/2024	12/10/2024	PIONEER PRESS CIRC	14.00	MIKE MARTIN
11/30/2024	12/2/2024	AMAZON MKTPL*Z39CJ3H31	29.86	BRAD MCGEE
12/3/2024	12/4/2024	SP THEFEED.COM	44.83	BRAD MCGEE
11/30/2024	12/2/2024	RED WING SHOE #727	215.99	BRENT MEISSNER

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Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
12/2/2024	12/4/2024	RED WING SHOE #727	448.97	JASON MLODZIK
11/30/2024	12/2/2024	OPENAI *CHATGPT SUBSCR	20.00	MICHAEL MONDOR
12/10/2024	12/11/2024	HY-VEE MAPLEWOOD 1402	198.00	MICHAEL MONDOR
12/10/2024	12/11/2024	COSTCO WHSE #1021	422.99	MICHAEL MONDOR
12/12/2024	12/13/2024	MINNESOTA GLOVE & SAFETY	109.99	AIDEN MORRIS-KARL
12/12/2024	12/13/2024	MINNESOTA GLOVE & SAFETY	238.83	AIDEN MORRIS-KARL
12/2/2024	12/3/2024	SLEEPNUMBER 8884849263	54.18	JOHANNA MOUTON
12/7/2024	12/9/2024	AMAZON RETA* 5Z0PM0LR3	(143.95)	JOHN NAUGHTON
12/8/2024	12/9/2024	AMAZON RETA* ZR7ST1RH2	139.77	JOHN NAUGHTON
12/11/2024	12/12/2024	IN *APPLIANCE REPAIR, INC	879.36	JERRY NOVAK
12/9/2024	12/10/2024	LIFE ASSIST INC	1,316.80	KENNETH POWERS
12/10/2024	12/11/2024	LIFE ASSIST INC	50.20	KENNETH POWERS
12/10/2024	12/12/2024	BOUND TREE MEDICAL LLC	2,138.21	KENNETH POWERS
12/11/2024	12/13/2024	BOUND TREE MEDICAL LLC	329.00	KENNETH POWERS
12/2/2024	12/3/2024	APPLE FORD WHITE BEAR LAK	121.26	STEVEN PRIEM
12/2/2024	12/3/2024	APPLE FORD WHITE BEAR LAK	296.63	STEVEN PRIEM
12/2/2024	12/3/2024	NAPA STORE 3279016	31.20	STEVEN PRIEM
12/2/2024	12/4/2024	EVEREST EMERGENCY VEHICLE	239.80	STEVEN PRIEM
12/3/2024	12/4/2024	FACTORY MOTOR PARTS (19)	51.14	STEVEN PRIEM
12/3/2024	12/4/2024	FACTORY MOTOR PARTS (19)	112.24	STEVEN PRIEM
12/3/2024	12/5/2024	EVEREST EMERGENCY VEHICLE	304.32	STEVEN PRIEM
12/4/2024	12/5/2024	VARITECH INDUSTRIES INC	226.68	STEVEN PRIEM
12/4/2024	12/5/2024	METRO PRODUCTS INC	70.14	STEVEN PRIEM
12/5/2024	12/6/2024	APPLE FORD WHITE BEAR LAK	97.58	STEVEN PRIEM
12/5/2024	12/6/2024	POMPS TIRE 021	1,286.75	STEVEN PRIEM
12/5/2024	12/6/2024	POMPS TIRE 021	606.08	STEVEN PRIEM
12/5/2024	12/6/2024	FACTORY MOTOR PARTS (19)	195.88	STEVEN PRIEM
12/5/2024	12/6/2024	FACTORY MOTOR PARTS (19)	82.80	STEVEN PRIEM
12/5/2024	12/9/2024	NUSS TRUCK & EQUIPMENT	657.27	STEVEN PRIEM
12/9/2024	12/10/2024	METRO PRODUCTS INC	421.37	STEVEN PRIEM
12/10/2024	12/11/2024	LIBSON TWIN CITY AUTO AND	1,275.00	STEVEN PRIEM
12/10/2024	12/12/2024	ZARNOTH BRUSH WORKS INC	1,272.00	STEVEN PRIEM
12/11/2024	12/12/2024	FACTORY MOTOR PARTS (19)	108.44	STEVEN PRIEM
12/12/2024	12/13/2024	COMO LUBE & SUPPLIES	261.03	STEVEN PRIEM
12/12/2024	12/12/2024	AMAZON MARK* ZX6Q90WD2	757.64	MICHAEL RENNER
12/4/2024	12/5/2024	RYAN PLUMBING AND HEATING	1,375.00	AUDRA ROBBINS
12/5/2024	12/6/2024	CINTAS CORP	88.47	AUDRA ROBBINS
12/6/2024	12/9/2024	ON SITE SANITATION INC	75.00	AUDRA ROBBINS
12/6/2024	12/9/2024	AMAZON.COM*ZL6M23KV1	7,800.00	JOSEPH RUEB
12/11/2024	12/12/2024	CUB FOODS #1599	41.97	JOSEPH RUEB
12/11/2024	12/12/2024	CUB FOODS #1599	14.07	JOSEPH RUEB
12/2/2024	12/4/2024	MENARDS 3385	58.92	ROBERT RUNNING
12/6/2024	12/9/2024	RED WING SHOE #727	303.98	ROBERT RUNNING
12/10/2024	12/11/2024	ABLE HOSE & RUBBER	33.09	ROBERT RUNNING
12/6/2024	12/9/2024	TIDAL WAVE MAPLEWOOD	32.48	RYAN SCHROEDER
12/4/2024	12/5/2024	GALLS	708.46	STEPHANIE SHEA

Purchasing Card Items

<u>Transaction Date</u>	<u>Posting Date</u>	<u>Merchant Name</u>	<u>Transaction Amount</u>	<u>Name</u>
12/4/2024	12/5/2024	MINNESOTA COUNTY ATTORNEY	33.00	STEPHANIE SHEA
12/4/2024	12/5/2024	IN *MN CHIEFS OF POLICE A	217.00	STEPHANIE SHEA
12/5/2024	12/6/2024	CINTAS CORP	69.08	STEPHANIE SHEA
12/5/2024	12/9/2024	ODP BUS SOL LLC # 101090	90.02	STEPHANIE SHEA
12/9/2024	12/10/2024	SP OUTDOOR RESEARCH	288.00	STEPHANIE SHEA
12/10/2024	12/12/2024	ODP BUS SOL LLC # 101090	10.14	STEPHANIE SHEA
12/12/2024	12/13/2024	CINTAS CORP	69.08	STEPHANIE SHEA
12/5/2024	12/6/2024	SECRETARY OF STATE	120.00	ANDREA SINDT
12/5/2024	12/6/2024	MISTER CAR WASH #1619	10.84	JOSEPH STEINER
12/9/2024	12/11/2024	MIDWAYUSA COM	206.98	BRIAN TAUZELL
12/10/2024	12/11/2024	LA POLICE GEAR INC	484.99	BRIAN TAUZELL
12/2/2024	12/3/2024	HY-TEST SAFETY SHOE SERV	211.98	TODD TEVLIN
12/5/2024	12/9/2024	MENARDS 3385	44.60	TODD TEVLIN
12/6/2024	12/9/2024	MENARDS 3385	102.97	JORDAN WARDELL
12/3/2024	12/4/2024	FORCE AMER. DISTRIBUTING	772.42	MATT WOEHRLE
12/6/2024	12/9/2024	O'REILLY 2074	656.30	MATT WOEHRLE
12/10/2024	12/11/2024	NTE 5413	40.81	MATT WOEHRLE
12/12/2024	12/13/2024	FLEETPRIDE570	11.49	MATT WOEHRLE
11/29/2024	12/2/2024	APPLE FORD WHITE BEAR LAK	589.94	BOON XIONG
12/3/2024	12/4/2024	TRI-STATE BOBCAT	223.99	BOON XIONG
12/4/2024	12/5/2024	ROSEDALE CHEVROLET	71.40	BOON XIONG
12/5/2024	12/9/2024	NUSS TRUCK & EQUIPMENT	221.78	BOON XIONG
12/6/2024	12/9/2024	DELEGARD TOOL COMPANY	329.92	BOON XIONG
12/9/2024	12/10/2024	MIDWAY FORD	395.82	BOON XIONG
			<u>\$ 54,700.22</u>	

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
12/19/2024	12/20/2024	QR-CODES.COM	\$ 29.99	CHAD BERGO
12/20/2024	12/23/2024	THE HOME DEPOT #2801	59.97	NEIL BRENEMAN
12/18/2024	12/19/2024	CINTAS CORP	642.85	TROY BRINK
12/20/2024	12/23/2024	NOTT COMPANY	21.02	TROY BRINK
12/25/2024	12/26/2024	CINTAS CORP	231.04	TROY BRINK
12/23/2024	12/26/2024	THE HOME DEPOT #2801	123.79	BRENT BUCKLEY
12/11/2024	12/16/2024	CK HOLIDAY # 03519	37.91	DANIEL BUSACK
12/12/2024	12/16/2024	PAYPAL *CRIMESTOPMN	200.00	DANIEL BUSACK
12/13/2024	12/16/2024	SP OWL VANS	215.08	DANIEL BUSACK
12/13/2024	12/16/2024	EMERGENCY AUTOMOTIVE TECH	39.95	DANIEL BUSACK
12/18/2024	12/19/2024	SQ *ITL PATCH CO	2,000.00	DANIEL BUSACK
12/16/2024	12/17/2024	CUMMINS INC - E4	1,078.24	SCOTT CHRISTENSON
12/19/2024	12/23/2024	TRANE SUPPLY-113513	484.56	SCOTT CHRISTENSON
12/18/2024	12/19/2024	CALIBRE PRESS	359.00	JOSEPH DEMULLING
12/16/2024	12/17/2024	PIONEER PRESS ADV	150.80	CHRISTINE EVANS
12/13/2024	12/16/2024	CANON *PAYMENT	2,533.44	MYCHAL FOWLDS
12/16/2024	12/17/2024	CENTURYLINK LUMEN	69.01	MYCHAL FOWLDS
12/16/2024	12/17/2024	CENTURYLINK LUMEN	75.03	MYCHAL FOWLDS
12/17/2024	12/17/2024	COMCAST CABLE COMM	2.31	MYCHAL FOWLDS
12/17/2024	12/18/2024	ZOOM.COM 888-799-9666	269.90	MYCHAL FOWLDS
12/17/2024	12/18/2024	MAVERICK LABEL	174.52	MYCHAL FOWLDS
12/17/2024	12/18/2024	QUADIENT LEASING USA O	1,089.27	MYCHAL FOWLDS
12/18/2024	12/19/2024	TMOBILE*AUTO PAY	6,539.48	MYCHAL FOWLDS
12/19/2024	12/20/2024	CDW GOVT #AB96G5F	577.83	MYCHAL FOWLDS
12/20/2024	12/23/2024	CENTURYLINK LUMEN	67.05	MYCHAL FOWLDS
12/23/2024	12/24/2024	CENTURYLINK LUMEN	75.03	MYCHAL FOWLDS
12/23/2024	12/24/2024	CENTURYLINK LUMEN	213.49	MYCHAL FOWLDS
12/23/2024	12/24/2024	CENTURYLINK LUMEN	76.05	MYCHAL FOWLDS
12/19/2024	12/20/2024	AMAZON MARK* Z176N9S71	29.51	NICK FRANZEN
12/19/2024	12/20/2024	ADOBE *ADOBE	32.50	NICK FRANZEN
12/19/2024	12/20/2024	MICROSOFT*STORE	7.57	NICK FRANZEN
12/19/2024	12/20/2024	BESTBUYCOM807005845881	27.08	NICK FRANZEN
12/20/2024	12/23/2024	EXCLAIMER	3,468.60	NICK FRANZEN
12/23/2024	12/24/2024	OPENAI *CHATGPT SUBSCR	20.00	NICK FRANZEN
12/24/2024	12/24/2024	WASABI TECHNOLOGIES	93.87	NICK FRANZEN
12/22/2024	12/23/2024	PETSMART # 0461	219.98	TONY GABRIEL
12/15/2024	12/16/2024	AMAZON MKTPL*ZX7IX4201	124.97	MICHAEL HAGEN
12/17/2024	12/18/2024	ASPEN MILLS	2,440.72	MICHAEL HAGEN
12/18/2024	12/19/2024	GALLS	220.98	MICHAEL HAGEN
12/19/2024	12/20/2024	AIRGAS - NORTH	869.70	MICHAEL HAGEN
12/12/2024	12/16/2024	MENARDS OAKDALE MN	7.66	GARY HINNENKAMP
12/12/2024	12/16/2024	MENARDS 3385	11.98	GARY HINNENKAMP
12/24/2024	12/26/2024	THE HOME DEPOT #2801	10.62	GARY HINNENKAMP
12/13/2024	12/16/2024	USPS PO 2683450015	9.68	CARL JACOBSON
12/16/2024	12/18/2024	THE HOME DEPOT #2801	36.96	DAVID JAHN

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
12/17/2024	12/19/2024	WWW.DALCOONLINE.COM	(619.00)	DAVID JAHN
12/17/2024	12/19/2024	DALCO ENTERPRISES	619.00	DAVID JAHN
12/17/2024	12/23/2024	WWW.DALCOONLINE.COM	382.70	DAVID JAHN
12/19/2024	12/20/2024	AMAZON MKTPL*Z126Y7DM1	38.97	DAVID JAHN
12/13/2024	12/16/2024	SCHINDLER ELEVATOR CORP	977.01	MEGHAN JANASZAK
12/17/2024	12/17/2024	AMZN MKTP US*Z17VA0LL1	32.08	MEGHAN JANASZAK
12/13/2024	12/16/2024	MENARDS 3385	5.23	TIM JORDAN
12/19/2024	12/23/2024	THE HOME DEPOT #2801	67.03	ERIC KUBAT
12/19/2024	12/23/2024	FUSION LEARNING PARTNERS	550.00	STEVE LOVE
12/17/2024	12/19/2024	MN IAAI	50.00	MICHAEL MALESKI
12/17/2024	12/19/2024	MINNESOTA STATE COLLEGES	205.00	MICHAEL MALESKI
12/12/2024	12/16/2024	MENARDS 3385	205.87	BRAD MCGEE
12/12/2024	12/16/2024	MINNESOTA STATE COLLEGES	575.00	BRAD MCGEE
12/13/2024	12/16/2024	AMAZON MKTPL*Z10PB4J12	81.77	BRAD MCGEE
12/16/2024	12/17/2024	AMAZON MKTPL*Z11FP1PK0	85.93	BRAD MCGEE
12/18/2024	12/19/2024	AMERICAN HEART SHOPCPR	168.00	BRAD MCGEE
12/18/2024	12/20/2024	MINNESOTA STATE COLLEGES	575.00	BRAD MCGEE
12/21/2024	12/23/2024	KWIK TRIP #415	(14.00)	MICHAEL MONDOR
12/21/2024	12/23/2024	KWIK TRIP #415	14.00	MICHAEL MONDOR
12/21/2024	12/23/2024	KWIK TRIP #1169	14.00	MICHAEL MONDOR
12/16/2024	12/17/2024	STERICYCLE INC/SHRED-IT	519.70	JOHANNA MOUTON
12/16/2024	12/17/2024	WWW.DOODLE.COM	14.95	JOHANNA MOUTON
12/23/2024	12/26/2024	OFFICEMAX/DEPOT 6164	113.20	JOHANNA MOUTON
12/24/2024	12/26/2024	CALIBRE PRESS	438.00	RACHEL MURRAY
12/24/2024	12/26/2024	CALIBRE PRESS	398.00	RACHEL MURRAY
12/24/2024	12/26/2024	CALIBRE PRESS	399.00	RACHEL MURRAY
12/24/2024	12/26/2024	CALIBRE PRESS	399.00	RACHEL MURRAY
12/13/2024	12/16/2024	MENARDS OAKDALE MN	14.34	JOHN NAUGHTON
12/17/2024	12/19/2024	MINNESOTA STATE FIRE CHIE	60.00	JERRY NOVAK
12/17/2024	12/19/2024	MN IAAI	50.00	JERRY NOVAK
12/12/2024	12/16/2024	MENARDS OAKDALE MN	13.98	JORDAN ORE
12/13/2024	12/16/2024	MENARDS 3385	26.91	JORDAN ORE
12/13/2024	12/16/2024	LIFE ASSIST INC	425.55	KENNETH POWERS
12/19/2024	12/23/2024	BOUND TREE MEDICAL LLC	231.71	KENNETH POWERS
12/24/2024	12/26/2024	TELEFLEX LLC	1,330.00	KENNETH POWERS
12/13/2024	12/16/2024	FORCE AMER. DISTRIBUTING	2,386.78	STEVEN PRIEM
12/13/2024	12/16/2024	PROFESSIONAL WIRELESS COM	242.25	STEVEN PRIEM
12/17/2024	12/18/2024	MIDWAY FORD	161.76	STEVEN PRIEM
12/18/2024	12/19/2024	METRO PRODUCTS INC	276.84	STEVEN PRIEM
12/19/2024	12/20/2024	TOWMASTER	437.71	STEVEN PRIEM
12/19/2024	12/20/2024	APPLE FORD WHITE BEAR LAK	107.54	STEVEN PRIEM
12/19/2024	12/20/2024	APPLE FORD WHITE BEAR LAK	157.18	STEVEN PRIEM
12/19/2024	12/20/2024	HYDRAULIC SPECIALTY INC.	376.53	STEVEN PRIEM
12/19/2024	12/20/2024	KREMER SERVICES	1,464.96	STEVEN PRIEM
12/19/2024	12/20/2024	O'REILLY 2074	377.76	STEVEN PRIEM

Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
12/19/2024	12/20/2024	FORCE AMER. DISTRIBUTING	352.50	STEVEN PRIEM
12/19/2024	12/20/2024	FACTORY MOTOR PARTS (19)	59.92	STEVEN PRIEM
12/19/2024	12/20/2024	FACTORY MOTOR PARTS (19)	50.28	STEVEN PRIEM
12/20/2024	12/23/2024	POMPS TIRE 021	590.96	STEVEN PRIEM
12/20/2024	12/23/2024	POMPS TIRE 021	584.00	STEVEN PRIEM
12/20/2024	12/23/2024	FACTORY MOTOR PARTS (19)	21.12	STEVEN PRIEM
12/20/2024	12/23/2024	FACTORY MOTOR PARTS (19)	26.64	STEVEN PRIEM
12/24/2024	12/26/2024	DELEGARD TOOL COMPANY	(290.03)	STEVEN PRIEM
12/24/2024	12/26/2024	FACTORY MOTOR PARTS (19)	88.25	STEVEN PRIEM
12/24/2024	12/26/2024	DELEGARD TOOL COMPANY	290.03	STEVEN PRIEM
12/24/2024	12/26/2024	DELEGARD TOOL COMPANY	290.03	STEVEN PRIEM
12/26/2024	12/27/2024	FACTORY MOTOR PARTS (19)	137.47	STEVEN PRIEM
12/26/2024	12/27/2024	FACTORY MOTOR PARTS (19)	491.29	STEVEN PRIEM
12/15/2024	12/16/2024	AMAZON MARK* ZX17Q3DO1	96.01	MICHAEL RENNER
12/19/2024	12/20/2024	CINTAS CORP	143.97	AUDRA ROBBINS
12/23/2024	12/26/2024	ON SITE SANITATION INC	578.00	AUDRA ROBBINS
12/12/2024	12/16/2024	MENARDS 3385	69.94	ROBERT RUNNING
12/20/2024	12/23/2024	MES/WARREN FIRE/LAWMEN	290.86	RYAN SCHROEDER
12/17/2024	12/18/2024	GALLS	1,091.43	STEPHANIE SHEA
12/18/2024	12/19/2024	STREICHER'S MO	880.95	STEPHANIE SHEA
12/19/2024	12/20/2024	CINTAS CORP	69.08	STEPHANIE SHEA
12/24/2024	12/26/2024	THOMSON WEST*TCD	700.69	STEPHANIE SHEA
12/26/2024	12/27/2024	CINTAS CORP	69.08	STEPHANIE SHEA
12/13/2024	12/16/2024	MYTH	71.57	JOSEPH STEINER
12/20/2024	12/20/2024	MACIA	75.00	JOSEPH STEINER
12/26/2024	12/27/2024	BCA TRAINING EDUCATION	300.00	JOSEPH STEINER
12/13/2024	12/16/2024	SILENCER CENTRAL	2,539.72	BRIAN TAUZELL
12/19/2024	12/23/2024	MENARDS 3385	(184.22)	BRIAN TAUZELL
12/22/2024	12/23/2024	TACTACAM	13.00	BRIAN TAUZELL
12/26/2024	12/27/2024	BCA TRAINING EDUCATION	75.00	BRIAN TAUZELL
12/16/2024	12/17/2024	O'REILLY 2074	33.91	TODD TEVLIN
12/16/2024	12/17/2024	NTE 5413	17.09	TODD TEVLIN
12/16/2024	12/18/2024	MENARDS OAKDALE MN	6.94	TODD TEVLIN
12/16/2024	12/18/2024	MENARDS 3385	10.30	TODD TEVLIN
12/16/2024	12/18/2024	THE HOME DEPOT #2801	70.88	JORDAN WARDELL
12/13/2024	12/16/2024	NTE 5413	22.79	MATT WOHRLE
12/16/2024	12/17/2024	APPLE FORD WHITE BEAR LAK	609.09	MATT WOHRLE
12/18/2024	12/20/2024	NUSS TRUCK & EQUIPMENT	1,114.06	MATT WOHRLE
12/13/2024	12/16/2024	TRI-STATE BOBCAT	47.38	BOON XIONG
12/17/2024	12/18/2024	MERCEDES-BENZ OF ST. P	47.15	BOON XIONG
12/23/2024	12/24/2024	WALSER POLAR CHEVROLET	85.22	BOON XIONG
12/13/2024	12/16/2024	SAFE-FAST(MW)	100.00	SOLOMAN YANG
			<u>\$ 51,243.58</u>	

CITY COUNCIL STAFF REPORT
Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager
REPORT FROM: Joe Rueb, Finance Director
PRESENTER: Joe Rueb, Finance Director
AGENDA ITEM: Resolution Designating Depositories for City Funds

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

M.S. 118A.02 and M.S. 427.01 requires that cities designate financial institutions as depositories for city funds.

Recommended Action:

Motion to approve the Resolution Designating Depositories for City Funds.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is N/A
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

Depositories must meet strict criteria established in Minnesota law for the safekeeping of public funds.

Background:

Designation of depositories is done on an annual basis. A financial institution not already designated may be designated as a depository at any council meeting during the year. When city investments are made, quotations are obtained only from securities dealers authorized in M.S. 118A.06. Broker-dealers are regulated through the Securities and Exchange Commission (SEC) and Financial Industry Regulatory Authority (FINRA). Investments are held for safekeeping in designated depositories

Attachments:

1. Resolution Designating Depositories for City Funds

RESOLUTION NO. _____
DESIGNATING DEPOSITORIES FOR CITY FUNDS

BE IT RESOLVED, that the following be and hereby are selected as depositories for deposits and investments of the City of Maplewood:

Premier Bank
Wells Fargo Bank
US Bank
4M Fund/PMA
RBC
Oppenheimer
TD Ameritrade

BE IT FURTHER RESOLVED that the deposits in any of the above depositories shall not exceed the amount of F.D.I.C. insurance covering such deposit unless collateral or a bond is furnished as additional security, and

BE IT FURTHER RESOLVED that any funds in the above depositories may be withdrawn and electronically transferred to any other depository of the city by the request of the finance director or his/her designee.

BE IT FURTHER RESOLVED that these depository designations are effective until December 31, 2025.

CITY COUNCIL STAFF REPORT
Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager
REPORT FROM: Andrea Sindt, City Clerk
PRESENTER: Andrea Sindt
AGENDA ITEM: Resolution Designating the Official Newspaper for 2025

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

State law requires cities to annually designate a legal newspaper of general circulation in the city as the official newspaper for publishing ordinances, legal notices or other items as required by law.

Recommended Action:

Motion to approve the resolution designating the Twin Cities Pioneer Press as the city of Maplewood's official legal newspaper for 2025.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$7.70 per column inch.
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: n/a

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

Pursuant Minn. Stat. 412.831 the city council shall annually designate a legal newspaper at its first meeting of the year to serve as its official newspaper.

Background:

The Twin Cities Pioneer Press meets the requirements of being a legal newspaper of general circulation in Maplewood and has served as the city's official newspaper since the Lillie News closed fall of 2019. No other publications have filled the space in Maplewood after the closure of Lillie News.

Attachments:

1. Resolution

Resolution

Designation of Official Legal Newspaper for 2025

WHEREAS, the City Council is required by Minn. Stat. 412.831 to annually designate a legal newspaper to serve as its official newspaper for published ordinances, legal notices and other items requiring publication by law; and

WHEREAS, the Twin Cities Pioneer Press is a legal newspaper of general circulation in Maplewood; and

WHEREAS, the Twin Cities Pioneer Press meets all criteria set forth by Minn. Stat. 331A to be a qualified newspaper.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Maplewood, Minnesota, hereby designates the Twin Cities Pioneer Press as its official legal newspaper for 2025.

Adopted this 13th day of January, 2025.

CITY COUNCIL STAFF REPORT

Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Steve Love, Public Works Director
Audra Robins, Parks and Natural Resources Manager
Shann Finwall, AICP, Environmental Planner

PRESENTER: Steve Love, Public Works Director

AGENDA ITEM: 2025 SCORE Funding Grant Application

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

Ramsey County offers Select Committee on Recycling and the Environment (SCORE) grants to cities to enhance or improve their recycling efforts. SCORE grant funding is awarded on a per capita basis and is intended to help fund the City's recycling program. Maplewood has historically used SCORE funding to help offset the cost of collecting residential recyclables through the City's recycling contract. SCORE funds can also be used for administration, promotion activities, equipment, and/or recycling collection. As part of the application process, Ramsey County requires that the City Council authorize the submittal of the SCORE grant funding application. City Council will consider approving the 2025 SCORE Grant application.

Recommended Action:

Motion to approve the 2025 SCORE Grant Application.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$97,044 SCORE grant funding with an additional \$14,009 if the City achieves recycling incentives.

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: The 2025 recycling program budget will be subsidized by the Ramsey County SCORE grant for amounts of \$97,044 to \$14,009 (depending on incentives) to help fund the collection of recyclables in the City.

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

The 2025 SCORE grant funds will be used to offset the cost of residential recycling collection by Tennis Sanitation. Maplewood's single and multi-family residential recycling system helps the City better manage its solid waste.

Background:**2025 Funding**

Attached to this report is the 2025 SCORE Grant Funding Application. The City was awarded \$97,044, plus \$14,009 if recycling incentives are achieved. Recycling incentives proposed include continued improvements to the City's park recycling and multi-family recycling programs.

The 2025 base funding is \$3,445 less than last year, and the incentive funding is \$5,124 less. The decrease occurred because the organics obligations funds were subtracted from the SCORE funding total at the beginning of the process, rather than at the end of the year, as was done in previous years. These changes are the reason the SCORE amount is slightly lower this year. However, we expect an increase next year, following the approved legislative actions put in place.

Ramsey County requires that the City Council authorize the submittal of the SCORE grant funding application. Once approved, Ramsey County finalizes the 2025 SCORE Grant Agreement for City approval.

2024 Funding

In 2024 the City's SCORE grant was \$100,449 with an incentive of \$19,133. The recycling incentive included promotion of the County's BizRecycling program to multi-family properties and City park recycling improvements. The incentive projects include:

1. Promote BizRecycling to Mult-Family Properties: The City and Tennis Sanitation coordinated the roll out of recycling at two new multi-family properties and improvements at several others in 2024. Coordination includes BizRecycling staff touring the facility and offering technical advice and grant opportunities for recycling and organic collection improvements.
2. Park Recycling Improvements: The Green Team is working on a park recycling pilot project at Wakefield Park. The project includes improved park recycling reporting by Tennis Sanitation, review of recycling collection procedures for future improvements, new recycling bins, signage, and a park recycling communications campaign. The pilot project will continue into 2025.

Attachments:

1. 2025 SCORE Grant Funding Application

SCORE Grant Application Survey

Cycle: *Annual* | Year: *2025* | Status: *Draft*

Member Name: *City of Maplewood*

Please refer to the 2025 [SCORE Application Instructions](#) for more information on completing this application.

All items must be submitted for the application to be complete.

Step 1

Municipality:

City of Maplewood

Contact Person:

Shann Finwall

Address:

1830 County Road B East, Maplewood, MN 55109

Phone #:

651-249-2304

Email:

shann.finwall@maplewoodmn.gov

Population:

42,000

**Source of
population data:**

2020 Census

 **MANAGE ONLY**

City Demographics

Educ., adults 25+:

% Bach. degree+:

Home-owner-ship rate:

Median value owner-occ. hous:

Household Income - Per capita:

Household Income - Median hshd:

Household Income - % Poverty:

City Demographic comments:

[Redacted comment area]

 **MANAGE ONLY**

SCORE grant base funding amount (\$):

97,044.00

 **MANAGE ONLY**

Incentive funding amount (\$):

14,009.00

Total grant funding possible(\$):

111,053.00

 **MANAGE ONLY**

Total grant requested(\$):

[Redacted value]

 **MANAGE ONLY**

Is this estimated or finalized amount?

Estimated Amount

Finalized Amount

The following expenses are eligible for SCORE reimbursement. Check the box(es) next to the budget categories this SCORE funding will be spent:

Administration

Promotion Activities

- Equipment**
- Collection of Recyclables**
- Organics Collection**

Step 2

Review your 2025 Recycling Performance Work Plan.

The work plan below outlines the minimum requirements for your recycling program. Please review each requirement carefully.

2025 Recycling Performance Work Plan - Minimum Requirements

1. Complete all 2025 SCORE requirements, including reporting on time and submitting a mid-year status report.
2. Provide outreach to all residents about the municipality's recycling program and submit copies of materials to Ramsey County.
3. Use Ramsey County materials and information when and where appropriate to promote increased recycling, reuse and repair (e.g., Fix-it Clinics), medicine collection, household hazardous waste, organic waste and yard waste participation.
 - a. Send materials to Ramsey County for review prior to distribution.
 - b. Include county contact information on materials:
 - i. 24/7 Recycling & Disposal Hotline: 651-633-EASY (3279)
 - ii. RamseyRecycles.com
 - c. Provide links to the Ramsey County web pages on municipality website.
4. Regularly update recycling content on the municipality's website.
5. Promote BizRecycling resources to businesses and Multi-unit Recycling.
6. Use hauler data to identify those not recycling and target educational materials
7. Ensure all multi-unit properties are meeting State law requirements to recycle and are receiving free Ramsey County resources.
8. Increase opportunities for recycling in public spaces.
 - a. All recycling bins must be paired with a trash bin and in good condition.
 - b. Labels must be readable.
 - c. Promote Ramsey County's [event container lending program](#) and [green event planning tips](#).
9. Enforce recycling contracts, including the assessment of penalties for non-compliance.
 - a. Audit reporting by obtaining hauler weight tickets.
 - b. Have labels replaced if not readable.
10. Work with Ramsey County to educate and move toward Food Scraps Pick up Program for all residents.
11. Attend County Recycling Coordinator meetings and attend a yearly composition study.
12. Complete one incentive each year to improve recycling, reuse, repair, reduce and rot.
13. Additional Incentive Activities will incorporate to work to improve the EJI Index within the city.

I have reviewed and understand the minimum requirements. *

Do you have additional strategies to add to the work plan?

- Yes
- No

Step 3

In addition to base funding, the municipality is eligible to receive up to two optional incentive payments.

To receive one incentive payment, the municipality must implement one incentive option below. To receive two incentive payments, the municipality must implement two incentive options below.

 **MANAGE ONLY**

You are eligible to receive up to two payments. Each payment is worth (\$):

Would you like to apply for incentive funding?

- Yes
- No

Identify up to 2 Incentive Options. The option(s) identified will become part of the Recycling Performance Work Plan: *

- Bulky Waste Collection. Establish an efficient and effective program to provide collection of bulky waste items from single family homes at no cost or a discounted price and that also prioritizes recycling and/or reuse.**
- Engage Small Businesses. Include small businesses in curbside recycling services and actively engage those businesses to participate in the service.**
- Promote BizRecycling. Actively work with and promote BizRecycling to businesses and institutions in collaboration with Ramsey/Washington Recycling & Energy for organics recycling and food waste reduction programs.**
- Organics drop-off site. Co-sponsor an organics drop-off site with the county (for suburban cities only).**
- Additional qualifying activity. Must be approved beforehand by Ramsey County.**

Please briefly describe how you will implement your chosen incentive(s).

- continue to make improvements in the City's park recycling program. - improvements to the City's multi-family recycling program, including the promotion of BizRecycling for multi-family properties.

Step 4

Municipal recycling budget.

After saving this application you will be asked to attach a copy of your 2025 municipal budget for ALL recycling activities, including ALL funding sources. If a 2025 budget has not been adopted yet, attach the most recent draft.

If the budget doesn't list ALL expenditures and revenues specific to recycling, add a supplemental table to identify this information.

A final copy of the adopted 2025 budget must be submitted by January 15, 2025.

Other Attachments

1. A resolution from your governing body requesting 2025 SCORE funding **OR** a certified copy of the official proceedings at which the request was approved.
2. Verification of Compliance with Minnesota Statute 115A.471 and 115A.46.

Please download the Waste Verification document [here](#). You will be prompted to upload a completed Waste Verification

document after saving this application.

Step 5

I certify that this document was prepared under my direction or supervision and that the information is true, accurate and complete to the best of my knowledge. *

Name: *

Shann Finwall

Title: *

Environmental Planner

File Upload

Click the 'Upload File' button to attach supporting documents as required.

***Maximum file size is 10 MB.**

1. Municipal recycling budget: *

Maplewood Draft 2025 Recycling Budget.xlsx

2. Resolution from your governing body requesting SCORE funding:

No File Selected

3. Certified copy of the official proceedings at which the request was approved:

No File Selected

4. Verification of Compliance with Minnesota Statute 115A.471 and 115A.46: *

2025 Waste Verification Document.pdf

Created: Nov 6, 2024 at 01:22 PM CST

Filsan Ibrahim

Filsan.Ibrahim@CO.RAMSEY.MN.US

Last Updated: Dec 13, 2024 at 12:19 PM CST

Shann Finwall

shann.finwall@maplewoodmn.gov

CITY COUNCIL STAFF REPORT

Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Steven Love, Director of Public Works/City Engineer

PRESENTER: Steven Love

AGENDA ITEM: Memorandum of Understanding for 2025 Pond Cleaning/Dredging Project, City Project 24-20

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

Stormwater ponds and retention basins are an important component for managing stormwater runoff and to help improve water quality for our lakes, ponds, and wetlands. The 2024-2028 Capital Improvement Plan (CIP) and the 2025-2029 CIP identify maintenance work to be done on some of the City-maintained storm ponds in the winter of 2024/2025. The City Council will consider entering into a memorandum of understanding with Ramsey-Washington Metro Watershed District for the 2025 Pond Cleaning/Dredging Project, City Project 24-20.

Recommended Action:

Motion to approve the attached memorandum of understanding, with Ramsey-Washington Metro Watershed District, for the 2025 Pond Cleaning/Dredging Project, City Project 24-20 and direct the Mayor and City Manager to sign the agreement. Minor revisions as approved by the City Attorney are authorized as needed.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$138,000.

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: At the November 25, 2024 City Council meeting, the City Council established a budget of \$330,000 for the 2025 Pond Cleaning/Dredging Project. Funding for this project comes from the Environmental Utility Fund (EUF). The majority of the project costs will be reimbursed to the Ramsey-Washington Metro Watershed District (RWMWD) in 2025 and 2026.

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

Stormwater pond and retention basins are an important component of the City's storm water system. Maintenance work is required to ensure these systems continue to operate as designed.

Background:

Stormwater ponds and retention basins are used to control the runoff rate and minimize downstream flooding and erosion issues. These ponds and basins also capture sediment and help settle pollutants found in stormwater runoff. Maintenance of the City's stormwater ponds and basins includes conducting dredging projects to remove sediment that has collected over time.

The City Council established a budget of \$330,000 for the 2025 Pond Cleaning/Dredging Project at the November 25, 2024 City Council meeting. Staff identified the top three ponds in need of dredging. This included the pond at Maple Hills Drive, the pond north of the intersection of Arlington Avenue and Currie Street, and the storm outlet into Kohlman Lake north of Kohlman Park (see attached maps).

As part of Ramsey Washington Metro Watershed District's (RWMWD) Capital Improvement Plan the District offered local cities the opportunity to take part in their 2024/2025 pond dredging project. RWMWD performs all of the pond surveys, collection and review of sediment core data, provides engineering design, and administration of the pond cleaning contract. Local cities can choose to participate by having ponds/basins of their choice included with the RWMWD project. This partnership allows the City to maximize the amount of dredging that can be done through economy of scale as well as benefitting from the RWMWD expertise. Dredging activities will take place early in the winter of 2024/2025 with majority of the reimbursement to RWMWD taking place in 2025 and 2026.

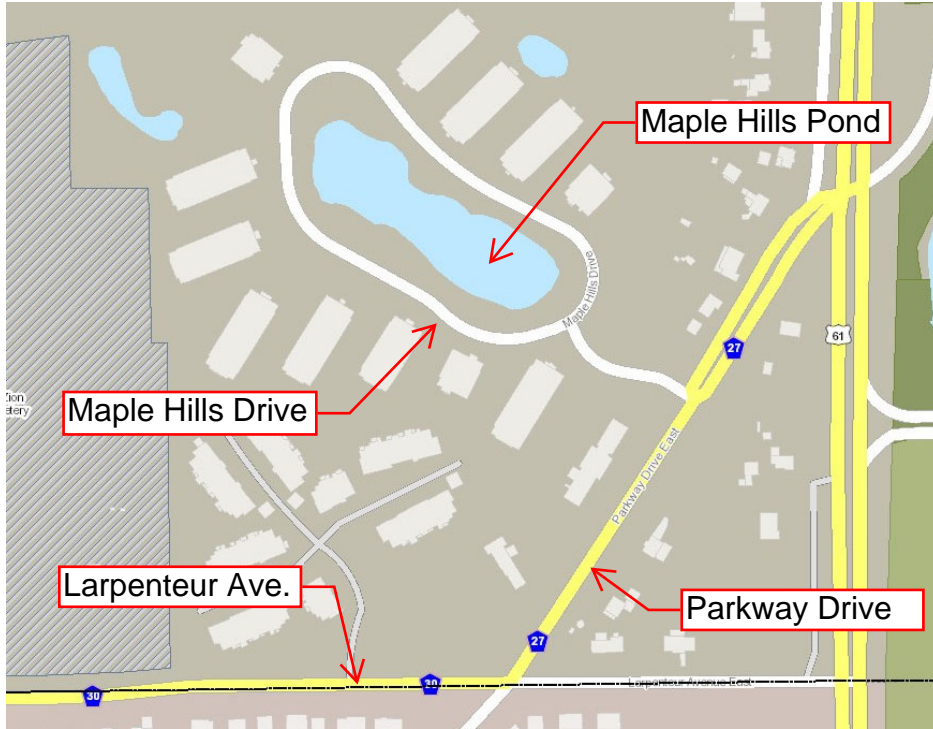
The attached MOU details the work and financial obligations for both the City of Maplewood and RWMWD. Based on the RWMWD bid results, the total estimated cost for the City of Maplewood is \$138,000. Maplewood's share of the project will be based on the final contract quantities.

The City Attorney has reviewed the attached MOU with RWMWD for the 2025 Pond Cleaning/Dredging Project, City Project 24/20. Staff recommends approving the attached MOU agreement with RWMWD.

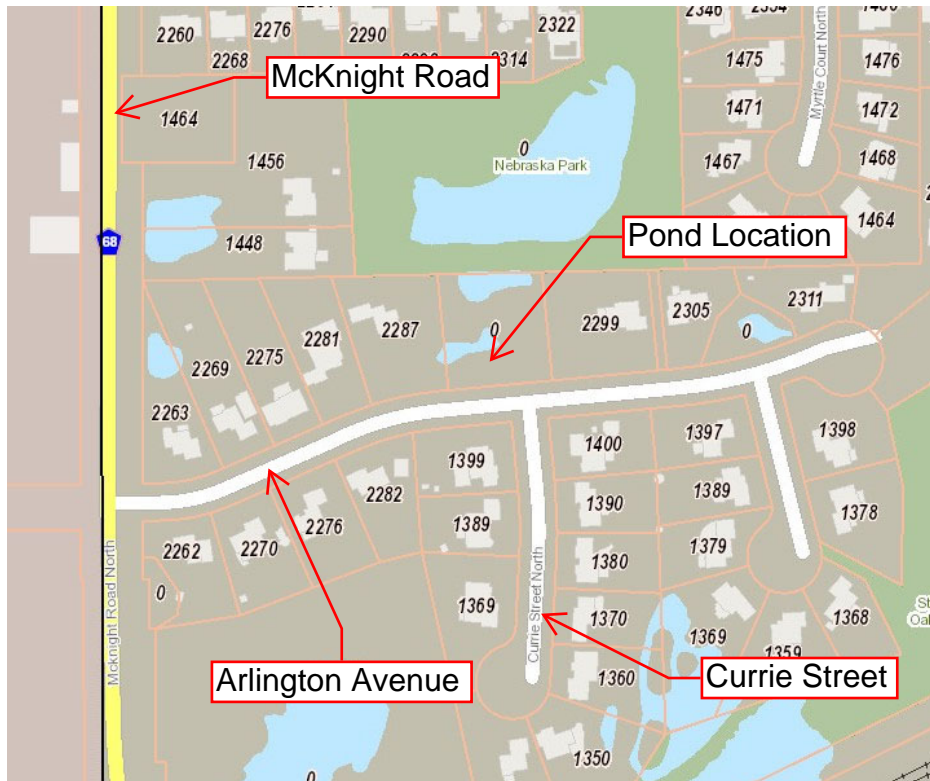
Attachments:

1. Pond Cleaning/Dredging Map
2. Memorandum of Understanding Between the City of Maplewood and RWMWD

Pond Location Maps

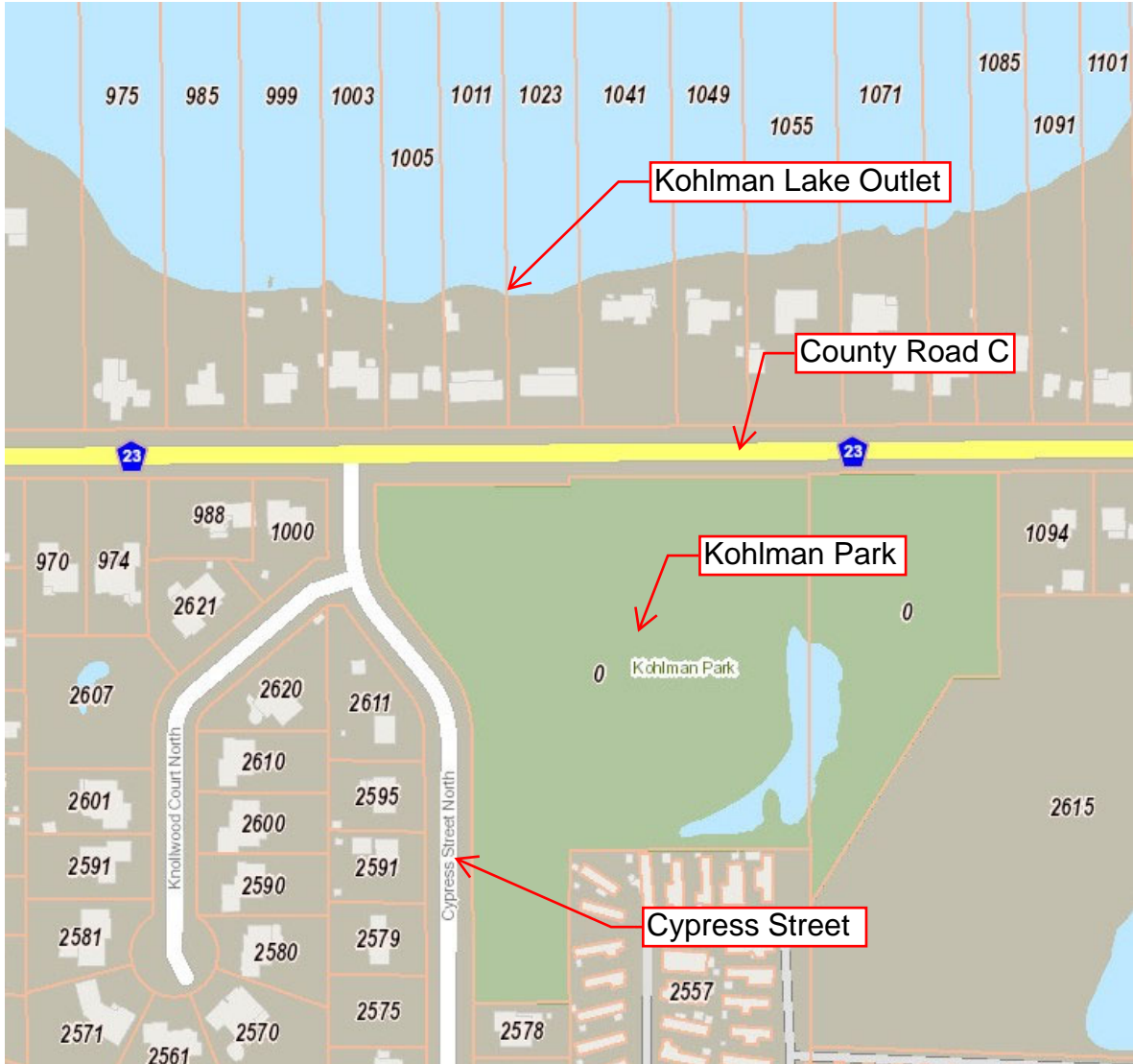


Maple Hills Pond



Pond at Arlington and Currie

Pond Location Maps



Kohlman Lake Outlet

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF MAPLEWOOD AND
THE RAMSEY-WASHINGTON METRO WATERSHED DISTRICT
FOR THE REMOVAL OF SEDIMENT IN MAPLE HILLS POND, ARLINGTON & CURRY
STREET POND AND KOHLMAN LAKE.**

WHEREAS, the Ramsey-Washington Metro Watershed District (herein called the RWMWD) has an interest in partnership with the City of Maplewood (herein called the CITY) to remove approximately:

- 1074 TONS of accumulated sediment in Maple Hills Pond
- 816 TONS of accumulated sediment in Arlington & Curry Street Pond
- 371 TONS of accumulated sediment in Kohlman Lake with the addition of 60” precast catch basin with 4’ sump

WHEREAS, the RWMWD issues an annual construction contract for the maintenance of District facilities and waterways; and

WHEREAS, the RWMWD has offered to remove sediment within the CITY as part of RWMWD’s 2025 maintenance contract, if the CITY agrees to pay the construction costs related to its specific maintenance project; and

WHEREAS, the CITY has requested that the RWMWD include the sediment removal in Maple Hills, Arlington and Curry Street stormwater ponds as well as Kohlman Lake in the RWMWD’s 2025 maintenance contract; and

WHEREAS, the 2025 maintenance project plans and specifications have been prepared, bid, contract awarded, and construction expected to begin the winter of 2025 with completion around June 20, 2025.

NOW AND THEREFORE, the CITY and RWMWD agree to the following:

1. This Memorandum of Understanding (herein called the “MOU”) is designed to address the obligations of both parties to this agreement.
2. The project contractor shall name the CITY as additional insureds on the contractor insurance for the duration of the project contract.
3. The RWMWD will provide all on-site construction management.
4. The RWMWD will receive and pay all contract pay requests.
5. The CITY will assume all long-term operations and maintenance of the stormwater pond and pipe upgrades upon completion of the contract period.
6. **The CITY’s expected share is currently anticipated at \$138,000** and any increase in contribution shall be consistent with a process listed in items 7 and 9.

7. Upon completion and payment of the bid items associated with this project, the RWMWD shall provide an itemized invoice to the CITY noting all bid item final costs specific to the removal of approximately 1074 TONS of sediment in Maple Hills Pond, 816 TONS of sediment in Arlington and Surry Street Pond and 371 TONS of sediment in Kohlman lake with the addition of 60" precast catch basin with 4foot sump. Invoices shall be processed and paid within 30 days of receipt.
8. A Change Order will be required for either of the following scenarios:
 - a. Additional work outside of the original contract requires the addition of new Bid Item(s) to the contract.
 - b. If the projected project contract total is to exceed the approved awarded contract amount.

In the event there is a change order for the project, the CITY shall work with RWMWD to resolve all issues related to said Change Order in regards to reimbursement of additional unplanned work and/or costs. Said agreed upon Change Order(s) shall be billed and paid for as outlined herein. All Change Orders must be submitted to and approved by the City Engineer in order to qualify for reimbursement above the original identified cost contribution. The City Engineer will notify RWMWD by email of the acceptance of all Change Orders. If work is performed by the contractor for Change Order items prior to obtaining CITY approval then the RWMWD shall be responsible for all associated costs for said Change Order.

9. The CITY and the RWMWD shall indemnify, defend, and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligation pursuant to this MOU. Nothing in this MOU shall constitute a waiver by the CITY or the RWMWD of any statutory or common law immunities, limits, or exceptions on liability
10. Notices. Whenever it shall be required or permitted by this MOU that notice or demand be given or served by either party to or on the other party, such notice or demand be given or served by either party to or on the other party, such notice or demand shall be delivered personally or mailed by United States mail to the addresses hereinafter set forth by certified mail Such notice or demand shall be deemed timely given when delivered personally or when deposited in the mail in accordance with the above. The addresses of the parties hereto for such mail purposes are as follows, until written notice of a change of such address has been given:

As to the City of Maplewood:

City of Maplewood
1830 County Rd B E
Maplewood, MN 55109

As to the RWMWD

Ramsey-Washington Metro
Watershed District
2665 Noel Drive
Little Canada, MN 55117

I concur with this Memorandum of Understanding.

CITY OF Maplewood

By: _____

Its: _____

Date: _____

RAMSEY-WASHINGTON METRO WATERSHED DISTRICT

By: Tina Causter

Its: Administrator

Date: 12/16/2024

CITY COUNCIL STAFF REPORT

Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager

REPORT FROM: Steven Love, Director of Public Works/City Engineer

PRESENTER: Steven Love

AGENDA ITEM: Ramsey County Cooperative Agreement for Right of Way Acquisition for County Road D Improvements, City Project 22-28

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

Ramsey County is leading a road improvement project for County Road D. The project is currently being designed and will include improvements to the roadway, utilities, and pedestrian facilities. The project design requires the acquisition of right of way as part of the project. The City Council will consider entering into cooperative agreement, with Ramsey County, for right of way acquisition for the County Road D Improvements project.

Recommended Action:

Motion to approve the attached cooperative agreement, with Ramsey County, for right of way acquisition for the County Road D Improvements Project, City Project 24-20 and direct the Mayor and City Manager to sign the agreement. Minor revisions as approved by the City Attorney are authorized as needed.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$63,834.00

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: Maplewood's estimated cost share of the right of way acquisition is \$63,834.00. The proposed improvements will be funded through Municipal State Aid funds. These improvements are included in the 2025-2029 Capital Improvement Plan with construction taking place in 2025 and payment taking place in 2026.

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt. Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

This agreement covers the responsibilities of Ramsey County and the City of Maplewood for the acquisition of right of way as part of the County Road D Improvements project. The proposed project will include improvements of the street condition, upgrade existing utilities, and will add new pedestrian improvements on County Road D.

Background

Ramsey County is leading a street improvement project on County Road D from Greenbrier Street to County Road D Circle (see attached project location map) and located in the Cities of Maplewood, Little Canada, and Vadnais Heights.

The proposed project will also include ADA upgrades, utility improvements, full street reconstruction, drainage improvements and pedestrian improvements.

To accommodate the proposed improvements additional right of way, in the form of ten temporary construction easements, is required. The total estimated right of way costs in the City of Maplewood is \$127,668.00. Per Ramsey County Cost Participation Policy, right of way acquisition will be split 50/50 between Ramsey County (\$63,834.00) and the City (\$63,834.00). The City's share of the right of way costs will be funded through Municipal State Aid Funds. Construction will take place in 2025 and payment will take place in 2026. The project funding is accounted for in the 2025-2029 Capital Improvement Plan.

The City Attorney has reviewed the attached cooperative agreement with Ramsey County for right of way acquisition for the White Bear Avenue Improvements project. Staff recommends approving the attached cooperative agreement with Ramsey County.

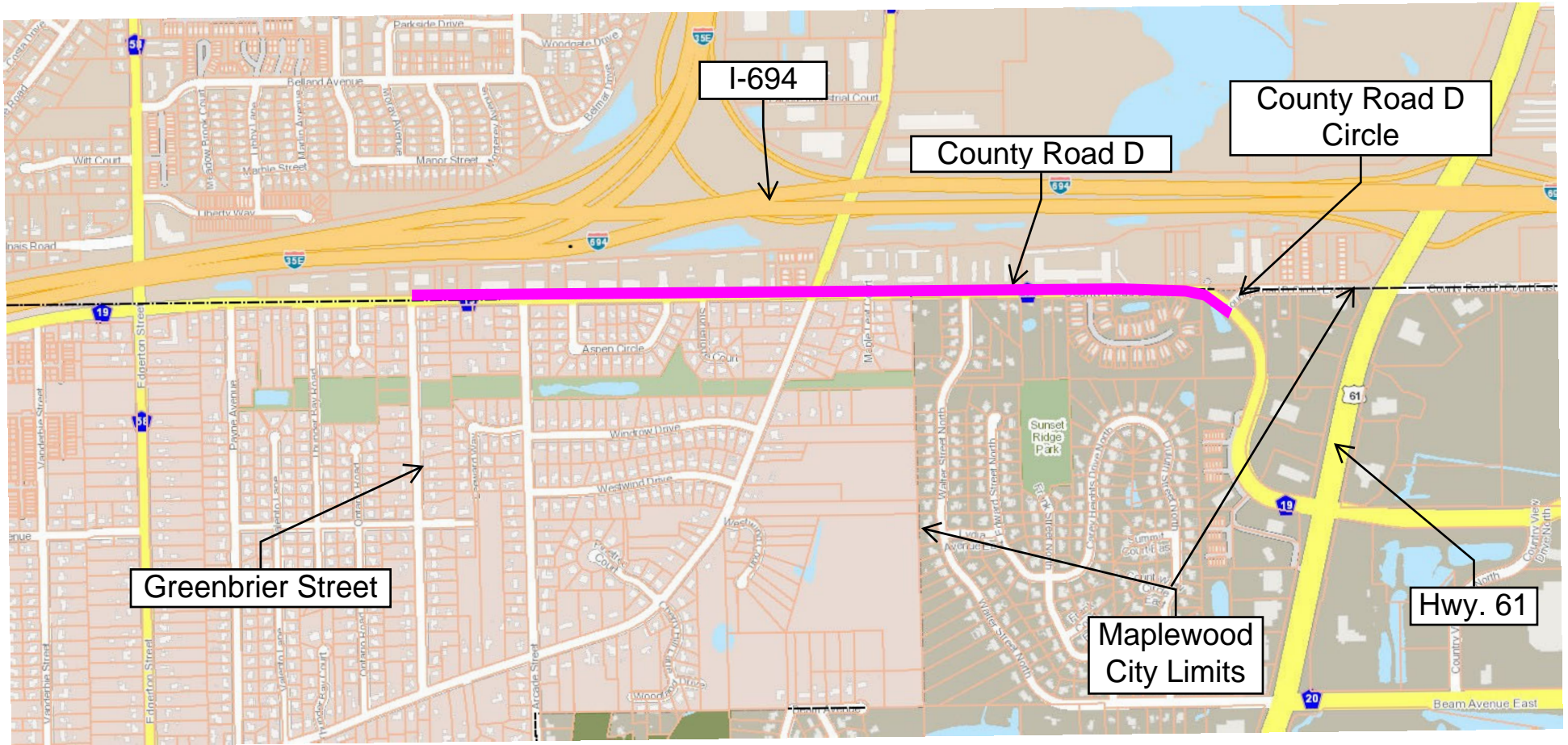
Attachments

1. Project Location Map
2. Ramsey County Cooperative Agreement for Right of Way Acquisition for the County Road D Improvements

Project Location Map

County Road D Improvement Project

City Project 22-28



Agreement PUBW2023-10R

**RAMSEY COUNTY
COOPERATIVE AGREEMENT
WITH THE CITY OF MAPLEWOOD FOR
Right of Way Acquisition for County Road D Improvements
County State Aid Project 062-619-040
Municipal State Aid Project 138-020-049**

Total Estimated Right of Way Acquisition Cost: \$127,668.00
Ramsey County Cost: \$63,834.00
City of Maplewood Estimated Cost: \$63,834.00

Attachments:

- Exhibit A - Acquisition Estimate – Maplewood**
- Exhibit B - Right of Way Layout**

This Agreement is between the City of Maplewood, a municipal corporation ("City") and Ramsey County, a political subdivision of the State of Minnesota, ("County")

WHEREAS, The Project Limits are defined as County Road D (County State Aid Highway 19) from Greenbrier Street to County Road D Circle ("Project Limits"); and

WHEREAS, in the area affected by construction, County Road D is designated County State Aid Highway (CSAH) 19 and is located in the City; and

WHEREAS, County Road D is in City rights-of-way; and

WHEREAS, the project has been designated for funding by the Minnesota Department of Transportation ("MnDOT") as eligible for County State Aid Highway ("CSAH") funds, and, Municipal State Aid System ("MSAS") funds; and

WHEREAS, the Project has been designated as County State Aid Project (S.A.P.) 062-619-040 (County Road D) and Municipal State Aid Project 138-020-049 (County Road D); and

WHEREAS, the City and County desire to reconstruct County Road D from Greenbrier Street to County Road D Circle within the Project Limits ("Project"); and

WHEREAS, the reconstruction requires right of way ("ROW") acquisition; and

WHEREAS, plans for the Project showing proposed ROW acquisition and estimated costs of said acquisition according to the County and City share are included herein as attachments;

WHEREAS, the Project is identified in Ramsey County's 2024-2028 Transportation Improvement Program for Roadway Construction Improvements; and

NOW, THEREFORE, BE IT MUTUALLY AGREED AS FOLLOWS:

AGREEMENT

1. Responsibility for the Right of Way Plan and Acquisition

1.1. The County will prepare a right of way acquisition plan showing easements and other property interests required for construction of the Project in accordance with Mn/DOT State Aid standards.

1.2. The County will acquire the proposed easements and ROW in accordance with Mn/DOT State Aid requirements.

2. Procurement and Award of Contract

2.1. The County will purchase ROW acquisition services and appraisal services in accordance with State law and County procedures.

3. Project Costs

3.1. Except as provided herein, the County and City will participate in the costs of ROW acquisition in accordance with the Ramsey County Cost Participation Policy and approved in the 2024 – 2028 Ramsey County Transportation Improvement Plan. If there is a conflict between the Cost Participation Policy and this Agreement, this Agreement shall prevail.

3.2. ROW Acquisition Costs

3.2.1. ROW acquisition costs including payment to owners, relocation assistance, and other related costs of acquiring ROW for the Project will be shared 50% by the County and 50% by the City.

3.2.2. The County will not be responsible for assessments, fees, or fines, associated with owning property acquired for the Project. If the City imposes assessments, fees, or fines, the County will pay those costs and the City will reimburse the County for those costs.

3.2.3. The County will pay 100% of County staff time for ROW acquisition.

4. Payment Schedule

4.1. The County will invoice ROW acquisition costs and payments after January 1st, 2026.

4.2. Payment will be made within 35 days of receipt of an invoice.

5. ROW acquired under this Agreement will be owned and maintained by the County.

6. The City grants the County temporary construction easements over all City owned ROW and property within the limits of the Project for use during construction at no cost to the County.

7. Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof.

8. The City and County shall indemnify, defend, and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents, or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligation pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or the City of any statutory or common law immunities, limits, or exceptions on liability.

9. COUNTERPARTS: The parties may sign this Agreement in counterparts, each of which constitutes an original, but all of which together constitute one instrument.

9.1. ELECTRONIC SIGNATURES: The parties agree that the electronic signature of a party to this Agreement shall be as valid as an original signature of such party and shall be effective to bind such party to this Agreement. The parties further agree that any document (including this Agreement and any attachments or exhibits to this Agreement) containing, or to which there is affixed, an electronic signature shall be deemed (i) to be "written" or "in writing", (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business

and an original written record when printed from electronic files. For purposes hereof, "electronic signature" also means a manually signed original signature that is then transmitted by any electronic means, including without limitation a faxed version of an original signature or an electronically scanned and transmitted version (e.g., via PDF) of an original signature. Any party's failure to produce the original signature of any electronically transmitted signature shall not affect the enforceability of this Agreement.

10. This Agreement shall remain in full force and effect until terminated by written mutual agreement of the parties.

If to the CITY: City of Maplewood
 1902 County Road B E
 Maplewood, MN 55109
 Attention: Steve Love, Public Works Director

If to the COUNTY: Ramsey County Public Works
 1425 Paul Kirkwold Drive
 Arden Hills, MN 55112
 Attention: Brad Estothen, Ramsey County Engineer

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK.

CITY OF MAPLEWOOD, MINNESOTA

By: _____
Mayor

Date: _____

By: _____
City Manager

Date: _____

RAMSEY COUNTY, MINNESOTA

Ling Becker, County Manager

Date: _____

Approval recommended:

Brad Estochen, Ramsey County Engineer
Public Works Department

Date: _____

Approved as to form:

Assistant County Attorney

Date: _____

CITY COUNCIL STAFF REPORT
Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager
REPORT FROM: Mychal Fowlds, IT Director
PRESENTER: Mychal Fowlds, IT Director
AGENDA ITEM: Payment for CentralSquare Yearly Maintenance Support

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The CentralSquare support agreement is over \$50,000 and therefore requires City Council approval per our purchasing policy.

Recommended Action:

Motion to approve payment for CentralSquare yearly maintenance support.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$54,611.99.
Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Financial Sustainability Integrated Communication Targeted Redevelopment
 Operational Effectiveness Community Inclusiveness Infrastructure & Asset Mgmt.

Ensuring that we remain current with our support contract makes certain that staff is able to address any issues or bugs they find within the software. This also makes sure that support is available should any larger scale events occur which would require further assistance from the vendor to get the systems back up and running.

Background

The City of Maplewood has been using CentralSquare’s (formerly Zuercher) application, ZSuite, as our Records Management System since 2015. The application was purchased by Ramsey County and this payment is Maplewood’s portion of the support agreement. The Police Department uses CentralSquare ZSuite to write and manage reports, log and manage evidence, issue citations and many other uses. As the primary application used by the Police Department and the Department is a round-the-clock operation, continuing to have access to Zuercher support is imperative.

Attachments

- 1. CentralSquare invoice

Renewal Order prepared by:
 Mabel Jose Peralta
 mabel.jose@centralsquare.com

Renewal Order #: Q-199210
Start Date: March 25, 2025
End Date: March 24, 2026
Billing Frequency: Yearly
Subsidiary: Tritech Software Systems

Renewal Order prepared for:
 Mychal Fowlds, IT Director
 Maplewood Police Department
 1830 County Road B E
 Maplewood, MN 55109
 651-249-2923

Thank you for your continued business. We at CentralSquare appreciate and value our relationship and look forward to serving you in the future. CentralSquare provides software that powers over 8,000 communities. More information about all of our products can be found at www.centralsquare.com.

WHAT SOFTWARE IS INCLUDED?

	PRODUCT NAME	QUANTITY	TOTAL
1.	Administration Core Annual Maintenance Fee	1	2,437.87 USD
2.	ledsProperty/Evidence Client License Annual Maintenance Fee	4	438.82 USD
3.	Mobile eCitations Annual Maintenance Fee	30	3,412.97 USD
4.	Mobile NCIC Annual Maintenance Fee	30	0.00 USD
5.	Mobile Records Annual Maintenance Fee	30	6,947.77 USD
6.	Records Accident Reporting Annual Maintenance Fee	1	3,250.44 USD
7.	Records Accident Reporting Annual Maintenance Fee	5	670.39 USD
8.	Records Core Annual Maintenance Fee	1	3,047.30 USD
9.	Records Core Annual Maintenance Fee	1	2,925.42 USD
10.	Records eCitations Annual Maintenance Fee	5	426.66 USD
11.	Records eCitations Annual Maintenance Fee	1	7,313.43 USD
12.	Records MN BCA CIBRS Interface (Import and Export) Annual Maintenance Fee	1	0.00 USD
13.	Records MN CJSS Interface (Import and Export) Annual Maintenance Fee	1	0.00 USD
14.	Records MN Crime Reporting (CJRS) Interface Annual Maintenance Fee	1	0.00 USD
15.	Records MN eCharging Interface (Import and Export) Annual Maintenance Fee	1	0.00 USD
16.	Records MN Judicial Branch (Odyssey) Interface (Import and	1	0.00 USD

MORE INFORMATION AT CENTRALSQUARE.COM

Export) Annual Maintenance Fee			
17.	Records NDEx Adapter (IA IEPD) Annual Maintenance Fee	1	0.00 USD
18.	RecordsData Import Interface Annual Maintenance Fee	1	1,219.00 USD
19.	RecordsMN ConnectRDS Interface Annual Maintenance Fee	1	0.00 USD
20.	RecordsTriTech CAD Interface (Export to CAD) Annual Maintenance Fee	1	967.35 USD
21.	Reporting Core Annual Maintenance Fee	1	0.00 USD
22.	Reporting Universal Interface Engine Annual Maintenance Fee	1	0.00 USD
23.	Tablet FBR Client License Annual Maintenance Fee	5	548.53 USD
24.	Tablet Server License Annual Maintenance Fee	1	2,072.16 USD
25.	ZSuite Time Synchronization Interface Annual Maintenance Fee	1	0.00 USD
26.	Zuercher SuiteNCIC Interface (Basic Query Package) Annual Maintenance Fee	1	2,112.82 USD
27.	Zuercher SuiteNCIC Interface (Criminal History Package) Annual Maintenance Fee	1	812.67 USD

WHAT HARDWARE IS INCLUDED?

	PRODUCT NAME	QUANTITY	TOTAL
1.	ZSuite Production NCIC Server Hardware Maintenance	1	2,194.05 USD
2.	ZSuite Production Server Hardware Maintenance	1	5,078.81 USD
3.	ZSuite Training/Testing Server Hardware Maintenance	1	3,656.72 USD
4.	ZSuite Warm Standby Server	1	5,078.81 USD
Renewal Order Total:			54,611.99 USD

Billing Information

This is not an invoice. Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of the Customer.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the Ship To location provided by the Customer on the Renewal Order Form.

Please note that the Total Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a Total Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Total Price displayed above.

CITY COUNCIL STAFF REPORT
Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager
REPORT FROM: Mychal Fowlds, IT Director
PRESENTER: Mychal Fowlds, IT Director
AGENDA ITEM: Payment for Axon Fleet

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The Axon Fleet payment is over \$50,000 and therefore requires City Council approval per our purchasing policy.

Recommended Action:

Motion to approve payment for Axon Fleet.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$58,315.20.
Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Financial Sustainability Integrated Communication Targeted Redevelopment
 Operational Effectiveness Community Inclusiveness Infrastructure & Asset Mgmt.

The Maplewood Police Department is committed to transparency, ensuring community trust, and limiting civil and criminal liabilities for the organization and individual employees.

Background

In 2022, the Maplewood Police Department entered into a 5-year agreement with Axon Enterprise to expand their use of their services to include the FLEET Squad Camera installation and supporting information, services and training. The FLEET 3 dual-view camera records a clear panoramic view camera covering three traffic lanes. The interior camera is just as robust, capturing a knee-to-head occupant view with Infrared for night view. Fleet 3 integrates seamlessly with the rest of the Axon network and provides users situational awareness features including alerts, live maps and live streaming. This invoice is for the third year of the agreement

Attachments

- 1. Axon invoice



Axon Enterprise Inc.
PO BOX 29661
DEPARTMENT 2018
PHOENIX, AZ 85038-9661
Ph: 1-480-991-0797, option 5, option 1
arinqueries@axon.com
www.axon.com
TIN: 86-0741227
DUNS Number: 832176382
UEI Number: TBW7MGPYURM7

Invoice

Invoice ID INUS311291
Invoice Account 108037
Date 01-Jan-25
Payment Term Net 30 days
PO/DO #
Quote # Q-588384,
Sales Order #
Terms of Delivery FCA
Customer Reference Q-588384,

BILL TO

Maplewood Police Dept. - MN
1830 County Road B E
Saint Paul, MN 55109-2702
USA

SHIP TO

Maplewood Police Dept. - MN
1830 County Road B E
Saint Paul, MN 55109-2702
USA

Ship to*	Bundled Item Number	Bundled Description	Bundled Quantity	Invoice Plan %	Amount
1	Fleet3A	Fleet 3 Advanced	20.00	20.00000%	49,920.00
Bundled Line Subtotal					49,920.00

Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Subtotal	Invoice Plan %	Amount
12	1	100146	AXON FLEET - CRADLEPOINT R1900-5GB-GA+5YR NETCLOUD Tax Date 19-Jul-24 Shipment Date: 01/01/2023	20.00	1,749.80	34,996.00	20.00000%	6,999.20
13	1	71203	AXON FLEET - AIRGAIN ANT - 7-IN-1 4LTE/5G 2WIFI 1GNSS BL Tax Date 19-Jul-24 Shipment Date: 01/01/2023	20.00	349.00	6,980.00	20.00000%	1,396.00
Item Line Subtotal								8,395.20

PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS311291	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS311291	Reference No INUS311291	Tempe, AZ 85283
					Reference No INUS311291

Please reference the invoice number on your ACH, Wire or Check payment and send to AR@axon.com

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire

Invoice

Invoice ID
Date
Page

G8, Attachment 1
INUS311291
01-Jan-25
2 of 3

Sales Amount	58,315.20
Misc. Charge	0.00
Discount	0.00
Sales Tax	0.00
Total	58,315.20
Credit Amount(s) Applied	0.00
Amount Received	0.00
BALANCE DUE	USD 58,315.20

Payment Due 31-Jan-25

Invoice

Invoice ID
Date
Page

G8, Attachment 1
INUS311291
01-Jan-25
3 of 3

*Tax Note

Ship-to-address Legend*

1	Maplewood Police Dept. - MN 1830 County Road B E Saint Paul, MN 55109-2702 USA
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CITY COUNCIL STAFF REPORT
Meeting Date January 13, 2025

REPORT TO: Michael Sable, City Manager
REPORT FROM: Mychal Fowlds, IT Director
PRESENTER: Mychal Fowlds, IT Director
AGENDA ITEM: Authorization to Purchase Police Radios

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The Police radio purchase is over \$50,000 and therefore requires City Council approval per our purchasing policy.

Recommended Action:

Motion to approve Police radio purchase.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$59,150.96.

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: n/a

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

Public safety staff need radios for immediate and reliable communication, enabling quick coordination and real-time updates during emergencies. Radios enhance safety by providing a durable, priority-access communication method that operates independently of cellular networks, ensuring effective responses in high-risk situations.

Background:

As stated above, all public safety agencies within Ramsey County and the State of Minnesota operate on an 800MHz radio system, requiring each public safety vehicle to be equipped with a mobile radio and each staff person to be issued a portable radio. In 2024, the average cost of each radio is \$6,000 and the manufacturer recommends replacement of each radio every 7-10 years.

The Maplewood Public Safety Department has budgeted to replace each public safety radio every 8 years. The department currently has 150 mobile and portable radios and has a radio replacement plan which will replace 19 of these radios each year to ensure that all radios are replaced prior to being over 8 years old, which aligns with manufacturers' recommendations and industry best

practices. This item is the Police portion of the 2025 CIP replacement allocation. Ancom is an authorized Motorola reseller and the pricing the city receives is based off of the Minnesota State contract with Motorola.

Attachments:

1. Motorola quote

Billing Address:
 MAPLEWOOD POLICE DEPT,
 CITY OF
 1830 E CR B
 MAPLEWOOD, MN 55109
 US

Shipping Address:
 MAPLEWOOD POLICE DEPT,
 CITY OF
 1830 E CR B
 MAPLEWOOD, MN 55109
 US

Quote Date:01/07/2025
 Expiration Date:03/08/2025
 Quote Created By:
 Dean Daninger
 dean.daninger@ancom.org

End Customer:
 MAPLEWOOD POLICE DEPT, CITY OF
 Mychal Fowlds
 IT.Director@maplewoodmn.gov
 651.249.2923

AGREEMENT: STATE OF MINNESOTA
 FIXED PRICING

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	11	\$3,667.00	\$2,588.40	\$28,472.40
1a	H869BZ	ENH: MULTIKEY	11	\$363.00	\$261.36	\$2,874.96
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING	11	\$330.00	\$237.60	\$2,613.60
1c	H38BT	ADD: SMARTZONE OPERATION	11	\$1,320.00	\$950.40	\$10,454.40
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	11	\$184.00	\$184.00	\$2,024.00
1e	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	11	\$879.00	\$632.88	\$6,961.68
1f	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	11	\$567.00	\$408.24	\$4,490.64
1g	QA09113AB	ADD: BASELINE RELEASE SW	11	\$0.00	\$0.00	\$0.00
1h	H122BR	ALT: 1/4 WAVE 7/8 STUBBY (NAR6595)	11	\$26.00	\$18.72	\$205.92
2	PMMN4069AL	MICROPHONE,IMPRES RSM, 3.5MM JACK, IP55	11	\$143.64	\$95.76	\$1,053.36

Grand Total

\$59,150.96(USD)



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CITY COUNCIL STAFF REPORT
Meeting Date January 13, 2025

REPORT TO: City Council

REPORT FROM: Michael Sable, City Manager

PRESENTER: Michael Sable, City Manager

AGENDA ITEM: 2025 Legislative Program

Action Requested: Motion Discussion Public Hearing

Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The City of Maplewood is seeking legislative changes to Minnesota Statutes to further its community goals. The 2025 Legislative Session begins on January 14, 2025.

Recommended Action:

Motion to adopt the 2025 Legislative Program.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is 0.00

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: n/a

Strategic Plan Relevance:

Community Inclusiveness Financial & Asset Mgmt Environmental Stewardship
 Integrated Communication Operational Effectiveness Targeted Redevelopment

The City of Maplewood is seeking legislative changes to Minnesota Statutes to further its community goals.

Background:

Attached is the City of Maplewood 2025 Legislative Program, which highlights the City's legislative policies and priorities for consideration. The legislative policies contain references to the League of Minnesota Cities and Metro Cities legislative platforms. Also attached is the East Metro Public Safety Training Facility Bonding Request, which is a major focus of the Legislative Program.

Attachments:

1. 2025 Legislative Program
2. East Metro Public Safety Training Facility Bonding Request



2025 Legislative Priorities

Bonding Bill

- East Metro Public Safety Training Facility - \$4.8 million to design buildings, parking, stormwater management, and other supporting utilities, infrastructure, and site improvements

Housing & Economic Development

- Support Tax-Increment Pooling of Maplewood TIF District(s) to further redevelopment, including site acquisition, and other activities
- Encourage State funding that rewards and further incentivizes cities' for achieving regional affordable rental and homeownership goals - recognizing the inventory of naturally occurring affordable housing in Maplewood exceeds its affordable housing targets
- Continue to support Maplewood's local role and responsibility for land use planning, code enforcement, rental licensing, and often the packaging of multi-level financial incentives
- Support allowing cities the option to require a reasonable portion of land or park dedication fee on new housing units and new commercial and industrial development without the requirement that land be subdivided



Public Safety



- Support changes to existing Emergency Medical Services agreements to allow for more local control within a Primary Service Areas (PSAs), including modifying existing PSAs to correspond with local governing unit's lines
- Encourage additional investments of Public Safety State Aid funding and encourage and support statewide technology integration between justice partners



Funding, Fiscal Disparities, and Local Government Aid

- Supports formula-based allocations for LGA appropriation increases and opposes LGA appropriation freezes or diversions to other purposes
- Supports the Fiscal Disparities Program and opposes any diversion from the fiscal disparities pool to fund specific state, regional or local programs, goals or projects, as such diversions contradict the program's purposes
- Support opportunities for direct allocations to Maplewood to provide flexibility for innovative service delivery and programs to benefit the community

Transit and Transportation

- Prioritize funding for the expansion and modernization of enhanced bus services, arterial Bus Rapid Transit (BRT) projects and last-mile connections to key areas within the city
- Provide dedicated funding to maintain and improve roadways, bridges, sidewalks, and bicycle infrastructure to ensure safety, resilience, and connectivity for all users
- Support multimodal options such as biking, walking, and rideshare services, to create a balanced and sustainable transportation network



Environment

- Provide grants to support the development of local climate action and adaptation plans and tie those plans to funding for implementation

Meeting Flexibility

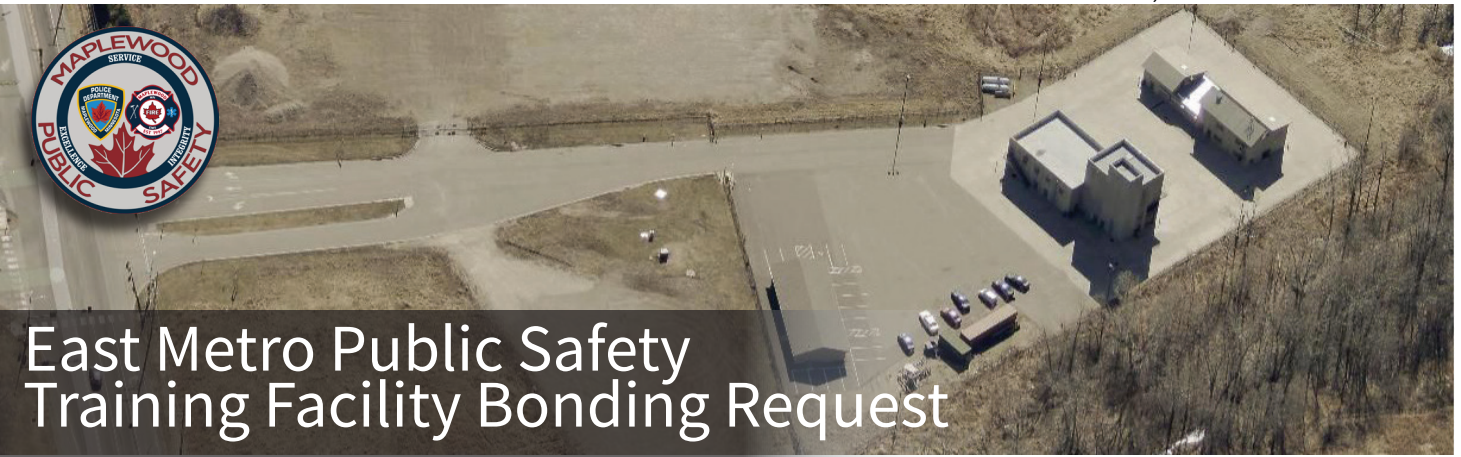
- Supports efforts allowing city councilmembers and non-elected city board and/or commission members to participate remotely in up to fifty percent of scheduled meetings each year

Adult Use Cannabis

- Any legislation considered should be responsive to the needs of cities as they arise from the implementation of this industry, including evaluating and potentially increasing the appropriation provided through the Local Government Cannabis Aid

**Community Inclusiveness • Environmental Stewardship
Financial and Asset Management • Operational Effectiveness
Integrated Communications • Targeted Redevelopment**





East Metro Public Safety Training Facility Bonding Request

Maplewood Public Safety, with support from more than 25 agencies in the region representing nearly 600,000 residents, is requesting \$4.8 million to design improvements to the current East Metro Public Safety Training Facility (EMPSTF), which includes buildings, parking, storm-water management, and other supporting utilities.

Improving Response

- Joint training facilities help public safety plan and prepare for a crisis; and coordinating with social workers and mental health professionals only enhances the response
- Upgrading the East Metro Public Safety Training Facility would allow for a wide range of more realistic simulations, including de-escalation training involving social workers, mental health works, as well as police and Fire/EMS staff
- Lacking training space for other complex situations and critical incidents is a detriment to the community and limits public safety's opportunities for successful outcomes
- Unified command and joint incident coordination are vital skills and helps to preserving life and property, as outlined by the Federal Emergency Management Administrations' training and guidance
- Modern amenities would widen regional access to facilities for police and Fire/EMS staff to complete mandatory state training



More than 25 agencies, including 3M and Century College, use the facility



- It's established itself as a regional asset since opening in 2016
- Operating by a Joint Powers Agreement among Maplewood, Oakdale, North Saint Paul, and Lake Elmo
- East metro generally lacks adequate training space, putting Maplewood's facility in high demand

