

**AGENDA**  
**CITY OF MAPLEWOOD**  
**PARKS AND RECREATION COMMISSION**  
6:00 PM February 16, 2022  
Held Remotely Via Conference Call  
Dial 1-888-788-0099  
Meeting ID: 820 2470 6014  
Passcode: 698085

Meeting is also available on Comcast Ch.16 and streaming via vod.maplewoodmn.gov

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA**

**D. APPROVAL OF MINUTES**

1. January 19, 2022

**E. NEW BUSINESS**

1. Election of Officers
2. Eagle Scout Project at the Nature Center

**F. UNFINISHED BUSINESS**

1. 2022 Parks & Recreation Commission Goal Setting

**G. VISITOR PRESENTATIONS**

**H. COMMISSION PRESENTATIONS**

**I. STAFF PRESENTATIONS**

1. Parks and Natural Resources Updates – (No Report)

**J. ADJOURNMENT**

***RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY***

Following are rules of civility the City of Maplewood expects of everyone appearing at Commission Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Commission meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other Commission members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of Commission members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.]

MINUTES  
 MAPLEWOOD PARKS AND RECREATION COMMISSION  
 6:00p.m., January 19, 2022

**A. CALL TO ORDER**

A meeting of the Parks and Recreation Commission was called to order by Chairperson Mallet at 6:00 p.m.

**B. ROLL CALL**

Commissioners

Craig Brannon, Commissioner	Present
Vickie Lee-Her, Commissioner	Present
Monica Barton, Commissioner	Present
Terri Mallet, Chair	Present
Mark Harris, Commissioner	Present
Karen Poppa, Commissioner	Present
Kimii Porter, Commissioner	Present

Staff

Audra Robbins, Parks and Recreation Manager	Present
Nikki Villavicencio, City Council Liaison	Present

**C. APPROVAL OF THE AGENDA**

Commissioner Harris made a motion to approve the agenda.

Seconded by Commissioner Poppa. Ayes – All

The motion passed.

**D. APPROVAL OF MINUTES**

**1. October 20, 2021**

Commissioner Poppa made a motion to approve the October 20, 2021 Parks and Recreation Commission minutes.

Seconded by Commissioner Barton Ayes – All

**E. NEW BUSINESS**

**1. Pleasantview Park Raingarden**

Paige Ahlborg, with the Ramsey/Washington Metro Watershed District, presented on the potential raingarden at Pleasantview Park, proposed timeline and gave brief overview on the types of projects that the RWMD does with cities/partners.

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Paige noted that first 2 years of maintenance is done by RWMD.  
 Commission members had a Q and A with Paige.  
 Staff noted they will communicate with other city departments to assess the feasibility of the proposed rain garden.

## **2. 2022 Parks & Recreation Commission Goal Setting**

Audra Robbins, Parks and Recreation Manager, discussed/reviewed the 2021 goals with the commission and led discussion for commission goals for 2022.

### **F. UNFINISHED BUSINESS**

### **G. VISITOR PRESENTATIONS**

### **H. COMMISSION PRESENTATIONS**

### **I. STAFF PRESENTATIONS**

#### **1. Parks and Natural Resources Updates**

Audra Robbins, Parks and Recreation Manager, discussed the new programming partnership with RevSports classes starting in mid-January and. Ms. Robbins talked about the first Pop Up Snowshoe event at Wakefield Park. Audra provided an update to the replacement of the Gethsemane playground. Ms. Robbins gave an update on the ISD622 Community Ed partnership on upcoming nature programs at the Maplewood Nature Center. Update on an eagle scout project discussion.  
 Answered commission questions.

### **J. ADJOURNMENT**

Commissioner Brannon made a motion to adjourn the meeting.

Seconded by Commissioner Harris

Ayes – All

The motion passed.

The meeting was adjourned at 7:20 p.m.

**PARKS & RECREATION COMMISSION STAFF REPORT**  
Meeting Date January 19, 2022

**REPORT TO:** Parks and Recreation Commission  
**REPORT FROM:** Audra Robbins, Parks and Recreation Manager  
**PRESENTER:** Audra Robbins  
**AGENDA ITEM:** 2022 Parks and Recreation Commission Goal Setting

**Action Requested:**  Motion  Discussion  Public Hearing  
**Form of Action:**  Resolution  Ordinance  Contract/Agreement  Proclamation

**Policy Issue:**

In compliance with Article II, Section 21.20 of the Maplewood City Ordinance, the Maplewood Parks and Recreation Commission is required to submit an Annual Commission Report. In addition to this report, the Parks and Recreation Commission will provide a list of 2022 goals to the City Council.

**Recommended Action:**

Staff recommends the Parks and Recreation Commission brainstorm a list of 2022 goals to be finalized with the annual report at the February meeting.

**Fiscal Impact:**

Is There a Fiscal Impact?  No  Yes, the true or estimated cost is \$0.00

Financing source(s):  Adopted Budget  Budget Modification  New Revenue Source  
 Use of Reserves  Other: n/a

**Strategic Plan Relevance:**

Financial Sustainability  Integrated Communication  Targeted Redevelopment  
 Operational Effectiveness  Community Inclusiveness  Infrastructure & Asset Mgmt.

[Click here to enter strategic plan relevance.](#)

**Background**

Staff is asking the Parks and Recreation Commission to brainstorm a list of potential goals for 2022. After this list is complete, we will discuss the goals further at the February Parks and Recreation Commission meeting for final approval.

**Attachments**

2021 Parks and Recreation Commission Goals



## Draft of 2022 Parks and Recreation Goals

For 2022, the Parks and Recreation Commission identified the following goals and made a point to tie them to the Strategic Priorities created by the City Council. The PRC acknowledges that successful completion of these goals may be affected by budgetary constraints and the state of the COVID -19 Pandemic.

1. Continue to implement the outcomes of the Parks & Recreation System Master Plan and stay on top of park improvement plans
2. Continue to find new ways to engage the residents of Maplewood in community processes
3. Ensure we meet the programming needs of the actively aging community and offer inclusive, wellness-based activities in our parks
4. Offer special events and programming at a variety of parks and make arts & culture a priority
5. Hold a meeting dedicated to review the implementation progress of the Nature Center and Programming Task Force recommendations and receive regular updates as well
6. Hold a meeting dedicated to connectivity and trails
7. Value the youth perspective and recruit/appoint a student PRC member
8. Receive quarterly updates from the MCC/YMCA, as well as updates from community groups and partners to look for ways to work together.
9. Explore the idea of consistent signage that utilizes technology in our parks
10. Explore the idea of offering recreation programming in the future through the Parks and Natural Resources Department