

AGENDA
MAPLEWOOD CITY COUNCIL
7:00 P.M. Monday, September 13, 2021
City Hall, Council Chambers
Meeting No. 17-21

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. August 23, 2021 City Council Workshop Meeting Minutes
2. August 23, 2021 City Council Meeting Minutes

F. APPOINTMENTS AND PRESENTATIONS

1. Administrative Presentations
 - a. Council Calendar Update
2. Council Presentations
3. Swearing-In Ceremony - Police Sergeant Tim Hawkinson and Police Lieutenant Joe Steiner
4. Update of Parks & Recreation Programming and Nature Center Task Forces

G. CONSENT AGENDA – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Resolution Allocating ARPA Funds to the EDA

H. PUBLIC HEARINGS – *If you are here for a Public Hearing please familiarize yourself with the Rules of Civility printed on the back of the agenda. Sign in with the City Clerk before addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.*

1. Montana-Nebraska Area Pavement Rehabilitation, City Project 20-08
 - a. Assessment Hearing, 7:00 p.m.
 - b. Resolution Adopting Assessment Roll
2. Southcrest-Ferndale Area Pavement Rehabilitation, City Project 20-09
 - a. Assessment Hearing, 7:00 p.m.
 - b. Resolution Adopting Assessment Roll

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Resolution Adopting the 2022 Preliminary Property Tax Levy and Setting the 2022 Budget Public Hearing Date and Time
2. Second Amendment to Maplewood Community Center Operating Agreement

K. AWARD OF BIDS

None

L. ADJOURNMENT

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other council members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of council members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

MINUTES
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP
 5:00 P.M. Monday, August 23, 2021
 City Hall, Council Chambers

A. CALL TO ORDER

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 5:01 p.m. by Mayor Abrams.

B. ROLL CALL

Marylee Abrams, Mayor	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
William Knutson, Councilmember	Present
Nikki Villavicencio, Councilmember	Present

C. APPROVAL OF AGENDA

Councilmember Juenemann moved to approve the agenda as submitted.

Seconded by Councilmember Knutson Ayes – All

The motion passed.

D. UNFINISHED BUSINESS

None

E. NEW BUSINESS

1. Intent to Close Meeting (Minnesota Statute 13D.03) Update on Status of Labor Contract Negotiations

City Manager Coleman introduced the topic and gave direction for proceeding to a closed session.

Councilmember Juenemann moved to close the regular workshop meeting and go into closed session to discuss strategies, review offers received from the bargaining units, analyze fiscal considerations, and to develop negotiation positions for the City's seven collective bargaining units pursuant to Minnesota Statutes Section 13D.03, Subd. (b).

Seconded by Councilmember Knutson Ayes – All

The motion passed

Mayor Abrams closed the regular workshop meeting at 5:03 p.m.

Present at the closed session: Mayor Abrams, Councilmember Juenemann, Councilmember Knutson, Councilmember Villavicencio, Councilmember Cave, City

Manager Coleman, Assistant City Manager/HR Director Sable, Public Safety Director Bierdeman, Finance Director Paulseth, and Labor Attorney Susan Hansen.

Mayor Abrams called the regular workshop meeting back to order at 6:01 p.m.

2. 2022 Budget Overview Workshop #2

Finance Director Paulseth gave the budget presentation and answered council questions. City Manager Coleman also answered questions of the council and provided further information.

F. ADJOURNMENT

Mayor Abrams adjourned the meeting at 6:38 p.m.

DRAFT

Mayor Abrams gave a recap of the Maplewood census data that has been released. Mayor Abrams also gave a reminder that Minnesota is in a drought and Maplewood has entered a restrictive phase with watering allowed on specific days and potential fees for non-compliance.

Marylee Abrams, Mayor	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
William Knutson, Councilmember	Present
Nikki Villavicencio, Councilmember	Present

Councilmember Juenemann moved to approve the agenda as submitted.

Seconded by Councilmember Cave Ayes – All

The motion passed.

Councilmember Knutson moved to approve the August 09, 2021 City Council Workshop Meeting Minutes as submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

Councilmember Knutson moved to approve the August 09, 2021 City Council Meeting Minutes as submitted.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

F. APPOINTMENTS AND PRESENTATIONS

1. Administrative Presentations

a. Council Calendar Update

City Manager Coleman gave an update to the council calendar and reviewed other topics of concern or interest requested by councilmembers.

2. Council Presentations

None

- G. CONSENT AGENDA** – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

Agenda items G4 and G7 were highlighted.

Councilmember Juenemann moved to approve agenda items G1-G11.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

1. Approval of Claims

Councilmember Juenemann moved to approve the approval of claims.

ACCOUNTS PAYABLE:

\$	343,145.39	Checks # 107804 thru # 107818 dated 08/10/21
\$	147,748.88	Checks # 107819 thru # 107846 dated 08/17/21
\$	1,062,959.03	Disbursements via debits to checking account dated 08/02/21 thru 08/15/21
<hr/>		
\$	1,553,853.30	Total Accounts Payable

PAYROLL

\$	628,454.07	Payroll Checks and Direct Deposits dated 08/06/21
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\$	628,454.07	Total Payroll
<hr/>		
\$	2,182,307.37	GRAND TOTAL

Seconded by Councilmember Cave

Ayes – All

The motion passed.

2. Financial Report for the Month Ended July 31, 2021

No Action Required.

3. Transfers and Budget Adjustments

Councilmember Juenemann moved to approve the transfers and budget adjustments dated 8/23/2021 and authorize the Finance Director to make the necessary accounting entries.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

4. Priory Preserve Trail Improvements

Councilmember Juenemann moved to approve the Priory Preserve Trail Improvements and to direct the City Manager and the Mayor to enter into an agreement with Sunram Construction, Inc. for construction services in the amount of \$126,450.00.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

5. Local Lawful Gambling Permit for Hill Murray School, 2625 Larpenteur Avenue East

Councilmember Juenemann moved to approve the Local Lawful Gambling permit for Hill Murray School for their event on April 30, 2022 at 2625 Larpenteur Ave East.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

6. Local Lawful Gambling Permit for the Church of St. Jerome, 380 Roselawn Avenue East

Councilmember Juenemann moved to approve the Local Lawful Gambling permit for the Church of St. Jerome on September 18, 2021 at 380 Roselawn Ave E.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

7. Off-Sale Intoxicating Liquor License for Tekola LLC d/b/a Sarrack's International Wine & Spirits, 2305 Stillwater Rd E

City Clerk Sindt have the staff report. Biniam Tekola, new owner of Sarrack's, addressed the council and answered questions.

Councilmember Juenemann moved to approve the Off-Sale Intoxicating Liquor license for Tekola LLC d/b/a Sarrack's International Wine & Spirits, 2305 Stillwater Rd E.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

8. Purchase of New Ambulance

Councilmember Juenemann moved to approve the purchase of a 2021 ambulance.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

9. Resolution Accepting Assessment Roll and Ordering Assessment Hearing for September 13, 2021, Montana-Nebraska Area Pavement Rehabilitation, City Project 20-08

Councilmember Juenemann moved to approve the Resolution Accepting Assessment Roll and Ordering Assessment Hearing, for the Montana-Nebraska Area Pavement Rehabilitation, City Project 20-08.

Resolution 21-08-1977

ACCEPTING ASSESSMENT ROLL AND ORDERING ASSESSMENT HEARING

WHEREAS, the Clerk and the City Engineer have, at the direction of the City Council, prepared an assessment roll for the Montana-Nebraska Area Pavement Rehabilitation, City Project 20-08, and the said assessment roll is on file in the office of the City Engineer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

1. A hearing shall be held on the 13th day of September 2021, at 7:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of hearing on the proposed assessment to be published in the official newspaper, at least two weeks prior to the hearing, and to mail notices to the owner of all property affected by said assessment.

The notice of hearing shall state the date, time and place of hearing, the general nature of the improvement, the area to be assessed, that the proposed assessment roll is on file with the clerk and city engineer and that written or oral objections will be considered.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

10. Resolution Accepting Assessment Roll and Ordering Assessment Hearing for September 13, 2021, Southcrest-Ferndale Area Pavement Rehabilitation, City Project 20-09

Councilmember Juenemann moved to approve the Resolution Accepting Assessment Roll and Ordering Assessment Hearing, for the Southcrest-Ferndale Area Pavement Rehabilitation, City Project 20-09.

Resolution 21-08-1978

ACCEPTING ASSESSMENT ROLL AND ORDERING ASSESSMENT HEARING

WHEREAS, the Clerk and the City Engineer have, at the direction of the City Council, prepared an assessment roll for the Southcrest-Ferndale Area Pavement Rehabilitation, City Project 20-09, and the said assessment roll is on file in the office of the City Engineer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

1. A hearing shall be held on the 13th day of September 2021, at 7:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of hearing on the proposed assessment to be published in the official newspaper, at least two weeks prior to the hearing, and to mail notices to the owner of all property affected by said assessment.

The notice of hearing shall state the date, time and place of hearing, the general nature of the improvement, the area to be assessed, that the proposed assessment roll is on file with the clerk and city engineer and that written or oral objections will be considered.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

11. Accela Software Subscription Renewal

Councilmember Juenemann moved to approve the renewal and payment of the annual Accela software subscription.

Seconded by Councilmember Cave

Ayes – All

The motion passed.

H. PUBLIC HEARINGS – *If you are here for a Public Hearing please familiarize yourself*

with the Rules of Civility printed on the back of the agenda. Sign in with the City Clerk before addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.

None

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. On-Sale Wine License for Asian Fusion Kitchen, 1700 Rice St, Ste G

City Clerk Sindt gave the staff report. Saw Yel Yunt, owner and manager of Asian Fusion Kitchen, addressed the council and provided further information.

Councilmember Knutson moved to approve the On-Sale Wine license for Asian Fusion Kitchen, located at 1700 Rice Street, Ste G.

Seconded by Councilmember Villavicencio Ayes – All

The motion passed.

2. Massage Center License for Bodywork by Christl Joy, 2103 County Road D E, Ste A

City Clerk Sindt gave the staff report. Christl Board, owner of Bodywork by Christl Joy, addressed the council and provided additional information.

Councilmember Cave moved to approve the massage center license for Bodywork by Christl Joy, located at 2103 County Road D E, Ste A.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

3. Update to Charitable Gambling Policies

Assistant City Manager/HR Director Sable gave the staff report.

Councilmember Juenemann moved to approve the revision to the Charitable Gambling Policies.

Seconded by Councilmember Villavicencio Ayes – All

The motion passed.

K. AWARD OF BIDS

None

L. ADJOURNMENT

Mayor Abrams adjourned the meeting at 7:32 p.m.

CITY COUNCIL STAFF REPORT
Meeting Date September 13, 2021

REPORT TO: City Council

REPORT FROM: Melinda Coleman, City Manager

PRESENTER: Melinda Coleman, City Manager

AGENDA ITEM: Council Calendar Update

Action Requested: ☐ Motion ☒ Discussion ☐ Public Hearing

Form of Action: ☐ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars.

Recommended Action:

No motion needed. This is an informational item.

Upcoming Agenda Items and Work Sessions Schedule:

Sept. 27 Workshop: Commissioner Interviews
 Council: Commissioner Reappointments

October 7 City Council / Staff Retreat

October 11 Workshop: Commissioner Interviews, continued

Council Comments:

Comments regarding Workshops, Council Meetings or other topics of concern or interest.

1. Parking Space Requirement Review (2/8/2021)
2. Goats – Buckthorn Removal (6/14/2021)

CITY COUNCIL STAFF REPORT
Meeting Date September 13, 2021

REPORT TO: Melinda Coleman, City Manager

REPORT FROM: Brian Bierdeman, Public Safety Director

PRESENTER: Brian Bierdeman

AGENDA ITEM: Swearing-In Ceremony – Police Sergeant Tim Hawkinson and Police Lieutenant Joe Steiner

Action Requested: ☐ Motion ☒ Discussion ☐ Public Hearing

Form of Action: ☐ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

Police Sergeant Tim Hawkinson and Police Lieutenant Joe Steiner will be sworn in as they are advancing their careers with the Maplewood Police Department.

Recommended Action:

For presentation purposes only.

Fiscal Impact:

Is There a Fiscal Impact? ☒ No ☐ Yes, the true or estimated cost is \$0.00

Financing source(s): ☐ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: N/A

Strategic Plan Relevance:

☐ Financial Sustainability ☐ Integrated Communication ☐ Targeted Redevelopment
☒ Operational Effectiveness ☐ Community Inclusiveness ☐ Infrastructure & Asset Mgmt.

N/A

Background:

Tim Hawkinson has been with the Maplewood Police department for the past 14 years. Tim is originally from Maplewood and is a graduate of Tartan High School. He went on to graduate from Winona State University in 2005 and then completed his Law Enforcement Skills Training at Alexandria Technical College.

During his time with the Maplewood Police Department, Tim has primarily worked afternoon and night shifts as a patrol officer. Tim has worked with the Street Crimes Unit during the last three years and has served as Acting Sergeant on several different occasions. Tim has been a Field

Training Officer, a Use of Force Instructor, a Liaison to the Ramsey County Chaplain Corp and a critical member of the Recruiting Team for our department.

Tim has been able to positively influence new employees while working as a Field Training Officer and his work with the Street Crimes Unit has been impactful in dealing with problem properties and prolific offenders. In his new role, Sergeant Hawkinson will continue to promote a culture of positivity and excellence as he takes on a formal leadership position.

Joe Steiner grew up on the East side of St. Paul and started with the Maplewood Police Department as an intern during his senior year at Harding High School. He has been with the Maplewood Police Department for over 20 years. Joe moved into a community service officer position within the department and was then promoted to police officer in January of 2006. He has a Bachelor of Science degree in law enforcement from Metropolitan State University and a Master of Arts degree in public safety administration from St. Mary's University of Minnesota.

Joe worked as a patrol officer for several years before moving into the narcotics detective position with the Ramsey County Violent Crime Enforcement Team. Joe has worked as a Field Training Officer, S.W.A.T. operator on the Ramsey County S.W.A.T. Team and Use of force instructor. Joe was promoted to Sergeant in July of 2015 where he has supervised patrol crews, the street crimes unit and most recently the investigations unit.

Lieutenant Steiner wishes to help lead the professional development of our staff and to move the police department forward, while providing innovative and responsive policing to meet today's needs.

Attachments:

None

CITY COUNCIL STAFF REPORT
Meeting Date September 13, 2021

REPORT TO: Melinda Coleman, City Manager

REPORT FROM: Michael Sable, Assistant City Manager / HR Director

PRESENTER: Michael Sable, Assistant City Manager / HR Director

AGENDA ITEM: Update of Parks & Recreation Programming and Nature Center Task Forces

Action Requested: ☐ Motion ☒ Discussion ☐ Public Hearing

Form of Action: ☐ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

This item is informational and intended to provide the Council an update of the Parks & Recreation Programming and Nature Center Task Forces.

Two task forces comprised of residents, stakeholders, public agencies, partners and staff were formed to engage in a comprehensive review of the future of Parks & Recreation programs and Nature Center services in the City of Maplewood.

Recommended Motion:

N/A

Fiscal Impact:

Is There a Fiscal Impact? ☒ No ☐ Yes, the true or estimated cost is \$0.

Financing source(s): ☐ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: na

Strategic Plan Relevance:

☒ Financial Sustainability ☐ Integrated Communication ☐ Targeted Redevelopment
☐ Operational Effectiveness ☒ Community Inclusiveness ☐ Infrastructure & Asset Mgmt.

Two task forces were formed consisting of residents, stakeholders, and other parties to help develop a new model of service for the Parks & Recreation Programming and Nature Center services in Maplewood.

Background

Beginning March 13, 2020, all in-person programs and services offered by Parks & Recreation and the Nature Center were closed due to COVID-19 concerns. Since that time, the City continued to evaluate its COVID-19 response and forecast possible budgetary impacts in 2020 and 2021. As the

pandemic continued, the City saw significant revenue loss in direct programming fees in these areas. In early June 2020, the decision was made to close the Nature Center and Parks and Recreation programs, which resulted in lay-offs of staff in those areas. With increasing uncertainty about impacts of COVID-19 and a return to “normal” conditions, the future of these services is unknown.

At the June 22, 2020 City Council Meeting, direction was given to staff to develop two Task Forces of residents, stakeholders, and other parties to help develop a new model of service for both the Nature Center and for Parks & Recreation Programming in the City of Maplewood.

Among the goals of the task forces were to review existing programming, services, and operating budgets, review possible programming alternatives, and identify possible funding partners to help pay for amenities with a regional focus and/or draw. In addition, the Council identified the inclusion of communities of color and other historically underrepresented population for the task forces. Lastly, the Council identified the goal for broad public input, including the use of surveys or other feedback tools.

On July 13, 2020, the City Council passed a resolution for formation of the Parks & Recreation Programming and Nature Center Task Forces.

On August 24, 2020, the City Council appointed residents and stakeholders to the two Task Forces. Staff included Audra Robbins, Neil Breneman, and Mike Sable.

The Task Forces met seven (7) times since and completed a report for the City Council with recommendations. Recommendations included short-, medium-, and long-term implementation timelines.

At the January 25, 2021 city council meeting, the task forces presented their findings and recommendations. Each of the task force groups provided recommendations from 6 broad categories:

Physical Assets
Partnership / Prioritization
Service Levels and Business Model
Regional Cooperatives
Financial
Values / Philosophy

Since that time, staff has been engaged at all levels of the community and with outside partners to begin implementation where appropriate. The following information is an update on those activities.

Attachments

1. September 2021 – Task Force Progress Report
2. Program Review – Sample Peer Cities
3. Parks and Recreation Programming Task Force Recommendations
4. Nature Center Task Force Recommendations
5. Maplewood Living Advertisement – Sample
6. Task Force Updates PowerPoint Presentation

Parks and Recreation Programming and Nature Center Task Force Progress Report

September 13, 2021

Each of the task force groups provided recommendations in 6 broad categories:

Physical Assets
Partnership / Prioritization
Service Levels and Business Model
Regional Cooperatives
Financial
Values / Philosophy

Each recommendation including short, medium and long-term timelines. These recommendations have provided a framework from which staff has proceeded with the following items. Below is a general summary and outline of progress in each of the areas.

Recreation Programming

1) PHYSICAL ASSETS

- a. Assets (fields, grounds, facilities, equipment) are being maintained
- b. Field, shelter, Wakefield building and gym rentals are all still happening
- c. Focus on improving functions of popular items we still offer (**also #2 Prioritization**)
 - i. Shelter rentals
 - 1. Doing updated drone footage and videos of our shelter system to place on the website
 - 2. Will be creating enhanced photos of each shelter and a small map in corner with its relation to the rest of the park
 - ii. Wakefield building rentals
 - 1. Created a rental video and posted to the website
<https://youtu.be/GLXd31d6t8w>
 - 2. Directing people to the video for a visual of the building and amenities

2) PARTNERSHIP / PRIORITIZATION

- a. PROGRAMMING RESOURCES WEBPAGE (**also #3 Service Levels / Models**)
 - i. Published links to surrounding communities and associations with sports and programs offerings <https://maplewoodmn.gov/2025/Programming-Events>
 - 1. Broke them down into multiple categories and identified specific sports offerings to make for a better user experience
 - 2. Highlighting the ones happening in Maplewood
 - ii. Published links to some surrounding arts/culture/history opportunities
 - 1. To ensure we are not just focusing on athletics
- b. PROGRAMMING OFFERINGS (**also #3 Service Levels / Models**)
 - i. Sharing the YMCA sports and programs

1. Highlighting what is happening at the Maplewood location via info in the Maplewood Monthly, on the program webpage, Facebook and emails
2. Using Sherwood park for soccer and flag football programs
- ii. Sharing the local soccer association (North East United) recreational soccer info
 1. Highlighting these as they are happening in Maplewood at Hazelwood park and sharing via emails, Facebook and programming website
- iii. Looking to work with Rev Sports to fill in offerings around, and compliment, what the YMCA and NEU are offering
 1. These programs would be a wide range of sports offerings and would happen in Maplewood gyms or fields
- c. Working with Community Ed to allow them to use Sherwood and Hillside for after school sports teams while construction is happening at those schools

3) SERVICE LEVELS / BUSINESS MODELS

- a. Moving to the business model of partnering with others to offer programs and not internal offerings
- b. We are prioritizing the offering of our most popular sports (T-ball, Soccer, Basketball) through either current partners (NEU and YMCA) or upcoming partners (Revolution Sports).

4) REGIONAL COOPERATIVES

- a. Connected with surrounding communities via Minnesota Recreation and Parks Association (MRPA) Athletic Management Group for monthly discussions
- b. Access to a shared google document within the MRPA group that shares what cities offer, charge, etc for programs and rentals
- c. Programming Resources webpage again
- d. Sharing of events / happenings around the area
 - i. Example: Free rowing clinic from Lake Phalen Rowing Club

5) FINANCIAL INVESTMENTS

- a. Understand that the YMCA is resolving their financial projections
 - i. City staff is in communication with YMCA of the North leadership and is monitoring the situation
 - ii. There will be an independent 3rd party review of financials through the city's financial advisor (Ehlers)
- b. Funding and financial investments are still being made to the parks, trails and open spaces
 - i. New bridges at the Nature Center
 - ii. Resurfaced basketball and tennis courts at Vista Hills
- c. Funding is still being used infrastructure, facilities and rental
- d. Communicated the Parks and Recreation financial situation / closure to residents via the website and an article in the July 2020 Maplewood Monthly
- e. We are continuing to offer the adopt a park program

6) VALUES AND PHILOSOPHY

- a. Exploring the idea of additional survey with input from council and commission
- b. We are using our values as an evaluation of potential partners such as Revolution Sports, YMCA, NEU etc
- c. Continuing to share happenings in the community and what we have to offer even if it may not be sports related

- i. Johnny Appleseed Day
- ii. School Supplies Drive
- iii. Shelter/Building rental opportunities
- iv. Resurfaced courts

Nature Center

1) PHYSICAL ASSET

- a. Invested in updates for the grounds
 - i. Trail enhancements
 - ii. Walking bridge repair
 - iii. Parking lot resurfacings
- b. Building is planned to be open limited hours as staff is being moved to office out of the Nature Center
 - i. Limited scope and use at this moment
- c. Normal outdoor amenities for users remain and grounds regularly maintained
- d. Looking at re-opening the snowshoe rental program during the staffed hours this winter

2) PARTNERSHIP / PRIORITIZATION

- a. Direct outreach to other nature centers in the area. However, there was not much interest in shared programming
 - i. Will follow up with a few that were planning to have deeper internal discussion before reaching back out to us
 - ii. Oakdale and Ramsey County seem most promising, but their focus has been their own internal operation
- b. Will be exploring the option of contract partners for program offerings
- c. Tree Trek program is being developed with partnership between Friends of Maplewood Nature and U of M.

3) SERVICE LEVELS / BUSINESS MODEL

- a. As we begin to open the building and explore partnership opportunities we will offer some limited programming but maintain the building and grounds

4) FINANCIAL INVESTMENTS

- a. Donations and financing would be a next step after determining viability/opportunity of a partnership so we know what is needed/being asked for in donations

5) ENVIRONMENTAL EDUCATION

- a. Still offering various environment education programs (some upcoming below)
 - i. Buckthorn Demonstration and Removal
 - ii. Rain Garden Rescue
 - iii. Emerald Ash Borer, What Can I Do
- b. Additional focus would be part of programming after establishing a partner or securing a contract partner

6) VOLUNTEER COORDINATION / SUPPORT

- a. We have an in-house volunteer coordinator that will work with volunteers when/if we begin to expand operations at the Nature Center

		PROGRAM DELIVERY METHOD - CITY, ASSOCIATION, COMM ED, OTHER/COMBO				
CITY	POPULATION	YOUTH ATHLETICS	YOUTH PROGRAMS	ADULT ATHLETICS	ADULT PROGRAMS	WEBPAGE LINKS
Maplewood	40,885	City	City	City	City	
Woodbury	72,828	Associations	City	City	City	https://bit.ly/3e6E5CX
Associations offer youth athletic leagues. Youth intro sports programs offered by city until around 6yr. Many subcontracted youth programs.						
Plymouth	79,768	City, Association	City	City	City	https://bit.ly/2HCdH7M
Both city and association offer youth sports leagues of varying ages and competitive levels. Offers many subcontract youth programs and use of Revsports and Sports unlimited company.						
Coon Rapids	62,998	Associations, Middle Schools	Comm Ed	Mostly Comm Ed, Some City	City, Comm Ed	https://bit.ly/3e03iyN
Associations and middle schools providing rec/competitive sports. Comm Ed offers youth programs. Adult sports are mostly comm ed but city runs softball. Adult programs offered by city at senior center and promote Comm Ed and county listings/sites.						
Roseville	36,457	Mostly Association, City Fall Soccer	City	City	City	https://bit.ly/3mkG2OU
Associations run youth sports leagues, city runs fall rec soccer. Roseville requires associations to offer "rec level" sports leagues to be affiliated and get the field usage. Subcontract for a lot of youth programs and use of Revsports company.						
Brooklyn Center	30,690	Associations	City	Multi-City	City, Multi-City	https://bit.ly/31HsbKM
Associations run youth sports leagues. Adult athletics and some programs are a multi city partnership with each offering a different sport. Many subcontracted youth programs, youth sports programs by Revsports.						
Andover	33,140	Association, City, YMCA	City, YMCA	YMCA	City, YMCA	https://bit.ly/3oupfLn
Majority of the programs and sports offered are through the YMCA at the YMCA/Community Center.						
Little Canada	10,501	City, Other Communities	City	City	City, Comm Ed	https://bit.ly/3e1S5y0
Many youth sports are offered with surrounding communities leagues.						
Oakdale	27,933	Associations	City, Comm Ed	Associations	City, Comm Ed	https://bit.ly/3kyQHfG
Associations run youth sports leagues and sports programs. Subcontracts for youth programs, runs youth programs at parks and discovery center.						
Inver Grove Heights	35,672	Mostly City, Some Association	City, some Comm Ed	City	City, some Comm Ed	https://bit.ly/2G0zkOE
Hockey and Soccer association run youth athletics for their sports. Comm Ed offers some educational programs for youth and adult/seniors. Many subcontract programs and use of Revsports company.						
Shakopee	41,570	Mostly Association, Some City	City	City	City	https://bit.ly/2HHr5Y8
Mostly association with a few Pre K-Ksports programs/clinics through city.						
St Louis Park	48,662	Mostly Association, Some City	City	City	Mostly Comm Ed	https://bit.ly/3kwEwsP
City offers a couple youth sports programs but most are association. City bills associations \$8/kid for their programs for use of the field and covering supplies for field upkeep.						
Ramsey County P&R	554,847		County	County	County	https://bit.ly/3juDLPI
Many non-sports outdoor rec activities for youth and adult.						

PARKS AND RECREATION PROGRAMMING TASK FORCE FINAL RECOMMENDATIONS - JANUARY 19, 2021

1. Physical Assets

i. Short-term (6 Months)

- We recommend staff continue evaluating existing properties/assets (rinks, buildings, fields) to be sure we take care of them to preserve existing infrastructure at a high level
- We recommend staff physically inspecting our assets on an on-going basis (daily, weekly, monthly, etc....) to preserve the asset
- Evaluate gym usage and fee structure for 623 and YMCA/MCC - usage rates of each gym
- Develop inventory map of existing parks and amenities - fields, courts, diamonds, etc... - GIS mapping tools that can be shared widely

ii. Medium-term (18 months)

- We recommend using the Master Plan information to guide decision-making on usage of facilities - understanding demographics (e.g. which sports/activities are fast-growing - Pickleball, etc...)
- Develop a survey of possible users - and share broadly. Including the Twin Cities Metro Area

iii. Long-term (36 months +)

- We recommend staff to identify groups who are looking for space, and providing access to their needs. (Wakefield example, how to create new opportunities for rental)

2. Partnership / Prioritization

i. Short-term (6 Months)

- Review existing operating or Joint Powers Agreements (JPAs) with Athletic Associations - create standard templates - define what each partner is expected to deliver.
- Review whether the existing agreements still meet the needs of the partners?
- Evaluating what we can offer, and what we want to gain from a partner - establish our own criteria needed for partners
- Identify JPAs with school districts (need to check with ISD 622, NSP)
- Evaluate YMCA partnership - sit down directly with the leadership to discuss how best to jointly deliver, if possible

- Evaluate community gym agreement with (ISD 623, Roseville)
- Compile list of existing partners - who uses which gyms, facilities, fitness rooms, facilities and why?
- Invite existing partners and interview the Associations for their needs going forward
- Use community surveys to identify new opportunities/needs with residents.
- Explore information sharing of other cities' programs and services

ii. Medium-term (18 months)

- We recommend maintain existing relationships with School Districts - they are focused on other things right now. Help them focus beyond this year. (youth programming and community education)

iii. Long-term (36 months +)

- Identify the next big need so that we can be ahead of the curve (similar to how Blaine National Sports Center was established 20 years ago for soccer) - we could become the destination for the next thing.
- There can be opportunities for targeted outreach to specific cultural communities

3. Service Levels / Business Model

- i. Youth Programs
- ii. Youth Sports
- iii. Adult Programs
- iv. Adult Sports
- v. Virtual

i. Short-term (6 Months)

- Make advocacy a higher priority for our message. It's not just a park, it's a community. We are making our community thrive through our efforts.
- Keep the COVID-19 guidelines in mind - get through this phase
- We recommend building contingency plans for changes to pandemic
- We recommend planning for increased demand/need for getting out. There will be pent up demand for activities and playing. (example of the golf courses this year - huge increase in volume)
- We recommend identifying who is best able to deliver in each area by season (city, school, community Ed, athletic associations, YMCA) Convene peers cities to share goals/objectives
- Staying in contact with existing pool of employees (refs, umps, scorekeepers, etc...) and making sure we don't lose our contacts.
- Break out the sports/programming by season and highlight top 2 or 3 to focus on in each area after we've identified them - to capture the changes in volume

- Look at peer cities and see what they're choosing to focus on - and then fill the gap or use others' strengths with promotion
- ii. Medium-term (18 months)
- Capture the demand surge - how do we sustain the momentum of the higher levels. We could offer varying levels of competition - i.e. be a draw for those who want more/less competition

4. Regional Cooperatives

i. Short-term (6 Months - 12 months)

- We recommend explore creating a regional information sharing system - across city boundaries.
- Identify affinity group partners - reach out to find out who is interested.
- Find out which communities are currently delivering services and identify in what areas they're open to considering other ways of working.
- Evaluate information sharing platforms - for how cities can share easily - technology and platform models
- Identify which communities we want to be a regional partner and create database to begin
- Identify athletic management association information (centralized/updated information) - shared Google Doc (fees, rents, rentals, user data....)

ii. Medium-term (18 months)

- We recommend more joint publications and information with peer cities (Little Canada, Roseville, MN DNR, Watershed District, N St. Paul, etc...)
- Create recommendations aligned with our service/business model
- Finding the right partners at the City Council(s) in those areas - based off of staff input/groundwork
- Ramsey County League of Local Government could work, too.

5. Financial Investments

i. Short-term (6 Months)

- We recommend understanding the YMCA financial position long-term (deep dive into their business model, invite them in to discuss)
- We could potentially charge more to offer higher level of service - evaluate pricing
- Communicate the changes to Parks and Rec budgets to the community - and how to get back to pre-COVID levels - it's an important service
- Provide some level of funding to maintain level of services
- Understand voice of the public via survey on the value of parks and

programming

- Inventory of sponsorship opportunities and grants that might be available
- Calculate the value of “Adopt a Park” programs - donation of time/energy into cleaning up the areas/parks - capture donated time

ii. Medium-term (18 months)

- We recommend identifying sources of money (e.g. health care donations - Allina as one example)
- Joint marketing efforts for special events - sponsorships differ from donations
- Leverage events like 4th of July as a community engagement launch point - more participation in other areas

iii. Long-term (36 months +)

- We recommend considering a public referendum on parks and open space
- Consider restoring existing funding for programming

6. Values and Philosophy

i. Short-term (6 Months)

- We recommend identifying / aligning our values with potential partners (how do we best serve the community - together)
- Document and Share the City’s Values for Parks and Recreation with others
- Understand more what the public sees as the value of parks and recreation services - via survey
- We definitely live where we live because of parks and closeness to cities. Schools, awesome parks, programs will draw awesome people, groups to this city/area. When people are healthy/active getting outside, enjoying a program they thrive, schools will thrive and people can respect part of their taxes to go towards Parks and Rec, which showers down on the whole city/area. Quality of life issues - promote that more
- Include the Parks/Rec Commission to share their work in the past few years
- Get the input of our diverse populations/residents
- Align public safety to our work - they’re out in the community already.
- Explore the use of the Police Department Multicultural Advisory Committee model as a way to reach diverse and underserved populations
- YMCA leads by their values - how can we use their values and approach to help ours - strengthen community

ii. Medium-term (18 months)

- We recommend the need to be flexible if perceptions and attitudes change
- We recommend using the Master Plan values as a guide

NATURE CENTER TASK FORCE FINAL RECOMMENDATIONS - JANUARY 14, 2021

1. Physical Asset - Best use of Site and Building

i. Short-term (6 Months)

- We recommend opening the building for some number of hours as soon as practicable (Spring 2021 based on COVID guidelines)
- We recommend continuing on-going maintenance of trails and grounds at current levels and continue to maintain the structure at its current levels
- Support independent groups using the outdoor areas
- Expand information sharing with smartphone technology (e.g. tree trek)
- ADA improvements to front door (compliance with current codes)

ii. Medium-term (18 months)

- We recommend identifying rental options to encourage use (snowshoes, GPS, nature kits, etc....)
- Develop self-guided opportunities/kits for exploration with extended Wi-Fi to support technology on site and on trails
- Create building rental opportunities with small groups (birthday parties, etc...)
- Explore various models and uses in the building - (day care, full day, partial day camp, daily, weekly, etc...) including requirements needed

iii. Long-term (36 months +)

- We recommend finding permanent long-term programming for building

2. Partnership / Prioritization

i. Short-term (6 Months)

- Direct outreach to Watershed District to explore opportunities - having the conversation
- Direct outreach meeting with other nature centers to develop the sales pitch for MWNC - explore their interest in partnership
- Research Three Rivers parks model with Ramsey County and other cities - what would it take to do an East Metro collaborative - parks and open space
- Identify home school coordination in the region (ties to on-site Naturalist) - how many home schoolers are in the region
- Establish a city-sponsored committee for Parks/Nature Center to look at cooperative efforts - establish a structural group (task force or committee)

- Identify possible short-term operators as a “bridge” to a new model
- Draft our expectations/requirements for what would make a good partnership -
- Connecting with Ramsey County Master Gardeners & Minnesota Naturalists - online materials

ii. Medium-term (18 months)

- We recommend partnering/supporting the Maplewood Historical Society - jointly hosting events, sharing an office, sharing programming, prairie trek, pollinator trek, etc... at the farm
- Explore ECFE programs with School Districts - new looks at partnership
- Explore other programs with School Districts - all ages/grades
- Direct outreach to Community Education regarding adult programs/services Shared / modified curriculum with schools - virtual field trip options (start small with 1-2 lessons) Higher education outreach - variety of programming
- Explore Maplewood/East Metro Passport model to build sense of community and expand use of the Nature Center and other natural amenities/open spaces

3. Service Levels / Business Model

Short-term (6 Months)

- How to leverage our reputation and get the whole community involved.
- Identify our community leaders to help with providing access to underserved communities - including Police Department
- Consider a delivery service - Nature Center to the schools - it can help with reducing costs for schools. “Bring Nature to Them”

Medium-term (18 months)

- We recommend Brainstorm Community Outreach partners - how to do more outreach community-wide similar to Albert Lea model (Blue Zones)
- Programming provided by Watershed District and other partners

Long-term (36 months +)

- We recommend a yearly event for fundraising might be a good long-term goal - it seems like those types of annual events can do better generating interest and anticipation
- Develop plans for residents to establish their own native planting / plans rain gardens (landscape architect light) Model after Washington County
- We recommend exploring long-term non-profit organizational model - modified legal structure

4. Financial Investments - Capital and Operations

i. Short-term (6 Months)

- Establish donation fund and fundraising - GIVE TO THE MAX - Friends is a 501c3
- Explore established grant opportunities (Met Council, State, Federal, DNR, EPA, Lions Club, etc...)
- Developing a Go Fund Me page with Friends groups
- Create a donation drop-box inside - similar to the MN ZOO
- Pursue a grant to fund naturalist position(s)

ii. Medium-term (18 months)

- We recommend reviewing options for establishing an endowment and sustainable model for fundraising.
- Create a tiered program payment - possibly by economic status and/or geography (i.e. lower cost for Maplewood Residents, higher cost for non-residents)
- We recommend writing a grant to fund a volunteer coordinator position, possibly with other Nature Centers.
- Sustainable donations - establish on-going donations each year "NPR Sustaining Member model" or Virtual silent auction - to raise money
- Consider a citywide referendum on funding for Nature Center - what does it take to do it? - use the community survey to inform the decision
- We recommend opening center for rentals (snowshoes, pond kits, binoculars etc...) - get some additional revenues

iii. Long-term (36 months +)

- We recommend developing legacy gifts (i.e. wills) program and marketing
- LCCMR Grant funding can help fund coordination/partnership efforts - big grant with big results
- We recommend exploring retail space/storefront long-term

5. Environmental Education

i. Short-term (6 Months)

- More connection to Community Ed - exposure and attention- connecting with them to understand their gaps - shared offerings - joint brochures
- Narrow our audience and target to do really well - be known as the best and then add (rain garden example)
- Review past programs to revive successful education programs - Native Plant Materials

- Be specific with age ranges (cut-offs at ages) and be expansive to include the whole family - family nights

6. Volunteer Coordination and Support

i. Short-term (6 Months)

- We recommend finding a central person/point of contact to make it run very well. Coordinators make/break the success of events and programs
- Be sure we have the right technology tools to track - Volgistics Subscription
- Align our volunteer coordinator with peer cities/partners
- "Utilize a team of volunteers to help staff investigate and follow up on the Task Force recommendations" - coordination and follow through

ii. Medium-term (18 months)

- We recommend coordinators work on site to access materials and can be on hand running volunteers - (Lead Volunteers to train and nurture the volunteer base)
- Recruit volunteers to continue to work in 2021 on a 2nd tier action-oriented task force to investigate each recommendation in our final proposal.



Sports Leagues and Classes

Offered at Maplewood YMCA Community Center

Youth Sports Leagues:

- Basketball
- Futsal (indoor soccer played on a court)

Youth Classes:

- Soccer
- Basketball
- Tumbling

Adult Leagues:

- Futsal (indoor soccer played on a court)
- Women's Volleyball
- Basketball League

All programs run: 10/25-12/19

Registration Opens: 9/28

Find more information at:

ymcanorth.org/kid__teen_activities/sports

Or call 612-230-9622.

YMCA FOREVERWELL

Designed for ages 55+, the program includes a monthly calendar of social events and variety of exercise classes available on the Group Exercise schedule.

Register at YMCANorth.org (Search for ForeverWell)



Parks & Recreation Programming and Nature Center Task Force Update – September 13, 2021

History

- March 2020: In-person programming stopped (COVID-19)
- June 2020: Closure of Nature Center and Parks & Recreation Programming (est. \$750,000 in service cuts)
- July 2020: Council creates 2 Task Forces
- August 2020: Task Forces appointed
- September 2020 – January 2021: Task Forces meet
- January 2021: Findings presented



History, continued

- 6 Categories of Recommendation
 - Physical Assets
 - Partnerships and Prioritization
 - Service Levels and Business Models
 - Regional Cooperatives
 - Financial
 - Values and Philosophy

Work to date

- **Physical Assets**

- Maintained physical infrastructure of all facilities, equipment, and fields
- Vista Hills Tennis and Basketball courts
- Enhanced shelter rental offerings at Wakefield Park
- Nature Center improvements \$76,000
 - 3 walking bridges
 - Boardwalk
 - Observation deck
 - Stairs
- Nature Center parking lot resurfacing



Work to date, continued

Partnership and Prioritization

- Enhanced partnership with YMCA – CARES Act and ARPA Funding
- Coordinated promotion of athletic associations and community programming
- Direct outreach to nature centers in the region to encourage resource sharing
- Outreach to schools – Sherwood and Hillside for sports



Others are stepping up

- Associations are growing
 - NE United Soccer
- Minnesota Recreation and Parks Association – information sharing
- Tree Trek program by University of Minnesota and Friends of Maplewood Nature Center
- Staff relocating to Nature Center



Filling the gaps

- Evaluating potential new partners
 - Rev Sports offers program in 25 metro cities
 - Including Blaine, Coon Rapids, Eden Prairie, Robbinsdale, Roseville, Shoreview, St. Louis Park Community Ed. Richfield, Elk River, Plymouth etc...
 - How can we continue to provide access to opportunities and fully use our parks, fields, trails, and facilities?

Questions



CITY COUNCIL STAFF REPORT
Meeting Date September 13, 2021

REPORT TO: Melinda Coleman, City Manager
REPORT FROM: Ellen Paulseth, Finance Director
PRESENTER: Ellen Paulseth, Finance Director
AGENDA ITEM: Approval of Claims

Action Requested:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Discussion	<input type="checkbox"/> Public Hearing
Form of Action:	<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Contract/Agreement <input type="checkbox"/> Proclamation

Policy Issue:

The City Manager has reviewed the bills and authorized payment in accordance with City Council policies.

Recommended Action:

Motion to approve the approval of claims.

ACCOUNTS PAYABLE:

\$	71,068.47	Checks # 107847 thru # 107872 dated 08/24/21
\$	708,597.45	Checks # 107873 thru # 107905 dated 08/31/21
\$	995,833.25	Checks # 107906 thru # 107933 dated 09/07/21
\$	1,752,565.40	Disbursements via debits to checking account dated 08/16/21 thru 09/05/21
\$	3,528,064.57	Total Accounts Payable

PAYROLL

\$	623,372.50	Payroll Checks and Direct Deposits dated 08/20/21
\$	599,400.19	Payroll Checks and Direct Deposits dated 09/03/21
\$	1,222,772.69	Total Payroll
\$	4,750,837.26	GRAND TOTAL

Background

A detailed listing of these claim has been provided. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

Attachments

1. Listing of Paid Bills

Check Register
City of Maplewood

Check	Date	Vendor	Description	Amount
107847	08/24/2021	05114	BOLTON & MENK, INC.	PROJ 19-22 CO RD B & ARCADE
	08/24/2021	05114	BOLTON & MENK, INC.	PROJ 16-25 STERLING ST BRIDGE
	08/24/2021	05114	BOLTON & MENK, INC.	PROF SRVS SEPTIC SYS-1325 CENTURY
107848	08/24/2021	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 16-18 GLADSTONE PHASE 3
107849	08/24/2021	00875	LOFFLER COMPANIES, INC.	CANON COPIER USAGE FEES - JULY
107850	08/24/2021	05944	MIDAMERICA ADMINISTRATIVE &	ADMIN FEES-HRA DEBIT CARD-2ND QTR
107851	08/24/2021	01409	S E H	NEW FIRE STATION
107852	08/24/2021	01819	WINDSTREAM	LOCAL PHONE SERVICE 07/15 - 08/14
107853	08/24/2021	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY
	08/24/2021	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY
	08/24/2021	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY
	08/24/2021	01190	XCEL ENERGY	FIRE SIRENS
107854	08/24/2021	00052	ADVANCED GRAPHIX INC	APPARATUS GRAPHICS APPLICATIONS
107855	08/24/2021	02120	CAPRA'S UTILITIES INC	SEWER REPAIR - 2142/44/46 ARCADE ST
107856	08/24/2021	06030	CENTENNIAL FLOORING	FLOORING INSTALL PD #226,228,236
107857	08/24/2021	04155	CIVICPLUS	HISTORICAL SOCIETY WEB ANNUAL FEE
107858	08/24/2021	05937	DOCUSIGN INC.	SUBSCRIPTION 08/01/2021 - 07/31/2022
107859	08/24/2021	00003	ESCROW REFUND	ROW ESCROW MN UTILITIES-223 LARP
107860	08/24/2021	00487	FRATTALONE COMPANIES INC.	ESCROW RELEASE - 1790 BEAM AVE E
107861	08/24/2021	05572	GOVERNMENTJOBS.COM,INC.	TEXT MESSAGING 11/26/21-11/25/22
107862	08/24/2021	00827	L M C I T	WC CLAIM #00453412
	08/24/2021	00827	L M C I T	WC CLAIM #00460768
107863	08/24/2021	06257	NINE NORTH	PRODUCTION SERVICES - JULY
107864	08/24/2021	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - JULY
107865	08/24/2021	00001	ONE TIME VENDOR	REIMB R GAVIN - SPRINKLER SYS REPAIR
107866	08/24/2021	06111	QUADIENT FINANCE USA, INC.	POSTAGE - CITY HALL POSTAGE MACHINE
107867	08/24/2021	01340	REGIONS HOSPITAL	MEDICAL SUPPLIES
107868	08/24/2021	02001	CITY OF ROSEVILLE	PHONE & IT SUPPORT SRVS - AUGUST
107869	08/24/2021	04207	STRYKER SALES CORP.	COMMUNITY PARAMEDIC SOFTWARE-AUG
107870	08/24/2021	01578	T R F SUPPLY CO.	SHOP SUPPLIES & MAINT MATERIALS
107871	08/24/2021	05842	MIKE TURNBULL	FIRE MARSHAL SERVICES 03/22 - 04/14
107872	08/24/2021	05327	ZAYO GROUP LLC	FIBER OPTIC LOCATE SRVS - 2021
26 Checks in this report.				<u>71,068.47</u>

Check Register
City of Maplewood

Check	Date	Vendor	Description	Amount	
107873	08/20/2021	06266	RAM KHAREL	FINAL CHECK - 08202021 PAYROLL	49.79
107874	08/31/2021	05114	BOLTON & MENK, INC.	GENERAL GIS ASSISTANCE	2,280.00
	08/31/2021	05114	BOLTON & MENK, INC.	GENERAL GIS ASSISTANCE	1,530.00
107875	08/31/2021	00687	HUGO'S TREE CARE INC	STUMP GRINDING SRVS-EAB REMOVALS	52,344.00
	08/31/2021	00687	HUGO'S TREE CARE INC	TREE & STUMP REMOVALS	2,307.00
107876	08/31/2021	00985	METROPOLITAN COUNCIL	WASTEWATER - SEPTEMBER	303,460.53
107877	08/31/2021	02043	OVERHEAD DOOR COMPANY	REPAIR GARAGE DOORS STATION #2	739.90
107878	08/31/2021	01337	RAMSEY COUNTY-PROP REC & REV	911 DISPATCH SERVICES - JULY	38,891.45
	08/31/2021	01337	RAMSEY COUNTY-PROP REC & REV	CAD SERVICES - JULY	5,327.37
	08/31/2021	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEES - JULY	726.96
107879	08/31/2021	06040	ACI ASPHALT & CONCRETE, INC.	VISTA HILLS PARK TENNIS/BASKETBALL	20,500.00
107880	08/31/2021	04848	AVESIS	MONTHLY PREMIUM - SEPTEMBER	425.39
107881	08/31/2021	00221	BROCK WHITE COMPANY, LLC.	ROADSAVER-CRACK SEALING MATERIAL	5,040.00
107882	08/31/2021	02120	CAPRA'S UTILITIES INC	LOCATE WATER STUB-2142/44 ARCADE ST	3,150.00
107883	08/31/2021	05823	CENTURYLINK	ANALOG LINE FOR POLICE FAX MACHINE	70.19
107884	08/31/2021	05786	COLONIAL LIFE PROCESSING CTR	MONTHLY PREMIUM BCN:E4677316-AUG	222.30
107885	08/31/2021	05807	COMMUNITY HEALTH CHARITIES	RECEPIENT #130765254 - PLEDGES	662.00
107886	08/31/2021	03645	CUMMINS SALES AND SERVICE	PROJ 21-11 GENERATOR REPLACEMENT	22,805.38
107887	08/31/2021	00464	EMERGENCY AUTOMOTIVE TECH, INC	LIGHTING FOR ARROWBOARD TRUCKS	549.53
	08/31/2021	00464	EMERGENCY AUTOMOTIVE TECH, INC	LIGHTING FOR ARROWBOARD TRUCKS	65.54
107888	08/31/2021	00003	ESCROW REFUND	ESCROW FINAL FLIGHT-640 DORLAND RD	300.00
107889	08/31/2021	06267	HARRISON TILE COMPANY	FLOOR REPAIR-CH LOBBY RESTROOM	1,550.00
107890	08/31/2021	02795	INSIGHT PUBLIC SECTOR, INC.	APC UPS FOR POLCE DEPT	888.29
107891	08/31/2021	02137	KENNEDY & GRAVEN CHARTERED	ATTORNEY FEES - JULY	6,020.99
107892	08/31/2021	01897	KRAUS-ANDERSON CONSTRUCTION CO	CONSTRUCTION MGMT SRVS-NFS PROJ	28,133.49
107893	08/31/2021	00917	MACQUEEN EMERGENCY	FIRE PPE - TECGEN	1,105.25
107894	08/31/2021	06223	MED ALLIANCE GROUP, INC.	HEADS UP CPR DEVICES	14,939.67
107895	08/31/2021	03818	MEDICA	MONTHLY PREMIUM - SEPTEMBER	177,504.88
107896	08/31/2021	05838	MINNESOTA BENEFIT ASSOCIATION	MONTHLY PREMIUM	309.33
107897	08/31/2021	00001	ONE TIME VENDOR	REIMB S CLYMER - PD CN#20501564	40.00
107898	08/31/2021	00396	MN DEPT OF PUBLIC SAFETY	FINGER PRINTS NEW EMPLOYEE	33.25
107899	08/31/2021	06237	SAFETYFIRST	PLAYGROUND SAFETY SURFACING	2,933.00
107900	08/31/2021	02162	PAUL SCHLOMKA	ESCROW REL EROSION-0 LOWER AFTON	700.00
107901	08/31/2021	04256	SHI INTERNATIONAL CORP	PHONE ADAPTER	480.00
107902	08/31/2021	01545	SUBURBAN RATE AUTHORITY	MEMBERSHIP ASSESSMENT 2ND HALF	2,074.50
107903	08/31/2021	01578	T R F SUPPLY CO.	SAFETY GLOVES & TOWELS	982.80
	08/31/2021	01578	T R F SUPPLY CO.	SAFETY GLOVES	693.60
107904	08/31/2021	05931	TRUGREEN PROCESSING CENTER	TURF CARE TREATMENTS MW PARKS	7,813.07
107905	08/31/2021	05842	MIKE TURNBULL	FIRE MARSHAL SERVICES 04/15 - 05/12	948.00
33 Checks in this report				708,597.45	

Check Register
City of Maplewood

Check	Date	Vendor	Description	Amount	
107906	09/07/2021	04572	ETTEL & FRANZ ROOFING CO.	MNC ROOF REPAIR	540.00
107907	09/07/2021	05353	MANSFIELD OIL CO	CONTRACT GASOLINE - AUGUST	6,712.98
	09/07/2021	05353	MANSFIELD OIL CO	CONTRACT DIESEL - AUGUST	2,923.89
107908	09/07/2021	01574	T A SCHIFSKY & SONS, INC	PROJ 20-08 MONTANA-NEBRASKA PMT#1	618,298.16
	09/07/2021	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS	19,123.77
107909	09/07/2021	04154	TARGET SOLUTIONS LEARNING	VECTOR SOLUTIONS CHECK-IT 2021	2,945.00
107910	09/07/2021	01190	XCEL ENERGY	ELECTRIC UTILITY	14,253.25
	09/07/2021	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	1,144.56
	09/07/2021	01190	XCEL ENERGY	ELECTRIC UTILITY	492.73
	09/07/2021	01190	XCEL ENERGY	GAS UTILITY	39.74
	09/07/2021	01190	XCEL ENERGY	GAS UTILITY	39.74
	09/07/2021	01190	XCEL ENERGY	ELECTRIC UTILITY	38.30
	09/07/2021	01190	XCEL ENERGY	ELECTRIC UTILITY	18.82
107911	09/07/2021	01805	ZIEGLER INC.	ELECTRIC CABLE RENTALS-GENERATOR	810.00
107912	09/07/2021	03335	AMERICAN ENGINEERING TESTING	PROJ 20-09 SOUTHCREST-FERNDALE	11,924.25
	09/07/2021	03335	AMERICAN ENGINEERING TESTING	PROJ 20-08 MONTANA-NEBRASKA	8,561.25
107913	09/07/2021	05344	FLAGSHIP RECREATION	REPLACE PLAYGROUND EQUIP	2,504.50
107914	09/07/2021	05313	GRAPHIC DESIGN, INC.	BUSINESS CARDS - CD	101.60
107915	09/07/2021	02173	L-Z TRUCK EQUIPMENT CO INC	TOMMY GATE MODEL LIFT GATE	4,187.00
107916	09/07/2021	01126	NCPERS GROUP LIFE INS. MN	MONTHLY PREMIUM - SEPTEMBER	528.00
107917	09/07/2021	05576	NORTHLAND RECREATION	WAKEFIELD PLAYGROUND IMPROVEMENT	3,474.00
107918	09/07/2021	04092	NORTHWEST ASPHALT, INC.	PROJ 20-09 SOUTHCREST-FERNDALE	281,314.58
107919	09/07/2021	00001	ONE TIME VENDOR	REIMB R WHERRITT - SPRINKLER REPAIR	447.56
107920	09/07/2021	00001	ONE TIME VENDOR	REIMB E METZGER - SPRINKLER REPAIR	378.55
107921	09/07/2021	00001	ONE TIME VENDOR	REIMB SOMMERVOLD-SPRINKLER REPAIR	211.06
107922	09/07/2021	00001	ONE TIME VENDOR	REIMB M DEMPSEY - SPRINKLER REPAIR	130.67
107923	09/07/2021	00001	ONE TIME VENDOR	REFUND BUDGET EXT - PERMIT	117.00
107924	09/07/2021	00001	ONE TIME VENDOR	REFUND WS & D PERMT SRVS - PERMIT	117.00
107925	09/07/2021	00001	ONE TIME VENDOR	REIMB J NELSON - SPRINKLER REPAIR	83.00
107926	09/07/2021	00001	ONE TIME VENDOR	REFUND HEATING & COOLING - PERMIT	33.00
107927	09/07/2021	00001	ONE TIME VENDOR	REFUND METRO GAS INSTALL - PERMIT	33.00
107928	09/07/2021	00001	ONE TIME VENDOR	REIMB M B REECE - SPRINKLER REPAIR	27.46
107929	09/07/2021	06014	REHDER FORESTRY CONSULTING	TREE INSPECTION SRVS - AUGUST	1,036.73
107930	09/07/2021	05976	SAFE-FAST, INC.	ALUMINUM TRIPOD	658.00
107931	09/07/2021	00198	ST PAUL REGIONAL WATER SRVS	WATER UTILITY	11,939.50
107932	09/07/2021	01836	ST PAUL, CITY OF	LIGHTING SERVICES - JULY	283.00
	09/07/2021	01836	ST PAUL, CITY OF	FIREARM'S PREP COURSE 6-23-21 J STEIN	150.00
	09/07/2021	01836	ST PAUL, CITY OF	LIGHTING SERVICES - JULY	18.80
107933	09/07/2021	01578	T R F SUPPLY CO.	SHOP TOWELS	192.80
					995,833.25
28 Checks in this report					

CITY OF MAPLEWOOD
Disbursements via Debits to Checking account

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
8/16/2021	Delta Dental	Dental Premium	1,447.67
8/16/2021	MN State Treasurer	Drivers License/Deputy Registrar	62,009.35
8/17/2021	MN State Treasurer	Drivers License/Deputy Registrar	29,243.99
8/18/2021	MN Dept of Revenue	Sales Tax	490.00
8/18/2021	MN Dept of Revenue	Fuel Tax	264.20
8/18/2021	MN State Treasurer	Drivers License/Deputy Registrar	117,704.78
8/19/2021	MN State Treasurer	Drivers License/Deputy Registrar	58,030.06
8/20/2021	MN Dept of Natural Resources	DNR electronic licenses	355.75
8/20/2021	MN State Treasurer	Drivers License/Deputy Registrar	62,286.67
8/20/2021	Optum Health	DCRP & Flex plan payments	883.00
8/20/2021	US Bank VISA One Card*	Purchasing card items	71,603.11
8/23/2021	Delta Dental	Dental Premium	2,347.97
8/23/2021	Empower - State Plan	Deferred Compensation	26,515.00
8/23/2021	ICMA (Vantagepointe)	Deferred Compensation	7,710.00
8/23/2021	ICMA (Vantagepointe)	Retiree Health Savings	13,811.19
8/23/2021	Labor Unions	Union Dues	1,951.54
8/23/2021	MidAmerica	HRA Flex Plan - AUL	22,896.08
8/23/2021	MN State Treasurer	Drivers License/Deputy Registrar	70,143.76
8/23/2021	MN State Treasurer	State Payroll Tax	25,326.20
8/23/2021	P.E.R.A.	P.E.R.A.	132,866.79
8/23/2021	U.S. Treasurer	Federal Payroll Tax	107,831.77
8/24/2021	MN State Treasurer	Drivers License/Deputy Registrar	51,373.31
8/25/2021	MN State Treasurer	Drivers License/Deputy Registrar	92,209.23
8/26/2021	MN State Treasurer	Drivers License/Deputy Registrar	59,303.95
8/27/2021	MN Dept of Natural Resources	DNR electronic licenses	738.88
8/27/2021	MN State Treasurer	Drivers License/Deputy Registrar	35,161.25
8/27/2021	Optum Health	DCRP & Flex plan payments	251.97
8/30/2021	Delta Dental	Dental Premium	2,901.90
8/30/2021	MN State Treasurer	Drivers License/Deputy Registrar	35,283.85
8/31/2021	MN State Treasurer	Drivers License/Deputy Registrar	39,701.76
9/1/2021	Accela Credit Card Billing	Credit Card Billing Fee	0.40
9/1/2021	MN State Treasurer	Drivers License/Deputy Registrar	37,514.47
9/2/2021	MN State Treasurer	Drivers License/Deputy Registrar	129,919.59
9/3/2021	Empower - State Plan	Deferred Compensation	26,315.00
9/3/2021	ICMA (Vantagepointe)	Deferred Compensation	7,710.00
9/3/2021	ICMA (Vantagepointe)	Retiree Health Savings	920.00
9/3/2021	Labor Unions	Union Dues	5,190.04
9/3/2021	MidAmerica	HRA Flex Plan - AUL	16,162.75
9/3/2021	MN Dept of Natural Resources	DNR electronic licenses	660.87
9/3/2021	MN State Treasurer	Drivers License/Deputy Registrar	90,015.56
9/3/2021	MN State Treasurer	State Payroll Tax	24,882.47
9/3/2021	Optum Health	DCRP & Flex plan payments	245.02
9/3/2021	P.E.R.A.	P.E.R.A.	131,542.84
9/3/2021	U.S. Treasurer	Federal Payroll Tax	106,196.28
9/3/2021	US Bank VISA One Card*	Purchasing card items	42,645.13
			<u>1,752,565.40</u>

*Detailed listing of VISA purchases is attached.

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
08/05/2021	08/06/2021	U OF M CONTEARNING	\$680.00	DAVE ADAMS
07/28/2021	08/02/2021	OFFICE DEPOT #1090	\$137.97	REGAN BEGGS
08/03/2021	08/04/2021	COSTCO WHSE #1021	\$168.78	EMILY BURT-MCGREGOR
08/04/2021	08/05/2021	CUB FOODS #1599	\$19.92	EMILY BURT-MCGREGOR
08/10/2021	08/11/2021	COSTCO WHSE #1021	\$155.77	EMILY BURT-MCGREGOR
08/11/2021	08/12/2021	TAVERN BAR AND GRILL ARD	\$111.15	DANIEL BUSACK
07/30/2021	08/02/2021	JOHNSTONE SUPPLY BLOOMING	\$270.89	SCOTT CHRISTENSON
07/30/2021	08/02/2021	DEPARTMENT OF LABOR AND I	\$20.00	SCOTT CHRISTENSON
07/30/2021	08/02/2021	DEPARTMENT OF LABOR AND I	\$100.00	SCOTT CHRISTENSON
08/02/2021	08/04/2021	THE HOME DEPOT #2801	\$8.15	SCOTT CHRISTENSON
08/03/2021	08/04/2021	GRAINGER	\$152.49	SCOTT CHRISTENSON
08/04/2021	08/06/2021	THE HOME DEPOT #2801	\$36.35	SCOTT CHRISTENSON
08/04/2021	08/06/2021	THE HOME DEPOT #2801	\$135.22	SCOTT CHRISTENSON
08/05/2021	08/06/2021	OVERHEAD DOOR COMPANY OF	\$183.15	SCOTT CHRISTENSON
08/05/2021	08/06/2021	OVERHEAD DOOR COMPANY OF	\$178.90	SCOTT CHRISTENSON
08/05/2021	08/09/2021	MENARDS OAKDALE MN	\$37.24	SCOTT CHRISTENSON
08/06/2021	08/09/2021	SHERWIN WILLIAMS 703127	\$210.41	SCOTT CHRISTENSON
08/09/2021	08/11/2021	THE HOME DEPOT #2801	\$4.11	SCOTT CHRISTENSON
08/10/2021	08/12/2021	MENARDS OAKDALE MN	\$41.38	SCOTT CHRISTENSON
08/11/2021	08/12/2021	STATE SUPPLY	\$733.26	SCOTT CHRISTENSON
08/11/2021	08/12/2021	GRAINGER	\$312.78	SCOTT CHRISTENSON
08/12/2021	08/13/2021	ICMA ONLINE	\$349.00	MELINDA COLEMAN
08/02/2021	08/03/2021	ELECTRO WATCHMAN INC	\$68.06	SHAWN CONWAY
08/04/2021	08/05/2021	HY-VEE MAPLEWOOD 1402	\$24.95	SHAWN CONWAY
08/06/2021	08/09/2021	EVEREST EMERGENCY VEHICLE	\$43.45	SHAWN CONWAY
08/07/2021	08/09/2021	MINNESOTA STATE	\$590.67	THOMAS DABRUZZI
08/11/2021	08/12/2021	AMZN MKTP US*2D7XS6FO0	\$240.92	THOMAS DABRUZZI
08/03/2021	08/04/2021	CORT FURNITURE RENTAL	\$197.39	RICHARD DAWSON
07/29/2021	08/02/2021	ACTION TARGETS	\$114.06	MICHAEL DUGAS
08/06/2021	08/09/2021	SPORTSMANSOUTDOORSUPERSTO	\$1,260.58	MICHAEL DUGAS
08/04/2021	08/05/2021	VISION33 INC	\$14,260.00	MYCHAL FOWLDS
08/06/2021	08/09/2021	VZWRLSS*APOCC VISB	\$7,385.78	MYCHAL FOWLDS
08/08/2021	08/09/2021	SMK*SURVEYMONKEY.COM	\$1,440.00	MYCHAL FOWLDS
08/10/2021	08/10/2021	COMCAST ST. PAUL	\$25.04	MYCHAL FOWLDS
08/10/2021	08/11/2021	AT&T*BILL PAYMENT	\$62.50	MYCHAL FOWLDS
08/11/2021	08/12/2021	AT&T PREMIER EBILL	\$62.50	MYCHAL FOWLDS
08/11/2021	08/12/2021	COMCAST ST. PAUL	\$25.04	MYCHAL FOWLDS
08/03/2021	08/04/2021	AJ TEK CORPORATION	\$60.00	NICK FRANZEN
08/04/2021	08/05/2021	ZCOVER INC.	\$59.49	NICK FRANZEN
08/05/2021	08/06/2021	IDU*INSIGHT PUBLIC SEC	\$888.29	NICK FRANZEN
08/07/2021	08/09/2021	APPLE.COM/US	\$1,499.00	NICK FRANZEN
08/07/2021	08/09/2021	APPLE.COM/US	\$149.00	NICK FRANZEN
08/07/2021	08/09/2021	APPLE.COM/US	\$329.00	NICK FRANZEN
08/07/2021	08/09/2021	APPLE.COM/US	\$119.00	NICK FRANZEN
08/09/2021	08/11/2021	SHI INTERNATIONAL CORP	\$480.00	NICK FRANZEN
08/12/2021	08/13/2021	CENTRAL SOD FARMS, INC	\$70.88	CAROLE GERNES
08/02/2021	08/03/2021	AMZN MKTP US*2P18P8Z62	\$106.93	ALEX GERONSIN
08/04/2021	08/05/2021	NEOPOST	\$36.05	ALEX GERONSIN
07/30/2021	08/02/2021	MENARDS OAKDALE MN	\$395.86	TAMARA HAYS
08/01/2021	08/02/2021	AMZN MKTP US*2P85P9MU1	\$111.61	LINDSAY HERZOG
08/02/2021	08/03/2021	LTG POWER EQUIPMENT	\$153.04	GARY HINNENKAMP
08/02/2021	08/03/2021	LTG POWER EQUIPMENT	\$13.95	GARY HINNENKAMP
08/05/2021	08/06/2021	SQ *DAVIS LOCK AND SAFE	\$34.31	GARY HINNENKAMP
08/09/2021	08/10/2021	GRUBER'S POWER EQUIPMENT	\$1.89	GARY HINNENKAMP
08/02/2021	08/03/2021	DALCO ENTERPRISES	\$35.93	DAVID JAHN
08/06/2021	08/09/2021	DEPARTMENT OF LABOR AND I	\$30.00	DAVID JAHN
08/09/2021	08/09/2021	AMZN MKTP US*2P1AN9940	\$35.33	DAVID JAHN
08/02/2021	08/05/2021	OFFICE DEPOT #1090	\$282.45	MEGHAN JANASZAK
08/04/2021	08/09/2021	OFFICE DEPOT #1090	\$52.15	ELIZABETH JOHNSON
08/06/2021	08/11/2021	OFFICE DEPOT #1090	\$80.98	LOIS KNUTSON

08/09/2021	08/10/2021	CHILIS 1748 ECOMM	\$154.49	LOIS KNUTSON
08/10/2021	08/13/2021	OFFICE DEPOT #1090	\$3.04	LOIS KNUTSON
07/29/2021	08/02/2021	IAAI	\$90.00	ERIC KUBAT
08/04/2021	08/06/2021	THE HOME DEPOT #2801	\$14.97	ERIC KUBAT
08/09/2021	08/11/2021	GTS EDUCATIONAL EVENTS	\$99.00	GINA KUCHENMEISTER
08/12/2021	08/13/2021	PAYPAL *STPAULSTAMP	\$39.84	GINA KUCHENMEISTER
08/02/2021	08/03/2021	AMZN MKTP US*2P5L64N42	\$60.77	JASON KUCHENMEISTER
08/06/2021	08/06/2021	ULINE *SHIP SUPPLIES	\$141.85	JASON KUCHENMEISTER
08/11/2021	08/12/2021	PEAVEY CORP.	\$55.35	JASON KUCHENMEISTER
08/13/2021	08/13/2021	AMZN MKTP US*2D8SI0EM1	\$12.14	JASON KUCHENMEISTER
08/12/2021	08/13/2021	SITEONE LANDSCAPE SUPPLY,	\$119.57	BRENT MEISSNER
07/30/2021	08/02/2021	ASPEN MILLS	\$273.45	MICHAEL MONDOR
07/30/2021	08/02/2021	ASPEN MILLS	\$129.40	MICHAEL MONDOR
08/01/2021	08/02/2021	AIRGAS USA, LLC	\$95.60	MICHAEL MONDOR
08/02/2021	08/03/2021	ASPEN MILLS	\$629.09	MICHAEL MONDOR
08/09/2021	08/11/2021	MINNESOTA STATE	\$3,893.68	MICHAEL MONDOR
08/11/2021	08/12/2021	INT'L ASSOC OF FIRE CHIE	\$97.50	MICHAEL MONDOR
08/11/2021	08/12/2021	ASPEN MILLS	\$515.37	MICHAEL MONDOR
08/11/2021	08/13/2021	MINNESOTA STATE FIRE CHIE	\$60.00	MICHAEL MONDOR
08/12/2021	08/13/2021	IN *MARIE RIDGEWAY LICSW,	\$1,600.00	MICHAEL MONDOR
08/03/2021	08/04/2021	CINTAS CORP	\$32.38	BRYAN NAGEL
08/03/2021	08/04/2021	CINTAS CORP	\$74.54	BRYAN NAGEL
08/03/2021	08/04/2021	CINTAS CORP	\$152.61	BRYAN NAGEL
08/04/2021	08/05/2021	AMAZON.COM*2P5VJ4DS1	\$767.40	BRYAN NAGEL
08/04/2021	08/05/2021	CINTAS CORP	\$155.91	BRYAN NAGEL
08/04/2021	08/05/2021	CINTAS CORP	\$41.88	BRYAN NAGEL
08/04/2021	08/05/2021	CINTAS CORP	\$12.75	BRYAN NAGEL
08/04/2021	08/05/2021	CINTAS CORP	\$106.37	BRYAN NAGEL
08/04/2021	08/05/2021	CINTAS CORP	\$16.35	BRYAN NAGEL
08/11/2021	08/12/2021	CINTAS CORP	\$146.11	BRYAN NAGEL
08/11/2021	08/12/2021	CINTAS CORP	\$14.75	BRYAN NAGEL
08/11/2021	08/12/2021	CINTAS CORP	\$33.51	BRYAN NAGEL
08/11/2021	08/12/2021	CINTAS CORP	\$18.06	BRYAN NAGEL
08/11/2021	08/12/2021	CINTAS CORP	\$125.57	BRYAN NAGEL
08/04/2021	08/05/2021	FRATTALLONES WOODBURY AC	\$101.20	JOHN NAUGHTON
08/10/2021	08/12/2021	THE HOME DEPOT #2801	\$13.38	KEN NIELSEN
08/11/2021	08/13/2021	HOMEDPOT.COM	\$149.00	KEN NIELSEN
08/03/2021	08/04/2021	MINNESOTA GOVERNMENT FINA	\$15.00	ELLEN PAULSETH
08/10/2021	08/11/2021	LIFE ASSIST INC	\$330.00	KENNETH POWERS
07/28/2021	08/02/2021	TOOLDISCOUNTER.COM	\$43.43	STEVEN PRIEM
07/30/2021	08/02/2021	DILLON RADIATOR	\$297.68	STEVEN PRIEM
07/30/2021	08/02/2021	TRI-STATE BOBCAT	\$11.31	STEVEN PRIEM
08/02/2021	08/04/2021	AN FORD WHITE BEAR LAK	\$55.46	STEVEN PRIEM
08/03/2021	08/04/2021	AMERICAN PRESSURE INC	\$101.48	STEVEN PRIEM
08/03/2021	08/04/2021	DEWALT FCTRY SERV #020	\$142.67	STEVEN PRIEM
08/03/2021	08/04/2021	WALSER POLAR CHEVROLET	\$279.78	STEVEN PRIEM
08/03/2021	08/05/2021	BOYER FORD TRUCKS	\$100.51	STEVEN PRIEM
08/03/2021	08/05/2021	ZARNOTH BRUSH WORKS INC	\$3,212.00	STEVEN PRIEM
08/03/2021	08/05/2021	0391-AUTOPLUS	\$76.14	STEVEN PRIEM
08/03/2021	08/05/2021	AN FORD WHITE BEAR LAK	\$23.29	STEVEN PRIEM
08/04/2021	08/06/2021	0391-AUTOPLUS	\$38.82	STEVEN PRIEM
08/04/2021	08/06/2021	0391-AUTOPLUS	\$15.93	STEVEN PRIEM
08/04/2021	08/06/2021	THE HOME DEPOT #2801	\$12.77	STEVEN PRIEM
08/05/2021	08/09/2021	0391-AUTOPLUS	\$7.55	STEVEN PRIEM
08/05/2021	08/09/2021	METRO PRODUCTS INC	\$167.76	STEVEN PRIEM
08/06/2021	08/09/2021	NORMS TIRE SALES	\$48.89	STEVEN PRIEM
08/09/2021	08/10/2021	POMP S TIRE #021	\$522.30	STEVEN PRIEM
08/09/2021	08/11/2021	0391-AUTOPLUS	\$58.62	STEVEN PRIEM
08/10/2021	08/11/2021	WHEELCO	\$324.00	STEVEN PRIEM
08/10/2021	08/12/2021	0391-AUTOPLUS	\$78.29	STEVEN PRIEM
08/10/2021	08/12/2021	NORTHERN TOOL+EQUIP	\$19.31	STEVEN PRIEM
08/11/2021	08/12/2021	EMERGENCY AUTOMOTIVE TE	\$65.54	STEVEN PRIEM

08/12/2021	08/13/2021	KIMBALL MIDWEST PAYEEZY	\$59.99	STEVEN PRIEM
08/12/2021	08/13/2021	POMP S TIRE #021	\$695.58	STEVEN PRIEM
08/12/2021	08/13/2021	PIONEER RIM AND WHEEL-MN	\$52.80	STEVEN PRIEM
08/12/2021	08/13/2021	PIONEER RIM&WHEEL-MADISON	\$451.64	STEVEN PRIEM
08/04/2021	08/06/2021	MINNESOTA OCCUPATIONAL HE	\$392.00	TERRIE RAMEAUX
08/10/2021	08/11/2021	PIONEER PRESS ADV	\$6,270.00	TERRIE RAMEAUX
08/11/2021	08/12/2021	TCB MARKETING	\$672.00	TERRIE RAMEAUX
07/30/2021	08/02/2021	AMZN MKTP US*2P8KR5NS0	\$75.36	MICHAEL RENNER
07/30/2021	08/02/2021	AMZN MKTP US*2P2QC6NQ0	\$47.70	MICHAEL RENNER
08/12/2021	08/13/2021	AMZN MKTP US*2D8BD7A21	\$315.99	MICHAEL RENNER
07/30/2021	08/02/2021	AMZN MKTP US*2P7P60NZ0	\$128.84	AUDRA ROBBINS
08/04/2021	08/05/2021	AMZN MKTP US*2P9J00A12 AM	\$11.80	AUDRA ROBBINS
08/05/2021	08/09/2021	HOMEDEPOT.COM	\$62.98	AUDRA ROBBINS
08/11/2021	08/12/2021	CINTAS CORP	\$72.86	AUDRA ROBBINS
08/05/2021	08/09/2021	OFFICEMAX/DEPOT 6164	\$48.48	SCOTT SCHULTZ
08/05/2021	08/09/2021	OFFICE DEPOT #1090	\$210.76	STEPHANIE SHEA
07/30/2021	08/02/2021	SUBURBAN AUTO BODY	\$5,147.91	MICHAEL SHORTREED
08/03/2021	08/04/2021	GRAPHIC DESIGN INC	\$137.33	MICHAEL SHORTREED
08/03/2021	08/04/2021	SECRETARY OF STATE	\$120.00	MICHAEL SHORTREED
08/03/2021	08/04/2021	AMERICAN FLOOR MATS	\$211.14	MICHAEL SHORTREED
08/06/2021	08/09/2021	BRODIN STUDIOS	\$100.00	MICHAEL SHORTREED
08/09/2021	08/11/2021	THE HOME DEPOT 2801	\$514.54	MICHAEL SHORTREED
08/10/2021	08/11/2021	SPSWORKS	\$45.00	MICHAEL SHORTREED
07/29/2021	08/02/2021	NATIONAL ASSOCIATION O	\$29.00	ANDREA SINDT
08/05/2021	08/06/2021	THOMSON WEST*TCD	\$611.10	JOSEPH STEINER
08/06/2021	08/09/2021	THOMSON WEST*TCD	\$611.10	JOSEPH STEINER
08/09/2021	08/10/2021	DRI*GALLUP	\$42.94	JOSEPH STEINER
08/01/2021	08/02/2021	CUB FOODS #1599	\$200.00	PAUL THIENES
08/10/2021	08/11/2021	SQ *VALLEY TROPHY, INC.	\$28.05	PAUL THIENES
08/11/2021	08/12/2021	BEST BUY MHT 00000158	\$85.69	JEFF THOMSON
07/30/2021	08/02/2021	LIFE ASSIST INC	\$407.30	ERIC ZAPPA
07/30/2021	08/03/2021	BOUND TREE MEDICAL LLC	\$307.90	ERIC ZAPPA
08/02/2021	08/04/2021	BOUND TREE MEDICAL LLC	\$167.04	ERIC ZAPPA
08/09/2021	08/10/2021	LIFE ASSIST INC	\$111.04	ERIC ZAPPA
08/09/2021	08/11/2021	BOUND TREE MEDICAL LLC	\$1,638.84	ERIC ZAPPA
08/10/2021	08/11/2021	LIFE ASSIST INC	\$550.00	ERIC ZAPPA

\$71,603.11

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
08/19/2021	08/23/2021	THE HOME DEPOT #2801	\$23.92	DAVE ADAMS
08/13/2021	08/16/2021	OFFICE DEPOT #1090	\$15.99	REGAN BEGGS
08/18/2021	08/20/2021	IMAGING SPECTRUM	\$560.06	REGAN BEGGS
08/20/2021	08/23/2021	RELEASING STRENGTHS	\$189.35	CHAD BERGO
08/24/2021	08/25/2021	COSTCO WHSE #1021	\$29.93	EMILY BURT-MCGREGOR
08/25/2021	08/26/2021	CUB FOODS #1599	\$4.49	EMILY BURT-MCGREGOR
08/19/2021	08/20/2021	THE TRANE COMPANY	\$257.00	SCOTT CHRISTENSON
08/20/2021	08/23/2021	THE HOME DEPOT #2801	\$24.78	SCOTT CHRISTENSON
08/26/2021	08/27/2021	STATE SUPPLY	\$157.45	SCOTT CHRISTENSON
08/19/2021	08/20/2021	NEW YORK M* TRIAL OVER	\$3.00	MELINDA COLEMAN
08/17/2021	08/18/2021	CENTURY COLLEGE BOOKSTORE	\$127.49	SHAWN CONWAY
08/17/2021	08/19/2021	AED SUPERSTORE	\$86.86	SHAWN CONWAY
08/20/2021	08/23/2021	MACQUEEN EMERGENCY GROUP	\$570.00	SHAWN CONWAY
08/20/2021	08/23/2021	TRUGREEN LP *5635	\$227.00	SHAWN CONWAY
08/19/2021	08/20/2021	STREICHER'S MO	\$3,740.15	KERRY CROTTY
08/20/2021	08/23/2021	IN *ENVUE TELEMATICS LLC	\$624.00	KERRY CROTTY
08/23/2021	08/24/2021	4IMPRINT	\$665.04	KERRY CROTTY
08/23/2021	08/26/2021	IACP	(\$120.00)	KERRY CROTTY
08/20/2021	08/23/2021	COSTCO WHSE #1021	\$70.06	THOMAS DABRUZZI
08/14/2021	08/16/2021	MINNESOTA STATE	\$590.67	RICHARD DAWSON
08/14/2021	08/16/2021	THE HOME DEPOT #2801	\$59.79	RICHARD DAWSON
08/20/2021	08/23/2021	PAYPAL *USPCA REG18	\$120.00	JOSEPH DEMULLING
08/15/2021	08/16/2021	SUREFIRE, LLC	\$330.66	MICHAEL DUGAS
08/16/2021	08/17/2021	BROWNELLS INC	\$603.64	MICHAEL DUGAS
08/18/2021	08/19/2021	GALLOW	\$2,085.62	MICHAEL DUGAS
08/18/2021	08/19/2021	BCA TRAINING EDUCATION	\$250.00	MICHAEL DUGAS
08/18/2021	08/19/2021	PIONEER PRESS ADV	\$152.55	CHRISTINE EVANS
08/13/2021	08/16/2021	CAN*CANONFINANCIAL CFS	\$102.57	MYCHAL FOWLDS
08/13/2021	08/16/2021	CAN*CANONFINANCIAL CFS	\$316.84	MYCHAL FOWLDS
08/13/2021	08/16/2021	CAN*CANONFINANCIAL CFS	\$1,270.57	MYCHAL FOWLDS
08/17/2021	08/17/2021	COMCAST CABLE COMM	\$4.56	MYCHAL FOWLDS
08/17/2021	08/18/2021	ZOOM.US 888-799-9666	\$399.82	MYCHAL FOWLDS
08/18/2021	08/19/2021	WEB*NETWORKSOLUTIONS	\$5.99	MYCHAL FOWLDS
08/23/2021	08/25/2021	BARNES & NOBLE #2227	\$28.00	MYCHAL FOWLDS
08/24/2021	08/24/2021	COMCAST ST. PAUL	\$144.71	MYCHAL FOWLDS
08/24/2021	08/25/2021	ALLSTREAM	\$122.89	MYCHAL FOWLDS
08/24/2021	08/25/2021	AJ TEK CORPORATION	\$60.00	MYCHAL FOWLDS
08/17/2021	08/18/2021	AMZN MKTP US*2D0F798H1	\$77.97	NICK FRANZEN
08/19/2021	08/19/2021	MICROSOFT#G005313104	\$1.47	NICK FRANZEN
08/19/2021	08/20/2021	AMAZON.COM*2D69P0EZ2 AMZN	\$297.00	NICK FRANZEN
08/19/2021	08/20/2021	IDU*INSIGHT PUBLIC SEC	\$1,445.80	NICK FRANZEN
08/19/2021	08/20/2021	AMZN MKTP US*2D3OZ6ED2	\$95.92	NICK FRANZEN
08/22/2021	08/23/2021	AMZN MKTP US*2D5AA2UD0	\$32.97	NICK FRANZEN
08/25/2021	08/26/2021	AMAZON.COM*2576Z54X0 AMZN	\$73.95	NICK FRANZEN
08/14/2021	08/16/2021	TREETOP PRODUCTS CONSOLIT	\$138.55	CAROLE GERNES
08/16/2021	08/18/2021	THE HOME DEPOT #2801	\$9.98	CAROLE GERNES
08/25/2021	08/27/2021	THE HOME DEPOT #2801	\$20.86	MARK HAAG
08/20/2021	08/23/2021	MENARDS OAKDALE MN	\$223.96	TAMARA HAYS
08/20/2021	08/23/2021	THE HOME DEPOT #2801	\$6.97	TAMARA HAYS
08/24/2021	08/25/2021	MN RECREATION AND PARK A	\$370.00	TAMARA HAYS
08/12/2021	08/16/2021	MENARDS MAPLEWOOD MN	\$35.92	GARY HINNENKAMP
08/18/2021	08/20/2021	THE HOME DEPOT #2801	\$13.94	GARY HINNENKAMP
08/19/2021	08/20/2021	GRUBER'S POWER EQUIPMENT	\$34.99	GARY HINNENKAMP
08/20/2021	08/23/2021	THE HOME DEPOT #2801	\$10.62	GARY HINNENKAMP
08/17/2021	08/19/2021	THE HOME DEPOT 2801	\$86.28	DAVID JAHN
08/19/2021	08/20/2021	AMZN MKTP US*2D1D01241	\$209.99	DAVID JAHN
08/20/2021	08/23/2021	THE HOME DEPOT #2801	\$29.22	JOE JENSEN
08/23/2021	08/24/2021	LEAGUE OF MINNESOTA CITI	(\$130.00)	LOIS KNUTSON
08/23/2021	08/24/2021	DOORDASH*BAMBU ASIAN C	\$148.20	LOIS KNUTSON

08/23/2021	08/24/2021	HY-VEE MAPLEWOOD 1402	\$15.43	LOIS KNUTSON
08/15/2021	08/17/2021	THE HOME DEPOT #2801	\$119.94	ERIC KUBAT
08/23/2021	08/24/2021	HAIX	\$304.10	ERIC KUBAT
08/23/2021	08/24/2021	FISDAP	\$147.00	ERIC KUBAT
08/26/2021	08/26/2021	AMZN MKTP US*2531S4ZF0	\$33.99	ERIC KUBAT
08/19/2021	08/20/2021	PAYPAL *STPAULSTAMP	(\$2.74)	GINA KUCHENMEISTER
08/17/2021	08/18/2021	TRITECH FORENSICS	\$268.02	JASON KUCHENMEISTER
08/20/2021	08/23/2021	THE BIG BLUE BOX	\$190.00	JASON KUCHENMEISTER
08/25/2021	08/26/2021	AMZN MKTP US*258UX6NR1	\$23.90	JASON KUCHENMEISTER
08/13/2021	08/16/2021	OAKDALE RENTAL CENTER	\$284.00	JASON MLODZIK
08/16/2021	08/18/2021	MINNESOTA STATE FIRE CHIE	\$375.00	MICHAEL MONDOR
08/23/2021	08/25/2021	MINNESOTA STATE	\$621.18	MICHAEL MONDOR
08/24/2021	08/25/2021	ASPEN MILLS	\$207.20	MICHAEL MONDOR
08/24/2021	08/25/2021	ASPEN MILLS	\$531.00	MICHAEL MONDOR
08/25/2021	08/27/2021	BOUND TREE MEDICAL LLC	\$22.68	MICHAEL MONDOR
08/26/2021	08/27/2021	ASPEN MILLS	\$116.85	MICHAEL MONDOR
08/26/2021	08/27/2021	MN EMS REG BOARD	\$150.00	MICHAEL MONDOR
08/26/2021	08/27/2021	MN EMS REG BOARD	\$480.00	MICHAEL MONDOR
08/26/2021	08/27/2021	EMSRB SERVICE FEE	\$11.95	MICHAEL MONDOR
08/26/2021	08/27/2021	EMSRB SERVICE FEE	\$3.74	MICHAEL MONDOR
08/13/2021	08/17/2021	ZORO TOOLS INC	(\$21.57)	BRYAN NAGEL
08/18/2021	08/19/2021	CINTAS CORP	\$106.37	BRYAN NAGEL
08/18/2021	08/19/2021	CINTAS CORP	\$113.17	BRYAN NAGEL
08/18/2021	08/19/2021	CINTAS CORP	\$16.35	BRYAN NAGEL
08/18/2021	08/19/2021	CINTAS CORP	\$12.75	BRYAN NAGEL
08/18/2021	08/19/2021	CINTAS CORP	\$41.88	BRYAN NAGEL
08/25/2021	08/26/2021	CINTAS CORP	\$125.57	BRYAN NAGEL
08/25/2021	08/26/2021	CINTAS CORP	\$116.41	BRYAN NAGEL
08/25/2021	08/26/2021	CINTAS CORP	\$32.44	BRYAN NAGEL
08/25/2021	08/26/2021	CINTAS CORP	\$12.75	BRYAN NAGEL
08/25/2021	08/26/2021	CINTAS CORP	\$18.06	BRYAN NAGEL
08/19/2021	08/23/2021	MENARDS OAKDALE MN	\$91.60	JOHN NAUGHTON
08/19/2021	08/23/2021	THE HOME DEPOT #2801	\$168.02	JOHN NAUGHTON
08/12/2021	08/16/2021	BOUND TREE MEDICAL LLC	\$163.92	KENNETH POWERS
08/17/2021	08/20/2021	BOUND TREE MEDICAL LLC	\$245.00	KENNETH POWERS
08/23/2021	08/24/2021	LIFE ASSIST INC	\$2,110.00	KENNETH POWERS
08/23/2021	08/24/2021	LIFE ASSIST INC	\$340.00	KENNETH POWERS
08/23/2021	08/24/2021	LIFE ASSIST INC	\$162.00	KENNETH POWERS
08/23/2021	08/25/2021	BOUND TREE MEDICAL LLC	\$732.16	KENNETH POWERS
08/12/2021	08/16/2021	0391-AUTOPLUS	\$80.11	STEVEN PRIEM
08/12/2021	08/16/2021	AN FORD WHITE BEAR LAK	\$23.29	STEVEN PRIEM
08/13/2021	08/16/2021	0391-AUTOPLUS	\$520.38	STEVEN PRIEM
08/13/2021	08/16/2021	AN FORD WHITE BEAR LAK	\$2.59	STEVEN PRIEM
08/13/2021	08/16/2021	AN FORD WHITE BEAR LAK	\$770.05	STEVEN PRIEM
08/13/2021	08/16/2021	TRUCK UTILITIES ST	\$270.34	STEVEN PRIEM
08/16/2021	08/17/2021	KATH FUEL	\$1,075.00	STEVEN PRIEM
08/16/2021	08/18/2021	AN FORD WHITE BEAR LAK	\$111.94	STEVEN PRIEM
08/17/2021	08/18/2021	OXYGEN SERVICE COMPANY,	\$141.10	STEVEN PRIEM
08/17/2021	08/19/2021	0391-AUTOPLUS	\$156.53	STEVEN PRIEM
08/18/2021	08/19/2021	TURFWERKS - DAVIS EQUIP	\$213.49	STEVEN PRIEM
08/18/2021	08/19/2021	AN FORD WHITE BEAR LAK	\$729.75	STEVEN PRIEM
08/19/2021	08/20/2021	ABLE HOSE & RUBBER	\$483.21	STEVEN PRIEM
08/20/2021	08/23/2021	0391-AUTOPLUS	\$49.82	STEVEN PRIEM
08/20/2021	08/23/2021	ABLE HOSE & RUBBER	\$125.35	STEVEN PRIEM
08/24/2021	08/25/2021	AN FORD WHITE BEAR LAK	(\$729.75)	STEVEN PRIEM
08/25/2021	08/26/2021	GRUBER'S POWER EQUIPMENT	\$12.66	STEVEN PRIEM
08/25/2021	08/26/2021	POMP S TIRE #021	\$1,160.32	STEVEN PRIEM
08/25/2021	08/26/2021	ACME TOOLS PLYMOUTH	\$501.04	STEVEN PRIEM
08/25/2021	08/26/2021	ZIEGLER INC COLUMBUS	\$189.37	STEVEN PRIEM
08/25/2021	08/27/2021	METRO PRODUCTS INC	\$82.71	STEVEN PRIEM
08/25/2021	08/27/2021	AN FORD WHITE BEAR LAK	\$26.36	STEVEN PRIEM

08/26/2021	08/27/2021	TURFWERKS - DAVIS EQUIP	\$55.69	STEVEN PRIEM
08/13/2021	08/16/2021	AMZN MKTP US*2D41K4NS0 AM	\$150.30	MICHAEL RENNER
08/18/2021	08/19/2021	AMZN MKTP US*2D0737DY1	\$292.25	MICHAEL RENNER
08/20/2021	08/23/2021	AMZN MKTP US*2D4FW49T1	\$269.97	MICHAEL RENNER
08/23/2021	08/24/2021	AMAZON.COM*251BA7OY1	\$59.98	MICHAEL RENNER
08/24/2021	08/25/2021	AMAZON.COM*2D3GY8YM0 AMZN	\$47.99	MICHAEL RENNER
08/24/2021	08/25/2021	AMZN MKTP US*2D8G12YG0	\$59.96	MICHAEL RENNER
08/25/2021	08/26/2021	CINTAS CORP	\$72.86	AUDRA ROBBINS
08/25/2021	08/27/2021	ON SITE SANITATION INC	\$150.00	AUDRA ROBBINS
08/25/2021	08/27/2021	ON SITE SANITATION INC	\$2,667.00	AUDRA ROBBINS
08/26/2021	08/26/2021	ULINE *SHIP SUPPLIES	\$359.60	AUDRA ROBBINS
08/26/2021	08/26/2021	ULINE *SHIP SUPPLIES	\$881.80	AUDRA ROBBINS
08/14/2021	08/16/2021	ELGL NETWORK	\$51.50	MIKE SABLE
08/19/2021	08/20/2021	WWW.SIMPLIV.COM	\$149.00	SCOTT SCHULTZ
08/20/2021	08/23/2021	HIRSHFIELDS - 14 - MAPLEW	\$57.48	SCOTT SCHULTZ
08/11/2021	08/16/2021	OFFICE DEPOT #1090	(\$12.19)	STEPHANIE SHEA
08/13/2021	08/18/2021	OFFICE DEPOT #1090	\$6.58	STEPHANIE SHEA
08/19/2021	08/20/2021	PIONEER PRESS CIRC	\$12.00	JOE SHEERAN
08/16/2021	08/17/2021	BATTERIES PLUS - #0031	\$36.48	MICHAEL SHORTREED
08/16/2021	08/18/2021	THE HOME DEPOT 2807	\$214.97	MICHAEL SHORTREED
08/16/2021	08/18/2021	THE HOME DEPOT 2802	\$213.18	MICHAEL SHORTREED
08/18/2021	08/20/2021	GREAT RIVER OFFICE PRODUC	\$1,294.92	MICHAEL SHORTREED
08/20/2021	08/23/2021	TST* TONO PIZZERIA + CHEE	\$129.92	JOSEPH STEINER
08/20/2021	08/23/2021	BRIDGETOWER SUBSCRIPTION	\$329.00	JEFF THOMSON
08/23/2021	08/24/2021	PIONEER PRESS CIRC	\$10.00	JEFF THOMSON
08/16/2021	08/17/2021	COREMARK METALS -MN	(\$1.36)	JEFF WILBER
08/16/2021	08/17/2021	COREMARK METALS -MN	\$263.89	JEFF WILBER
08/18/2021	08/20/2021	MENARDS MAPLEWOOD MN	\$825.07	JEFF WILBER
08/12/2021	08/16/2021	BOUND TREE MEDICAL LLC	\$23.00	ERIC ZAPPA
08/17/2021	08/18/2021	MED ALLIANCE GROUP INC	\$518.16	ERIC ZAPPA
08/20/2021	08/23/2021	BOUND TREE MEDICAL LLC	\$797.13	ERIC ZAPPA
08/20/2021	08/23/2021	LIFE ASSIST INC	\$42.01	ERIC ZAPPA
08/23/2021	08/25/2021	BOUND TREE MEDICAL LLC	\$991.20	ERIC ZAPPA

\$42,645.13

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	<u>Exp Reimb, Severance, Conversion incl in Amount</u>
	08/20/21	ABRAMS, MARYLEE	573.80	13.00
	08/20/21	CAVE, REBECCA	493.60	
	08/20/21	JUENEMANN, KATHLEEN	493.60	
	08/20/21	KNUTSON, WILLIAM	493.60	
	08/20/21	VILLAVICENCIO, NICHOLE	493.60	
	08/20/21	COLEMAN, MELINDA	6,985.20	150.00
	08/20/21	KNUTSON, LOIS	3,403.95	
	08/20/21	SABLE, MICHAEL	5,156.13	
	08/20/21	CHRISTENSON, SCOTT	2,442.47	
	08/20/21	DOUGLASS, TOM	2,637.82	
	08/20/21	JAHN, DAVID	2,514.82	
	08/20/21	HERZOG, LINDSAY	2,902.81	
	08/20/21	RAMEAUX, THERESE	3,766.80	
	08/20/21	DEBILZAN, JUDY	2,590.49	
	08/20/21	PAULSETH, ELLEN	5,712.55	
	08/20/21	RACETTE, THOMAS	2,601.09	
	08/20/21	RUEB, JOSEPH	4,596.11	
	08/20/21	STANLEY, JENNIFER	3,507.39	
	08/20/21	ARNOLD, AJLA	1,432.50	
	08/20/21	BEGGS, REGAN	2,314.59	
	08/20/21	EVANS, CHRISTINE	2,589.20	150.00
	08/20/21	LARSON, MICHELLE	2,466.89	150.00
	08/20/21	SINDT, ANDREA	3,941.09	
	08/20/21	WINKELMAN, JULIA	1,856.00	
	08/20/21	ABRAHAM, JOSHUA	2,685.79	
	08/20/21	AMAH-CLARKE, ALFREDA	1,916.80	
	08/20/21	HANSON, MELISSA	2,107.21	
	08/20/21	HOCKBEIN, JUDY	1,320.24	150.00
	08/20/21	KRAMER, PATRICIA	1,473.90	150.00
	08/20/21	MOY, PAMELA	2,020.77	150.00
	08/20/21	OLSON, THOMAS	1,856.00	
	08/20/21	OSTER, ANDREA	2,323.82	
	08/20/21	SCHORR, JENNIFER	1,061.28	
	08/20/21	VITT, JULIANNE	1,020.63	
	08/20/21	WEAVER, KRISTINE	3,256.15	
	08/20/21	ALDRIDGE, MARK	3,836.38	150.00
	08/20/21	BAKKE, LONN	3,873.84	
	08/20/21	BELDE, STANLEY	4,675.08	
	08/20/21	BENJAMIN, MARKESE	3,737.80	150.00
	08/20/21	BERGERON, ASHLEY	3,627.40	150.00
	08/20/21	BIERDEMAN, BRIAN	5,870.88	150.00
	08/20/21	BROWN, RAE	2,287.87	
	08/20/21	BURT-MCGREGOR, EMILY	3,909.68	
	08/20/21	BUSACK, DANIEL	5,043.22	150.00
	08/20/21	COLEMAN, ALEXANDRA	4,100.03	
	08/20/21	CONDON, MITCHELL	3,350.30	
	08/20/21	CRUZ, TREANA	2,609.47	150.00
	08/20/21	DEMULLING, JOSEPH	4,454.16	
	08/20/21	DUGAS, MICHAEL	4,872.27	
	08/20/21	FORSYTHE, MARCUS	4,239.78	
	08/20/21	FRITZE, DEREK	5,037.74	150.00
	08/20/21	GABRIEL, ANTHONY	4,073.40	150.00
	08/20/21	GEISELHART, BENJAMIN	3,383.84	150.00
	08/20/21	HAWKINSON JR, TIMOTHY	3,787.80	150.00

08/20/21	HELLE, KERRY	4,839.20	
08/20/21	HENDRICKS, JENNIFER	2,119.20	
08/20/21	HER, PHENG	3,587.80	
08/20/21	HER, TERRELL	2,287.87	
08/20/21	HOADLEY, JOSHUA	362.50	
08/20/21	HOEMKE, MICHAEL	3,845.83	
08/20/21	KANDA, MADELINE	2,670.11	
08/20/21	KHAREL, RAM	116.00	
08/20/21	KIM, WINSTON	2,890.70	
08/20/21	KONG, TOMMY	4,026.81	
08/20/21	KORAN, MARIE	1,772.62	150.00
08/20/21	KROLL, BRETT	3,977.05	
08/20/21	KUCHENMEISTER, JASON	2,136.40	150.00
08/20/21	LANGNER, TODD	17,273.87	12,891.19
08/20/21	LENERTZ, NICHOLAS	3,444.25	
08/20/21	LYNCH, KATHERINE	3,515.90	
08/20/21	MARINO, JASON	4,476.23	
08/20/21	MATTHEIS, TAWNY	2,287.87	
08/20/21	MCCARTY, GLEN	4,355.35	150.00
08/20/21	MICHELETTI, BRIAN	3,540.39	
08/20/21	MURRAY, RACHEL	4,182.86	
08/20/21	NYE, MICHAEL	4,378.49	
08/20/21	OLSON, JULIE	4,029.24	
08/20/21	PARKER, JAMES	3,855.58	
08/20/21	PASDO, JOSEPH	174.00	
08/20/21	PEREZ, GUSTAVO	3,933.09	150.00
08/20/21	PETERS, DANIEL	3,967.94	
08/20/21	SALCHOW, CONNOR	4,003.71	
08/20/21	SANCHEZ, ISABEL	2,373.67	
08/20/21	SHEA, STEPHANIE	2,225.79	
08/20/21	SHORTREED, MICHAEL	5,307.79	150.00
08/20/21	SPARKS, NICOLLE	3,631.60	
08/20/21	STARKEY, ROBERT	3,557.79	
08/20/21	STEINER, JOSEPH	4,916.05	
08/20/21	STOCK, AUBREY	3,185.46	163.74
08/20/21	SWETALA, NOAH	3,202.11	150.00
08/20/21	TAUZELL, BRIAN	4,218.65	150.00
08/20/21	THIENES, PAUL	5,258.03	150.00
08/20/21	WENZEL, JAY	3,686.38	
08/20/21	WIETHORN, AMANDA	3,576.08	
08/20/21	XIONG, KAO	3,990.87	
08/20/21	XIONG, TUOYER	3,146.95	150.00
08/20/21	ZAPPA, ANDREW	3,557.79	
08/20/21	BARRETTE, CHARLES	3,409.48	
08/20/21	BAUMAN, ANDREW	3,441.22	
08/20/21	BEITLER, NATHAN	3,442.22	
08/20/21	CAMPBELL, MACLANE	2,697.10	
08/20/21	CONWAY, SHAWN	4,471.96	
08/20/21	CRAWFORD JR, RAYMOND	3,804.07	
08/20/21	CRUMMY, CHARLES	3,362.54	
08/20/21	DABRUZZI, THOMAS	3,775.17	
08/20/21	DANLEY, NICHOLAS	3,525.26	
08/20/21	DAVISON, BRADLEY	3,705.15	150.00
08/20/21	DAWSON, RICHARD	3,924.02	
08/20/21	HAGEN, MICHAEL	3,332.66	
08/20/21	HALWEG, JODI	3,671.53	
08/20/21	HAWTHORNE, ROCHELLE	3,677.83	
08/20/21	KUBAT, ERIC	4,036.72	
08/20/21	LANDER, CHARLES	3,656.79	
08/20/21	LANIK, JAKE	2,727.58	
08/20/21	LO, CHING	990.00	150.00
08/20/21	LUKIN, STEVEN	1,880.00	

08/20/21	MALESKI, MICHAEL	3,579.68	
08/20/21	MC GEE, BRADLEY	3,779.78	150.00
08/20/21	MERKATORIS, BRETT	3,527.76	
08/20/21	MONDOR, MICHAEL	5,474.97	
08/20/21	NEILY, STEVEN	4,657.73	99.99
08/20/21	NIELSEN, KENNETH	3,362.54	
08/20/21	NOVAK, JEROME	4,073.98	
08/20/21	POWERS, KENNETH	4,195.89	130.50
08/20/21	SEDLACEK, JEFFREY	3,842.78	
08/20/21	STREFF, MICHAEL	3,754.16	
08/20/21	WARDELL, JORDAN	4,183.13	150.00
08/20/21	WILLIAMSON, MICHAEL	3,023.06	150.00
08/20/21	ZAPPA, ERIC	3,731.52	150.00
08/20/21	CORTESI, LUANNE	2,316.89	
08/20/21	JANASZAK, MEGHAN	3,175.14	
08/20/21	BRINK, TROY	3,031.54	
08/20/21	BUCKLEY, BRENT	2,655.99	
08/20/21	EDGE, DOUGLAS	2,642.92	
08/20/21	JONES, DONALD	2,640.61	
08/20/21	MEISSNER, BRENT	2,635.99	
08/20/21	MLODZIK, JASON	2,176.09	
08/20/21	NAGEL, BRYAN	4,781.80	150.00
08/20/21	OSWALD, ERICK	2,834.98	
08/20/21	RUNNING, ROBERT	3,373.60	150.00
08/20/21	TEVLIN, TODD	2,790.61	150.00
08/20/21	ZAHNOW, LANCE	2,158.59	
08/20/21	BURLINGAME, NATHAN	3,278.40	
08/20/21	DUCHARME, JOHN	3,343.02	
08/20/21	ENGSTROM, ANDREW	3,549.87	150.00
08/20/21	JAROSCH, JONATHAN	4,508.31	
08/20/21	LINDBLOM, RANDAL	3,343.02	
08/20/21	LOVE, STEVEN	6,041.22	150.00
08/20/21	STRONG, TYLER	3,181.62	
08/20/21	ZIEMAN, SCOTT	624.00	
08/20/21	GERNES, CAROLE	2,767.39	
08/20/21	CARDINAL, GUY	1,040.00	
08/20/21	HAYS, TAMARA	2,527.61	150.00
08/20/21	HINNENKAMP, GARY	2,880.62	
08/20/21	NAUGHTON, JOHN	2,934.67	150.00
08/20/21	ORE, JORDAN	2,633.69	
08/20/21	QUIGGLE, CHRISTOPHER	1,040.00	
08/20/21	STOKES, KAL	2,130.70	
08/20/21	HAMMOND, ELIZABETH	2,130.59	150.00
08/20/21	JOHNSON, ELIZABETH	2,718.26	150.00
08/20/21	JOHNSON, RANDY	4,462.88	
08/20/21	KROLL, LISA	3,000.84	
08/20/21	KUCHENMEISTER, GINA	2,504.40	150.00
08/20/21	THOMSON, JEFFREY	4,945.50	
08/20/21	FINWALL, SHANN	3,974.61	
08/20/21	MARTIN, MICHAEL	4,371.93	150.00
08/20/21	DREWRY, SAMANTHA	2,970.59	
08/20/21	LENTZ, DANIEL	2,343.39	
08/20/21	WESTLUND, RONALD	2,944.72	150.00
08/20/21	WELLENS, MOLLY	3,370.28	
08/20/21	REININGER, RUSSELL	2,900.60	150.00
08/20/21	BJORK, BRANDON	294.00	
08/20/21	BRENEMAN, NEIL	3,422.61	150.00
08/20/21	HUGGAR, ANGELA	117.00	
08/20/21	LO, SATHAE	300.00	
08/20/21	MOORE, PATRICK	102.00	
08/20/21	ROBBINS, AUDRA	4,617.58	
08/20/21	VUKICH, CANDACE	72.00	

08/20/21	BERGO, CHAD	3,787.41	
08/20/21	SCHMITZ, KEVIN	2,384.50	
08/20/21	SHEERAN JR, JOSEPH	4,424.79	150.00
08/20/21	ADAMS, DAVID	2,589.38	
08/20/21	HAAG, MARK	2,905.81	
08/20/21	JENSEN, JOSEPH	2,582.50	
08/20/21	SCHULTZ, SCOTT	4,601.89	
08/20/21	WILBER, JEFFREY	2,565.00	
08/20/21	COUNTRYMAN, BRENDA	1,705.00	
08/20/21	SMITH, CATHERINE	992.75	
08/20/21	PRIEM, STEVEN	2,965.41	
08/20/21	WOEHRLE, MATTHEW	2,711.74	
08/20/21	XIONG, BOON	2,614.17	
08/20/21	FOWLDS, MYCHAL	4,700.18	
08/20/21	FRANZEN, NICHOLAS	3,855.18	
08/20/21	GERONSIN, ALEXANDER	3,545.94	
08/20/21	RENNER, MICHAEL	3,454.40	
		623,372.50	20,198.42

CITY OF MAPLEWOOD
EMPLOYEE GROSS EARNINGS REPORT
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	Exp Reimb, Severance, Conversion incl in Amount
	09/03/21	ABRAMS, MARYLEE	586.97	26.17
	09/03/21	CAVE, REBECCA	493.60	
	09/03/21	JUENEMANN, KATHLEEN	493.60	
	09/03/21	KNUTSON, WILLIAM	493.60	
	09/03/21	VILLAVICENCIO, NICHOLE	493.60	
	09/03/21	COLEMAN, MELINDA	6,835.20	
	09/03/21	KNUTSON, LOIS	3,403.95	
	09/03/21	SABLE, MICHAEL	5,556.13	
	09/03/21	CHRISTENSON, SCOTT	2,649.76	
	09/03/21	DOUGLASS, TOM	2,582.76	
	09/03/21	JAHN, DAVID	2,569.88	
	09/03/21	HERZOG, LINDSAY	2,902.81	
	09/03/21	RAMEAUX, THERESE	3,766.82	
	09/03/21	DEBILZAN, JUDY	2,590.49	
	09/03/21	PAULSETH, ELLEN	5,912.55	
	09/03/21	RACETTE, THOMAS	2,601.07	
	09/03/21	RUEB, JOSEPH	4,596.11	
	09/03/21	STANLEY, JENNIFER	3,507.41	
	09/03/21	ARNOLD, AJLA	966.54	
	09/03/21	BEGGS, REGAN	2,314.59	
	09/03/21	EVANS, CHRISTINE	2,439.20	
	09/03/21	LARSON, MICHELLE	1,723.85	
	09/03/21	SINDT, ANDREA	3,941.09	
	09/03/21	WINKELMAN, JULIA	1,856.00	
	09/03/21	ABRAHAM, JOSHUA	2,685.79	
	09/03/21	AMAH-CLARKE, ALFREDA	1,533.44	
	09/03/21	HANSON, MELISSA	2,136.84	
	09/03/21	HOCKBEIN, JUDY	1,170.24	
	09/03/21	KRAMER, PATRICIA	1,277.82	
	09/03/21	MOY, PAMELA	1,857.21	
	09/03/21	OLSON, THOMAS	1,856.00	
	09/03/21	OSTER, ANDREA	2,323.82	
	09/03/21	SCHORR, JENNIFER	1,061.28	
	09/03/21	VITT, JULIANNE	1,337.59	
	09/03/21	WEAVER, KRISTINE	3,436.23	
	09/03/21	ALDRIDGE, MARK	4,112.14	
	09/03/21	BAKKE, LONN	3,788.51	
	09/03/21	BELDE, STANLEY	5,392.68	
	09/03/21	BENJAMIN, MARKESE	3,786.52	
	09/03/21	BERGERON, ASHLEY	3,746.09	
	09/03/21	BIERDEMAN, BRIAN	5,720.88	
	09/03/21	BROWN, RAE	2,287.87	
	09/03/21	BURT-MCGREGOR, EMILY	4,348.41	
	09/03/21	BUSACK, DANIEL	4,893.22	
	09/03/21	COLEMAN, ALEXANDRA	251.53	
	09/03/21	CONDON, MITCHELL	3,809.76	
	09/03/21	CRUZ, TREANA	2,620.49	
	09/03/21	DEMULLING, JOSEPH	4,591.98	
	09/03/21	DUGAS, MICHAEL	6,647.31	
	09/03/21	FORSYTHE, MARCUS	4,245.37	50.14
	09/03/21	FRITZE, DEREK	5,415.57	
	09/03/21	GABRIEL, ANTHONY	4,227.02	
	09/03/21	GEISELHART, BENJAMIN	3,025.67	
	09/03/21	HAWKINSON JR, TIMOTHY	4,035.24	

09/03/21	HELLE, KERRY	4,839.20	
09/03/21	HENDRICKS, JENNIFER	2,119.20	
09/03/21	HER, PHENG	3,857.78	
09/03/21	HER, TERRELL	2,287.87	
09/03/21	HOADLEY, JOSHUA	362.50	
09/03/21	HOEMKE, MICHAEL	4,378.86	
09/03/21	KANDA, MADELINE	3,013.25	
09/03/21	KHAREL, RAM	58.00	
09/03/21	KIM, WINSTON	2,903.12	
09/03/21	KONG, TOMMY	3,890.64	
09/03/21	KORAN, MARIE	364.89	
09/03/21	KROLL, BRETT	4,282.98	120.00
09/03/21	KUCHENMEISTER, JASON	1,986.40	
09/03/21	LANGNER, TODD	27.31	
09/03/21	LENERTZ, NICHOLAS	3,465.63	
09/03/21	LYNCH, KATHERINE	3,724.33	
09/03/21	MARINO, JASON	3,924.62	
09/03/21	MATTHEIS, TAWNY	2,287.87	
09/03/21	MCCARTY, GLEN	3,991.91	
09/03/21	METRY, ALESIA	112.50	
09/03/21	MICHELETTI, BRIAN	4,402.72	
09/03/21	MURRAY, RACHEL	3,892.68	
09/03/21	NYE, MICHAEL	4,540.61	
09/03/21	OLSON, JULIE	3,957.48	
09/03/21	PARKER, JAMES	3,787.01	
09/03/21	PASDO, JOSEPH	290.00	
09/03/21	PEREZ, GUSTAVO	3,603.66	
09/03/21	PETERS, DANIEL	3,939.68	
09/03/21	SALCHOW, CONNOR	3,953.34	
09/03/21	SANCHEZ, ISABEL	2,287.87	
09/03/21	SHEA, STEPHANIE	2,266.83	
09/03/21	SHORTREED, MICHAEL	5,157.79	
09/03/21	SPARKS, NICOLLE	3,438.19	
09/03/21	STARKEY, ROBERT	3,729.47	
09/03/21	STEINER, JOSEPH	4,749.54	
09/03/21	STOCK, AUBREY	3,146.00	
09/03/21	SWETALA, NOAH	3,162.42	
09/03/21	TAUZELL, BRIAN	5,624.49	
09/03/21	THIENES, PAUL	4,540.61	
09/03/21	WENZEL, JAY	3,742.43	
09/03/21	WIETHORN, AMANDA	3,783.09	
09/03/21	XIONG, KAO	3,855.93	
09/03/21	XIONG, TUOYER	2,996.95	
09/03/21	ZAPPA, ANDREW	3,494.25	
09/03/21	BARRETTE, CHARLES	4,312.70	
09/03/21	BAUMAN, ANDREW	3,308.29	
09/03/21	BEITLER, NATHAN	3,123.50	
09/03/21	CAMPBELL, MACLANE	2,498.98	
09/03/21	CONWAY, SHAWN	4,471.96	
09/03/21	CRAWFORD JR, RAYMOND	3,366.48	
09/03/21	CRUMMY, CHARLES	3,123.50	
09/03/21	DABRUZZI, THOMAS	4,624.91	
09/03/21	DANLEY, NICHOLAS	3,274.40	
09/03/21	DAVISON, BRADLEY	3,431.97	
09/03/21	DAWSON, RICHARD	3,843.52	
09/03/21	HAGEN, MICHAEL	3,123.50	
09/03/21	HALWEG, JODI	4,011.76	
09/03/21	HAWTHORNE, ROCHELLE	3,328.63	
09/03/21	KUBAT, ERIC	3,746.92	
09/03/21	LANDER, CHARLES	3,355.73	
09/03/21	LANIK, JAKE	2,624.89	
09/03/21	LO, CHING	780.00	

09/03/21	LUKIN, STEVEN	940.00
09/03/21	MALESKI, MICHAEL	2,999.25
09/03/21	MCGEE, BRADLEY	3,190.78
09/03/21	MERKATORIS, BRETT	3,280.46
09/03/21	MONDOR, MICHAEL	5,474.97
09/03/21	NEILY, STEVEN	3,492.02
09/03/21	NIELSEN, KENNETH	3,043.82
09/03/21	NOVAK, JEROME	4,416.48
09/03/21	POWERS, KENNETH	4,526.25
09/03/21	SEDLACEK, JEFFREY	5,039.15
09/03/21	STREFF, MICHAEL	3,377.52
09/03/21	WARDELL, JORDAN	3,868.58
09/03/21	WILLIAMSON, MICHAEL	2,624.89
09/03/21	ZAPPA, ERIC	3,280.46
09/03/21	CORTESI, LUANNE	2,316.89
09/03/21	JANASZAK, MEGHAN	3,175.14
09/03/21	BRINK, TROY	3,095.56
09/03/21	BUCKLEY, BRENT	2,784.03
09/03/21	EDGE, DOUGLAS	2,650.92
09/03/21	JONES, DONALD	2,640.61
09/03/21	MEISSNER, BRENT	2,635.99
09/03/21	MLODZIK, JASON	2,176.10
09/03/21	NAGEL, BRYAN	4,631.80
09/03/21	OSWALD, ERICK	2,642.92
09/03/21	RUNNING, ROBERT	2,903.50
09/03/21	TEVLIN, TODD	2,640.61
09/03/21	ZAHNOW, LANCE	2,158.59
09/03/21	BURLINGAME, NATHAN	3,278.40
09/03/21	DUCHARME, JOHN	3,343.02
09/03/21	ENGSTROM, ANDREW	3,338.40
09/03/21	JAROSCH, JONATHAN	4,508.31
09/03/21	LINDBLOM, RANDAL	3,343.02
09/03/21	LOVE, STEVEN	6,091.22
09/03/21	STRONG, TYLER	3,181.60
09/03/21	ZIEMAN, SCOTT	40.00
09/03/21	GERNES, CAROLE	2,767.39
09/03/21	CARDINAL, GUY	1,040.00
09/03/21	HAYS, TAMARA	2,633.69
09/03/21	HINNENKAMP, GARY	3,118.22
09/03/21	NAUGHTON, JOHN	2,784.67
09/03/21	ORE, JORDAN	2,633.69
09/03/21	QUIGGLE, CHRISTOPHER	1,040.00
09/03/21	STOKES, KAL	2,130.70
09/03/21	HAMMOND, ELIZABETH	1,980.59
09/03/21	JOHNSON, ELIZABETH	2,409.79
09/03/21	JOHNSON, RANDY	4,462.88
09/03/21	KROLL, LISA	2,874.51
09/03/21	KUCHENMEISTER, GINA	2,354.40
09/03/21	THOMSON, JEFFREY	5,145.50
09/03/21	FINWALL, SHANN	3,974.61
09/03/21	MARTIN, MICHAEL	4,221.93
09/03/21	DREWRY, SAMANTHA	2,970.59
09/03/21	LENTZ, DANIEL	2,057.39
09/03/21	WESTLUND, RONALD	2,659.63
09/03/21	WELLENS, MOLLY	3,203.00
09/03/21	REININGER, RUSSELL	2,750.60
09/03/21	BRENEMAN, NEIL	3,272.61
09/03/21	GORACKI, GERALD	222.00
09/03/21	HUGGAR, ANGELA	219.00
09/03/21	MOORE, PATRICK	72.00
09/03/21	ROBBINS, AUDRA	4,817.58
09/03/21	VUKICH, CANDACE	108.00

09/03/21	BERGO, CHAD	3,787.41	
09/03/21	SCHMITZ, KEVIN	2,384.50	
09/03/21	SHEERAN JR, JOSEPH	4,274.79	
09/03/21	ADAMS, DAVID	2,588.30	
09/03/21	HAAG, MARK	2,905.81	
09/03/21	JENSEN, JOSEPH	2,582.49	
09/03/21	SCHULTZ, SCOTT	4,601.89	
09/03/21	WILBER, JEFFREY	2,565.00	
09/03/21	COUNTRYMAN, BRENDA	1,672.00	
09/03/21	SMITH, CATHERINE	1,520.00	
09/03/21	PRIEM, STEVEN	2,965.41	
09/03/21	WOEHRLE, MATTHEW	3,049.12	
09/03/21	XIONG, BOON	3,096.90	500.00
09/03/21	FOWLDS, MYCHAL	6,133.02	
09/03/21	FRANZEN, NICHOLAS	4,735.64	
09/03/21	GERONSIN, ALEXANDER	3,199.64	
09/03/21	RENNER, MICHAEL	2,808.40	
		599,400.19	696.31

CITY COUNCIL STAFF REPORT
Meeting Date September 13, 2021

REPORT TO: Melinda Coleman

REPORT FROM: Ellen Paulseth, Finance Director

PRESENTER: Ellen Paulseth, Finance Director

AGENDA ITEM: Resolution Allocating ARPA Funds to the EDA

Action Requested: ☒ Motion ☐ Discussion ☐ Public Hearing

Form of Action: ☒ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

The federal government awarded Maplewood \$4,326,328.92 in American Rescue Plan Act (ARPA) funding, with half of that amount received in 2021. The City Council has considered an allocation plan, with the intention of allocating specific funding to the Maplewood EDA for aid to nonprofit entities and impacted industries.

Recommended Action:

Motion to approve the Resolution Allocating American Rescue Plan Act Funds to the Maplewood Economic Development Authority (EDA).

Fiscal Impact:

Is There a Fiscal Impact? ☐ No ☒ Yes, the true or estimated cost is \$390,000

Financing source(s): ☐ Adopted Budget ☐ Budget Modification ☒ New Revenue Source
☐ Use of Reserves ☐ Other: N/A

Strategic Plan Relevance:

☒ Financial Sustainability ☒ Integrated Communication ☐ Targeted Redevelopment
☒ Operational Effectiveness ☒ Community Inclusiveness ☒ Infrastructure & Asset Mgmt.

This allocation of ARPA funds will provide aid to industries and nonprofit agencies impacted by Covid-19 in Maplewood.

Background

The City Council reviewed plans to spend ARPA funding at its budget workshops in August. The two allocations described in the resolution require facilitation by the EDA. The City Council will consider the remaining allocations for authorization from the Federal Grant Fund at the appropriate time.

Attachments

1. Resolution Allocating ARPA Funds to the EDA

City of Maplewood

Resolution No. xxxxx

Resolution Allocating American Rescue Plan Funds to the Maplewood Economic Development Authority

Whereas, the American Rescue Plan Act (ARPA) was passed by Congress on March 10, 2021 and signed into law on March 11, 2021; and

Whereas, ARPA provides \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments to respond to the Covid-19 emergency and restore jobs; and

Whereas, the City of Maplewood (City) was awarded a total of \$4,326,328.92 in ARPA funding (Funds), with the first half received in July of 2021; and

Whereas, ARPA authorizes the City to transfer a portion of the Funds to other units of government; and

Whereas, ARPA authorizes Funds to be used to assist industries impacted by the Covid-19 public health emergency, including travel, tourism, and hospitality, as well as other similarly impacted industries (Aid to Impacted Industries); and

Whereas, ARPA authorizes Funds to be used to assist small businesses and non-profits recover from the negative economic impacts of the Covid-19 pandemic (Aid to Nonprofit Agencies); and

Whereas, the Maplewood Economic Development Authority (EDA) plans to provide grants to assist businesses and nonprofits impacted by the Covid-19 public health emergency (Assistance Grants), and proposes to use a portion of the Funds for such purposes; and

Whereas, the City Council has determined that transferring the administration of a portion of the Funds to the EDA for the Assistance Grants is in the best interests of the City and that the Funds designated for Assistance Grants will comply with federal and state guidelines for the use of the Funds under ARPA.

Therefore, Be It Resolved that the Maplewood City Council hereby allocates a total of \$390,000 of the Funds to the Maplewood EDA, with \$40,000 for Aid to Impacted Industries and \$350,000 for Aid to Nonprofit Agencies for the purpose of administering the Assistance Grants, in accordance with federal and state guidelines for expending the Funds.

Be It Further Resolved that the City Council will allocate or expend the remaining ARPA funds at an appropriate time during the grant period.

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CITY COUNCIL STAFF REPORT
Meeting Date September 13, 2021

REPORT TO: Melinda Coleman, City Manager

REPORT FROM: Steven Love, Public Works Director / City Engineer
Jon Jarosch, Assistant City Engineer
Tyler Strong, Civil Engineer I

PRESENTER: Jon Jarosch

AGENDA ITEM: Montana-Nebraska Area Pavement Rehabilitation, City Project 20-08
a. Assessment Hearing, 7:00 p.m.
b. Resolution Adopting Assessment Roll

Action Requested: ☒ Motion ☐ Discussion ☒ Public Hearing

Form of Action: ☒ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

The City of Maplewood utilizes a "Special Assessment Policy" which is based on Minnesota State Statutes, Chapter 429. This statute grants cities the authority to use special assessments as a means to finance a broad range of public improvements. Special assessments are a charge imposed on properties for a particular improvement that benefits the owners of those selected properties. The assessment hearing is an opportunity for benefiting property owners to address the City Council about the proposed assessment.

Recommended Action:

- a. Hold an assessment hearing and receive any objections for the Montana-Nebraska Area Pavement Rehabilitation, City Project 20-08.
- b. Motion to approve the resolution Adopting Assessment Roll for the Montana-Nebraska Area Pavement Rehabilitation, City Project 20-08.

Fiscal Impact:

Is There a Fiscal Impact? ☐ No ☒ Yes, the true or estimated cost is \$918,207.00 (Assessments)

Financing source(s): ☒ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: n/a

Strategic Plan Relevance:

☒ Financial Sustainability ☐ Integrated Communication ☐ Targeted Redevelopment
☐ Operational Effectiveness ☐ Community Inclusiveness ☒ Infrastructure & Asset Mgmt.

Assessments are one of the funding sources of the approved funding plan for the proposed infrastructure improvements of the Montana-Nebraska area neighborhood project. The proposed

improvements continue the City's investment into improving the condition of the municipal infrastructure throughout the City.

Background

There are a total of 280 assessable residential properties within the project area. An independent appraisal firm was hired to ascertain an opinion of special benefit received by properties within the neighborhood project area. The appraisal report confirmed that the rates are reasonable.

- Residential
 - Single Family Unit, Pavement Rehabilitation Rate = \$3,450/unit
 - Duplex, Pavement Rehabilitation Rate = \$1,955.00/unit
 - Montana Ave Quadplex, Pavement Rehabilitation Rate = \$1,911.50/unit

An informational meeting was held for residents prior to the Assessment Hearing to answer questions pertaining to assessments, improvements and processes. Prior to the informational meeting the results of the special benefit appraisal were received and residents were informed of the final assessment amount by mail.

As of September 7, 2021 staff have received no objections or requests for deferral to the proposed assessments. Objections will be received up to and as part of the assessment hearing on September 13, 2021. Once the assessment hearing is closed, no further objections will be considered and staff will proceed with recommendation on objections received.

In the past, assessment hearings have typically been held in the spring at the same Council meetings as the Award of Construction contracts. A 30-day interest-free payment period would then follow the adoption of the assessment roll as part of the assessment hearing. After the 30-day interest-free period, any remaining assessment balances would be subject to interest dating back to the assessment hearing date until submitted to Ramsey County in the fall.

Given the uncertainty and impacts caused by the current COVID-19 situation, the assessment hearing was separated from the Award of Contract meeting and delayed until September 13, 2021. In moving the assessment hearing to the fall, assessment payments to the City will be accepted interest-free from September 14 to November 1, at which time they are submitted to Ramsey County for certification. The goal was to reduce the amount of interest that would accumulate on assessments for residents not paying in full during the interest-free timeframe.

Budget Information

The total project construction cost is \$1,632,490.79. The contract was awarded to T.A. Schifsky & Sons by the City Council on May 10, 2021. T.A. Schifsky & Sons was the lowest responsible bidder. See the table below for project cost recovery.

PROJECT COST RECOVERY		
FUNDING SOURCE	CURRENT FUNDING PLAN	% OF TOTAL PROJECT
GAS FRANCHISE FEES	\$886,643.00	38%
SPECIAL BENEFIT ASSESSMENTS	\$918,207.00	39%
ENVIRONMENTAL UTILITY FUND	\$310,900.00	13%
SANITARY SEWER FUND	\$119,100.00	5%
W.A.C. FUND	\$90,100.00	4%
TOTAL FUNDING	\$2,324,950.00	100%

The project costs and proposed funding plan have been reviewed by the Finance Director. A final budget adjustment will be made based on final construction costs after construction is complete. Budget adjustments are not recommended at this time.

Proposed Schedule

The following is a tentative schedule for City project 20-08:

Project Milestone	Date
Accept Feasibility Study, Order Public Hearing, Authorize Preparation of Plans & Specifications	1/25/2021
Public Hearing & Order Improvement	3/8/2021
Approve Plans and Specifications, Authorize Advertisement for Bids, Authorize Preparation of Assessment Roll	3/22/2021
Bid Opening	4/16/2021
Award Contract	5/10/2021
Begin Construction	June 2021
Accept Assessment Roll & Order Assessment Hearings	8/23/2021
Complete Construction	September 2021
Assessment Hearing	9/13/2021
Adopt Assessment Roll	9/13/2021
Assessments Certified to Ramsey County	November 2021

Attachments

1. Resolution Adopting Assessment Roll
2. Project Location Map
3. Proposed Assessment Roll
4. Assessment Presentation

RESOLUTION
ADOPTING ASSESSMENT ROLL

WHEREAS, pursuant to resolution passed by the City Council on August 23, 2021, calling for a Public Hearing, the assessment roll for the Montana-Nebraska Area Pavement Rehabilitation, City Project 20-08 was presented in a Public Hearing, pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, the following property owners have filed objections to their assessments according to the requirements of Minnesota Statutes, Chapter 429, summarized as follows:

No objections received as of September 7, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

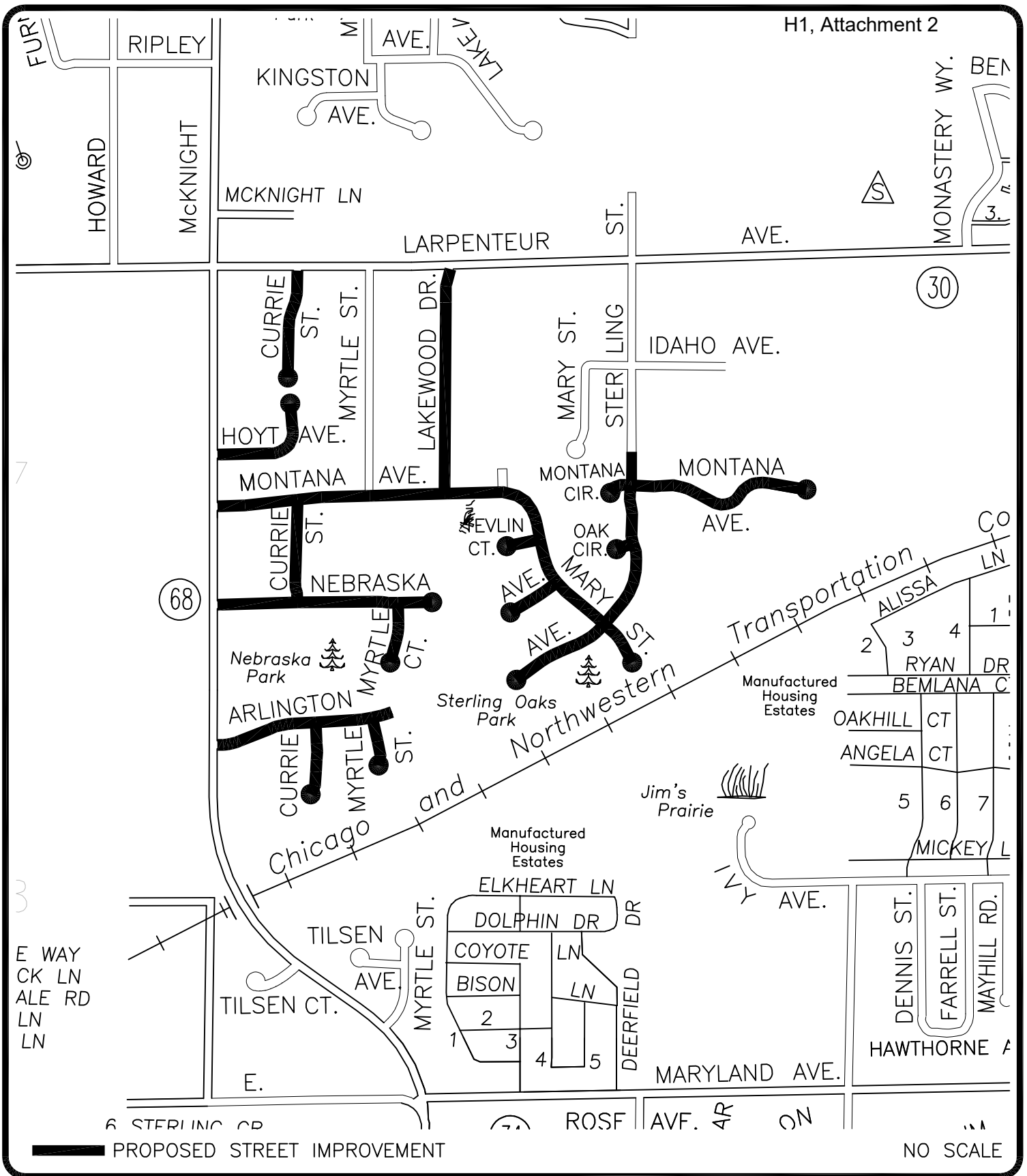
1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. That the City Engineer and City Clerk are hereby instructed to review the objections received and report to the City Council at the regular meeting on September 13, 2021 as to their recommendations for adjustments.
3. The assessment roll for the Montana-Nebraska Area Pavement Rehabilitation as amended, without those property owners' assessments that have filed objections, a copy of which is attached hereto and made a part hereof, is hereby adopted. Said assessment roll shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
4. Such assessments shall be payable in equal annual installments extending over a period of and 15 years for residential properties and 8 years for commercial properties, the first installments to be payable on or before the first Monday in January 2022 and shall bear interest at the rate of 3.3 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2021. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, but no later than November 1, 2021, pay the whole of the assessment on such property, without interest, to the city clerk; and they may, at any time after November 15, 2021, pay to the county auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

5. The City Engineer and City Clerk shall forthwith after November 15, 2021, but no later

than November 16, 2021, transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over the same manner as other municipal taxes.

Approved this 13th day of September 2021.



Montana-Nebraska Area Pavement Rehabilitation Project Location Map City Project 20-08

Final Assessment Roll
Montana-Nebraska Area Pavement Rehabilitation
City Project 20-08

ParcelID	SiteAddress	Units	Assessment
242922320013	2276 ARLINGTON AVE E	1	\$ 3,450.00
242922320014	2282 ARLINGTON AVE E	1	\$ 3,450.00
242922320012	2270 ARLINGTON AVE E	1	\$ 3,450.00
242922320011	2262 ARLINGTON AVE E	1	\$ 3,450.00
242922320003	2275 ARLINGTON AVE E	1	\$ 3,450.00
242922320006	2299 ARLINGTON AVE E	1	\$ 3,450.00
242922320001	2263 ARLINGTON AVE E	1	\$ 3,450.00
242922320005	2287 ARLINGTON AVE E	1	\$ 3,450.00
242922320002	2269 ARLINGTON AVE E	1	\$ 3,450.00
242922240011	2317 ARLINGTON AVE E	1	\$ 3,450.00
242922240074	2427 ARLINGTON AVE E	1	\$ 3,450.00
242922240073	2468 ARLINGTON AVE E	1	\$ 3,450.00
242922310007	2458 ARLINGTON AVE E	1	\$ 3,450.00
242922310008	2448 ARLINGTON AVE E	1	\$ 3,450.00
242922310009	2438 ARLINGTON AVE E	1	\$ 3,450.00
242922310010	2428 ARLINGTON AVE E	1	\$ 3,450.00
242922310011	2418 ARLINGTON AVE E	1	\$ 3,450.00
242922240076	2447 ARLINGTON AVE E	1	\$ 3,450.00
242922240077	2457 ARLINGTON AVE E	1	\$ 3,450.00
242922240078	2467 ARLINGTON AVE E	1	\$ 3,450.00
242922240079	2477 ARLINGTON AVE E	1	\$ 3,450.00
242922240075	2437 ARLINGTON AVE E	1	\$ 3,450.00
242922240072	2478 ARLINGTON AVE E	1	\$ 3,450.00
242922240071	2488 ARLINGTON AVE E	1	\$ 3,450.00
242922240070	2492 ARLINGTON AVE E	1	\$ 3,450.00
242922320008	2311 ARLINGTON AVE E	1	\$ 3,450.00
242922320004	2281 ARLINGTON AVE E	1	\$ 3,450.00
242922320007	2305 ARLINGTON AVE E	1	\$ 3,450.00
242922240014	2320 ARLINGTON AVE E	1	\$ 3,450.00
242922230126	1514 CURRIE ST N	1	\$ 3,450.00
242922230124	1530 CURRIE ST N	1	\$ 3,450.00
242922230125	1522 CURRIE ST N	1	\$ 3,450.00
242922320024	1400 CURRIE ST N	1	\$ 3,450.00
242922320021	1370 CURRIE ST N	1	\$ 3,450.00
242922320023	1390 CURRIE ST N	1	\$ 3,450.00
242922320022	1380 CURRIE ST N	1	\$ 3,450.00
242922320020	1360 CURRIE ST N	1	\$ 3,450.00
242922320017	1369 CURRIE ST N	1	\$ 3,450.00
242922320016	1389 CURRIE ST N	1	\$ 3,450.00
242922320015	1399 CURRIE ST N	1	\$ 3,450.00
242922220052	1654 CURRIE ST N	1	\$ 3,450.00

242922220043	1655 CURRIE ST N	1	\$	3,450.00
242922220056	1630 CURRIE ST N	1	\$	3,450.00
242922220057	1624 CURRIE ST N	1	\$	3,450.00
242922220055	1636 CURRIE ST N	1	\$	3,450.00
242922220059	1616 CURRIE ST N	1	\$	3,450.00
242922220048	1623 CURRIE ST N	1	\$	3,450.00
242922220051	1660 CURRIE ST N	1	\$	3,450.00
242922230127	1506 CURRIE ST N	1	\$	3,450.00
242922230136	1507 CURRIE ST N	1	\$	3,450.00
242922230134	1523 CURRIE ST N	1	\$	3,450.00
242922230135	1515 CURRIE ST N	1	\$	3,450.00
242922230133	1531 CURRIE ST N	1	\$	3,450.00
242922320019	1350 CURRIE ST N	1	\$	3,450.00
242922320018	1351 CURRIE ST N	1	\$	3,450.00
242922220044	1649 CURRIE ST N	1	\$	3,450.00
242922220045	1643 CURRIE ST N	1	\$	3,450.00
242922220046	1637 CURRIE ST N	1	\$	3,450.00
242922220047	1629 CURRIE ST N	1	\$	3,450.00
242922220053	1648 CURRIE ST N	1	\$	3,450.00
242922220054	1642 CURRIE ST N	1	\$	3,450.00
242922220075	2319 HOYT AVE E	1	\$	3,450.00
242922220066	2306 HOYT AVE E	1	\$	3,450.00
242922220067	2316 HOYT AVE E	1	\$	3,450.00
242922220077	2320 HOYT AVE E	1	\$	3,450.00
242922220078	2318 HOYT AVE E	1	\$	3,450.00
242922220076	2322 HOYT AVE E	1	\$	3,450.00
242922220061	2279 HOYT AVE E	1	\$	3,450.00
242922220060	2289 HOYT AVE E	1	\$	3,450.00
242922220074	2317 HOYT AVE E	1	\$	3,450.00
242922220063	2276 HOYT AVE E	1	\$	3,450.00
242922220064	2286 HOYT AVE E	1	\$	3,450.00
242922220065	2296 HOYT AVE E	1	\$	3,450.00
242922220062	2266 HOYT AVE E	1	\$	3,450.00
242922210027	1657 LAKEWOOD DR N	1	\$	3,450.00
242922210028	1649 LAKEWOOD DR N	1	\$	3,450.00
242922210040	1561 LAKEWOOD DR N	1	\$	3,450.00
242922210030	1633 LAKEWOOD DR N	1	\$	3,450.00
242922210036	1587 LAKEWOOD DR N	1	\$	3,450.00
242922210035	1593 LAKEWOOD DR N	1	\$	3,450.00
242922210037	1581 LAKEWOOD DR N	1	\$	3,450.00
242922210038	1575 LAKEWOOD DR N	1	\$	3,450.00
242922210039	1569 LAKEWOOD DR N	1	\$	3,450.00
242922210031	1625 LAKEWOOD DR N	1	\$	3,450.00
242922210032	1617 LAKEWOOD DR N	1	\$	3,450.00
242922210033	1609 LAKEWOOD DR N	1	\$	3,450.00
242922210034	1601 LAKEWOOD DR N	1	\$	3,450.00
242922210029	1641 LAKEWOOD DR N	1	\$	3,450.00

242922240004	1552 LAKEWOOD DR N	1	\$	3,450.00
242922210026	1562 LAKEWOOD DR N	1	\$	3,450.00
242922210020	1600 LAKEWOOD DR N	1	\$	3,450.00
242922210017	1624 LAKEWOOD DR N	1	\$	3,450.00
242922210019	1608 LAKEWOOD DR N	1	\$	3,450.00
242922210022	1586 LAKEWOOD DR N	1	\$	3,450.00
242922210024	1574 LAKEWOOD DR N	1	\$	3,450.00
242922210015	1638 LAKEWOOD DR N	1	\$	3,450.00
242922210016	1630 LAKEWOOD DR N	1	\$	3,450.00
242922210018	1616 LAKEWOOD DR N	1	\$	3,450.00
242922210023	1580 LAKEWOOD DR N	1	\$	3,450.00
242922210025	1568 LAKEWOOD DR N	1	\$	3,450.00
242922210014	1646 LAKEWOOD DR N	1	\$	3,450.00
242922210021	1594 LAKEWOOD DR N	1	\$	3,450.00
242922210013	1652 LAKEWOOD DR N	1	\$	3,450.00
242922240005	1551 LAKEWOOD DR N	1	\$	3,450.00
242922220028	2300 LARPEN TEUR AVE E	0.5	\$	1,725.00
242922210011	2384 LARPEN TEUR AVE E	1	\$	3,450.00
242922240027	1510 MARY ST N	1	\$	3,450.00
242922240026	1520 MARY ST N	1	\$	3,450.00
242922240025	1530 MARY ST N	1	\$	3,450.00
242922240028	1500 MARY ST N	1	\$	3,450.00
242922240029	1490 MARY ST N	1	\$	3,450.00
242922240030	1480 MARY ST N	1	\$	3,450.00
242922240031	1470 MARY ST N	1	\$	3,450.00
242922240032	1460 MARY ST N	1	\$	3,450.00
242922240033	1450 MARY ST N	1	\$	3,450.00
242922240047	1525 MARY ST N	1	\$	3,450.00
242922310005	1407 MARY ST N	1	\$	3,450.00
242922130002	1410 MARY ST N	1	\$	3,450.00
242922130001	1400 MARY ST N	1	\$	3,450.00
242922240068	1440 MARY ST N	1	\$	3,450.00
242922130003	1420 MARY ST N	1	\$	3,450.00
242922240064	1463 MARY ST N	1	\$	3,450.00
242922240067	1417 MARY ST N	1	\$	3,450.00
242922240066	1427 MARY ST N	1	\$	3,450.00
242922240065	1453 MARY ST N	1	\$	3,450.00
242922240024	1540 MARY ST N	1	\$	3,450.00
242922130004	1430 MARY ST N	1	\$	3,450.00
242922220032	1540 MCKNIGHT RD N	1	\$	3,450.00
242922230012	1530 MCKNIGHT RD N	1	\$	3,450.00
242922130017	2574 MONTANA AVE E	1	\$	3,450.00
242922240041	2484 MONTANA CIR E	1	\$	3,450.00
242922240045	2434 MONTANA AVE E	1	\$	3,450.00
242922240046	2444 MONTANA AVE E	1	\$	3,450.00
242922130013	2534 MONTANA AVE E	1	\$	3,450.00
242922130014	2544 MONTANA AVE E	1	\$	3,450.00

242922130015	2554 MONTANA AVE E	1	\$	3,450.00
242922130018	2584 MONTANA AVE E	1	\$	3,450.00
242922130019	2594 MONTANA AVE E	1	\$	3,450.00
242922130022	2583 MONTANA AVE E	1	\$	3,450.00
242922130028	2523 MONTANA AVE E	1	\$	3,450.00
242922130026	2543 MONTANA AVE E	1	\$	3,450.00
242922130030	2553 MONTANA AVE E	1	\$	3,450.00
242922130024	2563 MONTANA AVE E	1	\$	3,450.00
242922230003	2369 MONTANA AVE E	1	\$	3,450.00
242922230006	2329 MONTANA AVE E	1	\$	3,450.00
242922230046	2339 MONTANA AVE E	1	\$	3,450.00
242922230010	2309 MONTANA AVE E	1	\$	3,450.00
242922230007	2325 MONTANA AVE E	1	\$	3,450.00
242922230075	2317 MONTANA AVE E	1	\$	1,955.00
242922230076	2321 MONTANA AVE E	1	\$	1,955.00
242922230009	2315 MONTANA AVE E	1	\$	3,450.00
242922230016	2318 MONTANA AVE E	1	\$	3,450.00
242922240009	2396 MONTANA AVE E	1	\$	3,450.00
242922230047	2322 MONTANA AVE E 2322	1	\$	1,911.50
242922230015	2312 MONTANA AVE E	1	\$	3,450.00
242922230014	2306 MONTANA AVE E	1	\$	3,450.00
242922240006	2414 MONTANA AVE E	1	\$	3,450.00
242922240008	2402 MONTANA AVE E	1	\$	3,450.00
242922240007	2408 MONTANA AVE E	1	\$	3,450.00
242922240021	2423 MONTANA AVE E	1	\$	3,450.00
242922240022	2433 MONTANA AVE E	1	\$	3,450.00
242922240043	2495 MONTANA CIR E	1	\$	3,450.00
242922240044	2424 MONTANA AVE E	1	\$	3,450.00
242922130016	2564 MONTANA AVE E	1	\$	3,450.00
242922240040	2494 MONTANA CIR E	1	\$	3,450.00
242922130010	2504 MONTANA AVE E	1	\$	3,450.00
242922130011	2514 MONTANA AVE E	1	\$	3,450.00
242922130012	2524 MONTANA AVE E	1	\$	3,450.00
242922240042	2485 MONTANA CIR E	1	\$	3,450.00
242922130020	2600 MONTANA AVE E	1	\$	3,450.00
242922130027	2533 MONTANA AVE E	1	\$	3,450.00
242922230048	2324 MONTANA AVE E 2324	1	\$	1,911.50
242922230049	2326 MONTANA AVE E 2326	1	\$	1,911.50
242922230050	2328 MONTANA AVE E 2328	1	\$	1,911.50
242922230051	2330 MONTANA AVE E 2330	1	\$	1,911.50
242922230052	2332 MONTANA AVE E 2332	1	\$	1,911.50
242922230053	2334 MONTANA AVE E 2334	1	\$	1,911.50
242922230054	2336 MONTANA AVE E 2336	1	\$	1,911.50
242922230055	2340 MONTANA AVE E 2340	1	\$	1,911.50
242922230056	2342 MONTANA AVE E 2342	1	\$	1,911.50
242922230057	2344 MONTANA AVE E 2344	1	\$	1,911.50
242922230058	2346 MONTANA AVE E 2346	1	\$	1,911.50

242922230059	2350 MONTANA AVE E 2350	1	\$	1,911.50
242922230060	2352 MONTANA AVE E 2352	1	\$	1,911.50
242922230061	2354 MONTANA AVE E 2354	1	\$	1,911.50
242922230062	2356 MONTANA AVE E 2356	1	\$	1,911.50
242922230063	2360 MONTANA AVE E	1	\$	1,911.50
242922230064	2362 MONTANA AVE E 2362	1	\$	1,911.50
242922230065	2364 MONTANA AVE E 2364	1	\$	1,911.50
242922230066	2366 MONTANA AVE E 2366	1	\$	1,911.50
242922230067	2370 MONTANA AVE E	1	\$	1,911.50
242922230068	2372 MONTANA AVE E	1	\$	1,911.50
242922230069	2374 MONTANA AVE E 2374	1	\$	1,911.50
242922230070	2376 MONTANA AVE E 2376	1	\$	1,911.50
242922230071	2380 MONTANA AVE E	1	\$	1,911.50
242922230072	2382 MONTANA AVE E 2382	1	\$	1,911.50
242922230073	2384 MONTANA AVE E 2384	1	\$	1,911.50
242922230074	2386 MONTANA AVE E 2386	1	\$	1,911.50
242922130023	2573 MONTANA AVE E	1	\$	3,450.00
242922130021	2593 MONTANA AVE E	1	\$	3,450.00
242922230002	2375 MONTANA AVE E	1	\$	3,450.00
242922230001	2381 MONTANA AVE E	1	\$	3,450.00
242922230013	2300 MONTANA AVE E	1	\$	3,450.00
242922230011	2303 MONTANA AVE E	1	\$	3,450.00
242922240023	2443 MONTANA AVE E	1	\$	3,450.00
242922320010	1378 MYRTLE ST N	1	\$	3,450.00
242922230100	1475 MYRTLE CT N	1	\$	3,450.00
242922230101	1471 MYRTLE CT N	1	\$	3,450.00
242922230102	1467 MYRTLE CT N	1	\$	3,450.00
242922320009	1398 MYRTLE ST N	1	\$	3,450.00
242922320025	1397 MYRTLE ST N	1	\$	3,450.00
242922320026	1389 MYRTLE ST N	1	\$	3,450.00
242922320028	1369 MYRTLE ST N	1	\$	3,450.00
242922320027	1379 MYRTLE ST N	1	\$	3,450.00
242922320029	1359 MYRTLE ST N	1	\$	3,450.00
242922320030	1368 MYRTLE ST N	1	\$	3,450.00
242922230109	1480 MYRTLE CT N	1	\$	3,450.00
242922230108	1476 MYRTLE CT N	1	\$	3,450.00
242922230107	1472 MYRTLE CT N	1	\$	3,450.00
242922230106	1468 MYRTLE CT N	1	\$	3,450.00
242922230105	1464 MYRTLE CT N	1	\$	3,450.00
242922230104	1460 MYRTLE CT N	1	\$	3,450.00
242922230103	1463 MYRTLE CT N	1	\$	3,450.00
242922230004	1555 MYRTLE ST N	1	\$	3,450.00
242922230098	2346 NEBRASKA AVE E	1	\$	3,450.00
242922230097	2322 NEBRASKA AVE E	1	\$	3,450.00
242922230096	2314 NEBRASKA AVE E	1	\$	3,450.00
242922230099	2354 NEBRASKA AVE E	1	\$	3,450.00
242922230095	2306 NEBRASKA AVE E	1	\$	3,450.00

242922230094	2298 NEBRASKA AVE E	1	\$	3,450.00
242922240017	2389 NEBRASKA AVE E	1	\$	3,450.00
242922240016	2383 NEBRASKA AVE E	1	\$	3,450.00
242922240054	2443 NEBRASKA AVE E	1	\$	3,450.00
242922240055	2433 NEBRASKA AVE E	1	\$	3,450.00
242922240056	2427 NEBRASKA AVE E	1	\$	3,450.00
242922240057	2419 NEBRASKA AVE E	1	\$	3,450.00
242922240058	2415 NEBRASKA AVE E	1	\$	3,450.00
242922240063	2444 NEBRASKA AVE E	1	\$	3,450.00
242922230086	2339 NEBRASKA AVE E	1	\$	3,450.00
242922230085	2331 NEBRASKA AVE E	1	\$	3,450.00
242922230089	2363 NEBRASKA AVE E	1	\$	3,450.00
242922230084	2323 NEBRASKA AVE E	1	\$	3,450.00
242922230090	2371 NEBRASKA AVE E	1	\$	3,450.00
242922230088	2355 NEBRASKA AVE E	1	\$	3,450.00
242922230082	2307 NEBRASKA AVE E	1	\$	3,450.00
242922240015	2377 NEBRASKA AVE E	1	\$	3,450.00
242922230083	2315 NEBRASKA AVE E	1	\$	3,450.00
242922230087	2347 NEBRASKA AVE E	1	\$	3,450.00
242922230120	2285 NEBRASKA AVE E	1	\$	3,450.00
242922230122	2269 NEBRASKA AVE E	1	\$	3,450.00
242922230119	2293 NEBRASKA AVE E	1	\$	3,450.00
242922230121	2277 NEBRASKA AVE E	1	\$	3,450.00
242922230129	2268 NEBRASKA AVE E	1	\$	3,450.00
242922240012	2376 NEBRASKA AVE E	1	\$	3,450.00
242922230092	2284 NEBRASKA AVE E	1	\$	3,450.00
242922230091	2276 NEBRASKA AVE E	1	\$	3,450.00
242922230093	2290 NEBRASKA AVE E	1	\$	3,450.00
242922240059	2418 NEBRASKA AVE E	1	\$	3,450.00
242922240060	2426 NEBRASKA AVE E	1	\$	3,450.00
242922240061	2434 NEBRASKA AVE E	1	\$	3,450.00
242922240062	2438 NEBRASKA AVE E	1	\$	3,450.00
242922240013	2384 NEBRASKA AVE E	1	\$	3,450.00
242922230128	2260 NEBRASKA AVE E	1	\$	3,450.00
242922230123	2261 NEBRASKA AVE E	1	\$	3,450.00
242922240035	2496 OAK CIR E	1	\$	3,450.00
242922240036	2486 OAK CIR E	1	\$	3,450.00
242922240039	2493 OAK CIR E	1	\$	3,450.00
242922240037	2480 OAK CIR E	1	\$	3,450.00
242922240038	2487 OAK CIR E	1	\$	3,450.00
242922240034	1455 STERLING ST N	1	\$	3,450.00
242922130006	1468 STERLING ST N	1	\$	3,450.00
242922130007	1478 STERLING ST N	1	\$	3,450.00
242922130029	1560 STERLING ST N	1	\$	3,450.00
242922120050	1570 STERLING ST N	1	\$	3,450.00
242922240048	2431 TEVLIN CT E	1	\$	3,450.00
242922240050	2420 TEVLIN CT E	1	\$	3,450.00

242922240051	2430 TEVLIN CT E	1	\$	3,450.00
242922240052	2440 TEVLIN CT E	1	\$	3,450.00
242922240053	2446 TEVLIN CT E	1	\$	3,450.00
242922240049	2421 TEVLIN CT E	1	\$	3,450.00
				\$ 918,207.00

Residential Single Unit Pavement Rehabilitation Rate **\$ 3,450.00**

<u>Residential Duplex</u>			
Average Duplex Front Footage Per Unit=			42.5
Residential Pavement Rehabilitation Rate per Unit=	\$	3,450.00	
Typical Front Footage for Single Unit Residential=			75
Assessment Rate Per Duplex Unit=	\$	1,955.00	

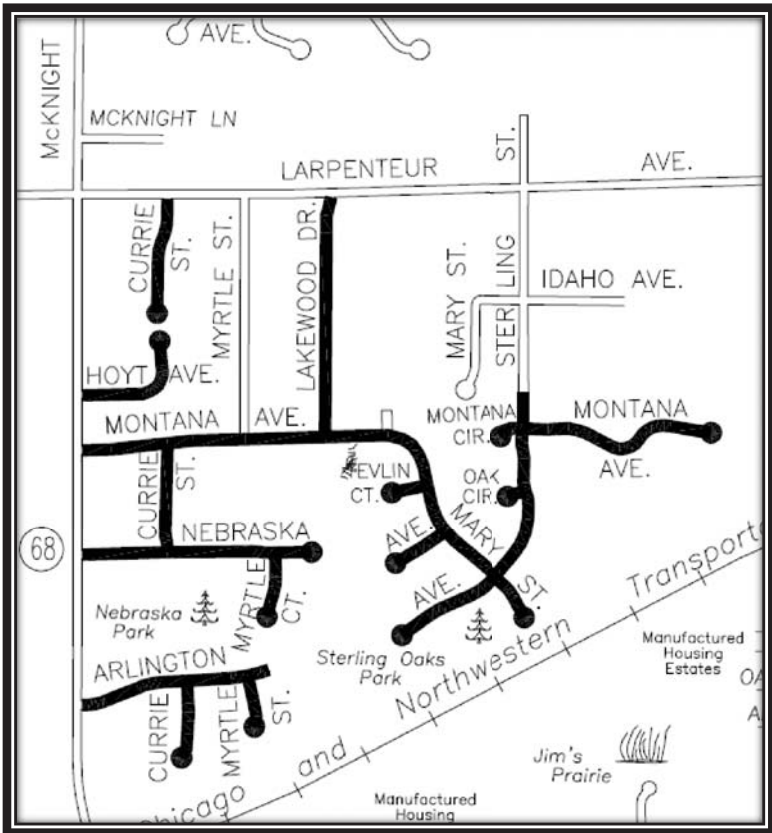
<u>Montana Avenue Quadplex</u>			
Total Townhome Front Footage=			775.68
Residential Pavement Rehabilitation Rate per front foot=	\$	69.00	
Total Townhome Assessment=	\$	53,521.92	
Total Number of Townhome Units=			28
Assessment Rate Per Unit=	\$	1,911.50	

Montana-Nebraska Area Pavement Rehabilitation

City Project 20-08

Assessment Hearing

Presented to Maplewood City Council
September 13, 2021



What is a Special Assessment?

- Funding source utilized to finance a portion of public improvements
- Property abutting improvements pay an assessment for the direct benefit to the property
- Maximum rates are set by the City Council on a yearly basis
- Independent appraisal firm hired to determine the direct benefit received by properties
- Per Minnesota State Statute 429 the assessment amount cannot be more than the direct benefit to the property



Special Assessment

- Assessment Hearing was delayed until September Due to Covid-19
 - Reduce the amount of accumulated interest
- Prior to the Assessment Hearing
 - Residents were mailed an official assessment notice
 - Assessment amount
 - Payment options
 - Deferral options
 - Right to object – No Objections Received



Assessment Rates

- 280 assessable residential parcels within the project area
- Residential Rate
 - Single Family, Pavement Rehabilitation = \$3,450/Unit
 - Duplex, Pavement Rehabilitation = \$1,955/Unit
 - Montana Avenue Quadplex's, Pavement Rehabilitation = \$1,911.50/Unit



Assessment Payment Information

- Several payment options
 - Full Payment
 - Partial Payment
 - Remaining amount will be certified to Ramsey County
 - Full amount certified to Ramsey County
- Certified amounts will be paid over a 15 year period with Ramsey County property taxes (With Interest – 3.3%)



Assessment Deferral Information

- Deferral Options – 15 year period with interest
 - Where it is a financial hardship and one of the following conditions:
 - 65 year of age or older
 - Retired by virtue of a permanent and total disability
 - National Guard or other military reserve called into active duty
- Undeveloped property deferral – 15 year period with interest
 - Assessments are terminated if no improvements are made within the deferment period



Project Funding & Update

PROJECT COST RECOVERY		
REVENUES	ESTABLISHED FUNDING PLAN	% OF TOTAL FUNDING
GAS FRANCHISE FEES	\$ 886,643.00	38%
SPECIAL BENEFIT ASSESSMENTS	\$ 918,207.00	39%
ENVIRONMENTAL UTILITY FUND	\$ 310,900.00	13%
SANITARY SEWER FUND	\$ 119,100.00	5%
W.A.C. FUND	\$ 90,100.00	4%
TOTAL FUNDING	\$ 2,324,950.00	100%

- Project Status Update



Recommendation

Hold Assessment Hearing

- Public input on the proposed assessments

Assessment Objection Recommendations

- City Council will consider staff recommendations for action on any written objections received prior to the end of the Assessment Hearing

Assessment Roll Recommendation

- Approval of the attached Resolution Adopting Assessment Roll for the Montana-Nebraska Area Pavement Rehabilitation, City Project 20-08



CITY COUNCIL STAFF REPORT
Meeting Date September 13, 2021

REPORT TO: Melinda Coleman, City Manager

REPORT FROM: Steven Love, Public Works Director / City Engineer
Jon Jarosch, Assistant City Engineer
Tyler Strong, Civil Engineer I

PRESENTER: Jon Jarosch

AGENDA ITEM: Southcrest-Ferndale Area Pavement Rehabilitation, City Project 20-09
a. Assessment Hearing, 7:00 p.m.
b. Resolution Adopting Assessment Roll

Action Requested: ☒ Motion ☐ Discussion ☒ Public Hearing

Form of Action: ☒ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

The City of Maplewood utilizes a "Special Assessment Policy" which is based on Minnesota State Statutes, Chapter 429. This statute grants cities the authority to use special assessments as a means to finance a broad range of public improvements. Special assessments are a charge imposed on properties for a particular improvement that benefits the owners of those selected properties. The assessment hearing is an opportunity for benefiting property owners to address the City Council about the proposed assessment.

Recommended Action:

- a. Hold an assessment hearing and receive any objections for the Southcrest-Ferndale Area Pavement Rehabilitation, City Project 20-09.
- b. Motion to approve the resolution Adopting Assessment Roll for the Southcrest-Ferndale Area Pavement Rehabilitation, City Project 20-09.

Fiscal Impact:

Is There a Fiscal Impact? ☐ No ☒ Yes, the true or estimated cost is \$721,050.00 (Assessments)

Financing source(s): ☒ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: n/a

Strategic Plan Relevance:

☒ Financial Sustainability ☐ Integrated Communication ☐ Targeted Redevelopment
☐ Operational Effectiveness ☐ Community Inclusiveness ☒ Infrastructure & Asset Mgmt.

Assessments are one of the funding sources of the approved project funding plan for the proposed infrastructure improvements of the Southcrest-Ferndale area neighborhood. The proposed

improvements continue the City's investment into improving the condition of the municipal infrastructure throughout the City.

Background

There are a total of 209 assessable residential properties within the project area. An independent appraisal firm was hired to ascertain an opinion of special benefit received by properties within the neighborhood project area. The appraisal report confirmed that the rates are reasonable.

- Residential
 - Single Family Unit, Pavement Rehabilitation Rate = \$3,450/unit

An informational meeting was held for residents prior to the Assessment Hearing to answer questions pertaining to assessments, improvements and processes. Prior to the informational meeting the results of the special benefit appraisal were received and residents were informed of the final assessment amount by mail.

As of September 7, 2021 staff have received one objection to the proposed assessments as detailed below.

1. Parcel 132822430005 – Benjamin and Debra Reece, 2508 Southcrest Avenue East. It is currently proposed that 2508 Southcrest Avenue be assessed for two residential units for a total assessment amount of \$6,900. The property owners are requesting a cancellation of one residential unit of their proposed assessment due to a utility easement over the vacant portion of their property, which makes the vacant portion unbuildable. Staff have verified this situation and recommend approval of the cancellation of one of the two residential units from the assessment to 2508 Southcrest Avenue. The new total assessment for this parcel will be one residential unit at \$3,450.

Objections will be received up to and as part of the assessment hearing on September 13, 2021. Once the assessment hearing is closed, no further objections will be considered and staff will proceed with recommendation on objections received.

In the past, assessment hearings have typically been held in the spring at the same Council meetings as the Award of Construction contracts. A 30-day interest-free payment period would then follow the adoption of the assessment roll as part of the assessment hearing. After the 30-day interest-free period, any remaining assessment balances would be subject to interest dating back to the assessment hearing date until submitted to Ramsey County in the fall.

Given the uncertainty and impacts caused by the current COVID-19 situation, the assessment hearing was separated from the Award of Contract meeting and delayed until September 13, 2021. In moving the assessment hearing to the fall, assessment payments to the City will be accepted interest-free from September 14 to November 1, at which time they are submitted to Ramsey County for certification. The goal was to reduce the amount of interest that would accumulate on assessments for residents not paying in full during the interest-free timeframe.

Budget Information

The total project construction cost is \$1,436,072.87. The contract was awarded to Northwest Asphalt by the City Council on May 10, 2021. Northwest Asphalt was the lowest responsible bidder. See the table below for approved project financing plan.

PROJECT COST RECOVERY		
FUNDING SOURCE	APPROVED FUNDING PLAN	% OF TOTAL PROJECT
GAS FRANCHISE FEES	\$1,005,450.00	49%
SPECIAL BENEFIT ASSESSMENTS	\$724,500.00	35%
ENVIRONMENTAL UTILITY FUND	\$154,000.00	7%
SANITARY SEWER FUND	\$106,000.00	5%
W.A.C. FUND	\$78,800.00	4%
TOTAL FUNDING	\$2,068,750.00	100%

The project costs and proposed funding plan have been reviewed by the Finance Director. A final budget adjustment will be made based on final construction costs after construction is complete. Budget adjustments are not recommended at this time.

Proposed Schedule

The following is a tentative schedule for City project 20-09:

Project Milestone	Date
Accept Feasibility Study, Order Public Hearing, Authorize Preparation of Plans & Specifications	1/25/2021
Public Hearing & Order Improvement	3/8/2021
Approve Plans and Specifications, Authorize Advertisement for Bids, Authorize Preparation of Assessment Roll	3/22/2021
Bid Opening	4/16/2021
Award Contract	5/10/2021
Begin Construction	June 2021
Accept Assessment Roll & Order Assessment Hearings	8/23/2021
Complete Construction	September 2021
Assessment Hearing	9/13/2021
Adopt Assessment Roll	9/13/2021
Assessments Certified to Ramsey County	November 2021

Attachments

1. Resolution Adopting Assessment Roll
2. Project Location Map
3. Proposed Assessment Roll
4. Assessment Presentation

RESOLUTION
ADOPTING ASSESSMENT ROLL

WHEREAS, pursuant to resolution passed by the City Council on August 23, 2021, calling for a Public Hearing, the assessment roll for the Southcrest-Ferndale Area Pavement Rehabilitation, City Project 20-09 was presented in a Public Hearing, pursuant to Minnesota Statutes, Chapter 429, and

WHEREAS, the following property owners have filed objections to their assessments according to the requirements of Minnesota Statutes, Chapter 429, summarized as follows:

- a. Parcel 132822430005 – Benjamin and Debra Reece, 2508 Southcrest Avenue East. It is currently proposed that 2508 Southcrest Avenue be assessed for two residential units for a total assessment amount of \$6,900. The property owners are requesting a cancellation of one residential unit of their proposed assessment due to a utility easement over the vacant portion of their property, which makes the vacant portion unbuildable.

No other objections have been received as of September 7, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA:

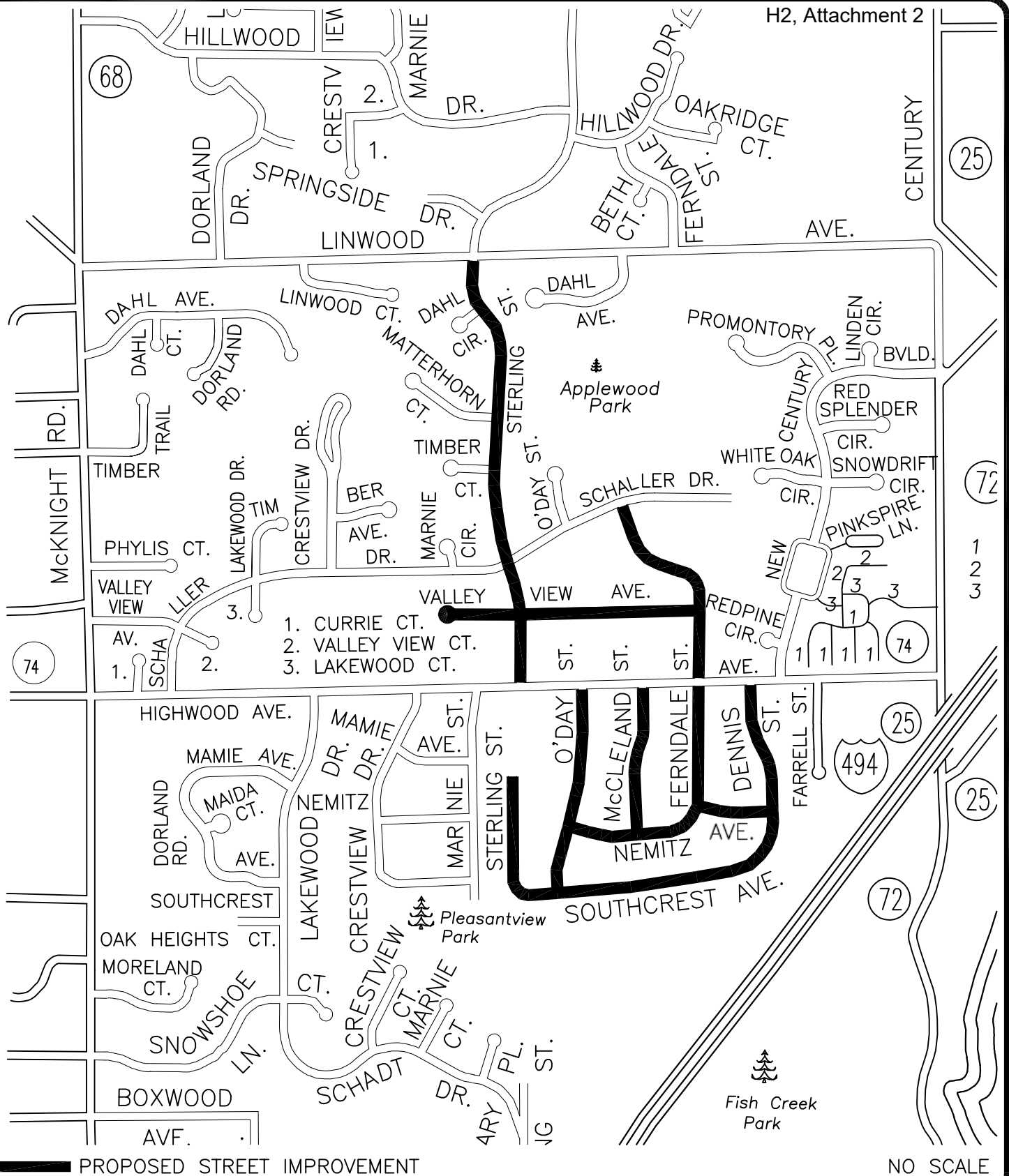
1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. That the City Engineer and City Clerk are hereby instructed to make the following adjustments to the assessment roll for the Southcrest-Ferndale Area Pavement Rehabilitation, City Project 20-09:
 - a. Parcel 132822430005 – Benjamin and Debra Reece, 2508 Southcrest Avenue East. It is currently proposed that 2508 Southcrest Avenue be assessed for two residential units for a total assessment amount of \$6,900. The property owners are requesting a cancellation of one residential unit of their proposed assessment due to a utility easement over the vacant portion of their property, which makes the vacant portion unbuildable. Staff have verified this situation and recommend approval of the cancellation of one of the two residential units from the assessment to 2508 Southcrest Avenue. The new total assessment for this parcel will be one residential unit at \$3,450.
3. The assessment roll for the Southcrest-Ferndale Area Pavement Rehabilitation as amended, without those property owners' assessments that have filed objections, a copy of which is attached hereto and made a part hereof, is hereby adopted. Said assessment roll shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
4. Such assessments shall be payable in equal annual installments extending over a period

of and 15 years for residential properties and 8 years for commercial properties, the first installments to be payable on or before the first Monday in January 2022 and shall bear interest at the rate of 3.3 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2021. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, but no later than November 1, 2021, pay the whole of the assessment on such property, without interest, to the city clerk; and they may, at any time after November 15, 2021, pay to the county auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

5. The City Engineer and City Clerk shall forthwith after November 15, 2021, but no later than November 16, 2021, transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over the same manner as other municipal taxes.

Approved this 13th day of September 2021.



Southcrest-Ferndale Area Pavement Rehabilitation Project Location Map City Project 20-09



Final Assessment Roll
Southcrest-Ferndale Area Pavement Rehabilitation
City Project 20-09

ParcelID	SiteAddress	Units	Assessment
132822410025	978 DENNIS ST S	1	\$ 3,450.00
132822410044	1013 DENNIS ST S	1	\$ 3,450.00
132822410049	1035 DENNIS ST S	1	\$ 3,450.00
132822410050	1041 DENNIS ST S	1	\$ 3,450.00
132822410051	1065 DENNIS ST S	1	\$ 3,450.00
132822410038	967 DENNIS ST S	1	\$ 3,450.00
132822410031	1024 DENNIS ST S	1	\$ 3,450.00
132822410032	1030 DENNIS ST S	1	\$ 3,450.00
132822410039	975 DENNIS ST S	1	\$ 3,450.00
132822410040	983 DENNIS ST S	1	\$ 3,450.00
132822410042	999 DENNIS ST S	1	\$ 3,450.00
132822410043	1007 DENNIS ST S	1	\$ 3,450.00
132822410029	1012 DENNIS ST S	1	\$ 3,450.00
132822410030	1018 DENNIS ST S	1	\$ 3,450.00
132822410033	1036 DENNIS ST S	1	\$ 3,450.00
132822410034	1042 DENNIS ST S	1	\$ 3,450.00
132822410035	0 DENNIS ST S	1	\$ 3,450.00
132822410036	1060 DENNIS ST S	1	\$ 3,450.00
132822410037	1068 DENNIS ST S	1	\$ 3,450.00
132822410026	984 DENNIS ST S	1	\$ 3,450.00
132822410027	994 DENNIS ST S	1	\$ 3,450.00
132822410041	991 DENNIS ST S	1	\$ 3,450.00
132822410028	1004 DENNIS ST S	1	\$ 3,450.00
132822410024	966 DENNIS ST S	1	\$ 3,450.00
132822130027	943 FERNDAL ST S	1	\$ 3,450.00
132822420014	999 FERNDAL ST S	1	\$ 3,450.00
132822420011	975 FERNDAL ST S	1	\$ 3,450.00
132822420010	967 FERNDAL ST S	1	\$ 3,450.00
132822420012	983 FERNDAL ST S	1	\$ 3,450.00
132822420013	991 FERNDAL ST S	1	\$ 3,450.00
132822420060	1023 FERNDAL ST S	1	\$ 3,450.00
132822130039	882 FERNDAL ST S	1	\$ 3,450.00
132822130053	841 FERNDAL ST S	1	\$ 3,450.00
132822130082	858 FERNDAL ST S	1	\$ 3,450.00
132822130052	849 FERNDAL ST S	1	\$ 3,450.00
132822130041	866 FERNDAL ST S	1	\$ 3,450.00
132822130040	874 FERNDAL ST S	1	\$ 3,450.00
132822130051	857 FERNDAL ST S	1	\$ 3,450.00
132822130038	900 FERNDAL ST S	1	\$ 3,450.00
132822130044	842 FERNDAL ST S	1	\$ 3,450.00
132822130043	850 FERNDAL ST S	1	\$ 3,450.00

132822130032	940 FERNDAL ST S	1	\$	3,450.00
132822130035	924 FERNDAL ST S	1	\$	3,450.00
132822130050	865 FERNDAL ST S	1	\$	3,450.00
132822130048	881 FERNDAL ST S	1	\$	3,450.00
132822130046	915 FERNDAL ST S	1	\$	3,450.00
132822130036	916 FERNDAL ST S	1	\$	3,450.00
132822130037	908 FERNDAL ST S	1	\$	3,450.00
132822130033	932 FERNDAL ST S	1	\$	3,450.00
132822130049	873 FERNDAL ST S	1	\$	3,450.00
132822130047	893 FERNDAL ST S	1	\$	3,450.00
132822130029	963 FERNDAL ST S	1	\$	3,450.00
132822130028	953 FERNDAL ST S	1	\$	3,450.00
132822130088	946 FERNDAL ST S	1	\$	3,450.00
132822420005	976 FERNDAL ST S	1	\$	3,450.00
132822420008	1000 FERNDAL ST S	1	\$	3,450.00
132822420007	992 FERNDAL ST S	1	\$	3,450.00
132822420044	1024 FERNDAL ST S	1	\$	3,450.00
132822420004	968 FERNDAL ST S	1	\$	3,450.00
132822420009	1008 FERNDAL ST S	1	\$	3,450.00
132822420043	1016 FERNDAL ST S	1	\$	3,450.00
132822420006	984 FERNDAL ST S	1	\$	3,450.00
132822420015	1007 FERNDAL ST S	1	\$	3,450.00
132822420059	1015 FERNDAL ST S	1	\$	3,450.00
132822420021	974 MCCLELLAND ST S	1	\$	3,450.00
132822420024	973 MCCLELLAND ST S	1	\$	3,450.00
132822420020	982 MCCLELLAND ST S	1	\$	3,450.00
132822420025	981 MCCLELLAND ST S	1	\$	3,450.00
132822420067	1031 MCCLELLAND ST S	1	\$	3,450.00
132822420023	965 MCCLELLAND ST S	1	\$	3,450.00
132822420022	966 MCCLELLAND ST S	1	\$	3,450.00
132822420064	1030 MCCLELLAND ST S	1	\$	3,450.00
132822420019	990 MCCLELLAND ST S	1	\$	3,450.00
132822420026	989 MCCLELLAND ST S	1	\$	3,450.00
132822420018	998 MCCLELLAND ST S	1	\$	3,450.00
132822420027	997 MCCLELLAND ST S	1	\$	3,450.00
132822420017	1006 MCCLELLAND ST S	1	\$	3,450.00
132822420068	1039 MCCLELLAND ST S	1	\$	3,450.00
132822420028	1005 MCCLELLAND ST S	1	\$	3,450.00
132822420029	1013 MCCLELLAND ST S	1	\$	3,450.00
132822420066	1023 MCCLELLAND ST S	1	\$	3,450.00
132822420065	1022 MCCLELLAND ST S	1	\$	3,450.00
132822420016	1014 MCCLELLAND ST S	1	\$	3,450.00
132822420053	2520 NEMITZ AVE E	1	\$	3,450.00
132822420050	2538 NEMITZ AVE E	1	\$	3,450.00
132822420070	2523 NEMITZ AVE E	1	\$	3,450.00
132822410045	2635 NEMITZ AVE E	1	\$	3,450.00
132822410046	2629 NEMITZ AVE E	1	\$	3,450.00

132822420061	2571 NEMITZ AVE E	1	\$	3,450.00
132822420069	2531 NEMITZ AVE E	1	\$	3,450.00
132822420062	2559 NEMITZ AVE E	1	\$	3,450.00
132822420063	2549 NEMITZ AVE E	1	\$	3,450.00
132822410048	2628 NEMITZ AVE E	1	\$	3,450.00
132822420052	2526 NEMITZ AVE E	1	\$	3,450.00
132822420051	2532 NEMITZ AVE E	1	\$	3,450.00
132822420049	2544 NEMITZ AVE E	1	\$	3,450.00
132822420045	2570 NEMITZ AVE E	1	\$	3,450.00
132822420083	2620 NEMITZ AVE E	1	\$	3,450.00
132822420046	2562 NEMITZ AVE E	1	\$	3,450.00
132822420047	2556 NEMITZ AVE E 2	1	\$	3,450.00
132822420048	2550 NEMITZ AVE E	1	\$	3,450.00
132822410047	2621 NEMITZ AVE E	1	\$	3,450.00
132822420079	1051 ODAY ST S	1	\$	3,450.00
132822420034	970 ODAY ST S	1	\$	3,450.00
132822420035	971 ODAY ST S	1	\$	3,450.00
132822420033	978 ODAY ST S	1	\$	3,450.00
132822420032	986 ODAY ST S	1	\$	3,450.00
132822420031	994 ODAY ST S	1	\$	3,450.00
132822420036	979 ODAY ST S	1	\$	3,450.00
132822420037	987 ODAY ST S	1	\$	3,450.00
132822420038	995 ODAY ST S	1	\$	3,450.00
132822420077	1035 ODAY ST NW	1	\$	3,450.00
132822420071	1026 ODAY ST S	1	\$	3,450.00
132822420075	1019 ODAY ST S	1	\$	3,450.00
132822420076	1027 ODAY ST S	1	\$	3,450.00
132822420078	1043 ODAY ST S	1	\$	3,450.00
132822420080	1059 ODAY ST S	1	\$	3,450.00
132822420081	1067 ODAY ST S	1	\$	3,450.00
132822420072	1018 ODAY ST S	1	\$	3,450.00
132822420074	1011 ODAY ST S	1	\$	3,450.00
132822420039	1003 ODAY ST S	1	\$	3,450.00
132822420073	1010 ODAY ST S	1	\$	3,450.00
132822420030	1002 ODAY ST S	1	\$	3,450.00
132822420058	2543 SOUTHCREST AVE E	1	\$	3,450.00
132822420057	2537 SOUTHCREST AVE E	1	\$	3,450.00
132822420055	2527 SOUTHCREST AVE E	1	\$	3,450.00
132822420056	2531 SOUTHCREST AVE E	1	\$	3,450.00
132822430009	2536 SOUTHCREST AVE E	1	\$	3,450.00
132822430006	2520 SOUTHCREST AVE E	1	\$	3,450.00
132822430007	2526 SOUTHCREST AVE E	1	\$	3,450.00
132822430005	2508 SOUTHCREST AVE E	1	\$	3,450.00
132822430008	2530 SOUTHCREST AVE E	1	\$	3,450.00
132822410052	2619 SOUTHCREST AVE E	1	\$	3,450.00
132822420054	2521 SOUTHCREST AVE E	1	\$	3,450.00
132822420084	2611 SOUTHCREST AVE E	1	\$	3,450.00

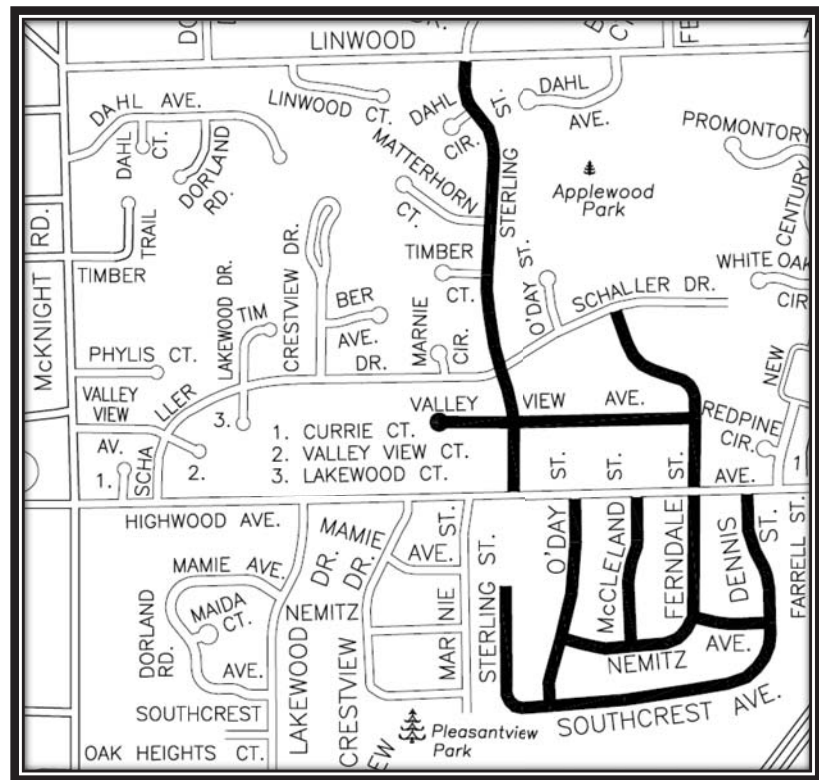
132822430010	2542 SOUTHCREST AVE E	1	\$	3,450.00
132822430017	2600 SOUTHCREST AVE E	1	\$	3,450.00
132822430018	2590 SOUTHCREST AVE E	1	\$	3,450.00
132822440026	2620 SOUTHCREST AVE E	1	\$	3,450.00
132822420087	2589 SOUTHCREST AVE E	1	\$	3,450.00
132822430016	2610 SOUTHCREST AVE E	1	\$	3,450.00
132822430019	2580 SOUTHCREST AVE E	1	\$	3,450.00
132822420086	2599 SOUTHCREST AVE E	1	\$	3,450.00
132822420088	2579 SOUTHCREST AVE E	1	\$	3,450.00
132822420085	2601 SOUTHCREST AVE E	1	\$	3,450.00
132822240080	881 STERLING ST S	1	\$	3,450.00
132822240081	879 STERLING ST S	1	\$	3,450.00
132822240085	874 STERLING ST S	1	\$	3,450.00
132822240086	866 STERLING ST S	1	\$	3,450.00
132822210051	818 STERLING ST S	1	\$	3,450.00
132822210052	810 STERLING ST S	1	\$	3,450.00
132822210040	834 STERLING ST S	1	\$	3,450.00
132822210039	842 STERLING ST S	1	\$	3,450.00
132822210054	790 STERLING ST S	1	\$	3,450.00
132822210087	760 STERLING ST S	1	\$	3,450.00
132822210038	850 STERLING ST S	1	\$	3,450.00
132822210056	770 STERLING ST S	1	\$	3,450.00
132822240087	858 STERLING ST S	1	\$	3,450.00
132822210055	780 STERLING ST S	1	\$	3,450.00
132822210053	800 STERLING ST S	1	\$	3,450.00
132822210049	826 STERLING ST S	1	\$	3,450.00
132822240079	889 STERLING ST S	1	\$	3,450.00
132822240078	897 STERLING ST S	1	\$	3,450.00
132822240069	907 STERLING ST S	1	\$	3,450.00
132822240070	915 STERLING ST S	1	\$	3,450.00
132822240027	931 STERLING ST S	1	\$	3,450.00
132822240083	890 STERLING ST S	1	\$	3,450.00
132822130084	908 STERLING ST S	1	\$	3,450.00
132822130085	916 STERLING ST S	1	\$	3,450.00
132822240084	882 STERLING ST S	1	\$	3,450.00
132822130010	928 STERLING ST S	1	\$	3,450.00
132822240014	923 STERLING ST S	1	\$	3,450.00
132822310087	1061 STERLING ST S	1	\$	3,450.00
132822310088	1069 STERLING ST S	1	\$	3,450.00
132822310086	1053 STERLING ST S	1	\$	3,450.00
132822310084	1039 STERLING ST S	1	\$	3,450.00
132822310089	1077 STERLING ST S	1	\$	3,450.00
132822310083	1029 STERLING ST S	1	\$	3,450.00
132822310082	1021 STERLING ST S	1	\$	3,450.00
132822310085	1045 STERLING ST S	1	\$	3,450.00
132822420082	1016 STERLING ST S	1	\$	3,450.00
132822130023	2544 VALLEY VIEW AVE E	1	\$	3,450.00

132822130024	2550 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240022	2460 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240017	2463 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240015	2483 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240016	2473 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240024	2470 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240026	2490 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240025	2480 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240018	2453 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240019	2443 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240020	2440 VALLEY VIEW AVE E	1	\$ 3,450.00
132822240021	2450 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130013	2531 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130012	2525 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130011	2515 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130045	2585 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130014	2541 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130016	2555 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130018	2575 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130015	2547 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130017	2565 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130055	2532 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130019	2500 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130020	2514 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130054	2524 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130025	2560 VALLEY VIEW AVE E	1	\$ 3,450.00
132822130026	2570 VALLEY VIEW AVE E	1	\$ 3,450.00
			\$ 721,050.00

Residential Pavement Rehabilitation Rate**\$ 3,450.00**

Southcrest-Ferndale Area Pavement Rehabilitation City Project 20-09 Assessment Hearing

Presented to Maplewood City Council
September 13, 2021



What is a Special Assessment?

- Funding source utilized to finance a portion of public improvements
- Property abutting improvements pay an assessment for the direct benefit to the property
- Maximum rates are set by the City Council on a yearly basis
- Independent appraisal firm hired to determine the direct benefit received by properties
- Per Minnesota State Statute 429 the assessment amount cannot be more than the direct benefit to the property



Special Assessment

- Assessment Hearing was delayed until September Due to Covid-19
 - Reduce the amount of accumulated interest
- Prior to the Assessment Hearing
 - Residents were mailed an official assessment notice
 - Assessment amount
 - Payment options
 - Deferral options
 - Right to object – No Objections Received



Assessment Rates

- 209 assessable residential parcels within the project area
- Residential Rate
 - Single Family, Pavement Rehabilitation = \$3,450/Unit



Assessment Payment Information

- Several payment options
 - Full Payment
 - Partial Payment
 - Remaining amount will be certified to Ramsey County
 - Full amount certified to Ramsey County
- Certified amounts will be paid over a 15 year period with Ramsey County property taxes (With Interest – 3.3%)



Assessment Deferral Information

- Deferral Options – 15 year period with interest
 - Where it is a financial hardship and one of the following conditions:
 - 65 year of age or older
 - Retired by virtue of a permanent and total disability
 - National Guard or other military reserve called into active duty
- Undeveloped property deferral – 15 year period with interest
 - Assessments are terminated if no improvements are made within the deferment period



Project Funding & Update

PROJECT COST RECOVERY		
REVENUES	ESTABLISHED FUNDING PLAN	% OF TOTAL FUNDING
GAS FRANCHISE FEES	\$ 1,005,450.00	49%
SPECIAL BENEFIT ASSESSMENTS	\$ 724,500.00	35%
ENVIRONMENTAL UTILITY FUND	\$ 154,000.00	7%
SANITARY SEWER FUND	\$ 106,000.00	5%
W.A.C. FUND	\$ 78,800.00	4%
TOTAL FUNDING	\$ 2,068,750.00	100%

- Project Status Update



Recommendation

Hold Assessment Hearing

- Public input on the proposed assessments

Assessment Objection Recommendations

- City Council will consider staff recommendations for action on any written objections received prior to the end of the Assessment Hearing



Assessment Objection Recommendation

- 2508 Southcrest Avenue East – Requesting cancellation of 1 of the 2 proposed units to be assessed
 - Approve cancellation of 1 of the 2 proposed units to be assessed due to underlying utility easement which makes the vacant portion of the land unbuildable.



Assessment Roll Recommendation

- Approval of the attached Resolution Adopting Assessment Roll for the Southcrest-Ferndale Area Pavement Rehabilitation, City Project 20-09



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CITY COUNCIL STAFF REPORT
Meeting Date September 13, 2021

REPORT TO: Melinda Coleman

REPORT FROM: Ellen Paulseth, Finance Director

PRESENTER: Ellen Paulseth, Finance Director

AGENDA ITEM: Resolution Adopting the 2022 Preliminary Property Tax Levy and Setting the 2022 Budget Public Hearing Date and Time

Action Requested: ☒ Motion ☐ Discussion ☐ Public Hearing

Form of Action: ☒ Resolution ☐ Ordinance ☐ Contract/Agreement ☐ Proclamation

Policy Issue:

State law requires that cities certify their proposed property tax levies to the county auditor by September 30th. Once certified, the proposed tax levy can be reduced but cannot be increased. The Proposed 2022 Budget requires a City tax levy of \$24,369,853, which includes the EDA levy of \$100,000. The 2022 proposed tax levy represents a 5.0% increase over the 2021 final tax levy, resulting in an estimated 7.3% City property tax decrease on the median value home in Maplewood. An increase in fiscal disparities distribution of \$89,404 helped mitigate the City property tax increase. By adopting the attached resolution, the City Council is establishing the maximum levy that it is willing to consider.

Recommended Action:

Motion to adopt the resolution setting a preliminary tax levy for taxes payable in 2022 of \$24,369,853, and setting the 2022 budget hearing for December 13, 2021 at 7:00 PM.

Fiscal Impact:

Is There a Fiscal Impact? ☐ No ☒ Yes, the true or estimated cost is \$24,369,853

Financing source(s): ☒ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: N/A

Strategic Plan Relevance:

☒ Financial Sustainability ☒ Integrated Communication ☒ Targeted Redevelopment
☒ Operational Effectiveness ☒ Community Inclusiveness ☒ Infrastructure & Asset Mgmt.

The property tax levy impacts all areas of the strategic plan.

Background

The City Council held two budget workshops in August with City staff. Background information is included below for Council consideration.

Proposed Property Tax Levy for Taxes Payable in 2022

The proposed preliminary levy contains a **\$1,152,553, or 5%**, increase over the prior year levy as follows:

Fund	Adopted 2021 Levy	Preliminary 2022 Levy	\$ Increase (Decrease)	% Increase (Decrease)
General Fund	\$ 17,324,330	\$ 18,185,680	\$ 861,350	5.0%
Debt Service Funds	4,909,890	5,011,931	102,041	2.1%
EDA Fund	100,000	100,000	-	0.0%
Capital Project Funds	883,080	1,072,242	189,162	21.4%
Total Levy	\$ 23,217,300	\$ 24,369,853	\$ 1,152,553	5.0%

The property tax impact of the proposed preliminary levy is estimated as follows. The median home will realize an approximate **\$76, or 7.3%**, increase in City taxes for taxes payable in 2022:

Market Value for Pay 2021	Market Value for Pay 2022	Taxable Market Value for Pay 2022	City Tax \$ Amount 2021	City Tax \$ Amount 2022	\$ Increase (Decrease)	% Increase (Decrease)
97,200	100,000	71,800	288	314	26	9.0%
145,800	150,000	126,300	511	553	42	8.2%
243,000	250,000	235,300	955	1,029	74	7.8%
260,700	268,300	255,200	1,036	1,112	76	7.3%
388,700	400,000	398,800	1,621	1,745	124	7.6%

Summarized below are the significant factors relating to the levy increase:

✓ Increase in debt service expenditures	\$ 102,000
✓ Increase in payroll costs	775,000
✓ Increase in capital funds	190,000
✓ Net Revenue decreases	82,000
✓ Other net increases/decreases	3,553
	<u>\$1,152,553</u>

Trend Analysis of Components of the Property Tax Calculation

The amount of property taxes paid by taxpayers each year is impacted by several factors, including the four discussed below.

Tax Levy - The City tax levy proposed for 2022 and the previous six years of levies are as follows:

2015	2016	2017	2018	2019	2020	2021
18,991,610	19,751,270	20,738,833	21,465,600	22,109,600	22,217,300	22,217,300
2.5%	4.0%	5.0%	3.5%	3.0%	5.0%	0.0%

Since 2015, with the adoption of the 2021 preliminary levy, the City tax levy will have increased \$4.2M, or 22.2%, with the average annual city tax levy increase over the same period being 3.3%.

Tax Rate - Due to expansion in the tax base, the City's tax rate will decrease by 6.24% with the 2021 preliminary tax levy. The following table illustrates the City's tax capacity rate history for the preliminary 2021 year and the previous six years:

2015	2016	2017	2018	2019	2020	2021
46.353%	48.507%	47.248%	45.911%	44.693%	44.646%	41.861%
-4.19%	4.65%	-2.60%	-2.83%	-2.65%	-0.11%	-6.24%

With the adoption of the preliminary 2021 tax levy, the City's tax rate will be 9.69% lower than it was in 2015. The average decrease over the time period is 1.99%, inclusive of the increase in 2016.

Tax Capacity - City taxes are impacted by the growth in the tax base. The following table illustrates the City's tax capacity amount for the 2021 preliminary year and the last six years:

2015	2016	2017	2018	2019	2020	2021
34,824,694	35,038,551	37,221,915	39,497,224	42,052,651	44,235,214	47,227,298
9.90%	0.61%	6.23%	6.11%	6.47%	5.19%	6.76%

The City's tax capacity has increased 35.61% in total since 2015, with the average annual increase being 5.9% over the 7-year period.

Fiscal Disparities – The City's fiscal disparities distribution amount has increased 35% since 2015, or an average of 4.43% per year over the period. Fiscal disparities funding provides relief to City taxpayers.

2015	2016	2017	2018	2019	2020	2021
2,551,939	2,439,009	2,872,903	3,052,429	3,045,730	3,193,463	3,447,368
-1.19%	-4.43%	17.79%	6.25%	-0.22%	4.85%	7.95%

The fiscal disparities distribution is subtracted from the City's certified levy at the County level before property taxes are calculated.

Property Tax Impact - The above factors, and others, determine how much City taxpayers will pay in property taxes. The property tax calculation is complex and can show significant fluctuation from year to year.

Attachments

1. Resolution Adopting the 2021 Preliminary Property Tax Levy and Setting the 2021 Budget
Public Hearing Date and Time
2. PowerPoint

**RESOLUTION ADOPTING THE 2022 PRELIMINARY PROPERTY TAX LEVY
AND SETTING THE 2022 BUDGET PUBLIC HEARING DATE AND TIME**

WHEREAS, State law requires that the City Council adopt a proposed property tax levy for taxes payable in 2022 by September 30, 2021; and

WHEREAS, the City Council has reviewed the proposed 2022 Budget and has determined the amount of the proposed tax levy payable in 2022, which is the maximum amount that will be levied.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MINNESOTA THAT:

1. The proposed tax levy for taxes payable in 2022, in the amount of \$24,369,853 is hereby adopted and shall be certified to the Ramsey County Auditor as follows:

General Fund	\$18,185,680
Debt Service Funds	\$ 5,011,931
EDA Fund	\$ 100,000
Capital Improvement Fund	\$ 210,000
Public Safety Equipment Fund	\$ 425,000
Building and Facilities Fund	\$ 225,000
Community Center Fund	<u>\$ 212,242</u>
Total Levy	<u><u>\$24,369,853</u></u>

2. Debt levies have been reduced by other revenue sources as follows:

BOND ISSUES	ORIGINAL PRINCIPAL	DATE ISSUED	Levy year 2021 PAYABLE 2022 DEBT LEVY	ADDITIONS OR REDUCTIONS BY RESOLUTION	CERTIFIED DEBT LEVY
=====	=====	=====	=====	=====	=====
GO IMP 2007B	5,090,000	15-Oct-07	\$ -	0.00	\$ -
GO IMP REFUNDING 2009A	4,680,000	1-Apr-09	0.00	0.00	0.00
GO IMP 2011A	10,000,000	1-Jun-11	0.00	0.00	0.00
GO 2012A	5,780,000	1-Jul-12	115,216.00	-60,596.00	54,620.00
GO 2013A refunding	6,180,000	1-Jun-13	446,368.13	-0.13	446,368.00
GO 2013B refunding	3,700,000	18-Dec-13	214,856.25	-0.25	214,856.00
GO 2014A	7,745,000	1-Aug-14	519,615.77	0.23	519,616.00
GO Imp 2015A refunding	3,790,000	1-Jan-15	343,665.00	0.00	343,665.00
GO 2015B	1,215,000	8-Jul-15	114,240.00	-67,620.00	46,620.00
GO 2015C refunding	7,990,000	8-Jul-15	439,373.04	-0.04	439,373.00
GO 2016A	3,765,000	8-Sep-16	170,233.84	0.16	170,234.00
GO 2016B refunding	5,775,000	8-Sep-16	563,592.50	-200,345.50	363,247.00
GO Imp Refunding 2017B	3,145,000	11-May-17	537,624.37	-0.37	537,624.00
GO 2017A	3,850,000	11-May-17	102,469.62	165,000.38	267,470.00
GO 2018A	6,940,000	14-Jun-18	287,476.00	171,000.00	458,476.00
GO 2019A	4,475,000	18-Jul-19	157,676.57	96,783.43	254,460.00
GO 2020A	5,480,000	4-Nov-20	415,593.63	-190,970.63	224,623.00
GO 2020B	6,200,000	1-Jul-20	347,422.97	0.03	347,423.00
GO CAPT IMPR 2021A	9,500,000	25-Jan-21	323,255.63	0.37	323,256.00
			\$5,098,679.32	-\$86,748.69	\$5,011,931.00
			=====	=====	=====

3. The date for the public hearing and consideration of the final 2022 levy and budget shall be Monday, December 13, 2021 at 7:00 pm in the Maplewood City Council Chambers.



**2022 Budget Preliminary Property Tax Levy
September 13, 2021**

2022 Preliminary Property Tax Levy

- Adopt the 2022 Preliminary Property Tax Levy
- Set the 2022 Budget Public Hearing Date and Time



2022 Preliminary Property Tax Levy

Fund	Adopted 2021 Levy	Preliminary 2022 Levy	\$ Increase (Decrease)	% Increase (Decrease)
General Fund	\$ 17,324,330	\$ 18,185,680	\$ 861,350	5.0%
Debt Service Funds	4,909,890	5,011,931	102,041	2.1%
EDA Fund	100,000	100,000	-	0.0%
Capital Project Funds	883,080	1,072,242	189,162	21.4%
Total Levy	\$ 23,217,300	\$ 24,369,853	\$ 1,152,553	5.0%

Increase of \$1,152,553





Estimated Property Tax Impact of Preliminary Levy

Market Value for Pay 2021	Market Value for Pay 2022	Taxable Market Value for Pay 2022	City Tax \$ Amount 2021	City Tax \$ Amount 2022	\$ Increase (Decrease)	% Increase (Decrease)
97,200	100,000	71,800	288	314	26	9.0%
145,800	150,000	126,300	511	553	42	8.2%
243,000	250,000	235,300	955	1,029	74	7.8%
260,700	268,300	255,200	1,036	1,112	76	7.3%
388,700	400,000	398,800	1,621	1,745	124	7.6%

Increase of \$76 on Median Home

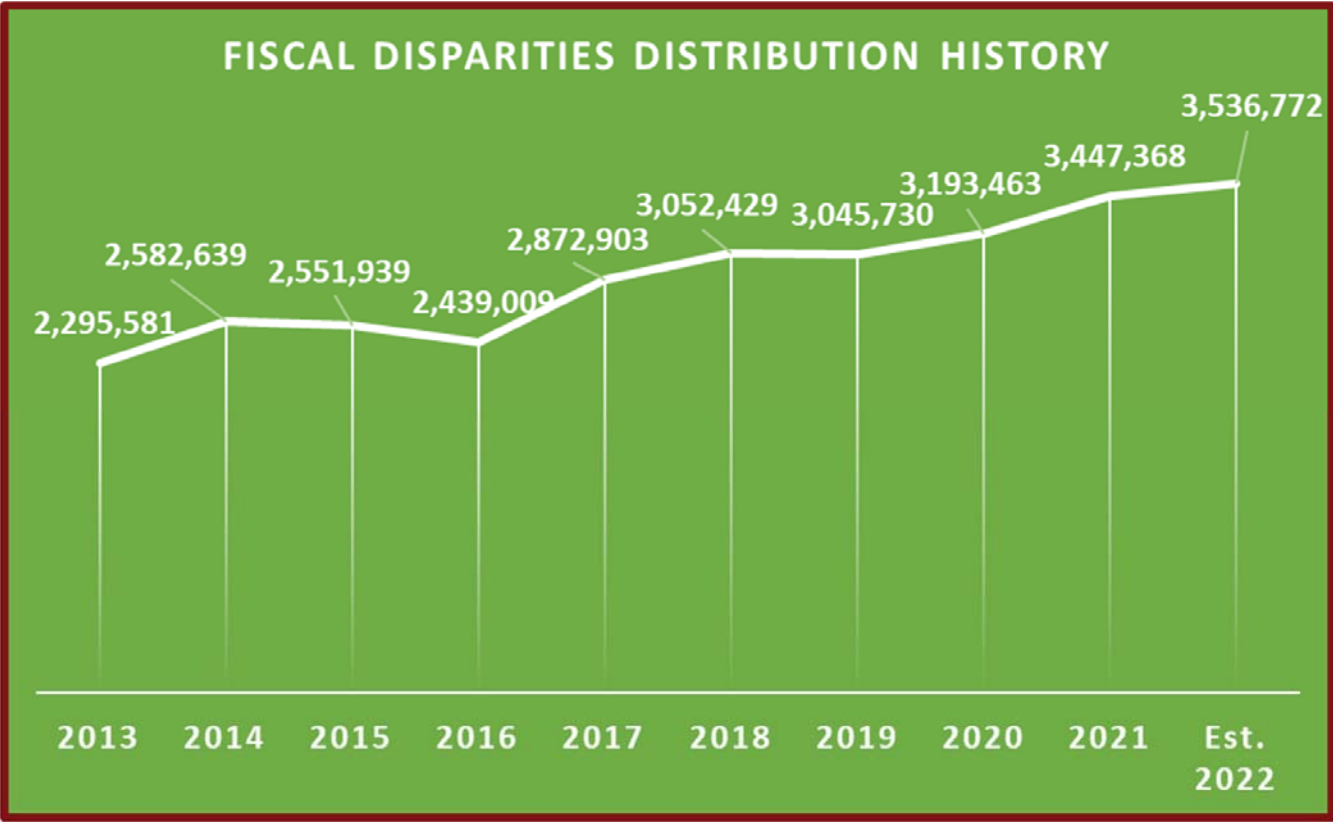
General Fund Expenditures by Department

	Final Budget 2021	Preliminary 2022	% Increase Decrease
Community Development	1,550,630	1,579,250	1.85%
General Government	3,454,350	3,754,870	8.70%
Parks & Recreation	1,458,000	1,544,270	5.92%
Police	12,836,600	13,253,720	3.25%
Public Works	3,374,190	3,500,170	3.73%
	\$ 22,673,770	\$ 23,632,280	4.23%
Increase (Decrease)		\$ 958,510	



Fiscal Disparities Distribution History

Increase of \$89,404 from last year



How does the Fiscal Disparities Program Work?

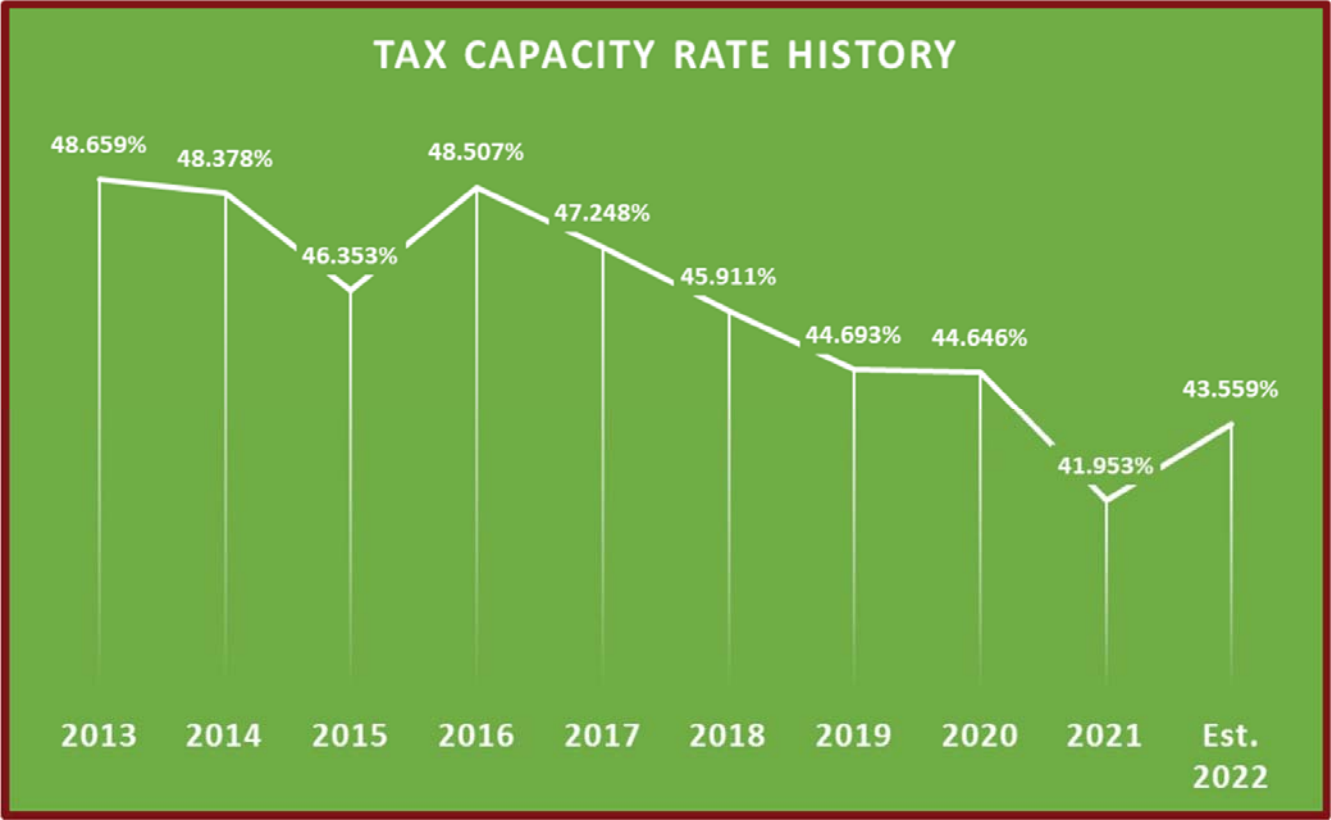
- Regional approach to solving infrastructure problems, developed in the late 1960's;
- Implemented by Metropolitan Council;
- Cost-sharing approach to developing infrastructure in the growing metropolitan area;
- Commercial-industrial property values are pooled, then distributed through a formula to metropolitan cities;
- Maplewood gains from this program;
- Maplewood will receive \$3,447,368 from the pool in 2021, an increase of \$253,905 from last year.



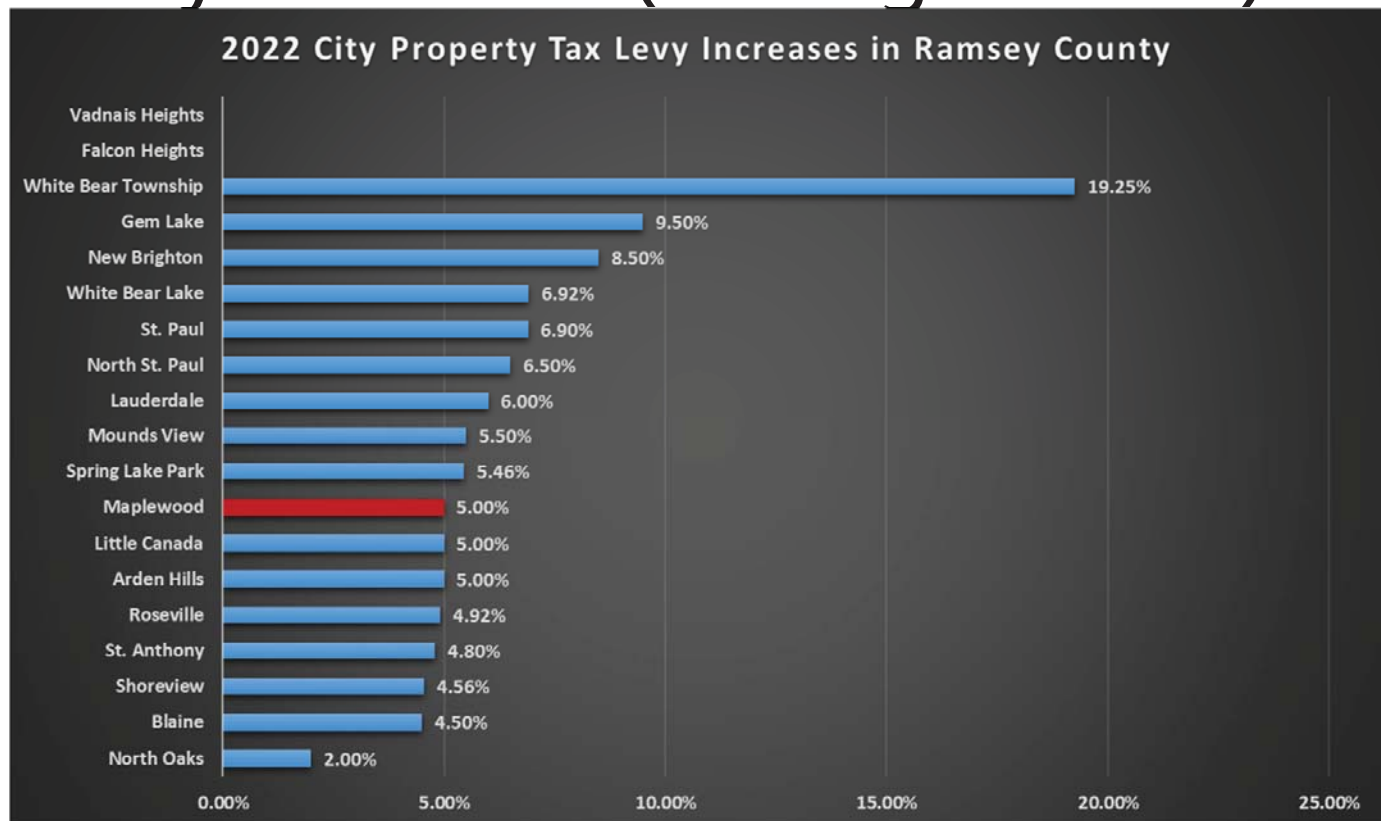


City Tax Capacity Rate History

Average Annual Decrease Past Ten Years is -0.01%



Ramsey County City Preliminary Levy Increases (Average 6.49%)



J1, Attachment 2



General Fund Surplus 2020

• Employee Benefits Fund	\$ 300,000
• Building Fund	200,000
• Public Safety Equipment Fund	200,000
• Fleet Fund	200,000
• EDA Fund	<u>100,000</u>
 Total Proposed Allocation	 <u><u>\$1,000,000</u></u>



ARPA Funding \$4,326,328.92

• Ladder Truck 2022	\$1,250,000
• Tanker Fire Truck 2024	825,000
• Ambulances/Equipment 2021-23	650,000
• Social Worker 2021-2024	350,000
• Mall Security Cameras 50% 2021	40,000
• YMCA Covid Relief 2022	350,000
• Premium Pay Essential Workers 2021	400,000
• Covid Response PPE and Wages 2021	250,000
• Blight Removal/Affordable Housing 2021-24	350,000

Total

\$4,465,000





What Comes Next?

September 13, 2021

- Adopt Preliminary Levy

December 13, 2021

- Adopt Final Levy and Budget



Council Considerations

- Adopt Preliminary 2022 Levy



J1, Attachment 2



Questions?



CITY COUNCIL STAFF REPORT

Meeting Date September 13, 2021

REPORT TO: Maplewood City Council

REPORT FROM: Melinda Coleman, City Manager

PRESENTER: Melinda Coleman, City Manager

AGENDA ITEM: Second Amendment to Maplewood Community Center Operating Agreement

Action Requested: ☒ Motion ☐ Discussion ☐ Public Hearing

Form of Action: ☐ Resolution ☐ Ordinance ☒ Contract/Agreement ☐ Proclamation

Policy Issue:

The City of Maplewood has an agreement with YMCA of the Greater Twin Cities to operate the Maplewood Community Center. The current situation relating to the pandemic has changed the nature of the business operations. The Maplewood Area EDA is providing a business grant to the YMCA, allowing for sustainable operations during the pandemic. The Council will consider the Second Amendment to the Maplewood Community Center Operating Agreement, which will provide for mutually beneficial changes noted below.

Recommended Action:

Motion to approve the Second Amendment to Maplewood Community Center Operating Agreement with the YMCA of the Greater Twin Cities, dated September 13, 2021

Fiscal Impact:

Is There a Fiscal Impact? ☒ No ☐ Yes, the true or estimated cost is N/A

Financing source(s): ☐ Adopted Budget ☐ Budget Modification ☐ New Revenue Source
☐ Use of Reserves ☐ Other: N/A

Strategic Plan Relevance:

☒ Financial Sustainability ☐ Integrated Communication ☐ Targeted Redevelopment
☒ Operational Effectiveness ☒ Community Inclusiveness ☒ Infrastructure & Asset Mgmt.

The amendment will provide for a more sustainable financial plan and allow the YMCA to operate the Maplewood Community Center more efficiently during the pandemic.

Background

The YMCA of the Greater Twin Cities operates the Maplewood Community Center according to the provisions contained in an operating agreement. The First Amendment to the Maplewood Community Center Operating Agreement was approved on September 14th, 2020 and provided for the following mutually beneficial changes to the original agreement:

1. The City will continue to utilize the banquet center for up to 20 hours per week, through December 31, 2021;
2. The YMCA will be allowed to utilize its remaining capital contributions from 2020 (approximately \$100K) and its \$200K contribution in 2021 for operating purposes;
3. The City and YMCA will jointly review and reprioritize capital plans that are scheduled to occur between October 1, 2020 and October 1, 2023;
4. Due to existing circumstances, the period for termination of the original contract will be revised to six months, rather than one year, with the termination not to take effect before December 31, 2021.

The Second Amendment provides for three changes:

1. Notwithstanding anything herein to the contrary, the YMCA shall only be required to make a \$75,000 deposit described in Section 4.1, Paragraph D in the year 2022, and its failure to not make full original deposit shall not constitute a breach of its financial commitments under Section 6.1, Paragraph B or any other provisions of this Agreement.
2. Notwithstanding anything herein to the contrary, the City shall increase its deposit, described in Section 4.1, Paragraph E in the year 2022, to a maximum total amount of \$212,242, and such increase shall not impact the City's future annual deposits as provided in Section 4.1, Paragraph F.
3. From January 1, 2022 through December 31st, 2022 the City shall have the right to use the banquet areas of the Facility for up to 15 hours per week under the same terms and conditions as during the first 48 months of the Term of this Agreement.

Attachments

1. Second Amendment to Maplewood Community Center Operating Agreement

**SECOND AMENDMENT TO MAPLEWOOD
COMMUNITY CENTER OPERATING AGREEMENT**

This Second Amendment (the “Second Amendment”) is entered into this 13th day of September, 2021 (the “Second Amendment Effective Date”) by and between the city of Maplewood, a Minnesota municipal corporation (the “City”) and the Young Men’s Christian Association of the Greater Twin Cities, a Minnesota nonprofit corporation (the “YMCA”).

WHEREAS, the City and the YMCA entered into the Maplewood Community Center Operating Agreement (the “Operating Agreement”) for operation of the Maplewood Community Center (the “MCC”) by the YMCA, which became effective on November 1, 2016; and

WHEREAS, to address the initial impacts of the outbreak of COVID-19, the YMCA and City entered into the First Amendment to Maplewood Community Center Operating Agreement (the “First Amendment”) on September 14, 2020 to provide emergency funding and flexibility to address the unique challenges of COVID-19; and

WHEREAS, COVID-19, and the rise of the Delta variant, continues to impact the YMCA, which has seen continued declines in enrollment and attendance, has experienced periods of closure due to the pandemic, and is in need of additional assistance; and

WHEREAS, the YMCA has requested additional flexibility in utilizing its funds and in its operations to ensure that the MCC can continue to serve the residents of Maplewood; and

WHEREAS, the City and the YMCA wish to amend the Operating Agreement for the mutual benefit of the parties.

NOW, THEREFORE, it is hereby agreed by and between the City and the YMCA as follows:

1. Section 3.3, Paragraph C of the Operating Agreement is amended by adding the following sentence to the end of that Paragraph.

From January 1, 2022 through December 31, 2022 the City shall have the right to use the banquet areas of the Facility for up to 15 hours per week under the same terms and conditions as during the first 48 months of the Term of this Agreement.

2. Section 4.1 of the Operating Agreement is amended to include a new paragraph K as follows:

K. Notwithstanding anything herein to the contrary, the YMCA shall only be required to make a \$75,000 deposit described in Section 4.1, Paragraph D in the year 2022 (the “2022 Deposit”), and its failure to not make the full original deposit shall not constitute a breach of its financial commitments under Section 6.1, Paragraph B or any other provision of this Agreement.

3. Section 4.1 of the Operating Agreement is amended to include a new paragraph L as follows:

L. Notwithstanding anything herein to the contrary, the City shall increase its deposit, described in Section 4.1, Paragraph E in the year 2022, to a maximum total amount

of \$212,242, and such increase shall not impact the City's future annual deposits as provided in Section 4.1, Paragraph F.

4. Except as specifically noted in this Second Amendment, the terms and conditions of the Operating Agreement, as amended by the First Amendment, shall remain in full force and effect. In the case of any inconsistency between the terms of the Operating Agreement, as amended by the First Amendment, and this Second Amendment, the terms of this Second Amendment shall control.
5. This Second Amendment may be executed in any number of counterparts, each of which shall constitute one and the same instrument. This Second Amendment may be modified only in writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this Second Amendment as of the Second Amendment Effective Date.

CITY OF MAPLEWOOD

By _____
Marylee Abrams, Mayor

By _____
Melinda Coleman, City Manager

YMCA

By _____