

AGENDA
MAPLEWOOD ECONOMIC DEVELOPMENT AUTHORITY

6:30 P.M. Monday, January 11, 2021

Held Remotely Via Conference Call

Dial 1-312-626-6799 or 1-888-788-0099

When Prompted Enter Meeting ID: 951 1248 9161#

No Participant ID, Enter # When Prompted

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES

1. December 14, 2020 Economic Development Authority Meeting Minutes

E. PUBLIC HEARING

None

F. UNFINISHED BUSINESS

None

G. NEW BUSINESS

1. Election of Officers

H. ADJOURNMENT

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at the Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other council members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of council members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

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MEETING MINUTES
MAPLEWOOD ECONOMIC DEVELOPMENT AUTHORITY
6:30 P.M. Monday, December 14, 2020
Held Remotely Via Conference Call

A. CALL TO ORDER

A meeting of the Maplewood Economic Development Authority (EDA), was held remotely via conference call and was called to order at 6:30 p.m. by President Knutson.

B. ROLL CALL

William Knutson, President	Present
Bryan Smith, Vice President	Present
Marylee Abrams, Commissioner	Present
Kathleen Juenemann, Commissioner	Present
Sylvia Neblett, Treasurer	Present

C. APPROVAL OF AGENDA

Commissioner Juenemann moved to approve the agenda as submitted.

Seconded by Commissioner Neblett Ayes – All, via roll call

The motion passed.

D. APPROVAL OF MINUTES

1. September 28, 2020 Economic Development Authority Special Meeting Minutes

Commissioner Neblett moved to approve the September 28, 2020 Economic Development Authority Special Meeting Minutes as submitted.

Seconded by Commissioner Juenemann Ayes – All, via roll call

The motion passed.

E. PUBLIC HEARING

None

F. UNFINISHED BUSINESS

1. Resolution Approving CARES Grants to Liquor License Holders

Finance Director Paulseth gave the staff report.

Commissioner Neblett moved to approve the resolution approving CARES funding grants in the total amount of \$27,888.99 to Maplewood liquor license holders.

Resolution 20-12-0006

The closed session was recessed at 7:12 p.m. to the conclusion of the council meeting.

The closed session was reconvened at 9:52 p.m.

H. ADJOURNMENT

President Knutson adjourned the meeting at 10:25 p.m. while in closed session.

DRAFT

MAPLEWOOD ECONOMIC DEVELOPMENT AUTHORITY STAFF REPORT
Meeting Date January 11, 2021

REPORT TO: Melinda Coleman, Executive Director
REPORT FROM: Jeff Thomson, Assistant Executive Director
PRESENTER: Jeff Thomson, Assistant Executive Director
AGENDA ITEM: Election of Officers

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The Economic Development Authority (EDA) is a separate legal entity from the City of Maplewood and therefore has its own officers. Each year the EDA appoints its officers, which include president, vice president, treasurer, secretary, and assistant treasurer. The only statutory constraints are that the president and vice president must be different members. The offices of secretary and assistant treasurer need not be held by a commissioner, and typically are held by the city clerk and city finance director, respectively.

Recommended Action:

Motions to appoint the following as officers:

_____ as President until the first meeting in 2021
 _____ as Vice President until the first meeting in 2021
 _____ as Treasurer until the first meeting in 2021
 _____ as Secretary until the first meeting in 2021
 _____ as Assistant Treasurer until the first meeting in 2021

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$0.00
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: n/a

Strategic Plan Relevance:

Financial Sustainability Integrated Communication Targeted Redevelopment
 Operational Effectiveness Community Inclusiveness Infrastructure & Asset Mgmt.

N/A

Background

The officers in 2020 were as follows:

- President – Commissioner Knutson
- Vice President – Commissioner Smith
- Treasurer – Commissioner Neblett
- Secretary – City Clerk Sindt
- Assistant Treasurer – Finance Director Paulseth

Attachments

1. None